

CITY OF HAMMOND
ORDINANCE NO. _____

**An Ordinance to Amend and Restate Provisions Concerning
Cemeteries in the City of Hammond and Amend and Restate
Chapter 10 of the Book of Ordinances**

BE IT ORDAINED by the City Council of Hammond, Louisiana, that:

1. Hammond Code of Ordinances Chapter 10 Cemeteries and all Ordinances in conflict herewith are amended and restated to read in its entirety as follows:

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Chapter 10

CEMETERIES

ARTICLE I. IN GENERAL

Sec. 10-1. Public cemetery established.

There is hereby created and established a public cemetery for the city, to be constructed and maintained on the property acquired by the city from John W. Lipscomb on May 23, 1956, the name of such cemetery to be designated by the City Council, and such property is hereby dedicated to that sole use.

Sec. 10-2. Recognition of certain cemeteries.

The following are recognized as cemeteries to be used for burial purposes, to wit:

Holly Gardens;

Greenlawn Cemetery;

Grace Memorial Cemetery; Rose Memorial;

Property south of Greenlawn Cemetery, now used as a cemetery named Greenfield Baptist Cemetery.

Sec. 10-3. Burial in other than recognized cemeteries prohibited.

It shall be unlawful for any person to bury a human body within the corporate limits of the city at any place other than a cemetery recognized or established by this chapter.

Sec. 10-4. Fees established.

A. Perpetual Fees. The following perpetual fees are established for the city cemeteries:.

1. Cemetery lot perpetual fees (to be paid at time of burial)

Greenlawn Cemetery (Cremation and Non-Cremation).....\$150.00

Holly Gardens Cemetery (Non-Cremation).....\$0.00

Holly Gardens Cemetery (Cremation).....\$150.00

Babyland.....\$0.00

2. Mausoleum perpetual fees (to be paid at time of burial)

Crypts A, B..... \$135.00

Crypts C, D and E..... \$145.00

B. Lot Prices. The following lot prices re established:

1. Cemeteries:

Holly Gardens and Greenlawn Cemeteries:

Single lot in sections A, B, C, D, E and F for city residents..... \$700.00

Single lot in section A, B, C, D, E, and F for outside city residents..... \$850.00

Babyland lots. \$300.00

2. Mausoleum.

Crypts:

Singles (top)	E.....	\$1,500.00
	D.....	\$1,600.00
	C.....	\$1,700.00
	B.....	\$1,800.00
Abby (2)	A.....	\$3,200.00
Doubles (Top)	E.....	\$3,000.00
	D.....	\$3,200.00
	C.....	\$3,400.00
	B.....	\$3,600.00
(4)	A.....	\$4,200.00
Crypts in front (Brown Granite).....		\$2,200.00 (each)

Interior crypts are one hundred dollars (\$100.00) more than the exterior crypts.

Secs. 10-5-10-20. Reserved.

ARTICLE II. RESERVED*

Sees. 10-21-10-40. Reserved.

ARTICLE III. RULES AND REGULATIONS FOR HOLLY GARDEN AND GREENLAWN CEMETERIES

Sec. 10-41. Holly Garden Cemetery rules and regulations.

The following rules and regulations shall govern the Holly Gardens Cemetery:

(1) *Planting of flowers, shrubbery, and trees.* The planting of same on individual plots is prohibited. The city will permit in memoriam donations of shrubbery, etc. to be planted in planned landscaped areas and boundary line plantings.

(2) *Cut flowers.* Placement of same is prohibited on individual graves except in approved vases or urns.

(3) **Monumentation.** Monuments shall be Flush or Above Ground.

a. Flush type: The plaques shall be installed in accordance with the specification of the manufacturer.

The west edge of the plaque shall be parallel to and six (6) inches inside of the west lot line and centered within the individual grave space or spaces.

- b. Above ground type: Shall be installed by monument company employee/contractor in accordance with the specifications of the manufacturer. It shall be installed with the base flush with the ground and seated on a concrete slab which shall project six (6) inches beyond the monument base on all four (4) sides. The west edge of said slab shall be on the west lot line and centered within the individual grave space or spaces.

Note: No monuments are to be placed on grave sites without first contacting the cemetery caretaker.

(4) *Curbing and filling of lots.* The curbing and filling of lots is strictly prohibited in all sections of the cemetery.

(5) *Restrictions.* Section "D" is no longer reserved for mausoleum site. Section "F" is the only approved vault section.

(6) *Grave opening and closure: procedure and price.* All fees are to be paid to the Cemetery representative in advance of the opening. All grave openings shall be dug and backfilled by an approved contractor and under the supervision of the person in charge of said cemetery.

- a. Backfilling of all vaults to be performed in layers not to exceed twelve (12) inches and tamped in place ground the sides and top of vault to normal ground level with sod replaced.

- b. All boxes shall have three (3) inch minimum layer of one (1) part cement to ten (10) parts coarse sand placed around the sides and top of box. Remaining opening to be filled and tamped to normal ground level with sod replaced. The surplus dirt shall be picked up and taken to the cemetery stock pile.

(7) *Permanent maintenance.* Shall include weekly or bimonthly mowing during the growing seasons as required by conditions. Pruning, fertilizing and mulching of shrubbery hi-annually or more frequently as required by conditions and shrubbery types. Maintain the present level of cemetery grounds by back-filling sunken areas. Keep catch basins, storm sewer, and open drains in a clean, free flowing condition. Blade shell driveways and maintain a minimum two (2) inches of shell cover. Service all pressure water lines, and plumbing on grounds. All of the above functions shall be performed under the supervision of the cemetery caretaker, parks and grounds department or any other assigned city department.

(8) *Installment purchase of lots.* No partial payment will be accepted for the sale of single graves, lots, or groups of lots and plots. All lots and plots shall be paid in full at the time of purchase.

However, the city will place an adjoining plot on reserve for a three-month period to allow the customer time to acquire the total funds needed to purchase the plot. After a three-month period if the customer has not purchased the plot it will be taken off of a reserve status and placed back into an open for sale status.

(9) *Resale or exchange of lots or graves.* The owner of the lots and plots will be responsible for any transfer of ownership and has to provide the city with a copy of all related documents.

(10) *Records procedure.* The cemetery caretaker and or the funeral home will provide the proper documentation of the owner, deceased, date of birth, date of death in order to be presented to the City of Hammond Revenue Department.

(11) *Care for graves or lots.* Private care for individual graves or lots will be strictly

prohibited in any part of said cemetery.

- (12) *Parking of trucks.* Owners of trucks will not park off the roadways when working, setting cements bases, foundations, or any other type of work. They shall clean up all debris, and the dirt must be picked up and taken to the cemetery stock pile. They also must have permission from the person in charge of said cemetery before engaging in any type of work.
- (13) *Parking of cars.* Parking cars on grass, neutral grounds, graves, lots, or any other place other than the roadways will be strictly prohibited.
- (14) *Ownership, authority of granting permission and opening of graves.* In the event that there is one or more owners of a Lot or Crypt, the City may conclusively rely on the authority of any one of such owners to represent all of said owners in any negotiations that may be necessary by and between the City or owners, and that anyone of said owners may consummate any such transactions and the actions of said owner shall be legally binding and obligatory upon all of said owners.

In the event that it may be necessary to secure permissions to open any grave situated within a Lot or Crypt in the name of one or more owners, either or any one of said owners may grant such permission, and their said action in this respect shall be binding and obligatory upon all of said owners.

The City may conclusively rely on the records maintained by the City Revenue Department to establish ownership of all Lots and Crypts

Sec. 10-42. Greenlawn Cemetery rules and regulations.

The following rules and regulations shall govern the Greenlawn Cemetery:

- (1) *Planting of flowers, shrubbery and trees.* Planting of flowers, shrubbery and trees will not be permitted on the graves, lots, or any other place in the said cemetery.
- (2) *Care for graves and lots.* Private care for graves or lots shall be permitted by owner with said understanding that the graves or lots shall be maintained same as the cemetery in general.
- (3) *Curbing and filling of graves or lots.* Copings of graves or lots shall be permitted by any person with the approval of the cemetery caretaker. The said coping shall be a uniform size of six (6) inches in width, twelve (12) inches in height, with two (2) steel rods, 3/3" in diameter - one (1) rod to be placed four (4) inches from bottom of coping and the other one four (4) inches from the top of coping. All corners shall be tied with wire to prevent moving.

Before the beginning of any work, permission must be received from the person in charge of the cemetery, so he may give correct corners of grave or lot being coped. The same shall be filled as soon as possible to the heights satisfactory to the person in charge of the cemetery.

Trucks with dirt shall not be driven on any part of said cemetery other than the road; the dirt shall not be unloaded or dumped on the side of the road on the grass. The grass must be cleaned as it was before unloading dirt.

- (4) *Monumentation.* Monuments shall have no regulation for type, size, width, or height. It shall be installed in accordance with the specifications of the manufacturer. There shall not be any above-ground type vaults permitted in any part of the cemetery, or any foot markers placed at the foot of the graves.

Note: No monuments are to be placed on grave sites without first contacting the cemetery caretaker.

- (5) *Grave opening and closure, procedure and price.* All fees shall be paid to the City of

Hammond in advance of the opening. All grave openings shall be dug and backfilled under the supervision of the person in charge of said cemetery.

- a. Backfilling of all vaults to be performed in layers not to exceed twelve (12) inches and tamped in place around the sides and top of vault to normal ground level with sod replaced.
- b. All boxes shall have three (3) inch minimum layer of one (1) part cement to ten (10) parts coarse sand placed around the sides and top of box. Remaining opening to be filled and tamped to normal ground level with sod replaced. The surplus dirt shall be picked up and taken to the cemetery stock pile.

(6) *Permanent maintenance.* Shall include weekly or bimonthly mowing during the growing seasons as required by conditions. Maintain the present level of Cemetery grounds by backfilling sunken areas.

Blade shell driveways and maintain a minimum of two (2) inches of shell cover. Service all pressure water lines on grounds. All above functions shall be performed under the supervision of the cemetery caretaker, parks and grounds department or any other assigned city department.

(7) *Resale or exchange of graves or lots.* The owner of the lots and plots will be responsible for any transfer of ownership and has to provide the city with a copy of all related documents.

(8) *Records procedure.* The cemetery caretaker and or the funeral home will provide the proper documentation of the owner, deceased, date of birth, date of death in order to be presented to the City of Hammond Revenue Department.

(9) *Parking of trucks.* Owners of trucks will not park off the roadways when working, setting cements bases, foundations, or any other type of work. They shall clean up all debris, and the dirt must be picked up and taken to the cemetery stock pile. They also must have permission from the person in charge of said cemetery before engaging in any type of work.

(10) *Parking of cars.* Parking cars on grass, neutral grounds, graves, lots, or any other place other than the roadways will be strictly prohibited.

(11) *Ownership, authority of granting permission and opening of graves.* In the event that there is one or more owners of a Lot or Crypt, the City may conclusively rely on the authority of any one of such owners to represent all of said owners in any negotiations that may be necessary by and between the City or owners, and that anyone of said owners may consummate any such transactions and the actions of said owner shall be legally binding and obligatory upon all of said owners.

In the event that it may be necessary to secure permissions to open any grave situated within a Lot or Crypt in the name of one or more owners, either or any one of said owners may grant such permission, and their said action in this respect shall be binding and obligatory upon all of said owners.

The City may conclusively rely on the records maintained by the City Revenue Department to establish ownership of all Lots and Crypts

(12) *Vases and flowers.* It is suggested that owners of graves and lots should provide a large and heavy cement or some other type of vase with a large bottom, that can hold a large amount of flowers and cannot be easily turned or blown over. This will save the owners from having to dig holes on the lots in order to keep their vases from blowing over and will eliminate holes on the graves or lots which will detract from the appearance of each grave or lot.

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2. All Ordinances in conflict therewith are repealed, including but not limited to: Ord. No. 290, C.S., 10-9-56; Ord. No. 131, C.S.; Ord. No. 11-5262, C.S., 6-21-11; Ord. No. 1026, C.S., 9-28-83; Ord. No. 2146, C.S., 3-15-88; Ord. No. 2149, C.S., 4-19-88; Ord. No. 2789, C.S., 6-19-01; 2819, C.S., 10-2-01 Ord. No. 3016, C.S., 5-4-04; Ord. No. 11-5262, C.S., 6-21-11.

The above and foregoing ordinance having been duly submitted to the Hammond City Council in writing; introduced at a public meeting on _____, 2014 of the Hammond City Council and discussed at a public meeting held on _____, 2014; after motion and second was submitted to the official vote of the Hammond City Council.

On motion by _____ and a Second by _____ the foregoing ordinance was hereby declared adopted on _____, 2014, by the following roll call vote:

Votes: Johnny Blount () Jason Hood () Robert “Bobby” Martin () Lemar Marshall () Mike Williams () Motion carried approved.

WHEREFORE the above and foregoing ordinance was declared duly adopted on this _____ day of _____, in the year 2014, at Hammond, Tangipahoa Parish, Louisiana.

Robert “Bobby” Martin
President, Hammond City Council

Honorable Mayson H. Foster
Mayor, City of Hammond

Whitney Statham, Clerk
Hammond City Council