

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: April 28, 2020

SUBJECT/REASON FOR AGENDA ITEM: _____

Temporarily Alcohol Permit Waiver | Open Container Law Waiver
Other: _____

Please be specific about the reason to be on the agenda.

A Resolution to authorize the Mayor to enter into contract with Rhorer Mutual Industries for Railroad Track Repairs in the amount of \$83,345.00 (RFP 20-17)

Requested By: Purchasing
NAME: Jana Thurman Soileau
ADDRESS _____
PHONE # _____ CELL PHONE: _____
EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the First and Third Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Tonia Banks Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks: _____

Carlee Gonzales
Council President

Tonia Banks

Date

- 1.0 SCOPE
This specification covers the furnishing of material, labor and equipment to furnish, remove, and replace 20 - Switch ties. Track Inspection Report attached. THIS WORK MUST BE PERFORMED IN COMPLETE ACCORDANCE WITH BEST MODERN RAILROAD PRACTICES.
- 2.0 CONTRACTOR WORK TO BE PREFORMED.
- 2.1 CROSS TIES- Cross ties are to be # 1 hardwood 7x9". Cross ties are to be replaced per marks. (20 total) Ties are to be double spiked on the inside and one hold down.
- 2-7x9x10
- 2-7x9x11
- 4-7x9x13
- 2-7x9x14
- 6-7x9x15
- 4-7x9x16
- 2.2 Gage- In Wye curve. Pull spikes and plug before gaging track
- 2.3 Surface- North End – Run around Track, East end of Morris rd. bridge
- 2.5 Bridge Caps- 5 bridge caps need replacing at bents 4,5,7,9,11 on Bridge #1
- 2.6 Rip Rap- 10 tons of Rip rap to be placed around bottom of bent 4
- 2.7 WORK SCHEDULE- Work schedule will be coordinated with City of Hammond
- 3.0 PROTECTION- Contractors must coordinate with Railroad for train movement, contractor must make track inaccessible.
- 4.0 COMPLETION- Repair must be completed within 30 days after purchase order is received.
- 5.0 INSPECTION Engineering representative can be expected to visit the construction site on the following occasions.
- A. BEGINNING OF JOB- To inspect material, and equipment to be used.
- B. PERIODIC- To insure proper procedures are being followed.
- C. FINAL- Acceptance of job well done.

CONTRACTOR QUALIFICATIONS

Contractor and any subcontractors must hold a current Louisiana contractor's license. If any services under this agreement are to be subcontracted, please list the company(s) to whom each service(s) may be subcontracted. A "Release of Liens" may be required from each subcontractor.

- 2- After ones are completed
- 3- After twos are completed

Bridge 1

The main concern at Bridge 1 is the condition of the caps at bents 4, 5, 7, 9 and 11. These caps should be replaced before the next inspection. The ground at this bridge is sandy and the stream is scouring the banks both upstream and downstream from the bridge. It is recommended to place rip rap around these bents to protect them against additional scour. This bridge also has some low priority recommendations.

The condition of the stringers will be monitored in future inspections with an eye toward extensive stringer replacement in the future.

Railroad
City of Hammond, LA
Subdivision
Hammond Lead
Mile Post
Bridge #1



GPS
N30 30.58 W90 27.28

Nearest Town
Hammond, LA

Year Built

Date of Inspection
11/22/19

Inspector
Kevin Halpin

RR over
Ponchatula Creek

Type
Ballast Deck Timber Pile Trestle

OD/BD
Ballast

Height
15' +/-

of Spans
12

Length
154' 6"

Skew
No

Avg. Span
12' 11"

Max. Span
13'

Obs. Under Load
No

Utilities
No

Alignment
Tangent

Drift/Scour
Some drift accumulation

General Comments

2019 inspection revealed a noticeable advancement of decay, particularly in the substructure. There are High Priority Repair recommendations for cap replacement at 5 locations, identified in the Substructure section of the report. Another High Priority Repair recommendation is to place rip rap or take other scour mitigation measures at bent 4. Additionally, the stringer condition is beginning to deteriorate across the bridge. While not High Priority at this time, extensive stringer replacement will be required in a 3-5 year time frame. An alternative to consider would be to convert this bridge to open deck in lieu of extensive stringer replacement.

Railroad
 City of Hammond, LA
Subdivision
 Hammond Lead
Mile Post
 Bridge #1



<u>Substructure</u>	<u>Condition</u>	<u>Comments</u>
<u>Timber Bents</u>		
Bent 1 (West end) double cap	<u>4</u>	<u>Serviceable condition - slight crushing of top cap under chord 2 - monitor</u>
Bent 2 1 & 6 are posts	<u>4</u>	<u>Comments</u> <u>Serviceable condition - monitor piles 2 and 5 - groundline decay</u>
Bent 3 2 through 6 are posts	<u>4</u>	<u>Comments</u> <u>Serviceable condition - monitor piles 2 and 3 - groundline decay</u>
Bent 4	<u>2</u> <u>2</u>	<u>Comments</u> <u>High Priority Repair - cap crushing/ split</u> <u>Bank erosion is scouring pile - rip rap</u>
Bent 5 all posts	<u>2</u> <u>3</u>	<u>Comments</u> <u>High Priority Repair - cap crushing</u> <u>Low Priority Repair - re-post 2, 3 & 4</u>
Bent 6 all posts	<u>3</u>	<u>Comments</u> <u>Low Priority Repair, clean drift</u>
Bent 7 all posts	<u>2</u> <u>3</u>	<u>Comments</u> <u>High Priority Repair - cap crushing</u> <u>Low Priority Repair, clean drift</u>
Bent 8 all posts	<u>3</u> <u>3</u>	<u>Comments</u> <u>Low Priority Repair, clean drift,</u> <u>Low Priority Repair - reframe bent</u>

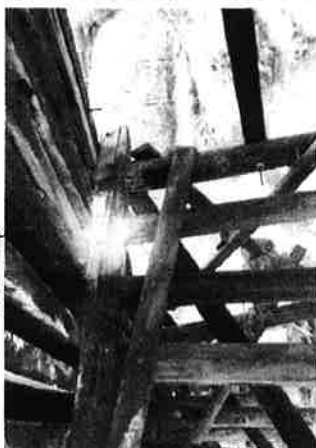
Substructure (continued)



bent 4 cap



bent 4 scour



bent 7 cap



bent 11 cap

Bent 9 all posts	<u>Condition</u> 2 3	<u>Comments</u> High Priority Repair - cap crushing Low Priority Repair, replace sway braces
Bent 10 2-4 are posts	<u>Condition</u> 3	<u>Comments</u> Low Priority Repair - cap slight crushing
Bent 11 all posts	<u>Condition</u> 2	<u>Comments</u> High Priority Repair - cap crushing
Bent 12 2-5 are posts	<u>Condition</u> 4	<u>Comments</u> Serviceable condition
Bent 13 (East end)	<u>Condition</u> 4	<u>Comments</u> Pile/cap gaps, piles 2, 3, 4 - monitor

General Comments

High Priority Repair recommendations to replace caps at bents 4, 5, 7, 9 & 11. The other High Priority Repair recommendation is to place rip rap around the base of bent 4. Reframing bent 5 may be preferable to cap replacement only. Low Priority Repair recommendations to clean drift and work at bents 8 and 10.



← 30.509586,-90.454842 X ↵

Dropped pin
Near Tangipahoa Parish, Louisiana 70401 • 37 mi

Directions Start Save Share



**City Of Hammond
Purchasing Department**

Request for Proposal

RFP# 20-17

Railroad Track Repairs

**Proposals shall be faxed to the City Of Hammond,
Purchasing Department
985-277-5636
Or emailed to
Thurman_je@hammond.org
No later than
10:00Am on April 6, 2020**

**Any technical questions on Specifications should be addressed to Gene Gilpin R.T.S.
at (225) 698-6928 or cell (225) 603-6938.**

**Advertisement in Official Journal, Daily Star, to be
Published three (3) Times
March 6, March 11 & March 18, 2020**

The entire RFP package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE RFP.

**Jana Thurman –Purchasing Manager for the City Of Hammond
(985)-277-5633 or Thurman_je@hammond.org
FAX (985) 277-5636**

This is the Proposal of:

Date: April 3, 2020

Company: Rhorer Mutual Industries

Section 3 Business/WBE/SBE/MBE/DBE: WBE and DBE

Address: 37376 Manchac Park Rd.

City: Prairieville **State:** La. **ZIP Code:** 70769

Person to Contact: John McBride

Phone: 225-615-0392 **Fax:** 225-673-5502

Email: john@rhorer.com

Your Proposal is important to us.

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

The successful bidder will be required to submit a letter stating that any contractor or subcontractor employees sent onto City of Hammond site have been drug tested, are drug free, and "fit for duty".

Instructions to proposers

PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.

RFP Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for proposers to receive RFP packages. Proposers should rely on advertisements in the local newspaper, City Website, and personally pick up RFP packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street or by calling Robert Morgan (985) 969-1636.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.

The RFP number, Proposers name, address, Louisiana Contractor License number and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered, mailed, faxed or emailed.

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified RFP opening date and time. Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required it will be included in the specifications.

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept proposals from those proposers in whose name the RFP forms and or specifications were issued. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection.

The entire RFP package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE RFP.

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Agent/Building Director, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

Liability:

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act.

The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have

been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

RFP Form for Public RFP 20-17

As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal.

List by date and Addendum number NA

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License # 29737

Proposal Amount

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 20-17 Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Price Eighty Three Thousand Three Hundred Forty Five **DOLLARS**

(\$ 83,345.00)⁰

Signature of Bidder *John McBride*

Name of Company Rhorer Mutual Industries **Date** April 3, 2020

The above signature on this Bid certifies that bidder has carefully examined the instructions to bidders, terms and specifications applicable to and made a part of this Bid Package. Bidder further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Proposal.
