

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: AUGUST 22, 2017

SUBJECT/REASON FOR AGENDA ITEM: PURCHASE POLICE VEHICLES

Temporarily Alcohol Permit Waiver ☐

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Open Container Law Waiver ☐

☐

Other: _____

Please be specific about the reason to be on the agenda.

A Resolution to purchase 9 (Nine) 2018 Chevy Tahoe's for the Police Department from Gerry Lane Chevrolet for a total of \$285,971.23

Requested By: Purchasing Dept.

NAME: _____

ADDRESS: _____

PHONE # _____ CELL PHONE: _____

EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the First and Third Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Tonia Banks Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks _____

Lamar Marshall
Council President

Tonia Banks
Council Clerk

Date

This spreadsheet is not a purchase order

Instructions

- 1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.
- 2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
- 3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
- 4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
- 5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

Chevrolet Tahoe PPV

State Contract Number	4400010203	Vendor	Gerry Lane Chevrolet
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Base Vehicle

Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD with 5.3L EcoTec3 V8 Engine	CC15706	\$ 30,721.00	1	\$ 30,721.00

Optional Configurations

Description	Order Code	Unit Price	Quantity	Extended Price
4WD with 5.3L EcoTec3 V8 Engine	CK15706	\$ 33,632.00		\$ -

Available Exterior Colors

(GWT) Champagne Silver Metallic		(GWX) Brownstone Metallic	
(GAN) Silver Ice Metallic		(GXG) Tungsten Metallic	
(G1C) Slate Grey Metallic	1	(GAZ) Summit White	
(GBA) Black			

Optional Equipment

Option Description	Option Code	Option Unit Price	Add Option	Extended Price
Cloth Front 40/20/40 Individual Seats	AZ3	NC		\$ -
Cloth Bucket Seats with Console	A95	\$ 227.50		\$ -
Content Theft Alarm Disable	UTQ	\$ 45.50		\$ -
Carpet Floor Covering	B30	\$ 172.90		\$ -
Ground Studs	UT7	\$ 80.08		\$ -
Common Key	6E2, 6E8	\$ 22.75		\$ -
Keys - 6 Additional	5HP	\$ 36.40		\$ -
Lamp, Auxiliary Dome	6C7	\$ 154.70	Yes	\$ 154.70
Inoperative Rear Door Locks and Handles	6N6	\$ 53.69	Yes	\$ 53.69

Inoperative Rear Windows	6N5	\$ 51.87		\$ -
Cargo Security Shade	VRS	\$ 177.45		\$ -
Delete Daytime Running Lamps and Automatic Headlamps	9G8	\$ 45.50		\$ -
Flasher System Headlamps and Tail Lamps	6J7	\$ 450.45	Yes	\$ 450.45
Non-Tinted Glass	AKP	\$ (268.45)		\$ -
Recovery Hooks	V76	\$ 45.50		\$ -
Left Hand Spot Lamp	7X6	\$ 445.90		\$ -
Left & Right Hand Spot Lamps	7X7	\$ 773.50		\$ -
17" Bright Aluminum Wheels	Q5U	\$ 455.00	Yes	\$ 455.00
Auxiliary Speaker Wiring	WX7	\$ 54.60	Yes	\$ 54.60
Grille Lamps & Siren Speakers Wiring	6J3	\$ 83.72	Yes	\$ 83.72
Remote Vehicle Start	BTB	\$ 273.00		\$ -
All Weather Floor Mats	VAV	\$ 204.75		\$ -
6 Additional Key Fobs	AMF	\$ 68.25		\$ -
Power Adjustable Pedals	JF4	\$ 136.50		\$ -
Horn & Siren Circuit Wiring	6J4	\$ 37.31		\$ -
Cost for Each Vehicle Plus Options			1 EA	\$ 31,973.16
Additional Costs				
0.35% Contract Administrative Fee				\$ 111.91
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)				\$ 10.00
LA Safety Inspection Sticker - 1 Year				\$ 18.00
Total Cost for Each Vehicle			1 EA	\$ 32,113.07
Total Cost for All Vehicles			1 Vehicle	\$ 32,113.07

PATROL X's 8

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(GAN) Silver Ice Metallic		(GXG) Tungsten Metallic	
(G1C) Slate Grey Metallic	1	(GAZ) Summit White	
(GBA) Black			

Optional Equipment

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6 Additional Key Fobs	AMF	\$ 68.25		\$ -
Power Adjustable Pedals	JF4	\$ 136.50		\$ -
Horn & Siren Circuit Wiring	6J4	\$ 37.31	Yes	\$ 37.31
Cost for Each Vehicle Plus Options			1 EA	\$ 31,593.69
Additional Costs				
0.35% Contract Administrative Fee				\$ 110.58
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)				\$ 10.00
LA Safety Inspection Sticker - 1 Year				\$ 18.00
Total Cost for Each Vehicle			1 EA	\$ 31,732.27
Total Cost for All Vehicles			1 Vehicle	\$ 31,732.27



**City Of Hammond
Purchasing Department**

Request for Pricing

**Quantity of 1 (One) Ea
2018 Fleet/Non-Retail Chevrolet Tahoe
2WD 4dr Commercial CC15706**

**Proposals shall be faxed/delivered to the City Of Hammond,
Purchasing Department**

**No later than
10:00 a.m. on August 17, 2017**

For Additional Information or Questions,

Contact:

**Jana Thurman – Purchasing Manager - The City Of Hammond
(985)-277-5633 or Thurman_je@hammond.org**

Contact person for Info on this bid is Cpt. Sal Mike # 985-277-5711

This is the Proposal of:

Date: 8-14-17
Company: ROSS DOWNING CHEVROLET
Section 3 Business/WBE/SBE/MBE/DBE: _____
Address: 600 S. MORRISON BLVD
City: HAMMOND State: LA ZIP Code: 70403
Person to Contact: JASON WALTER
Phone: 985-543-6833 Fax: 985-543-6830
Email: JWALTER@ROSSDOWNING.COM

Your Proposal is important to us.

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

Special Note

BIDDERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE BID PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED IN WRITING TO THE PURCHASING AGENT DURING THE BID PERIOD AND SHALL BECOME PART OF YOUR BID PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE BIDDERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE BIDS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER BIDS ARE OPENED.

Bids shall be accepted only on the bid forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept bids from those bidders in whose name the bid forms and or specifications were issued. Altered or incomplete bid forms, or use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire bid package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE BID.

All bids must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the bidder. Failure to initial shall be cause for rejection of the bid as non-responsive.

All bids shall be signed. Failure to do so shall cause the bid to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Agent, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If bidding "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with bid. Representative samples shall be submitted upon request, if appropriate.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the invitation to bid states that only the brand name will be considered for reasons of compatibility, etc.

The Public Bid number, Bidder's name, address and bid opening date shall be clearly printed or typed on the outside of the bid envelope. Only one (1) bid shall be

accepted from each bidder. Alternates shall not be accepted unless specifically requested in the bid specifications. Submission of more than one (1) bid or alternates not requested may be grounds for rejection of all bids by the bidder.

The method of delivery of bids is the responsibility of the bidder. All bids shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified bid opening date and time. Late bids shall not be accepted under ANY circumstances. It is the bidders' sole responsibility to insure that their bid has been delivered and accepted with ample time to meet all specified deadlines.

Specifications:

(1) - 2018 Fleet/Non-Retail CC15706 2WD 4dr Commercial or Equivalent

Selected Vehicle Colors

Interior: Black

Exterior: Tungsten Metallic (GXG)

Vehicle Description

RWD with 5.3L EcoTec3 V8 Engine

Order Code

CC15706

Option Description

Lamp, Auxiliary Dome

Inoperative Rear Door Locks & Handles

Flasher System Headlamps and Tail Lamps

17" Bright Aluminum Wheels

Auxiliary Speaker Wiring

Grille Lamps & Siren Speakers Wiring

Order Code

6C7

6N6

6J7

Q5U

WX7

6J3

Cost for Each Vehicle plus Options

\$ 34,863

Additional Costs

Administrative Fees

LA DEQ Waste Tire Fees

LA Safety Inspection Sticker

\$ 8

\$ 24

\$ 24

\$ 34,895

Bid Form for Public Bid

As a qualified bidder, I have carefully examined all of the Bidding Documents and have examined specifications, and I hereby propose to furnish as called for by the bidding specifications.

Proposal Amount

Proposer agrees to Furnish Vehicle, Material, Supplies and Services in complete accordance with all RFP Specifications, FOB Delivery to Ross Downing Chevrolet, Hammond, LA for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

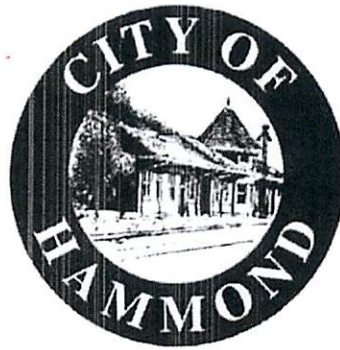
Total Price THIRTY FOUR THOUSAND EIGHT HUNDRED Dollars
(\$ 34895) NINETY FIVE



Signature of Proposer

ROSS DOWNING CHEVROLET

Company Name



**City Of Hammond
Purchasing Department**

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Vehicle Description

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Order Code

CC15706

Option Description

Lamp, Auxiliary Dome

Inoperative Rear Door Locks & Handles

Inoperative Rear Windows

Recovery Hooks

Left Hand Spot Lamp

Grille Lamps & Siren Speakers Wiring

Horn & Siren Circuit Wiring

Order Code

6C7

6N6

6N5

V76

7X6

6J3

6J4

Cost for Each Vehicle plus Options

\$ 34,933

Additional Costs

Administrative Fees

LA DEQ Waste Tire Fees

LA Safety Inspection Sticker

\$ —

\$ 8

\$ 24

Total Cost for Each Vehicle

\$ 34,965

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(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Price TWO HUNDREDSEVENTYNINE THOUSANDSEVEN Dollars
(\$ 279,720) HUNDREDTWENTY



Signature of Proposer

ROSS DOWNING CHEVROLET

Company Name