



**HAMMOND CITY COUNCIL
PUBLIC HEARING
MINUTES**

**312 EAST CHARLES STREET
HAMMOND, LOUISIANA**

August 08, 2017

5:30pm

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard
The public hearing was called to order by Vice President Janice Carter Beard @ 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (A),
Mike Williams (P)
- III. PUBLIC HEARING:**

1. An Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission. Tracie Schillace, presented this item to the council and informed the council that this is an existing road that was not formerly dedicated to the City, this includes a 10' foot Servitude dedication, and renaming of the street to Falcon Drive.

There were no public comments

2. An Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission. C.C. Gaiennie, informed the council this is an amendment to the existing cellular tower ordinance which allows for the wireless antennas in all public Right of Ways. He stated that the ordinance has a Review Committee to review the placement of the equipment in the proposed areas.

Councilman Mike Williams: Asked who will be on the Review Committee?

CC Gaiennie: Stated the Building Official, Director of Administration, Director of Planning, & (2) appointees by the Mayor.

There were no public comments

3. An Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions: (Tracie Schillace)

- 1) The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

Tracie Schillace, presented this item and stated that this property is located in District III on Mississippi Street. This is a vacant property that Mr. Jackson is asking to place a manufactured home and it is in a proposed mobile home area.

There were no public comments

4. An Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission. Tracie Schillace, presented this item and stated that this is located in District IV located on the corner of Harden & Anderson Streets and Ms. Smith is asking to rezone this property from residential to a mix use neighborhood zoning.

Public Comments:

Louise Bostic: 112 Elm Drive, Hammond LA: Asked Tracie what is MX-N & does it include commercial business on this lot.

Tracie Schillace: Stated this would be a Mixed Use zoning and it allows multiple things on the lot for example; Restaurants, apartments, any type of Social Services such as: group living, daycare, Office, Medical, retail, vehicle sales, etc., mutiple sales can be on the property. Tracie stated that there were (2) people that came before the zoning board who were in opposition.

The public hearing was concluded



**HAMMOND CITY COUNCIL
MINUTES
REGULAR SESSION
312 EAST CHARLES STREET
HAMMOND, LOUISIANA**

August 08, 2017

6:00pm Immediately following Public Hearing.

- I. **CALL TO ORDER:** Council Vice President Janice Carter Beard
Regular session was called to order by Vice President Janice Carter Beard at 6:00pm
- II. **ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (A), Mike Williams (P)
- III. **PRAYER:** Councilwoman Janice Carter Beard
- IV. **PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.
Councilman Johnny Blount
- V. **REPORTS:**
 1. Council: NONE
 2. Mayor: Stated that they had a great time at the African American Museum 30th Gala fundraiser. He also informed everyone to not forget school is starting and be aware of the children. Also, Chilin with the Chamber will be this Saturday which will be out by Dakota Street under the parking garage at Southeastern from 6:30pm to 8:30pm.
 3. Recognition of New Businesses: NONE
- VI. Minutes of July 25, 2017: After review it was motioned by Johnny Blount and second by Jason Hood to approve the minutes of July 25, 2017.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa African American Heritage Museum from July 1, 2017 to June 30, 2018.

Lacy Landrum, informed the council that the following items are the standard annual cooperative endeavor agreements that the City signs. These are all the amounts that have been approved in the budget for this year. The African American Heritage Museum for the fiscal year period is for the total of \$25,000. Dr. Landrum also stated that all non-profits are required to follow the Louisiana Audit Law and an audit is to be performed and given to the City to see how funds are used. **There was a motion by Johnny Blount and second by Mike Williams to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa African American Museum from July 1, 2017 to June 30, 2018.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

2. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa Voluntary Council on Aging from July 1, 2017 to June 30, 2018. Lacy Landrum, informed the council that they are budgeted \$50,000 for the year which assists with the Hammond Bus System and goes toward the maintenance and operation along with the community facility on Church Street. **There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa Voluntary Council on Aging from July 1, 2017 to June 30, 2018.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

3. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with Crime Stoppers of Tangipahoa from July 1, 2017 to June 30, 2018. Lacy Landrum, presented this item informing the council that this organization is budgeted \$9,383.00. Crime Stoppers is our partner when the City is actively trying to solve cases and operating a tip line. **There was a motion by Mike Williams and second by Jason Hood to authorize the Mayor to enter into a Cooperative Endeavor Agreement with Crime Stoppers of Tangipahoa from July 1, 2017 to June 30, 2018.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

4. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with CASA from July 1, 2017 to June 30, 2018. Lacy Landrum, informed the council that Child Advocacy Services assists with both crime prevention, child abuse prevention, & resources for children that have abusive situations and their budgeted amount is \$10,000. **There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with CASA from July 1, 2017 to June 30, 2018.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

5. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Children's Discovery Center from July 1, 2017 to June 30, 2018. Lacy Landrum, presented this item and stated that the Discovery Center assists with Economic Development & Educational opportunities throughout the year and the contract is for \$110,000.

Louise Bostic, 110 Elm Drive Hammond: Asked why the Discovery Center is receiving this amount.

Lacy Landrum: Stated the difference is in the number of attendees and program and their outreach services are much different.

There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Children's Discovery Center from July 1, 2017 to June 30, 2018.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Abstain), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 3-0

6. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs from July 1, 2017 to June 30, 2018. Lacy Landrum, presented this item and informed the council that they are assisting in counseling, housing placement, job placement, & job training skills. The contract is budgeted for \$4, 932.00. They also receive an office located on Coleman Street and with utilities & internet paid through the City. **There was a motion by Jason Hood and second by Mike Williams to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs from July 1, 2017 to June 30, 2018.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

7. A resolution accepting a Healthy Communities Grant of \$4,731 from Keep Louisiana Beautiful to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) authorizing the Mayor or his designee to sign grant documents. Charles W. Borchers IV, stated that the application was approved and the award amount of \$4,731, he is asking for the approval of the signing of the award documents. **There was a motion by Mike Williams and second by Jason Hood accepting a Healthy Communities Grant of \$4,731 from Keep Louisiana Beautiful to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) authorizing the Mayor or his designee to sign grant documents**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

8. A resolution (1) supporting the submission of a \$30,000 grant application under the Delta Regional Authority's Delta Creative Placemaking Investment program to renovate Morrison Park; and (2) supporting a combined cash and in-kind match of \$30,000. Charles W. Borchers IV, presented this item informing the council that this is a new program. The idea is to take Morrison Park and make renovation in that area. **There was a motion by Jason Hood and second by Johnny Blount(1) supporting the submission of a \$30,000 grant application under the Delta Regional Authority's Delta Creative Placemaking Investment program to renovate Morrison Park; and (2) supporting a combined cash and in-kind match of \$30,000.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

9. A resolution to approve the Fire Department purchase of a 2017 F250 Cab XL, and a 2017 F150 Crew Cab from Bill Hood Ford in the amount of \$56,599.20. Jana Thurman, Informed the council that this is approved for the 2018 budget and both are on state contracts. She stated they will be paying \$28,046.72 for the F250 & for the F150 \$28,552.28, she is asking council approval. The funds will be coming from Fire Millage account. **There was a motion by Mike Williams and second by Jason Hood to approve the Fire Department purchase of a 2017 F250 Cab XL, and a 2017 F150 Crew Cab from Bill Hood Ford in the amount of \$56,599.20.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

10. A resolution to ratify and award bids received on August 4, 2017 for "Sewer System Evaluation Survey- Whitmar". Chuck Spangler, present this item and informed the council that this is also for drainage. The City received bids. This was bugeted for \$165, 000,000. The lowest bidder is Compliance EnviroSystems (CES) in the amount of \$145,714.00. **There was a motion by Mike Williams and second by Johnny Blount to ratify and award bids received on August 4, 2017 for "Sewer & Drainage System Evaluation Survey- Whitmar" to Compliance EnviroSystems for \$145,714.00**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004)

Recommend approval by Planning Commission. There was a motion by Mike Williams and second by Johnny Blount to adopt an Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), and Janice Carter Beard (Y), Lemar Marshall (A).

Motion approved 4-0

2. Final adoption of an Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission. There was a motion by Jason Hood and second by Johnny Blount to adopt an Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

3. Final adoption of an Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions: (Tracie Schillace)

- 1. The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2. The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

There was a motion by Johnny Blount and second by Mike Williams to adopt an Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions:

- 1. The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2. The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

4. Final adoption of an Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission. There was a motion by Johnny Blount and second by Jason Hood to adopt an ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission.

Louise Bostic: 112 Elm Drive, Hammond La: Asked about the Vote of the Zoning Board.

Tracie Schillace stated it was 4-0 in favor one member was absent.

Louise Bostic Stated this issue is troublesome to her due to the drastic zoning change and was worried about the traffic and noise in the neighborhood.

Lavetta Bryant: Klein Road. She stated families are in the area and by them walking to Walmart to purchase items they are getting killed. She thinks the area needs more services due to them being isolated.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (N), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 3-1

IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department. Jana Thurman presented this item asking the council to declare 4 bullet proof vest surplus and pending approval to allow the Mayor to donate them to the Roseland Police Department.

There was a motion by Mike Williams and second by Jason Hood to introduce an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

Public Hearing is set for August 22, 2017

2. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission. C.C. Gaiennie presented this item and stated that manufactured has been taken out and replacing to module. Also Modular with chassis is one or more sections which is designed for use only with a permanent slab/foundation and left on an integral Chassis only in RS-11.A, H-I, L-I. Modular without in one or more sections without an integral chassis which can be lifted into place on a permanent concrete foundation slab it's zoned for all districts.

There was a motion Jason Hood and second by Johnny Blount to introduce an ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

Public Hearing set for August 22, 2017

3. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission. Lacy Landrum, presented this introduction to inform the council this is the change requested by the Council President and it follows the same procedures that has been followed by the City. There was a motion by Jason Hood and second by Johnny Blount to introduce an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

Public Hearing set for August 22, 2017

4. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission. Leah Solomon, Informed the council that the Historic District has been working on the signage guideline amendments. The 2 categories are (1) bringing up to UDC Standards (2) the review of window signage the biggest change is 20% coverage. There was a motion by Johnny Blount and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

Public Hearing is set for August 22, 2017

5. Introduction of an ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision. Chuck Spangler, presented this item and informed the council that there is a piece of private property that they are using on Laura which to assist in the drainage in Whitmar. This is to accept a servitude to have the right to place a drainage structure underground and maintain it the city will not own the land. There was a motion by Mike Williams and second by Johnny Blount to introduce an ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision. Motion Approved to Introduce 4-0

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A).

Public Hearing is set for August 22, 2017

X. ADJOURN: There was a motion by Mike Williams and second by Jason Hood to adjourn the meeting.
All members were in favor and the meeting was adjourned. Motion Approved 4-0

CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND
FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE
REGULAR MEETING OF THE CITY COUNCIL HELD **August 8, 2017**
BEING **7 PAGES** IN LENGTH

TONIA BANKS
HAMMOND CITY COUNCIL CLERK

PRESIDENT LEMAR MARSHALL
HAMMOND CITY COUNCIL