Planning Commission Hearing: Thursday August 1, 2013 City Council: Introduction – 8/6/2013 Final-8/20/2013 **Attachments:** Application, Property Information Sheet, Photos, Zoning Map, Aerial Map, Final Plat & Construction Plans, Review Engineer Letter, Water/Sewer Dept. Letter, Streets Dept Letter

## **CITY COUNCIL REQUEST: (Resolution)**

Preliminary approval for Major Subdivision construction of Holly Gardens Phase 2 (formerly Covington Gardens) residential subdivision (lots 1-41, G1, G2, G3, G4, & G5) located at 1406 S. Holly St. all in accordance with survey by Dennis L. Gowin and construction plans by Kiley Fellom Bates; Zoned R5 (SDF2013-3-2) Recommend approval by Planning Commission

### **SITE INFORMATION:**

**Location (Address):** 1406 S. Holly St. COUNCIL DISTRICT: 2-Jason Hood

**Site Description:** This was formerly Covington Gardens Phase 2 on the west side of S. Holly Street. L-2B lateral cross the northern portion of this development. The utilities and streets will be public.

**Existing Zoning:** R5 **Existing Land Use:** Undeveloped **Future Land Use:** Single-family Residential

### ADJACENT LAND USE AND ZONING:

**Direction:** Land Use/Zoning:

North: State Farm Insurance/B1 & R5 & Ross and Wallace/H

**South:** Posh Pet Cottage/R5

East: Holly Gardens Phase 1/R5 (across S. Holly St)

West: RR Tracks

### ADDITIONAL INFORMATION:

9/7/2006: Planning Commission approved preliminary subdivision for Covington Gardens Phase 2

9/19/2006: City Council approved preliminary subdivision for Covington Gardens Phase 2 with a resolution.

9/16/2011: City Planner notified the owner the preliminary approval has expired according to Subdivision Code Section

2.2 because lapse of final plan and no extension of time has been applied for within twelve months.

4/4/2013: Planning Commission tabled case pending additional information

5/2/2013: Planning Commission tabled case per applicants request, because still pending information

6/6/2013: Planning Commission voted to remove case until applicant has all pending conditions

7/3/2013: Not included on the July Agenda

8/1/2013: Planning Commission granted a waiver on construction of sidewalks

Homeowners Association for Holly Gardens Phase 1 and 3 was filed and includes this Phase 2 being a private subdivision; this will have to be revised to reflect the changes to public from private in Phase 2.

This phase will be dedicated to the public.

### **PUBLIC HEARING:**

For: None Against: None

### PLANNING COMMISSION RECOMMENDATION:

**Motion:** Stanley Young recommended approval to begin construction on Holly Gardens Phase 2 in accordance with survey by Dennis L. Gowin and construction plans by Kiley Fellom Bates; and to grant the waiver for the construction of sidewalks.

For: William Travis, Ralph Ross, Sam McClugage, Jimmy Meyer

**Against:** None **Absent:** None

## **RESOULTION TO READ:**

**WHEREAS**, the Planning Commission voted on Case#SDF2013-3-2 on August 1, 2013 to grant the requested waiver for the construction of sidewalks and to approve the survey by Dennis L. Gowin and construction plans by Kiley Fellom Bates; and

**WHEREAS**, the Planning Commission has forward Holly Gardens Phase 2 to the Hammond City Council for preliminary approval and notice to proceed with construction of infrastructure improvements.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of Hammond, Louisiana hereby grants preliminary subdivision approval and notice to proceed with construction of infrastructure improvements for Holly Gardens Phase 2 in accordance with survey by Dennis L. Gowin and Kiley Fellom Bates.

From: Josh Taylor, City Plannei	•
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# SUBDIVISION APPROVAL & LAND DEVELOPMENT APPLICATION CITY OF HAMMOND

The next Planning Commission Meeting will be held on 4-4-2013

FILING DATE: 3\21\2013

PERMIT# 50F 2013-3-2

\_\_\_\_\_, at 5:00pm in the

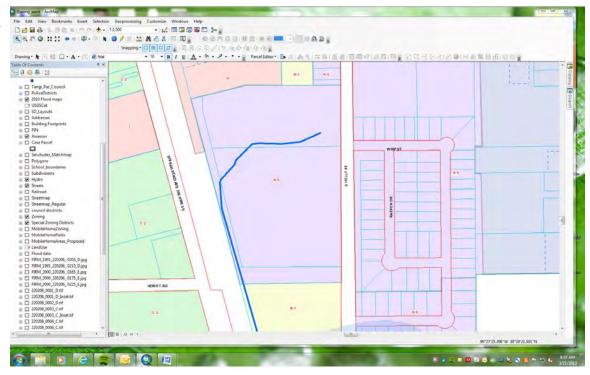
City Council Chambers, 312 E. Charles Street. Application to be submitted to Zoning Board must meet the 21 day deadline for the next meeting.  □Check here if development is a MINOR SUBDIVISION □Check here if development is a MAJOR SUBDIVISION
□Check here if development is an ADMINISTRATIVE SUBDIVISION
PARCEL# 27(0(0(04)077.00 (Please verify address w/City of Hammond GIS Dept.)
SITE LOCATION OR LEGAL DESCRIPTION: 1406 S. Holly St. \$ 1508 S. Holly
Where did you get this address? □Post Office ☑ City Building Dept. □911 Office □Other List all current property owners:
PROPERTY OWNER: Maurin I, L.L.C. PHONE()
ADDRESS: P. O. Box 2607 Hammond LA 70404  Street or PO Box City State Zip  (List additional PARCEL ADDRESS & PROPERTY OWNER information on reverse side of application.)
APPLICANT/DEVELOPER: Darryl Smith
First Name MI Last Name  COMPANY NAME: Maurin I, L.L.C. Owner Contractor Other
Applicant Mailing Address: P. O. Box 2607 Hammond LA 70404
Street or PO Box City State Zip Applicant Telephone: (985) 542-4021 Applicant Fax: ()
PERMIT INFO-Additional Check if you will be applying for: □ANNEXATION □REZONING □VARIANCE
# of Acres: 12.89 # of Proposed Lots: 41
NAME OF DEVELOPMENT: Holly Gardens Phase 2
EXISTING ZONING: AL B1 B2 C1 C2 C3 C4 C4A H I L R4 R5 R5S R8 R11 RA RP RS S
CURRENT USE OF LAND: Vacant
INTENDED USE OF LAND:  [ ]Single Family Residential [ ]Condominium/Townhouse [ ]Multi-Family [ ]Commercial [ ]Industrial [ ]Other (explain)
DESIGN ENGINEER/ARCHITECT Spangler Engineering, LLC PHONE (985)542-8665
Will [ ] PROCEDURE "A" (with bond) OR [ ] PROCEDURE "B" (without bond) BE USED?
NOTE: Six (6) copies of the complete plans and specifications and seven (7) additional copies of any property plat containing information pertaining to the attached check list shall be made part and submitted with the application for preliminary review.
ALL INFORMATION ON THIS APPLICATION MUST BE COMPLETE AND ALL FEES PAID <u>BEFORE</u> THIS APPLICATION WILL BE ACCEPTED ON THE AGENDA FOR THE CITY OF HAMMOND PLANNING & ZONING COMMISSION.
$z = \frac{13}{\text{APPLICANT SIGNATURE}}$
x
OWNER SIGNATURE DATE
CITY PLANNER DATE
**************************************
AMOUNT PAID: \$505 CHECK# 22898 PAID CASH DATE PAID 3/2/1_2013
AMOUNT PAID: \$ CHECK# PAID CASH DATE PAID//_

# PROPERTY INFORMATION SHEET

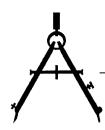
Type of Permit	<b>SDF</b> Date: 03/21/2013
Permit/Case #	SDF2013-3-2
Parcel #	2766641077.00; 2766641078.00
Address	1406 S. Holly St.; 1508 S. Holly St
Owner	Maurin I, LLC
Assessment #	01276506; 01276603
Zoning	R5
Overlay District	NONE
Flood Zone	X
Flood Way	NO
Holds/Taxes	NONE/NONE
Bldg Tax Value	(x 10%  Res/15% Cml)  50% =

(Renovations/additions 50% or more of the bldg value for properties in a flood zone-see regulations)

# Screen Print



Preparer 1	Initials		
r i e Dai ei i	muais		



# Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E. Kiley F. Bates, P.E. Webb M. Anderson, E.I.

July 10, 2013

Mr. Josh Taylor, City Planner City of Hammond P. O. Box 2788 Hammond, Louisiana 70404

RE: Holly Gardens – Phase II

Dear Mr. Taylor:

This letter serves as notice that to the best of my knowledge and belief, the construction cost estimate in above-referenced subdivision is approximately \$500,000.00 as stated by owner.

If there are any comments or questions, please contact me.

Sincerely,

Kiley F. Bates, P.E.

cc: Mr. Darryl Smith, Maurin I, LLC



The Oldest Chartered Bank In St. Landry Parish, Est. 1893

P. O. Box 129 • 103 North Main • Washington, LA 70589 Phone (337) 826-3641 • Fax (337) 826-5242 www.washingtonstatebankla.com

July 8, 2013

### **IRREVOCABLE STANDBY LETTER OF CREDIT NO. 004-13**

**LETTER OF CREDIT AMOUNT: USD \$50,000.00** 

ISSUE DATE: JULY 8, 2013 EXPIRE DATE: JULY 8, 2014

BENEFICIARY: CITY OF HAMMOND P.O. BOX 2788 HAMMOND, LA 70404-2788 APPLICANT:
HOLLY GARDENS, PHASE II
OWNED BY MAURIN I, LLC
109 S. CATE ST.
HAMMOND, LA 70403

At the request of Holly Gardens, Phase II, owned by Maurin I, LLC, we, Washington State Bank, P.O. Box 129, Washington, La. 70589, hereby establish in your favor this irrevocable standby letter of credit No. 004-13 in the amount of \$50,000.00 effective immediately and expiring at our office with our close of business at 2:00PM on July 8, 2014.

We hereby issue this standby letter of credit in your favor and undertake with you and bona fide holders that draft(s) drawn under and in compliance with the terms of the credit will be honored upon due presentation on or before expiry. Funds under this letter of credit will be made available to you by payment against presentation of your draft(s) at sight drawn on Washington State Bank, bearing the clause "Drawn under Washington State Bank Letter of Credit No. 004-13", dated July 8, 2013, accompanied by the following beneficiary's signed certificate stating:

"I, an authorized officer of the City of Hammond with respect to Washington State Bank irrevocable Letter of Credit No. 004-13, hereby certify that:

The amount of this drawing is due and owing and remains unpaid (beyond the time allowed for such payment, including following any related notice or grace periods or both under said agreements)."

Partial drawing(s) are permitted hereunder. Drawing(s) hereunder honored by us shall not, in the aggregate, exceed the stated amount. Each drawing honored by us hereunder shall pro tanto reduce the state amount, it being understood that after the effectiveness of any such reduction you shall no longer have any right to make a drawing hereunder in respect of the amount causing or corresponding to such reduction.



Opelousas Branch P. O. Box 1727 1810 South Union Street Opelousas, LA 70570 (337) 948-4544 Fax: (337) 942-7434 Arnaudville Branch
P. O. Box 160
238 Union Street
Arnaudville, LA 70512
(337) 754-5121
Fax: (337) 754-7063

Leonville Branch P. O. Box 37 3371 Oscar Rivette Street Leonville, LA 70551 (337) 879-3070 Fax: (337) 879-3072 Palmetto Branch P. O. Box 143 105 West Railroad Avenue Palmetto, LA 71358 (337) 623-4244 Pax: (337) 623-9991



This letter of credit sets forth in full our undertaking and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument, or agreement referred to herein, and any such reference shall not be deemed to incorporate herein by reference any document, instrument, or agreement.

This credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 revision), International Chamber of Commerce-Publication 500.

Susie Rowe

Executive Vice-President Chief Financial Officer

## City of Hammond Water & Sewer Department Garry Knight, Superintendent

P.O. Box 2788 Hammond, LA 70704-2788 • PH (985) 277-5961 • FAX (985) 277-5958

Date: March 21, 2013
To: Josh Taylor, City Planner
From: Garry Knight, Superintendent Water and Sewer
Re: Holly Gardens Phase 2
I have reviewed the utilities for Holly Gardens Phase 2, and the areas I addressed in my February 13, 2013 letter have been address.
Water
Sewer
Street Lights

- 1. Lighting spacing need to reflect spacing requirements in lighting ordinance NO.04-3003,C.S. section 3,paragraph H
- 2. Light Standards details need to be shown on plans, which meet ordinance NO.04-3003,C.S. Section 3, Paragraph A-C
- 3. Note on plans that all conduit needs to be inspected before it is cover by City Electrical Inspector
- 4. All lighting wiring must be install in conduit as required in Ordinance NO. 04-3003, Section 3,paragraph D



# City of Hammond Street Department Robert Morgan, Superintendent

Mayson H. Foster Mayor

P.O. Box 2788 Hammond, LA 70704-2788 • PH (985) 277-5955 • FAX (985) 277-5958

Date: March 21, 2013

To: Tracie Schillace, Planner, GIS Tech

From: Robert Morgan, Street Superintendent

Re: Holly Garden Phase II

I have reviewed the drainage plans for Holly Garden Phase II. I have no issues with the drainage.

From: Bill Bodin
To: Tracie Schillace

Subject: RE: Holly Gardens Phase 2-review

Date: Thursday, March 14, 2013 2:02:23 PM

My original comments have been addressed. I have no further comments.

Thank you

Bill

From: Tracie Schillace [mailto:schillace\_tc@hammond.org]

**Sent:** Thursday, March 14, 2013 1:58 PM

**To:** Bill Bodin **Cc:** Josh Taylor

Subject: Holly Gardens Phase 2-review

Importance: High

Mr. Bill,

I dropped off a new set of plans for Holly Gardens Phase 2 at lunch through your mail slot. Please let me know if all your previous comments have been addressed.

Tks

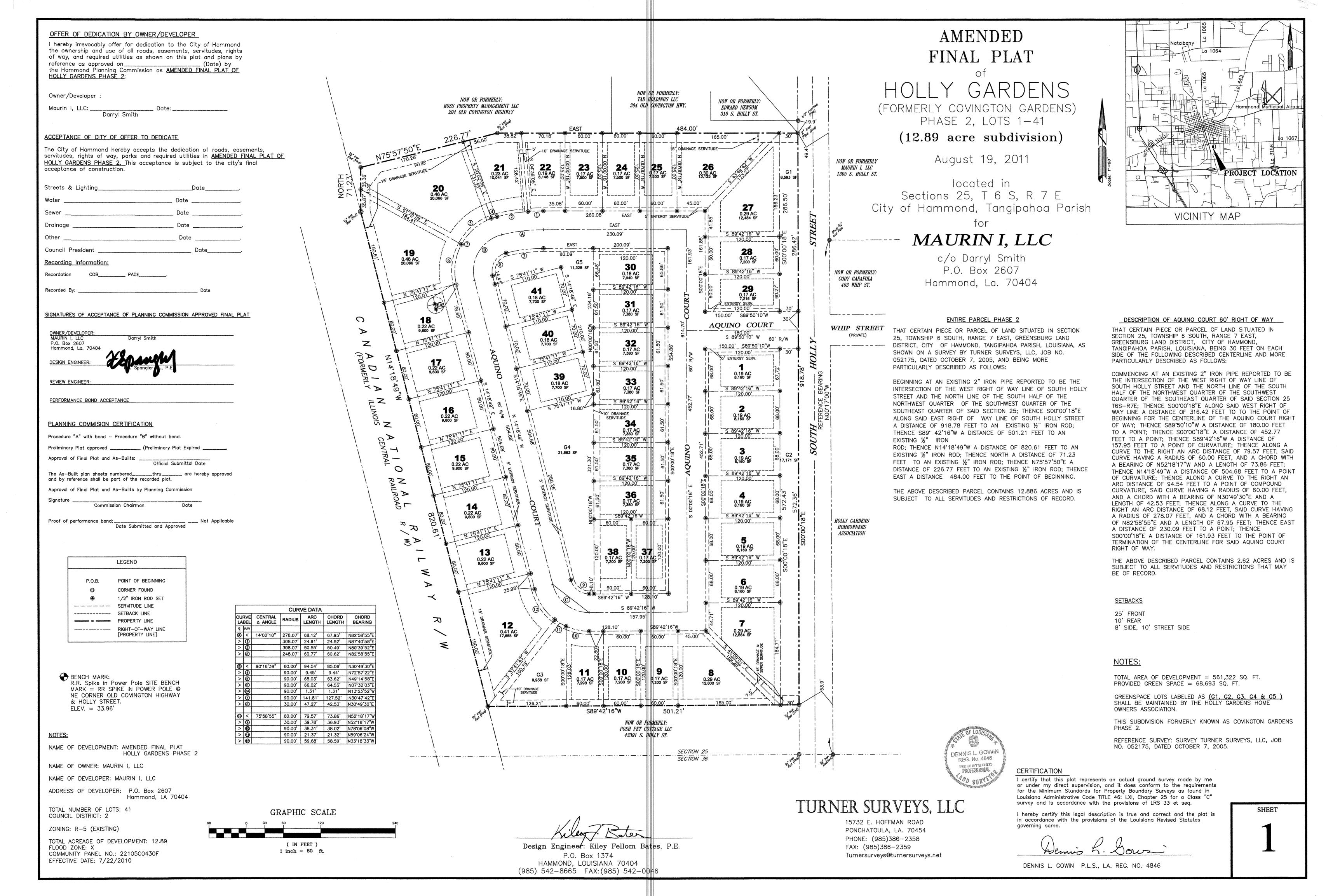
Tracie Schillace / Planner/GIS Tech

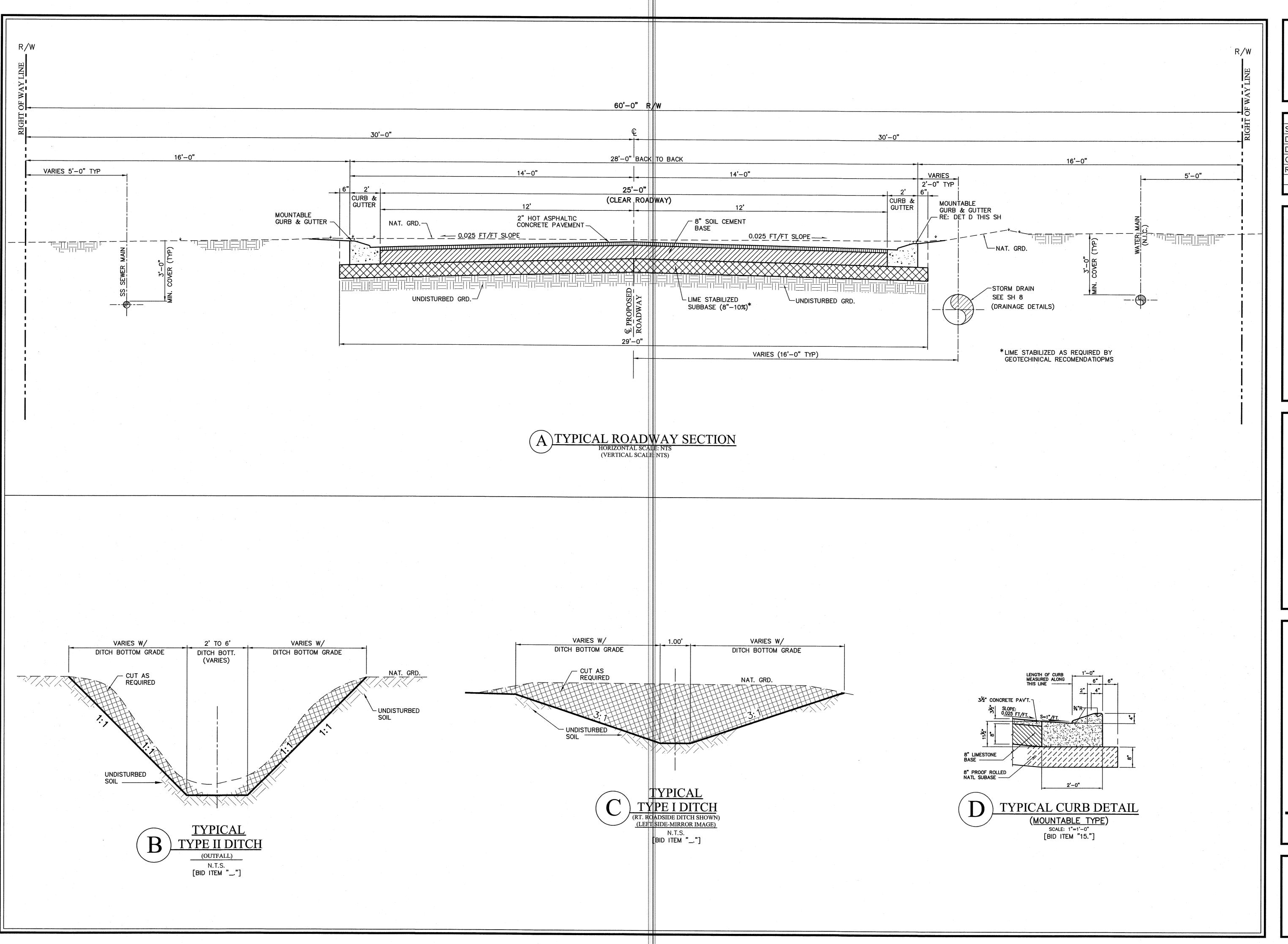
Planning Department

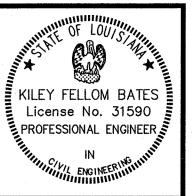


schillace\_tc@hammond.org / Direct 985.277.5652 / Fax 985.277.5638 219 E. Robert St. / Hammond, LA 70401 / www.hammond.org

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DRAWN: WC
CHECKED: TCS
REVISED: 9-14-2006
2/4/2013

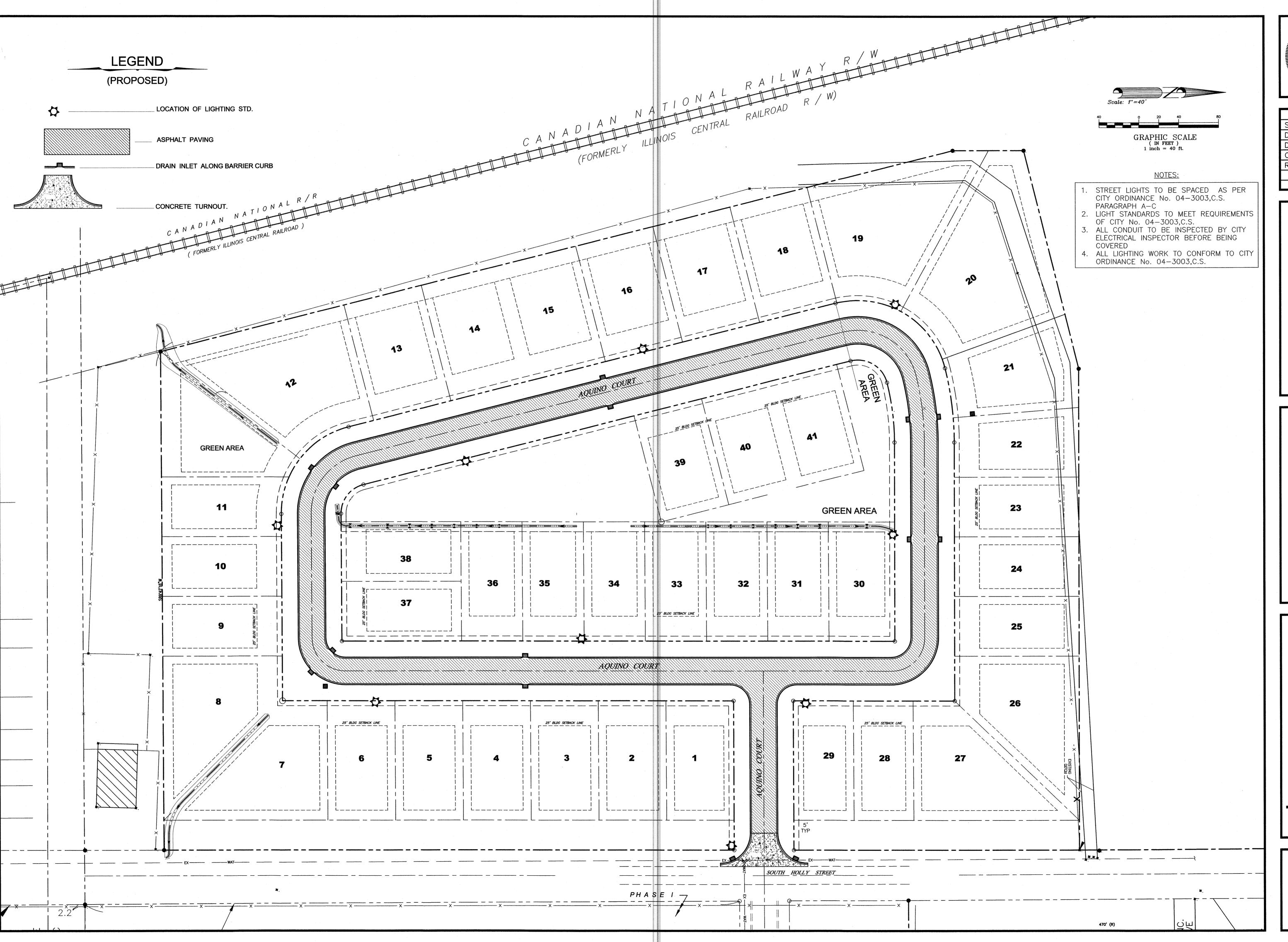
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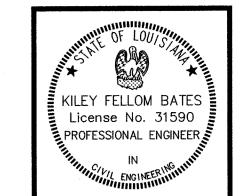
HOLLY GARDENS
PHASE 2
FOR

Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

214 S.W. RAILROAD AVENUE
P.O. BOX 1374
HAMMOND, LOUISIANA 70404





SCALE:	1"=40'
DATE: 9	/19/2011
DRAWN:	GWM/WC
CHECKED	: KFB
REVISED:	
2	/4/2013
3	/6/2013

PAVING AND LIGHTING LAYOUT

HOLLY GARDENS
PHASE 2
FOR
MAURIN I. LLC

SULTING CIVIL ENGINEERS

114 S.W. RAILROAD AVENUE
P.O. BOX 1374

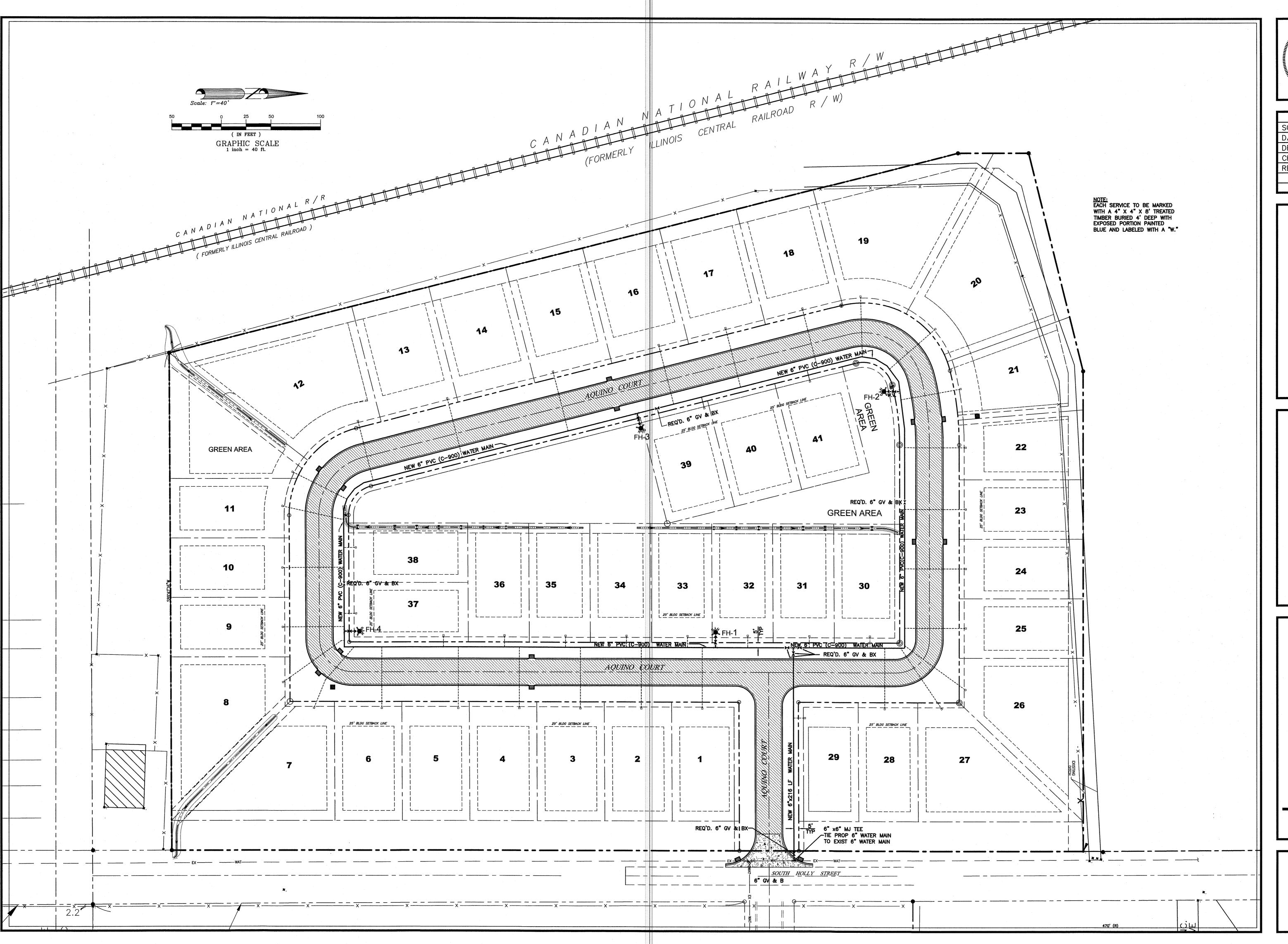
AMMOND, LOUISIANA 70404

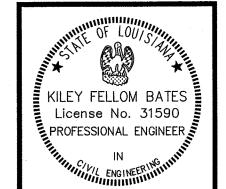
42-8665 FAX: (985) 542-0046

Spangler Eng

CONSULTING CIVIL

214 S.W. RAILRO,
P.O. BOX
HAMMOND, LOUISI
(985) 542–8665 FAX:





SCALE: 1"=40'
DATE: 9/19/2011
DRAWN: WC/GWM
CHECKED: KFB
REVISED:
2/4/2013
3/6/2013

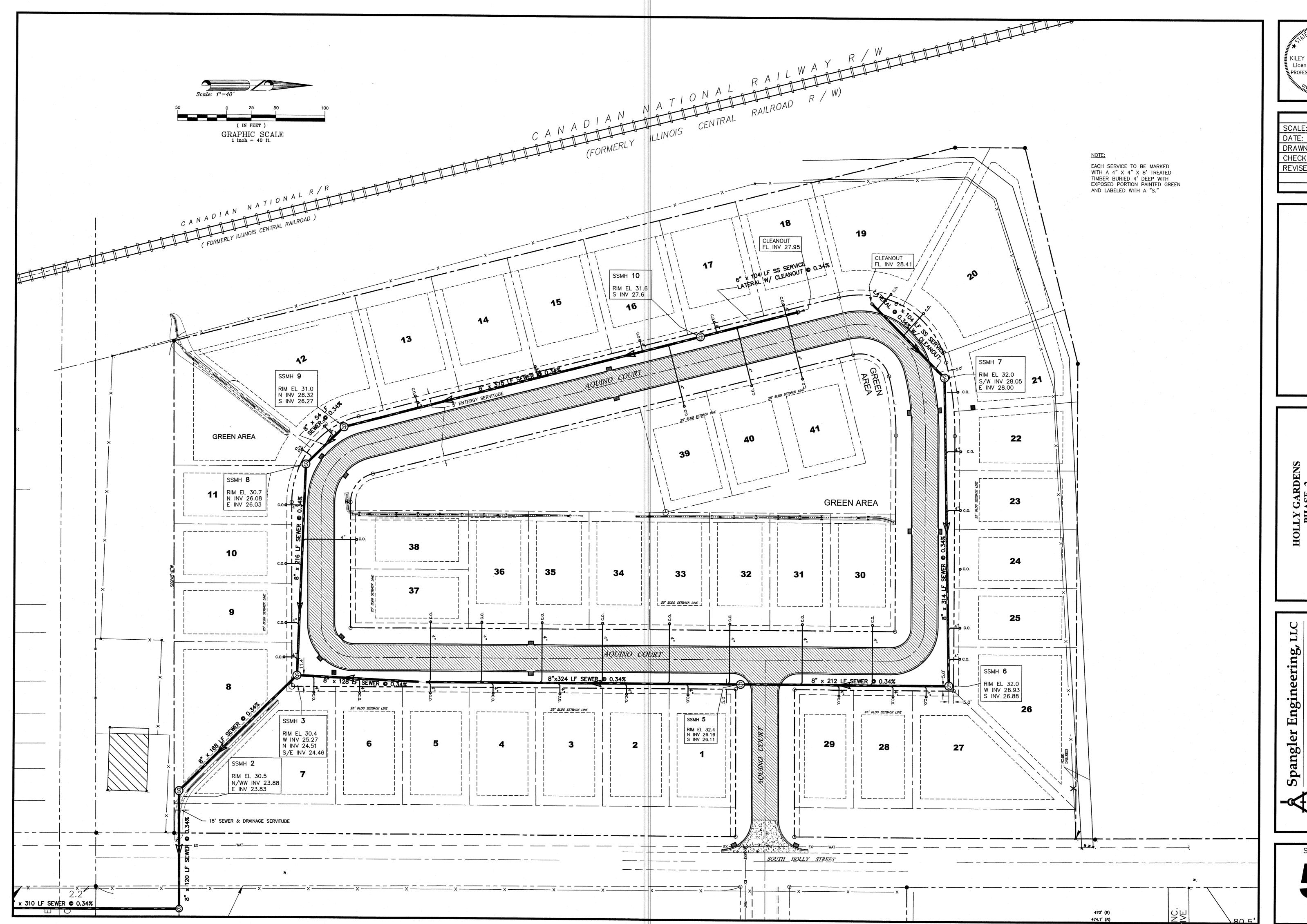
ATER LAYOUT

PHASE 2
FOR
MAURIN I, LLC
HAMMOND, LA

Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

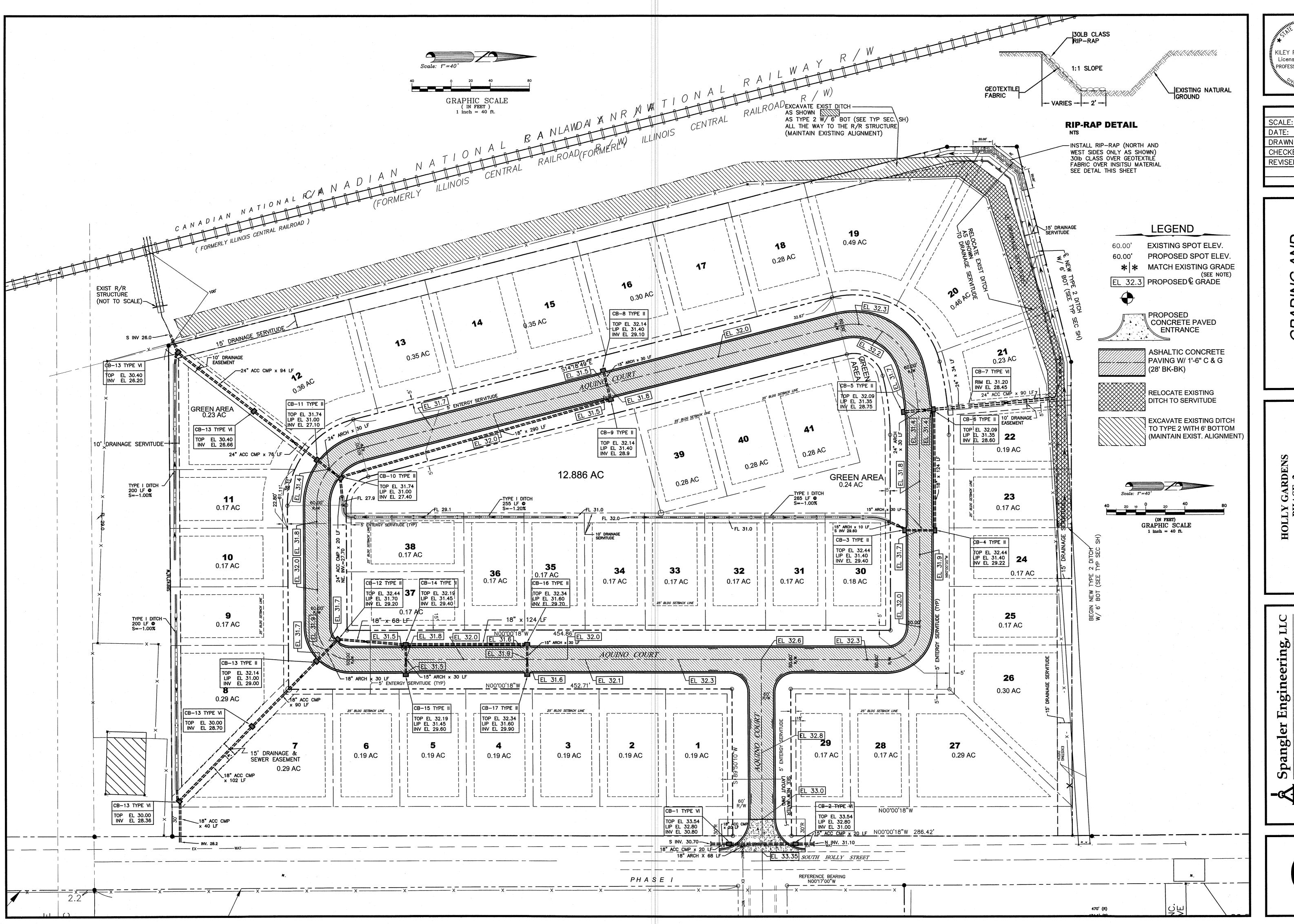
214 S.W. RAILROAD AVENUE
P.O. BOX 1374
HAMMOND, LOUISIANA 70404

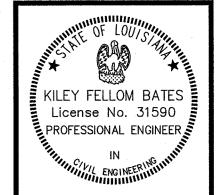


KILEY FELLOM BATES License No. 31590 PROFESSIONAL ENGINEER

SCALE: 1"=40' DATE: 9/19/2011 DRAWN: GWM/WC CHECKED: KFB **REVISED:** 2/4/2013 3/6/2013

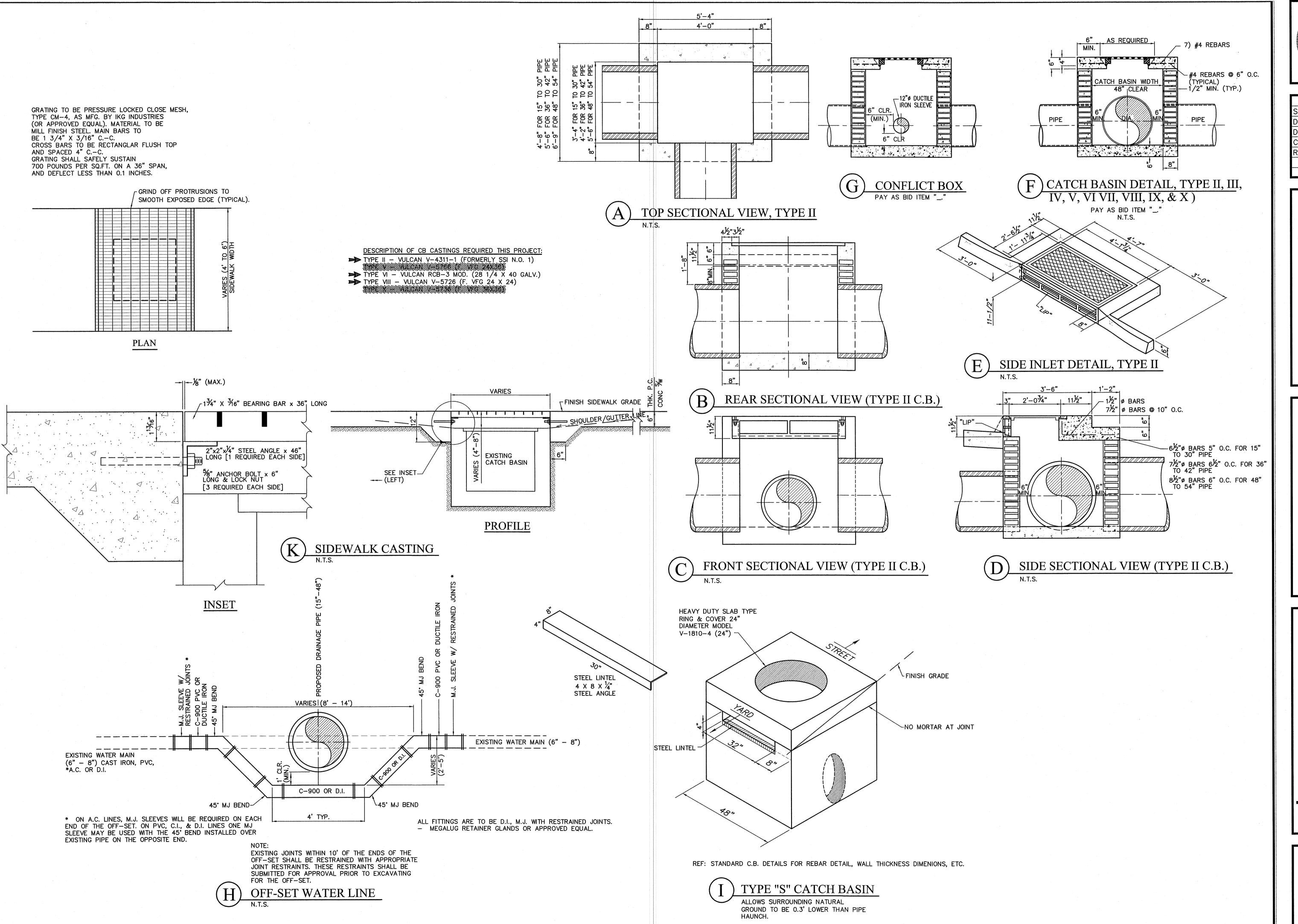
SEWER

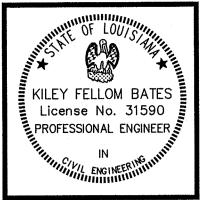




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6/24/2013

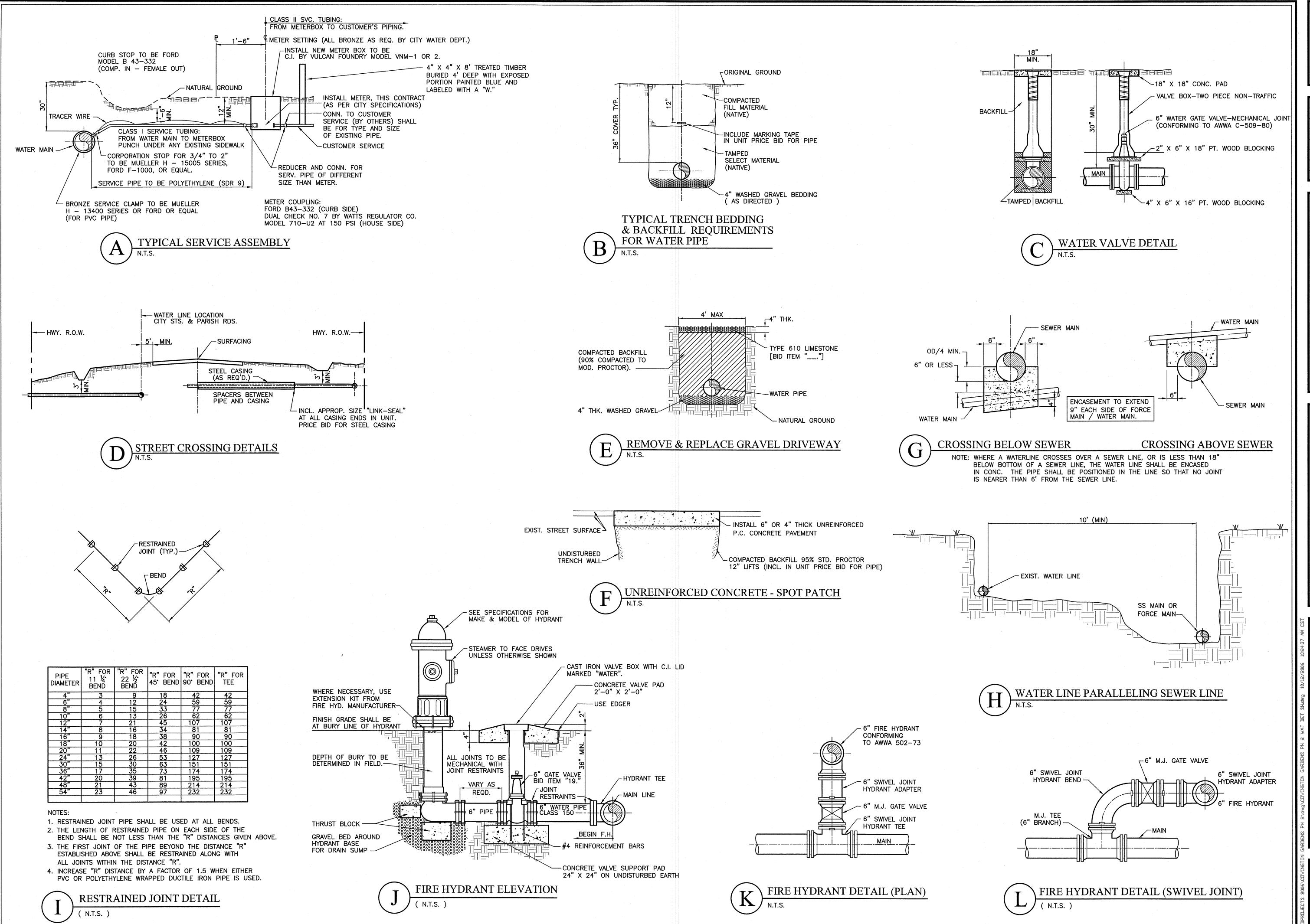




SCALE: 1"=30' DATE: 8/24/06 DRAWN: WC/GWM CHECKED: TCS/KFB REVISED: 11/09/11 2/4/2013

HOLLY GARDENS
PHASE 2
FOR
MAURIN I, LLC
HAMMOND, LA

Spangler



SCALE: AS SHOWN

DATE: 8/24/06

DRAWN: WC/GWM

CHECKED: TCS/KFB

REVISED: 11/09/11

2/4/2013
3/6/2013

0: 11/09/11 2/4/2013 3/6/2013

WATER DETAIL

HOLLY GARDENS
PHASE 2
FOR
MAURIN I, LLC

LLC HOLI

pangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

214 S.W. RAILROAD AVENUE
P.O. BOX 1374
HAMMOND, LOUISIANA 70404

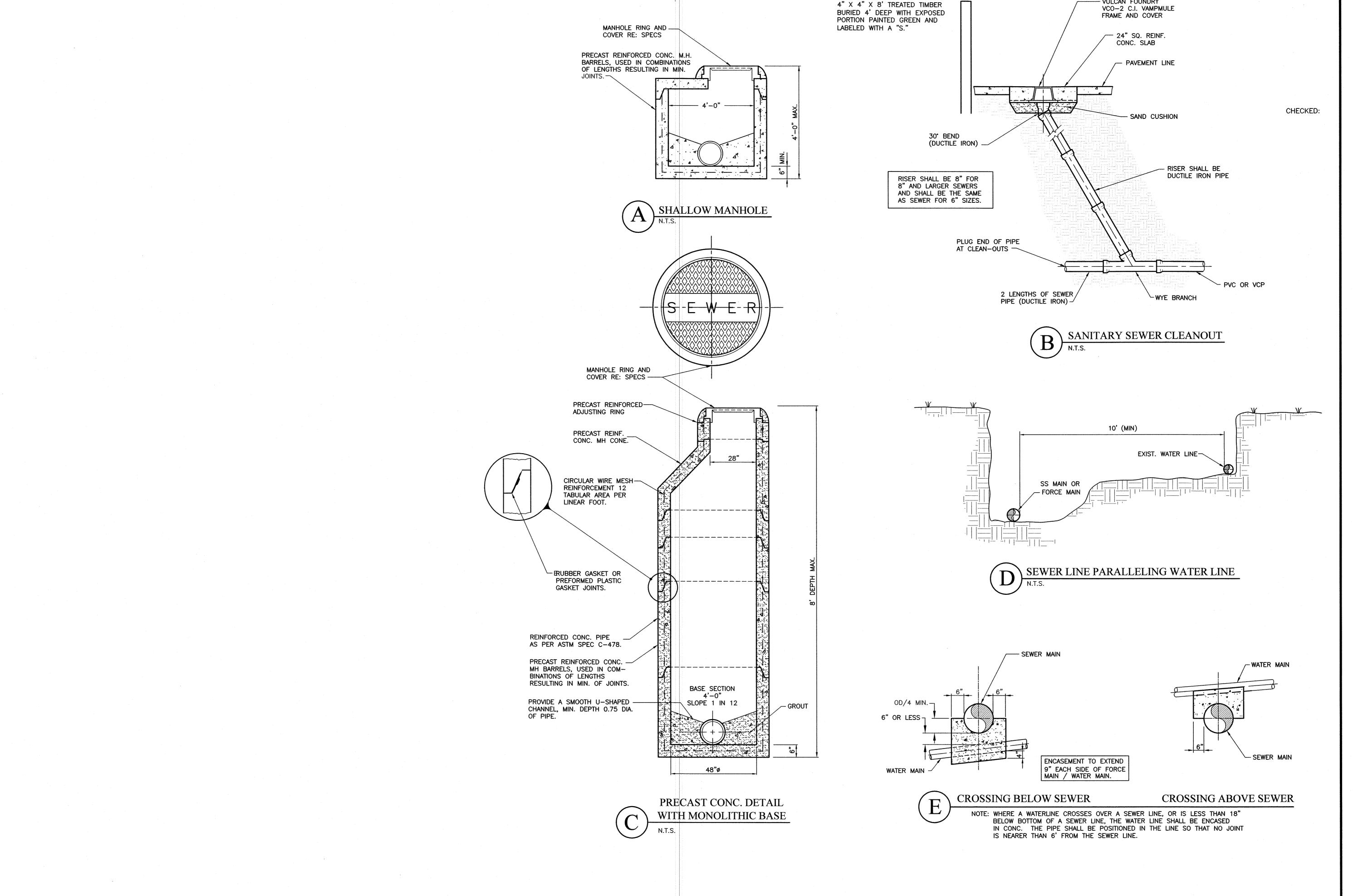
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CONSULTING

CONSULTING

P.O.

HAMMOND,



KILEY FELLOM BATES License No. 31590 PROFESSIONAL ENGINEER

- VULCAN FOUNDRY

SCALE: AS SHOWN 8/24/06 DRAWN: WC/GWM CHECKED: TCS/KFB REVISED: 11/09/11 2/4/2013 3/6/2013

HOLLY GARDENS
PHASE 2
FOR
MAURIN I, LLC
HAMMOND, LA

Spangler Engineering,















1406 & 1508 S. Holly Street

SDF2013-3-2 **Holly Gardens Phase 2** 







This Parcel Map is a model of the area requested. IT IS NOT A LEGAL SURVEY.

1406 & 1508 S. Holly Street

SDF2013-3-2 Holly Gardens Phase 2

Legend

Case Parcel