



**HAMMOND CITY COUNCIL
PUBLIC HEARING
MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
May 23, 2017
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall
The Public Hearing was called to order by President Lemar Marshall at 5:30 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)

III. PUBLIC HEARING:

1. An Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations. Lacy Landrum, presented this item and informed the council that these are the 44 bikes that have been confiscated and tried to return the owners from the police department. There is a list of Churches & other Non- profit Organizations that will receive an equal number of bikes.

There were comments:

Tracie Wells, 610 Mooney Ave, Hammond La.: Asked how are the Churches & or Non- profits selected for the bikes?

Lacy Landrum: Stated that they are not selected these are all Churches & Non-profit organizations that have come to the City from pass bicycle donations. Any church or non-profit can come to the City to inform what they will do with the bikes. Lacy Landrum stated that a lot of the bikes need repairs and the organizations are willing to make those repairs at their cost and then donate them out.

Councilman Lemar Marshall: Stated in the past we have provided the bicycles for International Students at the University. Also, some are donated to churches to repair and then donate to individuals for transportation. Councilman Marshall also requested that the list of Churches & Non- profit organizations be shared with the council.

Lacy Landrum: Stated the non-profits and churches share the bikes with children and other individuals in the community. The bikes are not re-sold these are all donated to the Churches & Non- profit Organizations to repair and donate again.

Mayor Pete Panepinto: Informed Mrs. Wells if she has someone she knows or her church that would like to participate to let the City know.

2. An Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana. Lacy Landrum, presented this item and stated our Police Chief Stewart is a member of a Police Chief Organization in Louisiana that found out the Chitimacha Police Department was in need of bicycles. This is an old bicycle unit that the City of Hammond Police Department use to have but, no longer servicing or no use for these bicycles so this could assist in the benefit of their public safety.

There were no comments

3. An Ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana. Lacy Landrum, presented this item informing the council that these are vehicles that are cycled out of the City use due to the purchase of new vehicles. Chief Stewart has been in contact with the Chief of Police in Tickfaw and they have found a very good use of these vehicles for the Tickfaw police department. **There were no comments**

4. An Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission. Tracie Schillace, presented this item and informed the council this is a condition based on a re-subdivision that Mr. Wells asked to re-subdivide a piece of property on Corbin & Moody Ave. In reviewing the subdivision a piece of sidewalk is on his property but not within a city right of way and one point Mr. Wells was asking to have this property donated but, now would like to withdraw from donating the property.

There were comments:

Mayor: Asked City Attorney Andre Coudrain if Mr. Wells donated this property and later he wants to build a building on the property and wants to put a driveway on that access point can he come back to the City for the right to get the property back

Attorney Coudrain: Stated Yes

Tracie Schillace: Stated that they will have to go through the building department showing the plans, the size of the driveway, meet all city specifications for approaches.

Attorney Coudrain: Informed Mayor Panepinto that they would not have to come back to Council but, they would need a permit which they would have to come to the City.

Tracie Wells, 610 Mooney Ave. Hammond La.: Stated at this time Devon Wells is requesting that the property not be donated to the City. She stated that the application was completed in March or April and it's been complicated process and at this point their requesting to withdraw. She stated the City did not ask to place the sidewalks on their property. .

Devon Wells, 610 Mooney Ave. Hammond La.: Informed Council that he does not want to be responsible for anybody to hurt on the sidewalk and wants to withdraw.

5. An Ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.

Conditions:

- 1) Approval from all City Depts. & City Engineer on Water, Sewer, and Drainage; and
- 2) Acceptable 10% 1 year maintenance bond approved by City Attorney for all infrastructure; and
- 3) Acceptable Letter of Credit/Performance Bond approved by City Attorney for all uninstalled infrastructure (street lights, Water Meters, and Sidewalks); and
- 4) Final Plat and As Built Plans to be revised in accordance with Planning Dept Comments.

There were comments:

Tracie Schillace, informed Council that they are asking for final acceptance for the subdivision. They have completed the street, water, sewer, and drainage. There asking for a 1 year maintenance bond for all the infrastructures and they have received all City's Department approvals. The as built plans and final plat has been revised and all the water meters have been installed.

Councilwoman Janice Carter Beard: Asked when will the homes be completed?

David Harms: Gulf Coast Housing Partnership, he stated that the homes construction to be completed in October of this year.

Councilwoman Janice Carter Beard: Asked about the penalty for delayed construction

City Attorney Andre Coudrain: Informed Councilwoman Janice Carter Beard that it will be checked into.

Councilman Marshall asked Mr. Harms to introduce his partner.

Matt Wilson, Gulf Coast Housing Partnership, VP of Risk Management introduced himself to the council.

The Public Hearing was concluded.



**HAMMOND CITY COUNCIL
MINUTES
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
May 23, 2017**

6:00pm Immediately following Public Hearing.

- I. CALL TO ORDER:** Council President Lemar Marshall
Regular Session was called to order by President Lemar Marshall at 5:46 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.
Councilman Jason Hood
- V. REPORTS:**

1. Council:

A. Barry Bradford- 510 Joe Farris Drive Hammond, La.: Director of Parish Library System, He stated that the Library & Hammond Regional Arts Center are partnering on Common Read Project. He informed the council that they are trying this on a Parish wide scale. The book is Crooked Letter/Crooked Letter. Mr. Bradford stated that the library is encouraging reading and also for everyone to read the book. On August 31st, 2017 there will be a community read at the Hammond Regional Arts Center @ 6:30pm which will be the discussion of the books.

Councilman Mike Williams thanked the Council for rescheduling the Budget Meeting. Councilman Williams also informed the council that he attended a National Security Forum in Montgomery Alabama and would have a more detail report at a later date on information that was presented.

Louise Bostic, 112 Elm Drive Hammond, La.: Asked where the books can be located?

Barry Bradford – Informed the council they are at all Library Branches, E-copies, and bookstore.

- 2. Mayor:** On June 16th, 2017 the Budget Work Session will be held at 9am, the public is welcome and media.

The city was awarded the Cleanest City for the 11th year and the Mayor thanked everyone for their hard work.

300 lbs. of Catfish was put in Zemurray Park Pond

May 25th is the last day of school, be considerate of the children and be careful when driving around the City of Hammond.

3. Recognition of New Businesses: NONE

VI. Minutes of May 9, 2017: After review it was motioned by Janice Carter Beard and second by Jason Hood to approve the minutes of May 09, 2017.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent. Lacy Landrum, informed the Council that this is the annual contract with the State in order to have a Public Tag Agenda in Hammond. She stated the city pays the rent & janitorial services from fees collected.

There was a motion by **Mike Williams** and second by **Janice Carter Beard** authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. A resolution to approve El Jimador Mexican Grill located at 265 South Morrison Blvd., Hammond La., to sell High/Low Class A retail outlet alcohol. The owner is Pino, LLC. Jinnie Wilson, presented this item informing council that they have meet all guidelines and completed paperwork.

Owner Represenative: Gustavo Melendez 265 S. Morrison Blvd., Hammond La.

Councilwoman Janice Carter Beard informed Mr. Melendez about the City laws on sale of alcohol to minors and will be strictly enforced.

There was a motion by **Mike Williams** and second by **Janice Carter Beard** to approve El Jimador Mexican Grill located at 265 South Morrison Blvd., Hammond La., to sell High/Low Class A retail outlet alcohol. The owner is Pino, LLC.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution to reappoint Angela Elly to the Hammond Housing Authority for a five-year term from June 1, 2017 – May 31, 2022. Mayor Panepinto, presented this item and stated Angela Elly is currently serving on the board and willing to serve a five (5) year term and he's requesting approval.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** to reappoint Angela Elly to the Hammond Housing Authority for a five-year term from June 1, 2017 – May 31, 2022.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

4. A resolution to accept work as substantially complete on the "Levy Building Roof Replacement" Project (31708) and commence the 45-day lien period to release 10% retainage.

Charles W. Borchers IV, informed the council that the project was done in 3wks., it's more than 90% complete with a schedule walk thru at the site. The project was \$5,000 under budget.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** to accept work as substantially complete on the "Levy Building Roof Replacement" Project (31708) and commence the 45-day lien period to release 10% retainage.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution supporting the submission of a \$20,000 Keep America Beautiful/Lowe's Community Partner Grant application to re-landscape Cate Square Park Playground. Charles W. Borchers IV, presented this item informed the council that this is to replace the surface under the playground structure and improve the appearance and safety.

There was a motion by **Janice Carter Beard** and second by **Johnny Blount** to support the submission of a \$20,000 Keep America Beautiful/Lowe's Community Partner Grant application to re-landscape Cate Square Park Playground.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

6. A resolution authorizing the Mayor to execute a Small Scale Reimbursable Agreement with the Federal Aviation Administration for the purchase and use of an Airspace Awareness and Detection System for the Hammond control tower. David Lobue, presented this item to the council informing them this is a tool that the FAA offers to various towers like the Airports which is a web based software program to allow controllers to see the space that's needed for safety. The money is in the airports budget and he hope to have the system operating quickly id approved.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** authorizing the Mayor to execute a Small Scale Reimbursable Agreement with the Federal Aviation Administration for the purchase and use of an Airspace Awareness and Detection System for the Hammond control tower

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

7. A resolution to transfer \$25,000 from Street – Consultant Services (10030000 – 520124) to Airport – Maintenance Airfield (10038000 – 530136) for a taxiway lighting project. Lacy Landrum, presented this item informing the council that the Streets Department fund has enough in their budget to share with the Airport to secure the assistance with the Taxiway lighting project

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to transfer \$25,000 from Street – Consultant Services (10030000 – 520124) to Airport – Maintenance Airfield (10038000 – 530136) for a taxiway lighting project.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to adopt an Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. Final adoption of an Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana. (Jana Thurman)

There was a motion by **Janice Carter Beard** and second by **Johnny Blount** to adopt an Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. Final adoption of an Ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to adopt an ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

4. Final adoption of an Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission.

There was a motion by **Janice Carter Beard** and second by **Mike Williams** to Table until June 27th an Ordinance authorizing the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Table approved 5-0

5. Final adoption of an Ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.

Conditions:

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- 4) Final Plat and As Built Plans to be revised in accordance with Planning Dept Comments.

There was a motion by **Jason Hood** and second by **Mike Williams** to adopt an ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE


X. ADJOURN: There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.

CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **May 23, 2017** BEING **6 PAGES** IN LENGTH



TONIA BANKS
HAMMOND CITY COUNCIL CLERK



VICE - PRESIDENT Janice Carter Beard
HAMMOND CITY COUNCIL