

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: January 14, 2020

SUBJECT/REASON FOR AGENDA ITEM: _____

Temporarily Alcohol Permit Waiver | Open Container Law Waiver

Other: _____

Please be specific about the reason to be on the agenda.

Introduction of an ordinance to declare as surplus and authorize the sale of the items listed below to sell on Govdeal.com.

- 2006 Ford Crown Victoria – VIN# 2FAFP71W16X141936 (transferred back to City from Marshal’s office)
- 2004 Dodge Durango – VIN# 1D4HD38N74F176087
- Kubota Front End Bucket
- Marco Spray Tank
- 26 Bicycles – list attached
- 88 Miscellaneous unclaimed property – list attached

Requested By: Purchasing

NAME: Jana Thurman Soileau

ADDRESS _____

PHONE # _____ CELL PHONE: _____

EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the Second and Fourth Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Tonia Banks Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks: _____

Carlee Gonzales
Council President

Tonia Banks

Date



PAT FARRIS
MARSHAL
CITY COURT OF HAMMOND
SEVENTH WARD, TANGIPAHOA PARISH



303 East Thomas Street
Hammond, Louisiana 70401

Phone: (985) 542-3445
Fax: (985) 542-3578

May 22, 2019

City of Hammond
Vivian McGee
Purchasing Department
310 E. Charles St.
Hammond, La 70401

RE: Surplus Vehicle-Marshal Office Unit 16

Dear Vivian,

Attached please find the title to Unit 16 and Surplus/Transfer Request. Please notify me of the auction date or when the surplus vehicle has been sold. I appreciate you assisting our office in this matter. If you need any other information, please contact me.

Sincerely,

Marlene Hinshaw
Chief Deputy Marshal

Unit 571
2004
ID4HD38N74F176087

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I. Department Name: <u>Water</u>		Date: <u>12-19-19</u>	
Approved By: <u>Guy Beano</u>		Fax: <u>277-5997</u>	Ext.: <u>5962</u>
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>ID4HD38N74F176087</u>	<u>176087</u> <u>120096 JAWA90</u>	<u>190 SHOP</u>	<u>POOR</u> <u>BAD MOTOR</u> <u>LOAKING OIL</u>

II. THIS SECTION TO BE COPMLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>Guy Beano</u>	Dept Name: <u>Water & Sewer</u>	Date: <u>1-9-20</u>
Received By: <u>Ma Surlew</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-9-20</u>
Completed By: <u>Ma Surlew</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-9-20</u>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>AIRPORT</u>		Date: <u>2-27-19</u>
Approved By: <u>[Signature]</u>	Fax: <u>985-277-5669</u>	Ext.: <u>5667</u>
Requested Disposition:		
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____		
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.		

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>1061</u>	<u>KUBOTA FRONT END BUCKET</u>	<u>Hwy 190 E</u>	<u>POOR</u>

MODEL LB

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>AIRPORT</u>	Date: <u>2-27-19</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-10-20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-10-20</u>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I. Department Name: <u>Parks & Grounds</u>		Date: <u>1-10-20</u>	
Approved By: <u>J. Land</u>	Fax:	Ext.: <u>5977</u>	
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>Unit 1073</u>	<u>Marco Spray Tank</u>	<u>190 maintenance Facility</u>	<u>Bad</u>

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Grounds</u>	Date: <u>1-10-20</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-10-20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>1-10-20</u>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.			
Department Name: <i>Hammond Police</i>	Date: <i>9-18-19</i>		
Approved By: <i>Sgt. T. Sanchez</i>	Fax: _____		
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<i>List Attached</i>	<i>26 Bicycles</i>	<i>Training Center Yard</i>	<i>New/used</i>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date: _____
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date: _____

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>Sgt. T. Sanchez</i>	Dept Name: <i>HPD</i>	Date: <i>9-18-19</i>
Received By: <i>V. M. [Signature]</i>	Dept Name: <i>Purchasing</i>	Date: <i>9-18-19</i>
Completed By: <i>V. M. [Signature]</i>	Dept Name: <i>Purchasing</i>	Date: <i>9-18-19</i>

18-00628	Blue Green mt. bike unk model or make Unk serial #
18-4569	Outlander 500 mt. bike GREEN unk serial #
17-02146	Avalon Aluminum – Comfort Series Serial # GS110101367
18-9113	Roadster Mt.Bike 18 speed Grey-Yellow snfsd17mm2928 unk owner
18-10001	Hula Girl Ozone 500 Blue/Pink Serial # DJFI152756
18-10001	Gensis OneX 29 Black/White Serial # GS130523234
18-14136	Unknown – Unknown (black) Serial # SNFSD17DJ6162
18-14231	Hyper Havoc FS (black/gray) Serial # DMG12B0258
18-11115	UltraShock Bicycle Red/Grey/White Serial # DJI1253819
18-12877	Mongoose Mountain Bike (orange/bike) Serial# SNALL10AA7073
18-15118	Shimano Hyper Suspension (black/red) Serial #HYPT261000
18-12746	Huffy (purple/pink) Serial# SNHTC17D78763
18-12746	Kent Freestyle 1800 (blk/white) Serial# WMGS49730714
19-1356	Next Shocker grn/blk mt. bike Serial # DM071002500
18-13080	Next Girl Talk Bicycle (pink/green) Serial # DJGC029285
18-26787	Kulana Makama red/black silver Serial# SNFSD06F97081
18-14434	Mongoose Hotshot (blue/orange) Serial # SNFSD17HM6444
18-17370	Black & blue mountain bike Serial # SNFSD14M11548
18-19376	Trail runner 10-speed light blue Serial # AF14E040834

18-20006 Kent Bayside 26 girls bike Purple
Serial # G1707045236

18-22829 Schwinn Crosscut 28 dark purple
Serial # 3DE09723

19-5471 Roadmaster Granite Peak mt. bike blue
Serial # SNFSD12AP966

19-3785 Mongoose blue dirt bike
Serial # SNALLMB23176

19-5905 Ozone Ultra shock mt. bike black/green
Serial # DJ11D076507

19-2841 Mongoose DXR red/blk mt. bike
Serial # SAELH21595

18-26787 Schwinn Midway cruiser 26in. black
Serial # SNFSD17D49700

The disposition of found and abandoned property held by a city police department is governed by LSA-RS 33:2333. The following described property has been held by the Hammond Police Department and has not been claimed under LSA- RS 33:2333 and LSA-RS 15:41. If you recognize any of the property as being yours, please come to the Hammond Police Department Annex building located at 106 N Cherry Street, Hammond, La, between the hours of 9:00am and 2:00pm, Monday thru Friday. Contact can be made with Lt Jammle Hauck at (985) 277-5763 or Sgt Terry Sanchez at (985) 277-5760. The owner must present himself, prove ownership and pay the accrued storage charges, as well as the cost of advertisement. If seized property release from the court must be provided. If this property is not claimed within thirty days of notice it will be disposed of in accordance with LSA-RS 33:2333 and LSA-RS 15:41.

- Rheem Classic X Large a/c unit
- Goodman a/c unit 1009070
- Philco heating and cooling a/c unit
- Carrier a/c unit
- Misc Clothes and Household items (2) orange bags 08024823
- Red Bag with microphones 08014651
- Black Bag 05018176
- Black laptop case (2) Motorola DVR's 09022394/09022396
- Green back pack
- Bag with jumper cables 09005094
- Green bag with ac tools, speaker and Sony amp 05003533
- Punch amp and AMW subwoofer 08013718
- HP Pavalion A1006n Tower, 5 cd disc changer 06030043
- Red trash can, lamps, pictures, tables, vase, dishware, shoes, mirror, 08031289
- Artificial trees, Karcher Model 395 pressure washer, red tool box with craftsman tools, coleman blue ice chest, kids bicycle, brown leather bag with misc tools, fishing rods and nets, Magnavox apex dvd player, yellow Bow, tackle box, 18 inch Bushwhacker hedge trimmer, Black box step tool toolbox, Bissel vacuum cleaner, Bolens weed eater, craftsman weed eater, feather lite weed eater (parts), Poulan chainsaw, Duraband tv, Sylvania 19 inch tv, Sony Barber disc player radio, ever start battery, Floor jack, drill, (2) shovels, flashlight, comalong, Razor, tool belt, Skillsaw, craftsman 675 series pressure washer, brown backpack
- GE over the stove microwave 09020512
- Yardmachine 5hp 22 inch push mower, weed eater 5hp 22inch push mower 10016829
- Craftsman 6hp 21 inch green push mower 11017836
- Troybilt 6.75 21 inch push mower 08029124
- Bolens 4 hp 22 inch push mower
- Quattum 6.5 hp pressure washer
- Generac power boss 3250 5000 generator
- Bolens 5hp 22 inch push mower 10019177

- Craftsman Diamond Power 6hp pressure washer
- Snapper weed eater 05021511
- Generator 1000 watts red 11007038
- Weedeater electric blower 04004671
- Echo blower backpack 09022384
- McCulloch electric 3 hp chainsaw 01023620
- Bostitch Nail gun 07023497
- Campbell Hausfeld 4hp Compressor yellow
- Troybilt weed eater 09033324
- Yellow double heat lights with stand, fan 04028215
- Rigid Skillsaw 060014812
- Black bag with (2) sawzall, Nintendo DS, iPhone 09022384
- Ryobi Skillsaw 14026857
- Black and Decker Skillsaw, speakerbox JL Audio 07034235
- Dewalt corded drill, Ryobi cordless drill, bucket jumper cables, electric box, wire, Dewalt corded Drill, Concrete tools 14026857
- pipe, propane tank 14027169
- Poulan Pro 40 cc chainsaw
- Homelite chainsaw red 369
- Black air compressor 11016240
- Silver medal case, crow bar, crossbar tray pliers 10001863
- Tripod survey stand, Motorcycle jacket, wetsuit and flippers 09029116
- Dewalt multi-tool set (drill, saw, jigsaw with battery pack), level, (2) chop saw, (1) saw, air compressor, tool box, Dewalt radio, jack stand, Electric cord, air compressor hose, Ryobi chopsaw, Troybilt 6.75 hp lawnmower 08011763
- Blue back pack
- 5 inch disc sander Makita 09020512
- Misc DvD's movies, Misc music cd's 08031351
- Ryobi cordless drill and saw 09013732
- Electric cord, air compressor hose 08011763
- Dewalt drill bits 06028728
- Craftsman buffer 06001482
- Bicycle air pump and tube cycle pro
- 2 large pictures 08027239
- Computer, keyboard and printer 09011382
- Simplicity Sewing Machine, 06015330
- Air pump
- HP printer 05001316
- Multiple Packs of brace therapy 07019566
- Baseball cards, Basketball cards 00005879
- Lexmark printer 08031024
- Polaroid 42 inch tv, Symphonic 20 inch tv 10008484
- Sanyo 50 inch tv 09014092
- Samsung 32 inch tv 10031391

- Phillips 42 inch tv
- ProScan 32 inch tv 09034044
- Magnavox 19 inch tv 11007494
- Gateway computer 040024620
- Gateway computer 01026183
- Proteva monitor 09011382
- Clock 14027169
- Compaq harddrive 06024620
- Orange water cooler 04006568
- Hp intel harddrive 04026183
- Acer monitor 02021311
- Magnalite pots 06011589
- Coffee pot, Proctor Silex mixer 07012868
- 2 Coffee table 0808191
- Canon scanner
- RCA VCR 0402615
- Battery cells night rider light system
- Micros printer 04016745
- Trampoline screen
- Basketball goal
- Chicago Electric reciprocating saw 14026857
- Black bag 0228394
- Dolly
- Multi flying saucers 05013518