

## Tonia Banks <banks\_tm@hammond.org>

## Agenda item

1 message

Jana Thurman <thurman\_je@hammond.org> To: Tonia Banks <banks\_tm@hammond.org>

Wed, Mar 18, 2020 at 7:52 AM

Good Morning,

Please see the attached Ordinance to donate a truck to Roseland.

Thanks

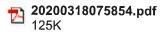
Jana Thurman Soileau

Purchasing Manager, City of Hammond

PO Box 2788, Hammond, LA 70404

O: 985-277-5633 | Fax: 985-277-5636

thurman\_je@hammond.org



## 

COUNCIL MEETING DATE:	March 24, 2020		
SUBJECT/REASON FOR AGEN	IDA ITEM:		-
Temporarily Alcohol Permit W	/aiver	Open Container Law Waiver	
Other:		,	
Please be specific about t	he reason to be o	on the agenda.	
donation to the City of Rosela	declaring moveable ind. One (1) 2003 l	property as surplus and providing for a 250	
Requested By: Purchas	sina		
IVAIVIE: Jana In	Hrman Solloau		
ADDRESSPHONE #			
PHONE #	CELL PHON	E:	
EMAIL:	FA>	<u> </u>	
Please note that the Hammand City		FALSE WHEN DECK W	
Cost Charles Street, Hammoni, IA	/USUI AU FEAUEER DOV	ond and Fourth Tuesday of the Month at 5:30pi e to be submitted to the City Council Clerk by th	n, 312
rreariesday prior of the meeting no	iate: triari 4:50pm. Ali	requests can be submitted electronically to	
banks_tm@hammond.org or fax (98	35) 277-5611. If you h	have any questions please call (985) 277-5610	
BELOW	TO BE FILLED O	UT BY COUNCIL CLERK	
DATE DECENIED.	*****	********************	***
DATE RECEIVED:		TIME RECEIVED:	
Council Clerk: Tonia Banks	Agenda Item Num	ber	
Approved:	(Yes	)	(No)
Remarks:			0. 75.7
	_		
Carlee Gonzales -Council Pre	esident		
Tonia Banks			
Date			

## City of Hammond Purchasing Department Surplus/Transfer Request Form [Use a Separate Form for Different Dispositions]

	I.								
	Department Nam	e: Parks + 1	rounds	Date:	3/11/20				
	Approved By:	But Fax:			5956				
	Requested Disposition								
	Surplus item(s) to City of Hammond Property Control  Department wishes to keep item(s) & dismantle for parts to repair like equipment.  Transfer tagged property to								
	NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.								
	DD ODEN	DESCRIPTION OF							
1	PROPERTY #	PROPERTY	LOCATION		CONDITION				
455et	2003 FORT F350 3FT NF 205 AS M B 20529	2003 Ford F 25050	Parks + Ground		Very Pore				
	П.								
	THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF								
	Form Received By	Form Descrived Dr. Descriptor							
	To be transported by Physical Plant to PC Surplus								
	To be transferred to another dept as indicated								
	[] None/Property delivered with form by department [] Authorization for dept to cannibalize for parts								
	Authorized By Pro	D	Date:						
	III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED								
	Released By Dept Name: Stom S Date: 3-11-2								
	Received By; Dept Name: Purchasing Date: 2. 17.								
	Completed By:	Dept Name:		Date:					