

**CITY OF HAMMOND**  
**COUNCIL MEETING AGENDA REQUEST FORM**  
(\*\* Instructions for filling out this form on reverse side \*\*)

Council Meeting Date: **26 November 2019**

Subject/reason for agenda item:

(Old Business):  
RESOLUTIONS:

(New Business):

1. Acceptance of Work as Substantially Complete on "Canal Improvements [FY2019]" (project no. 420-11910) commencing 45-day Lien Period and withholding 10% retainage. (Jay C. Pittman)

Requested by: **Jay C. Pittman, P.E. - 5428665**

Approved by: \_\_\_\_\_  
(Council Member or City Administration)

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BELOW TO BE FILLED OUT BY COUNCIL CLERK  
\*\*\*\*\*

Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

Council Clerk: \_\_\_\_\_ Agenda Item Number: \_\_\_\_\_

Remarks: \_\_\_\_\_

Council President: \_\_\_\_\_

## CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: <u>City of Hammond</u>	Owner's Project No.: <u>420-11910</u>
Contractor: <u>Beverly Construction Co., LLC</u>	Contractor's Project No.: _____
Engineer: <u>Spangler Engineering, LLC</u>	Engineer's Project No.: _____
Project: <u>Canal Improvements [FY 2019]</u>	Contract Name: _____

**This FINAL Certificate of Substantial Completion applies to:**

All Work  The following specified portions of the Work:

November 26, 2019  
**Date of Substantial Completion**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:  None  
 As follows

Amendments to Contractor's responsibilities:  None  
 As follows:

The following documents are attached to and made a part of this Certificate: **None**

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:	RECEIVED:	RECEIVED:
By: _____ (Authorized signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Jay C. Pittman, P.E.</u>	Title: <u>Pete Panepinto, Mayor</u>	Title: _____
Date: _____	Date: _____	Date: _____