



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
January 10, 2017  
5:30pm**

- I. CALL TO ORDER:** Councilman President Mike Williams  
The public hearing was called to order by Councilman Mike Williams at 5:30 P.M.
- II. ROLL CALL:** Johnny Blount (P ), Jason Hood (P ), Janice Carter Beard (P ), Lemar Marshall (P ), Mike Williams (P )
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
January 10, 2017  
6:00 PM or immediately following public hearing.**

- I. CALL TO ORDER:** Councilman President Mike Williams  
Regular session was called to order by President Mike Williams at 5:31 P.M.
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. ELECTION:**
  - A. President-**  
There was a motion by Johnny Blount and second by Janice Carter Beard to elect Lemar Marshall for his first term as President. Vote: Lemar Marshall (Y), Jason Hood (N), Mike Williams (N), Janice Carter Beard (Y), Johnny Blount (Y). 3-2 Motion Carried  
  
Councilman Lemar Marshall assumed the Chair as President
  - B. Vice President-**  
There was a motion by Johnny Blount and second by Janice Carter Beard to elect Janice Carter Beard for her first term as Vice President. Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). 5-0 Motion Carried
- IV. PRAYER:** Councilwoman Janice Carter Beard
- V. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood

## **VI. REPORTS:**

**1. Council: NONE**

**2. Mayor: Asked for moment of silence for Julian Dufreche Clerk of Court who recently passed away.**

**3. Recognition of New Businesses: NONE**

**VII. Minutes of December 27, 2016: After review it was motioned by Mike Williams and second by Janice Carter Beard to approve the minutes of December 27, 2016.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

## **VIII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**

**B. NEW BUSINESS:**

**1. A resolution authorizing the Mayor to enter into an Intergovernmental Agreement on behalf of the City of Hammond with Tangipahoa Parish Government for road overlays on Alexander Drive, South Chestnut Street, and Sanders Avenue. Lacy Landrum, stated the contract was provided to the Council and recommends approval. This is the same agreement presented in the past and seeking to move forward.**

**Louise Bostic: 112 Elm Drive Hammond, stated there are cars speeding in the area and children in the street because there are no sidewalks.**

**The Mayor stated the City will look into sidewalks and stop signs in the area.**

**Councilman Marshall asked whether these agreements were done on all similar projects. Dr. Lacy Landrum: Stated the city does Intergovernmental Agreement for these types of projects.**

**There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to enter into an Intergovernmental Agreement on behalf of the City of Hammond with Tangipahoa Parish Government for road overlays on Alexander Drive, South Chestnut Street, and Sanders Avenue. Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). 5-0 Motion Approved**

**2. A resolution reaffirming the City of Hammond's commitment, in accepting a \$456,000 Transportation Alternatives Program grant from the Louisiana Department of Transportation and Development for the JW Davis & CM Fagan SW Project (State Project H.011858), (1) to provide a cash match of \$196,000, which includes the required 20% local match and costs of engineering and construction administration/testing; (2) to assume full responsibility for managing and maintaining the project and for any legal liability incurred as a result of the project; and (3) to authorize the Mayor or his designee to sign all grant-related documents. Charles W. Borchers IV, presented this item informing council that grant was passed in March 2015 resolution 15-0303-06 and asking council to reaffirm this project.**

**Sal Nicolosi: 3607 Hwy 190 W. - Asked where would the \$196,000 will be coming from?**

**Charles Borchers: Stated the funding for the project will be coming from grants match funds and it was already budgeted in 2015.**

**There was a motion by Janice Carter Beard and second by Mike Williams reaffirming the City of Hammond's commitment, in accepting a \$456,000 Transportation Alternatives Program grant from the Louisiana Department of Transportation and Development for the JW Davis & CM Fagan SW Project (State Project H.011858), (1) to provide a cash match of \$196,000, which includes the required 20% local match and costs of engineering and construction administration/testing; (2) to assume full responsibility for managing and maintaining the project and for any legal liability incurred as a result of the project; and (3) to authorize the Mayor or his designee to sign all grant-related documents. Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). 5-0 Motion Approved**

**IX. FINAL ADOPTION OF ORDINANCE: NONE**

**X. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

**XI. ADJOURN:** There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the meeting. All members were in favor and the motion was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **January 10, 2017** BEING **3 PAGES** IN LENGTH

  
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**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**

  
\_\_\_\_\_  
**PRESIDENT LEMAR MARSHALL, HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
January 24, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by President Lemar Marshall at 5:30pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING: NONE**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
January 24, 2017  
6:00 PM or immediately following public hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**Regular session was called to order by President Lemar Marshall at 5:32pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Johnny Blount
- V. REPORTS:**
  - 1. Council:**
    - A. Council President Lemar Marshall informed Councilmembers that they can present their goals for the year at the next council meeting.**
  - 2. Mayor:** Stated that tax for the month of November was up and over budget
  - 3. Recognition of New Businesses: NONE**



**VI. Minutes of January 10, 2017, After review it was motioned by Johnny Blount and second by Janice Carter Beard to approve the minutes of January 10, 2017.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y).**

**Motion Approved 5-0**

## **VII. RESOLUTIONS**

### **A. OLD BUSINESS:**

**1. A resolution authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent.** Lacy Landrum, presented this item stated this is the annual contract that's renewed with the state for public tag agent.

**Tracy Wells-** 610 Mooney Avenue Hammond, LA. , asked who would be the subcontractor & whether the City is paying the rent of the building.

**Dr. Lacy Landrum-** Stated the Subcontractor is approved by the state and the Subcontractor is Auto Title Services. The lease of the building is paid from the \$18 fee that's collected upon transaction that's authorized by state statute under this public private partnership. The City receives \$3 from the \$18 to keep in a specific fund to cover the rent, utilities payments, and janitorial services.

**Councilman Marshall** asked about the three services that are provided in the Hammond area due to the agency relationship, which otherwise would be provided in Amite.

**Dr. Landrum** informed Councilman Marshall the services are the Real ID License which will allow you to board plane without a passport or Military ID, Out of State transfers, and name change are the three services in Hammond otherwise you will go to Amite.

**Stacy Vaught- 9739 Spike Ridge Avenue Zachary, La., Deputy Commissioner for the OMV** Ms. Vaught stated that Karen St. Germain is the Commissioner of the Office of Motor Vehicles. The only two tag agents that are allowed to provide the three services are the City of Hammond and the City of Baker.

**Councilwoman Janice Carter Beard** informed Mrs. Wells that the contract is renegotiated each year.

**Tracy Wells-** Asked if an individual could become a public tag agent

**Stacy Vaught-** Stated that an individual could make obligation to become a public tag agent. They could submit an application and if approved by the Commissioner can provide public tag agent services.

**Tracy Wells-** Asked if there is a new tag agent in the city would this service will be Bid out

**Stacy Vaught-** Stated in order for the City to make the decision to bid it out they would first find out from the state who is approved as a public tag agent in the area.

**There was a motion by Jason Hood and second by Mike Williams authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

## **B. NEW BUSINESS:**

**1. A resolution to approve the Hammond Blues & BBQ Challenge, Inc. to hold the 2017 It's A Smokin' BBQ Challenge in downtown Hammond on March 24<sup>th</sup> & 25<sup>th</sup>, 2017, lying within boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave. Eric Phares, President of the Hammond Blues & BBQ Challenge introduced the Vice President Brian Shirey. He stated there are more than 60 teams this year and contestants from over 18 states.**

**Marguerite Walter- 309 Lindon Street Hammond, La. Requested that no parking be allowed along trees to protect trees. Brian Shirey said they would do their best to protect the trees.**

**There was a motion by Jason Hood and second by Janice Carter Beard to approve the Hammond Blues & BBQ Challenge, Inc. to hold the 2017 It's A Smokin' BBQ Challenge in downtown Hammond on March 24<sup>th</sup> & 25<sup>th</sup>, 2017, lying within boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**2. A resolution to approve the Hammond Blues & BBQ Challenge, Inc. to obtain a waiver of the City of Hammond Open Container Law within the boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave., for the hours 3:00 p.m. to 11:00 p.m. on Friday, March 24, 2017, and from 10:00 a.m. to 11:30 p.m. on Saturday, March 25, 2017. Eric Phares, stated that quiet time is between 11 to 6am. Mr. Phares informed the council that the Hammond Police presence in the area has made a big difference. There was a motion by Janice Carter Beard and second by Mike Williams to approve the Hammond Blues & BBQ Challenge, Inc. to obtain a waiver of the City of Hammond Open Container Law within the boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave., for the hours 3:00 p.m. to 11:00 p.m. on Friday, March 24, 2017, and from 10:00 a.m. to 11:30 p.m. on Saturday, March 25, 2017.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**3. A resolution to approve the Hammond Blues & BBQ Challenge, Inc. to sell beer and alcoholic beverages, specifically "Daiquiris", on City property lying within the boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave., for the hours 3:00 p.m. to 11:00 p.m. on Friday, March 24, 2017, and from 10:00 a.m. to 11:30 p.m. on Saturday, March 25, 2017. Eric Phares, recommending approval. There was a motion by Jason Hood and second by Janice Carter Beard to approve the Hammond Blues & BBQ Challenge, Inc. to sell beer and alcoholic beverages, specifically "Daiquiris", on City property lying within the boundaries of S. W. Railroad Ave., from 100 yards South of Coleman Street to West Thomas Street; East Charles Street to Hanson Street; and Coleman Street from Cate Street to S. W. Railroad Ave., for the hours 3:00 p.m. to 11:00 p.m. on Friday, March 24, 2017, and from 10:00 a.m. to 11:30 p.m. on Saturday, March 25, 2017.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**4. A resolution to approve Low Road Brewing, LLC. , located at 1110 CM Fagan Dr., Hammond La., to obtain a permit to sell packaged High/Low alcohol. Owner is Low Road Brewing, LLC. Jinnie Wilson, presented this item stated that Low Road Brewing, LLC applied for alcohol permit as a result from the approval of an Expanded Conditional Use approved by the Council in June of 2016.**

**Joe Ribando 21035 Beau Chateau Blvd Ponchatoula, La. is the owner's representative and was present at the meeting**

**President Lemar Marshall: Informed Mr. Ribando the awareness of underage drinking law and it is strictly enforced by the City's Law Enforcement Team.**

**There was a motion by Mike Williams and second by Janice Carter Beard to approve Low Road Brewing, LLC. , located at 1110 CM Fagan Dr., Hammond La., to obtain a permit to sell packaged High/Low alcohol. Owner is Low Road Brewing, LLC.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**5. A resolution (1) accepting a \$150,000 States' Economic Development Assistance Program grant from the Delta Regional Authority for improvements to the Air Traffic Control Tower at Hammond Northshore Regional Airport; (2) approving a cash match of up to \$186,666 in State Capital Outlay and local funds; and (3) authorizing the Mayor or his designee to sign grant documents.**

**Charles W. Borchers IV**, presented this item stated that the City will be receiving the full \$150,000 that the City applied for and this grant will be matched with Local & State funds. This will be to install an elevator and to build out other interior floors.

**Councilman Mike Williams** asked if the money was budgeted in the grant match fund and what were the plans for the additional floors.

**Charles Borchers** stated the additional floors will be office space, bathroom facilities, meeting space, and the National Guard has an interest to use as bunk space in case of emergency to man the tower 24/7. He stated the exact amount of the City funds will depend on the State Capital Outlay contribution.

There was a motion by Mike Williams and second by Janice Carter Beard 1) accepting a \$150,000 States' Economic Development Assistance Program grant from the Delta Regional Authority for improvements to the Air Traffic Control Tower at Hammond Northshore Regional Airport; (2) approving a cash match of up to \$186,666 in State Capital Outlay and local funds; and (3) authorizing the Mayor or his designee to sign grant documents.

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**6. A resolution to authorize the Mayor to release a Request for Proposal, as recommended by the Zemurray Park Focus Group, for a master plan for the reuse and redevelopment of all Zemurray Park athletic fields and other spaces not currently in use, including but not limited to, additional aquatics facilities, tennis courts, basketball courts, and a possible amphitheater. The primary centerpiece of the proposal will be the redevelopment of the Zemurray Park Pool to include a 25-yard, 10-lane pool, suitable for competitive and recreational use, with a new pool house. Janice Carter Beard**, stated that their looking to make this a destination for aquatic meets, but also providing for recreational use.

**Councilman Marshall** stated that a focus group met and their primary goal is the redevelopment to the pool.

**Tom Anderson- 706 E. Charles Street:** asked about the focus group was it a group assembled for ideas or was the group appointed.

**Mayor-** proposed the focus group and the conclusion of the focus group was to have a competitive pool.

**Tom Anderson-**suggested to get women involved in the focus group

**Councilman Mike Williams-** stated that some concerns of the public is how long will the pool be out of service.

**Councilman Lemar Marshall –** responded that the pool could start construction in full for use in summer of 2018.

**Mayor** informed everyone that the City is looking for grants for this project.

**Louise Bostic: 112 Elm Drive Hammond:** (1) asked if there were any swim facilities at the Hammond Recreational Center- The response was no (2) On Zemurray Pond- will emphasis on competitive swimming negatively affect use of the pond.

**Councilman Marshall:** stated the pond will be included in the master plan and this should not be a conflict this should enhance the Zemuurray Park area.

There was a motion by Janice Carter Beard and second by Johnny Blount to authorize the Mayor to release a Request for Proposal, as recommended by the Zemurray Park Focus Group, for a master plan for the reuse and redevelopment of all Zemurray Park athletic fields and other spaces not currently in use, including but not limited to, additional aquatics facilities, tennis courts, basketball courts, and a possible amphitheater. The primary centerpiece of the proposal will be the redevelopment of the Zemurray Park Pool to include a 25-yard, 10-lane pool, suitable for competitive and recreational use, with a new pool house.

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**7. A resolution to approve Change Order No. One (1) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605). Webb Anderson, presented this item informing council that the increase is \$46,820.00 all of this work is within the Woodbridge Subdivision. He’s recommending approval and this should relieve the sewer the issues in the Woodbridge Subdivision and increases the time by 85 days.**

**There was a motion by Mike Williams and second by Janice Carter Beard to approve Change Order No. One (1) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605).**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**8. A resolution to approve the appointment of Osa Williams, Kip Andrews, Delmas Dunn, Gwendolyn Young Bell, and Bianca Roberts to serve on the Wilbert Dangerfield Award of Excellence Committee for a two-year term effective January 25, 2017 to January 25, 2019. Janice Carter Beard, informed council that based on the Wilbert Dangerfield resolution that the President would choose (2) candidates then the others would be from the library, MLK Association, and the African American Museum for a 2 year term. This committee will chose the recipient of the Wilbert Dangerfield Award. The award ceremony will be held March 14<sup>th</sup> after the City Council Meeting. There was a motion by Johnny Blount and second by Janice Carter Beard to approve the appointment of Osa Williams, Kip Andrews, Delmas Dunn, Gwendolyn Young Bell, and Bianca Roberts to serve on the Wilbert Dangerfield Award of Excellence Committee for a two-year term effective January 25, 2017 to January 25, 2019.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

#### **VIII. FINAL ADOPTION OF ORDINANCE: NONE**

#### **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an ordinance to adopt the recommendation of the Zoning Commission not to expand the Hammond Historic District. Lacy Landrum, presented this item informed council that on December 13, 2016 council received a report on possible expansion on the historic district. This first ordinance is adopt the recommendation of the Zoning Commission not to expand. There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to adopt the recommendation of the Zoning Commission not to expand the Hammond Historic District.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing Set for February 14, 2017 @ 5:30 pm**

**2. Introduction of an ordinance to expand the Historic District. Lacy Landrum, informed council this is a companion ordinance to expand the Historic District along with the map recommended by the study committee & the recommendation of the Zoning Commission that if you choose to expand the Historic District that you also include Bankers Row and it does exclude the property at 212 N. Chestnut Street. Dr. Lacy Landrum, also informed the council that post cards were mailed out if the introductions were passed to all property owners advising them of public hearing scheduled for February 14, 2017.**

**There was a motion by Janice Carter Beard and second by Johnny Blount to introduce an ordinance to expand the Historic District.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing set for February 14, 2017 @ 5:30pm**

**X. ADJOURN:** There was a motion by Janice Carter Beard and second by Johnny Blount to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **January 24, 2017** BEING **6 PAGES** IN LENGTH



TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
.312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
February 14, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The public Hearing was called to order by President Lemar Marshall at 5:30pm**
- II. ROLL CALL:** Johnny Blount (P ), Jason Hood (P ), Janice Carter Beard (P ), Lemar Marshall (P ), Mike Williams (P )
- III. PUBLIC HEARING:**

**1. An ordinance to adopt the recommendation of the Zoning Commission not to expand the Hammond Historic District. Dr. Lacy Landrum, presented item to council and reviewed information provided to council for consideration. On December 13, 2016 the council was delivered a report on the proposed expansion of the Hammond Historic District The report that the council received were Attorney memos, reports of the Zoning Commission -along with their meeting minutes and the map of the of the expansion area, Study Committee- Reports, meeting minutes & map, City outreach notices & survey responds cords, and public comments. She stated on the spreadsheet that you received tonight is a summary of everything that was received starting Dec., 13<sup>th</sup>, 2016.**

**Council President Marshall explained that since agenda items 1 & 2 both deal with the question of expansion of the Historic District, the Council would take comments on both ordinances at one time.**

**There were public comments:**

**Persons Opposed to Expansion:**

**Michael Minkus: 408 E. Charles St. -** Asked council to follow the recommendation of the Zoning Commission and vote no to the Ordinance to Expand the Hammond Historic District. Mr. Minkus stated that homeowners should not be burdened with additional regulations, processes, and costs which could be subject to subjective interpretations of guidelines. He also believes the diversity of the Adams Lilly neighborhood would challenge the committee with significantly different views of the residents and what's important to an individual's quality of life. Mr. Minkus stated he's fearful of their future and how this may apply to their living standards and in the ability to maintain their property.

**Anthony Ruratz: 600 East Robert St. –** Stated he's been a resident of Hammond for over 15yrs., and values the work of the Historical District with the commercial side of Downtown Hammond but, these guidelines are not relevant for the residents in the Adam Lilly's Neighborhood. This will increase cost for repairs and not everyone has the resources and limitations to pay additional cost. He stated that the expansion of the Historical District will not increase the property values.

**Jennifer White: 601 East Charles Street –** Passed out a list of neighbors who opposed expansion along with a map. Jennifer stated she would like council to follow the recommendation of the Zoning Commission and vote not to include Adams Lilly. She stated they are willing to come together as a neighborhood and work out a set of guidelines to preserve their neighborhood as well as having everyone comfortable. Her concerns are having to seek approval for every home project & the increase in cost.

**Greg Drude: 1500 University Drive-** Stated he did not own in this neighborhood but, has sold property in this neighborhood for the last 25yrs. He informed the council he purchased a home that's 64 yrs. old to tear down due to the land was worth more than the home, and if this home was in this district he could not do it if the district is expanded. The other concern is if this is approved there will be bringing property into the district that does not belong.

**Jinnie Wilson: 720 East Charles Street-** Stated she's on Banker's Row and she does not want to be in the Historic District. The Preservation District has tied her hands to be able to do things like subdivide, sell, & rebuild. She stated no one should tell her what to do with her property and would like to be excluded from the Preservation & Historic District. Jinnie expressed that she wants to be excluded.

**Councilman Mike Williams** asked a question on how could one property be excluded

**City Attorney Andre Coudrain** states that 212 North Chestnut was excluded because a council member asked that the Ordinance exclude that property.

**City Attorney Andre Coudrain** informed Council that they can amend, adopt, reject or send the recommendation back to the Zoning Commission for further study.

**Persons In Favor of Expansion:**

**Michael Holly: 604 East Robert** – Stated that he was on the first Historic commission in Hammond. There was opposition to the first Historic District but, the most verbal opponent later became a member of the Historic District Commission. The commission is there to assist homeowners not to be a hindrance. He stated this is the oldest neighborhood in the City it's important to protect it as a resource, and also look at the long term benefit of District.

**Maria McClellan: 309 North Holly Street** - Ms. McClellan stated she's a Real Estate Broker and purchased her home after Katrina. She informed the council that Historic Buildings are important and enhances property values- this is for Economic Development. She stated we need a new Economic Development driver and she thinks becoming a Certified Retirement community for Hammond by using the Historic District would be a benefit.

**Pat Macaluso: 701 East Charles Street** - Stated she has come before the commission on numerous occasions and it's been a process but, easy. The commission tries to work with the property owners and solve the problems to guide the property owners in the right direction to find other alternatives.

**Tom Anderson: 706 East Charles Street** – Stated that their neighborhood has a rich history and the council can make a statement of not only preserving the past but, to ensure the quality of life that would enrich their future by expanding the district. He asked the members in support of the Expansion to stand & he presented (4) affidavits in support that were not able to attend meeting.

Several persons in the audience stood up.

**Council Lemar Marshall:** Allowed members in opposition also to stand to be recognized.

Several persons in the audience stood up

**Patty Pitzer: 210 North Holly Street** – Informed council that the Historic Guidelines were recently updated and believes will serve the neighborhood well.

**Ron Macaluso: 701 East Charles Street** – Stated he lived in the neighborhood for a long time. He stated he has seen what the Historic District has done to downtown. Mr. Macaluso suggested the ordinance has a sunset provision of 2yrs. to see how it works. There are compromises that could work because it works in downtown Hammond and thinks it will work for their neighborhood.

**Other comments**

**Anthony Ruratz:** Asked if there has been any communication from the City Administration to renters or Lessees. Dr. Lacy Landrum, Director of Administration stated there were not.

**Dr. Lacy Landrum** informed Mr. Anthony there were no direct letters sent to renters. She stated the Tangipahoa Assessors Office website was used with their ownership listed so letters were sent out to owners of the properties. There were public hearing notices posted in the council records and newspaper which was publicized several times but, no direct correspondence mailed to renters.

**Melanie Ricketts- Acting Administrative Officer for the current Hammond Historic District, 607 Joe Ferris Drive** - Stated the Preservation & Historic District Commission does not regulate use. The Historic District is based on the integrity of Historic Materials & structures. Mrs. Ricketts informed that there are conflicts with the Residential Preservation District and the current Historic District guidelines. She stated that this would be need to be resolved before the expansion. If there is an increase in properties for the Historic District that would be reviewed this will affect the office and the City will need more staffing if the District is expanded. The commission is a resource and information is online to review.

**Councilman Jason Hood:** Asked about map that was presented the yellow shows property owned by the City. The property of the City would be in the proposed expansion and if the City should expect other people to fall in line we should lead by example. Councilman Hood stated it's not fair if one is excluded but not the others for the proposed expansion.

**Councilman Mike Williams:** Stated that this is a very difficult decision. Councilman Williams other concern is he would like to have this process delayed until a Director is hired and would need to be full time. If 2 commission members told him they would not want this passed due to the increase in the number of properties and applications and enforcement of the properties.

**Melanie Ricketts:** Stated the new staff person hired for the position needs to know what properties are involved. She also stated that the new person will have a huge learning curve and it may be something that overwhelming.

**Mary Ann Callais: 412 East Charles Street-** She lived in this neighborhood for 23yrs. The interpretation of the guidelines is very confusing. If the council voted to expand she would comply. If the vote is in favor the community needs to be educated on the process and guidelines.

**2. An ordinance to expand the Historic District. Dr. Lacy Landrum, presented this item informed council this is to expand the district but, to excluded the property at 212 North Chestnut Street.**

**There were public comments**

**(See above under agenda item #1)**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
February 14, 2017  
6:00pm Immediately following Public Hearing.**

**I. CALL TO ORDER:** Council President Lemar Marshall

**II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)

**III. PRAYER:** Councilwoman Janice Carter Beard

**IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood

**V. REPORTS:**

**1. Council:** President Marshall requested that goals from councilmembers be moved back to next meeting due to the length of this meeting.

**2. Mayor:** Chief Stewart & other agencies arrested 84 people since January 11, 2017 for drugs, warrants, and counterfeiting ring. They all did a very good job with providing good service for the community. There will be a Hammond Cleanup Day Saturday, February 18, 2017 @ 8:00 am will meet up at the African American Museum. The Mardi Gras -Omega Parade will be Friday, February 17, 2017 @ 6:30pm.

**3. Recognition of New Businesses:** NONE

**VI. Minutes of January 24, 2017:** After review it was motioned by Johnny Blount and second by Janice Carter Beard to approve the minutes of January 24, 2017.

**Vote:** Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0



## **VII. RESOLUTIONS**

### **A. OLD BUSINESS: NONE**

### **B. NEW BUSINESS:**

**1. A resolution to approve Kinchen's Restaurant, LLC. , located at 221 E. Thomas St., moving to 200 SW Railroad Ave., Hammond La., to obtain a High/Low alcohol content permit. Jinnie Wilson, presented this item stated that Kinchen's Restaurant, LLC currently holds licensed at its current location but, is requesting for new location that's under construction. Jinnie stated with the conditions of approval subject to inspections.**

**Megan Kinchen:** 221 East Thomas – Owner was present

**There was a motion by Mike Williams and second by Janice Carter Beard to approve Kinchen's Restaurant, LLC. , located at 221 E. Thomas St., moving to 200 SW Railroad Ave., Hammond La., to obtain a High/Low alcohol content permit with the conditions of approval subject to inspections.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**2. A resolution to approve the appointment of Cyril Gaiennie as the Building Official for the City of Hammond with an annual salary of \$66,165 (Pay Grade 131, Step 21) effective February 10, 2017. Loretta Severan, presented this item stated they interviewed candidates & recommends appointment of CC Gaiennie. Mr. Gaiennie was previously with the City for 9yrs.**

**Mayor:** Stated the he's been a contractor for 25yrs. and when he first started Mr. Gaiennie was the Building Official. The qualities that he holds helped him as a contractor.

**Cyril Gaiennie:** 2203 West Church Street – The reason he accepted the offer was he cares about the City and wants it to prosper.

**There was a motion by Jason Hood and second by Janice Carter Beard to approve the appointment of Cyril Gaiennie as the Building Official for the City of Hammond with an annual salary of \$66,165 (Pay Grade 131, Step 21) effective February 10, 2017.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**3. A resolution authorizing the demolition of a property located at 509 Noah James Drive (90% damaged), located in Council District 1. The owner is Jake D. Johnson, ETAL, C/O Regina Jones, 2911 Oliver St., Bossier, LA 71112. Bobby Mitchell, presented this item – he stated he had conversations with several of the owners and they agreed with demolition. There was a motion by Janice Carter Beard and second by Mike Williams authorizing the demolition of a property located at 509 Noah James Drive (90% damaged), located in Council District 1. The owner is Jake D. Johnson, ETAL, C/O Regina Jones, 2911 Oliver St., Bossier, LA 71112.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**4. A resolution authorizing the demolition of a property located at 808 E. Robinson St., (96% damaged), located in Council District 1. The owner is Jerrilyn Hall, 61116 Vining Rd., Amite, LA 70422. Bobby Mitchell, presented this item and his recommendation to demolish. There was a motion by Janice Carter Beard and second by Johnny Blount authorizing the demolition of a property located at 808 E. Robinson St., 96% damaged), located in Council District 1. The owner is Jerrilyn Hall, 61116 Vining Rd., Amite, LA 70422**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

5. A resolution authorizing the demolition of a property located at 903 E. Coleman Ave., (91% damaged), located in Council District 1. The owner is Pearly Hutton, C/O Zena Hayes, 910 E. Coleman Ave., Hammond, LA 70401. Bobby Mitchell, presented this item stated there were representatives in the audience but, had to leave. The owners are in favor of demolition Bobby Mitchell would like to give them 45 days to demolish. **There was a motion by Janice Carter Beard and second by Jason Hood authorizing the demolition of a property located at 903 E. Coleman Ave., (91% damaged), located in Council District 1. The owner is Pearly Hutton, C/O Zena Hayes, 910 E. Coleman Ave., Hammond, LA 70401 with 45 days to demolish.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

6. A resolution authorizing the demolition of a property located at 45334 Hoover Alley, (95% damaged), located in Council District 1. The owner is Scenie Mae Williams, C/O Elma Johnson, P.O. Box 503, Hammond, LA 70404. Bobby Mitchell, presented this item and recommends demolition. **There was a motion by Janice Carter Beard and second by Mike Williams authorizing the demolition of a property located at 45334 Hoover Alley, (95% damaged), located in Council District 1. The owner is Scenie Mae Williams, C/O Elma Johnson, P.O. Box 503, Hammond, LA 70404.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

7. A resolution authorizing the demolition of a property located at 209 Peach St., (87% damaged), located in Council District 3. The owner is Jo Ann Drake, C/O Chiquita Kelly, P.O. Box 613, Hammond, LA 70404. Bobby Mitchell, presented this item recommending demolition. **There was a motion by Janice Carter Beard and second by Mike Williams authorizing the demolition of a property located at 209 Peach St., (87% damaged), located in Council District 3. The owner is Jo Ann Drake, C/O Chiquita Kelly, P.O. Box 613, Hammond, LA 70404.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

8. A resolution authorizing the demolition of a property located at 1007 Varnado Lane, (98% damaged), located in Council District 3. The owner is Helen Coleman, 1007 Varnado St., Hammond, LA 70401. Bobby Mitchell, presented this item and recommendation to demolish. **There was a motion by Janice Carter Beard and second by Mike Williams authorizing the demolition of a property located at 1007 Varnado Lane, (98% damaged), located in Council District 3. The owner is Helen Coleman, 1007 Varnado St., Hammond, LA 70401.**

**Councilman Blount temporarily left meeting**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 4-0**

9. A resolution authorizing the demolition of a property located at 2005 Corbin Rd., (88% damaged), located in Council District 3. The owner is Edward Clyde Cummings, 639 Solomon Dr., Covington LA 70433. Bobby Mitchell, presented this item and his recommendation to demolish. **There was a motion by Janice Carter Beard and second by Jason Hood authorizing the demolition of a property located at 2005 Corbin Rd., (88% damaged), located in Council District 3. The owner is Edward Clyde Cummings, 639 Solomon Dr., Covington LA 70433.**

**Councilman Johnny Blount returned to meeting**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**10. A resolution authorizing the demolition of a property located at 217 Scanlan St., (93% damaged), located in Council District 4. The owner is Annie Richardson & M. Richardson Enterprises, LLC. P.O. Box 578, Natalbany, LA 70451. Bobby Mitchell, presented this item recommending demolition. There was a motion by Janice Carter Beard and second by Jason Hood authorizing the demolition of a property located at 217 Scanlan St., (93% damaged), located in Council District 4. The owner is Annie Richardson & M. Richardson Enterprises, LLC. P.O. Box 578, Natalbany, LA 70451.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**11. A resolution authorizing the demolition of a property located at 2806 W. Church St., (90% damaged), located in Council District 4. The owner is Doris Tate Achord, 11700 E. Brickyard Rd., Hammond, LA 70401. Bobby Mitchell, presented this item informed council that he spoke with representative of this property Glenn Butler. He stated that there is a purchase agreement for this property the owner is requesting 90 days to do the transaction of sale. Mr. Mitchell stated he still would like to recommend demolition in the event the property is not sold. There was a motion by Jason Hood and second by Johnny Blount authorizing the demolition of a property located at 2806 W. Church St., (90% damaged), located in Council District 4. The owner is Doris Tate Achord, 11700 E. Brickyard Rd., Hammond, LA 70401 with 90 days to demolish.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**12. A resolution authorizing the Mayor to enter into a Memorandum of Understanding between the Tangipahoa Parish Government and the City of Hammond for the purchase and installation of bus shelters and benches.**

**Council President Lemar Marshall temporarily left meeting.**

**Mayor, stated grant money will be used & will look better and the highest use will get shelters.**

**Dr. Lacy Landrum, stated this is a grant and part of the Federal money to improve our roadways and transit in Hammond. There will be a total of 10 permanent bus stops- (5) will include shelters & (5) will include the foundation with the thought of shelter based on the usage. Requesting council permission to use up to \$10,000 out of the Grant Match Fund. The agreement specifies the federal fund covers 80% of the project cost and the City 20% of the project cost.**

**There was a motion by Jason Hood and second by Janice Carter Beard authorizing the Mayor to enter into a Memorandum of Understanding between the Tangipahoa Parish Government and the City of Hammond for the purchase and installation of bus shelters and benches.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Councilman Mike Williams: Thanked the administration for providing Shelters**

**13. A resolution authorizing the Mayor to enter into an Intergovernmental Agreement between the Tangipahoa Parish School Board and the City of Hammond for the use of Reimers Field. Mayor Panepinto, presented this item stated the Baseball Coach at Hammond High stated that their field was not completed. The City is making Reimers Field available for practice and games. There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to enter into an Intergovernmental Agreement between the Tangipahoa Parish School Board and the City of Hammond for the use of Reimers Field.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

## **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance to adopt the recommendation of the Zoning Commission not to expand the Hammond Historic District. (Lacy Landrum)**

**Johnny Blount made a motion to deny the recommendation of Zoning Commission. The a motion was seconded by Janice Carter Beard**

**Vote: Lemar Marshall (Y), Jason Hood (N), Mike Williams (N), Janice Carter Beard (Y), Johnny Blount (Y). Motion 3-2; - Rejects recommendation of Zoning Commission not to Expand**

**2. Final adoption of an ordinance to expand the Historic District. (Lacy Landrum)**

Council President Lemar Marshall stated he wanted to factor in the time preparing the Historic District ready to handle the new additional work. He asked for a motion to amend the effective date to July 1, 2017. There was a motion by Johnny Blount and second by Janice Carter beard to provide for an effective date of July 1, 2017.

**Vote to Amend: Lemar Marshall (Y), Jason Hood (Y), Janice Carter Beard (Y) Mike Williams (Y), Johnny Blount (Y). Motion to Amend 5-0**

Councilman Mike Williams made a motion to amend the item to add a sunset provision of 2yrs., to expire June 30, 2019. Councilman Jason Hood seconded the motion.

**Vote Sunset Provision: Lemar Marshall (N), Jason Hood (Y), Janice Carter Beard (N) Mike Williams (Y), Johnny Blount (Y). 3-2 Motion Passes**

There was a motion by Johnny Blount and second by Janice Carter Beard to adoption of an ordinance to expand the Historic District, effective July 1, 2017 expiring June 30, 2019.

**Vote: Lemar Marshall (Y), Jason Hood (N), Mike Williams (N), Janice Carter Beard (Y), Johnny Blount (Y). 3-2 Motion Approved**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an Ordinance to approve an Expanded Conditional Use request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6 Square 10 Greenville Park Subdivision located at 104 W. Louisa West St.; Zoned RS-3 (Z-2017-01-00034) recommended denial by Zoning Commission. Tracie Schillace, presented this item and stated this is to introduce a request for Expanded Conditional Use for a mobile home. There was a motion by Mike Williams and second by Jason Hood to introduce an Ordinance to approve an Expanded Conditional Use request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6 Square 10 Greenville Park Subdivision located at 104 W. Louisa West St.; Zoned RS-3 (Z-2017-01-00034) recommended denial by Zoning Commission.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing set for March 1<sup>st</sup>, 2017**

**2. Introduction of an ordinance to approve a budget transfer of \$31,000 from the General Fund (100) Balance to General Administration – Payments to Animal Shelter (100158000-560249). Mayor Pete Panepinto, presented this item and informed council that there were some issues with the shelter. Mayor stated they will continue with the contract instead of cancelling would like to provide funds. There was a motion by Mike Williams and second by Jason Hood to introduce an ordinance to approve a budget transfer of \$31,000 from the General Fund (100) Balance to General Administration – Payments to Animal Shelter (100158000-560249).**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing set for March 1<sup>st</sup>, 2017**

**X. ADJOURN:** There was a motion by Jason Hood and second by Janice Carter Beard to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **February 14, 2017** BEING **8 PAGES** IN LENGTH

  
\_\_\_\_\_  
**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**

  
\_\_\_\_\_  
**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 01, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The public hearing was called to order by President Lemar Marshall at 5:30pm**
- II. ROLL CALL:** Johnny Blount (P ), Jason Hood ( A), Janice Carter Beard (P ), Lemar Marshall (P ), Mike Williams (P )
- III. PUBLIC HEARING:**
- 1. Introduction of an Ordinance to approve an Expanded Conditional Use request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6 Square 10 Greenville Park Subdivision located at 104 W. Louisa West St.; Zoned RS-3 (Z-2017-01-00034) recommended denial by Zoning Commission.** Tracie Schillace, presented this item to the council and stated this area is not in a designated mobile home area.  
**There were public comments:**
- Ms. Robinson was present representing the owner Gwendolyn Bell: P.O. Box 242 Hammond LA.** She stated that the lot was donated to Ms. Robinson and now owns the lot by donation. Mrs. Bell stated that Ms. Robinson is a resident of Hammond for 70+ years. Mrs. Bell informed the council that Ms. Robinson purchased the mobile home 45 days ago and she would like to place it on the property.
- 2. Introduction of an ordinance to approve a budget transfer of \$31,000 from the General Fund (100) Balance to General Administration – Payments to Animal Shelter (100158000-560249).** Mayor Pete Panepinto, requested approval for Animal Shelter payment for the remainder of the year.



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 01, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:45pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (A), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Johnny Blount
- V. REPORTS:**
- 1. Council:**
- A. 2020 Census Information Presentation-** Councilwoman Janice Carter Beard stated she attended a meeting in New Orleans for the 2020 Census with Bishop Soulee and asked Bishop Soulee to comment on the upcoming census.
- Bishop E. Renee Soulee:** 42798 Scholar Circle, Hammond LA: Stated it's important to get a jumpstart on the 2020 Census. The City could receive money if there is an accurate count and with more volunteers the better the count is. The local governments are asked to set up committees to assist with the census. He stated there's a need to get more people involved on the front end so it is accurate and completed timely. He stated this will include the need for a boundary annexation survey and local update of census addresses. The federal government awards money based on population.
- Mayor Pete Panepinto:** Stated he's already been contacted
- Council President Lemar Marshall** gave Councilman Jason Hood's district goals for the year to Mayor Panepinto. He also informed the Council to provide their goals for the year to the Mayor for budget purposes.
- Councilman Mike Williams:** Stated that Marsh Madness Basketball Tournament is in town and is going well, and there has been over 2,000 people each day. Councilman Williams informed everyone that the event is good for the City. He congratulated our local basketball teams and the Administration for a job well done.
- President Lemar Marshall:** Hunger Free Summer Coalition, will provide meals for kids during the summer throughout the parish. There will be a meeting Friday, March 3, 2017 at Florida Parish Arena @ 10am.
- 2. Mayor:** Mayor Pete Panepinto stated that this is a big week for the City of Hammond for Marsh Madness. He acknowledged Dr. Lacy Landrum for the hard work she's providing for the Marsh Madness Basketball Tournament. The kitchen at the Michael J. Kinney Center is almost complete.
- 3. Recognition of New Businesses:** NONE

**VI. Minutes of February 14, 2017, After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes of February 14, 2017.**

**Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0**

## **VII. RESOLUTIONS**

### **A. OLD BUSINESS: NONE**

### **B. NEW BUSINESS:**

**1. A resolution to approve change order No. 1 on "Bridge & Drainage Improvements [FY 2016]"; project #420-11608.** Jay Pittman, presented this item stated in the Change Order for the FY 2016 project which added \$5,765.92 to project and is still within budget. The final contract total \$589,455.17 and recommended approval of the Change Order. **There was a motion by Mike Williams and second by Janice Carter Beard to approve change order No. 1 on "Bridge & Drainage Improvements [FY 2016]"; project #420-11608.**

**Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0**

**2. A resolution to approve the final acceptance on "Bridge & Drainage Improvements [FY 2016]"; project #420-11608.** Jay Pittman, informed council that this is the final acceptance of the Bridge & Drainage FY 2016 project work was concluded on February 14th the contractor was Stranco LLC. He recommended approval of the acceptance of work.

**There was a motion by Janice Carter Beard and second by Mike Williams to approve the final acceptance on "Bridge & Drainage Improvements [FY 2016]"; project #420-11608.**

**Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0**

**3. A resolution to ratify and award bids received on February 10, 2017 for "Hammond Northshore Regional Airport Phase III Drainage Improvements – State Project No. H.011255"; project #616-11702.** Jay Pittman, stated this is to ratify and award the bids that was opened on February 10<sup>th</sup> for the Hammond Northshore Regional Airport Phase III Drainage Project. There were 12 bidders and the lowest bidder was Lawson Bonet for \$564,435.00. He recommended the award to the low bidder. There is no match from City funds are from the state. **There was a motion by Janice Carter Beard and second by Johnny Blount to ratify and award bids received on February 10, 2017 for "Hammond Northshore Regional Airport Phase III Drainage Improvements – State Project No. H.011255"; project #616-11702.**

**Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0**

**4. A resolution (1) ratifying bids received February 24, 2017 for "Gateway to Hammond, Phase I;" (2) attesting to the City's commitment of all funds, up to \$200,000 in cash, necessary to complete the project satisfactorily; and (3) authorizing the Mayor to enter into a contract with the low bidder after the City has received written and signed concurrence in the low bidder's selection from the Louisiana Office of Facility Planning & Control.** Charles W. Borchers IV, presented this item informing the council the City's actual match is expected to be \$100,000. The low bidder was Bengé Landscape, LLC in the amount of \$538,998.00. He recommended the award to the low bidder. **There was a motion by Janice Carter Beard and second by Johnny Blount 1) ratifying bids received February 24, 2017 for "Gateway to Hammond, Phase I;" (2) attesting to the City's commitment of all funds, up to \$200,000 in cash, necessary to complete the project satisfactorily; and (3) authorizing the Mayor to enter into a contract with the low bidder after the City has received written and signed concurrence in the low bidder's selection from the Louisiana Office of Facility Planning & Control.**

**Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0**



**VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an Ordinance to approve an Expanded Conditional Use request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6 Square 10 Greenville Park Subdivision located at 104 W. Louisa West St.; Zoned RS-3 (Z-2017-01-00034) recommended denial by Zoning Commission.**

There was a motion by Johnny Blount and second by Janice Carter Beard to approve an Expanded Conditional Use request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6 Square 10 Greenville Park Subdivision located at 104 W. Louisa West St.; Zoned RS-3 (Z-2017-01-00034) allowing mobile home to be placed on property.

Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0

**2. Final adoption of an ordinance to approve a budget transfer of \$31,000 from the General Fund (100) Balance to General Administration – Payments to Animal Shelter (100158000-560249).**

There was a motion by Janice Carter Beard and second by Mike Williams to approve a budget transfer of \$31,000 from the General Fund (100) Balance to General Administration – Payments to Animal Shelter (100158000-560249).

Vote: Lemar Marshall (Y), Mike Williams (Y), Johnny Blount (Y), Janice Carter Beard (Y), Jason Hood (A). Motion Approved 4-0

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

The Council President announced that the Wilbert Dangerfield Award Ceremony will be held at 5:30pm at the Council Chambers on March 14<sup>th</sup>, 2017

**X. ADJOURN:** There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **March 01, 2017**  
BEING **4 PAGES** IN LENGTH



TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 14, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The Public Hearing was called to order by President Lemar Marshall at 5:30pm
- II. ROLL CALL:** Johnny Blount (A ), Jason Hood (P ), Janice Carter Beard ( P), Lemar Marshall (P ),  
Mike Williams (P )
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 14, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:31pm
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P),  
Mike Williams (P)
- III. PRAYER:** Pastor Shelton Meyers
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood
- V. REPORTS:**

**1. Council: Councilman Marshall recognized**

**A. Spring Weary- Greater St. James AME Church: 105 Ruth Drive, Hammond La.**

Ms. Weary informed council that the Greater St. James AME Church will be celebrating their 150<sup>th</sup> Anniversary on March 26<sup>th</sup>, 2017. This church is the first black established church in the City of Hammond, she invited everyone to attend the church anniversary. The Church has been nominated to be in the National Registry of Historic Places. On Thursday, April 6<sup>th</sup> @ 1pm the review committee meeting will be at the Capital Park Welcome Center 702 N. River Road Baton Rouge La. Ms. Weary asked the City to support the church as this is a Historical property of the City. Rev. Meyers the Pastor of Greater St. James AME Church was present and recognized.

**2. Mayor:** Stated he was excited to have everyone present for the Wilbert Dangerfield Award Presentation.

**3. Recognition of New Businesses:** NONE

**VI. Minutes of March 01, 2017:** After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes for March 01, 2017.

**Vote:** Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0

## **VII. RESOLUTIONS**

**A. OLD BUSINESS:** NONE

**B. NEW BUSINESS:**

**1. A resolution authorizing the Mayor to enter into an Intergovernmental Agreement on behalf of the City of Hammond with Tangipahoa Parish Government for road overlays on North General Pershing Street, Showers Lane, Short Street, Cade Street, Harrell Avenue, Reed Street, Scanlan Street, Carter Street, Richardson Street, and Mississippi Street.** Dr. Lacy Landrum, presented this item to the council stating this is the Overlay agreement from the Parish that was sent to the City giving them permission to go forward with .01 sales tax overlay.

**Council Mike Williams:** asked a question about Micro Surfacing due to it not holding up in certain areas.

**Mayor Panepinto:** Stated they refused the use of Micro Surfacing due to it's just being a covering patch.

**Dr. Lacy Landrum:** Stated that Maurice Jordan with the Parish & Robert Morgan from the City were able to ride together to take a look at N General Pershing. She informed Councilman Williams that there is projected construction at Southeastern campus for a new dorm and part of that area will not be overlaid in that area due to the construction but, will be overlaid after the construction is complete next year.

**There was motion by Mike Williams and second by Jason Hood authorizing the Mayor to enter into an Intergovernmental Agreement on behalf of the City of Hammond with Tangipahoa Parish Government for road overlays on North General Pershing Street, Showers Lane, Short Street, Cade Street, Harrell Avenue, Reed Street, Scanlan Street, Carter Street, Richardson Street, and Mississippi Street.**

**Vote:** Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0

**2. A resolution authorizing the Mayor to sign a Notice of Grant and Agreement Award accepting \$796,088 in federal funds from the U.S. Department of Agriculture, National Resource Conservation Service and agreeing to a match of up to \$125,731 (which includes 10% of the total construction cost) for the Hazel Street Bulkhead project.** Dr. Lacy Landrum, presented this item informed council that this money is not being pulled out of grant match - it's allocated in the fiscal budget last year. Dr. Landrum stated that Chuck Spangler & his office, (City Engineer) did an excellent job in communicating after the floods in August with this grant to get the funding pulled down so this project could move forward. **There was motion by Jason Hood and second by Janice Carter Beard authorizing the Mayor to sign a Notice of Grant and Agreement Award accepting \$796,088 in federal funds from the U.S. Department of Agriculture, National Resource Conservation Service and agreeing to a match of up to \$125,731 (which includes 10% of the total construction cost) for the Hazel Street Bulkhead project.**

**Vote:** Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0

**3. A resolution to approve Change Order No. 4 on “Sewer Rehabilitation – Infiltration/ Inflow Repairs”, project #616-31401.** Chuck Spangler, City Engineer presented this item stated this project has been going for 3 years. The completion of this project is scheduled for April 19, 2017. He stated there has been problems with some lift stations primarily #8 that’s located on Phoenix Square which is the main lift station. They have been in touch with DEQ and it was agreed that some of these funds could be used and rehab some of the lift stations. Mr. Spangler informed the council the nature of this Change Order is a reduction of the contract amount of \$458,123.88 for the contract amount of \$3,970, 181.32. It will be a final with a slight change on some of the numbers but not a significant amount. **There was motion by Janice Carter Beard and second by Mike Williams to approve Change Order No. 4 on “Sewer Rehabilitation – Infiltration/ Inflow Repairs”, project# 616-31401.**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0**

**4. A resolution for Council to purchase an Automatic Sandbagging machine” for the Street Department, from Covington Sales & Services, Inc., RFP 17-14. Total cost \$104,885.00.** Jana Thurman, presented this item to the council and informed them that one proposal was received from Covington Sales in the amount of \$104,855.00. This was approved in this year budget for the streets department which they have \$105,000 available to make the purchase.

**Mayor Pete Panepinto:** Stated this is for when floods come so we could stay ahead. He also informed everyone that we have 2000 sand bags stored. **There was motion by Mike Williams and second by Janice Carter Beard for Council to purchase an Automatic Sandbagging machine” for the Street Department, from Covington Sales & Services, Inc., RFP 17-14. Total cost \$104,885.00.**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0**

**5. A resolution authorizing the Mayor to enter into an Agreement between the Louisiana Department of Transportation and Development and the City of Hammond for the City to receive up to \$639,435 for Airfield Drainage Improvements, Phase III, Construction (H.011225).** David Lobue, presented this item stated this is not grant matching and its 100% paid by the Department of Transportation. This is Phase III of the on field drainage project. **There was a motion by Jason Hood and second by Janice Carter Beard authorizing the Mayor to enter into an Agreement between the Louisiana Department of Transportation and Development and the City of Hammond for the City to receive up to \$639,435 for Airfield Drainage Improvements, Phase III, Construction (H.011225).**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0**

## **VIII. FINAL ADOPTION OF ORDINANCE: NONE**

## **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an ordinance to authorize the Mayor or his designee to accept the former Hammond U.S. Army Reserve Center located at 1290 SW Railroad Avenue in its as-is condition and sign all documents related to the transfer.** Dr. Lacy Landrum presented this item informed the Council this is the Army Reserve Center located on SW Railroad Ave. She stated that the City has been working on this project for several years- it started under Mayor Foster and continued under current Mayor Panepinto. The building will be used for the Fire Administration Headquarters, and the State Fire Marshall they will offer plan reviews as the only location on the Northshore providing such activities. This means builders and developers will be coming to Hammond for their reviews. There is no cost to the City of Hammond for this building. She also stated this will be some investment required to make it ready for people to work in the facility. **There was motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to authorize the Mayor or his designee to accept the former Hammond U.S. Army Reserve Center located at 1290 SW Railroad Avenue in its as-is condition and sign all documents related to the transfer.**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0**

**Public Hearing Set for Tuesday, March 28, 2017**

**2. Introduction of an ordinance declaring movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety. 3 (Three) Dodge Durango's**  
Jana Thurman, presented this item for the property to be surplus and that the Mayor have authorization to donate all 3 vehicles to the Roseland Police Department. **There was motion by Janice Carter Beard and second by Mike Williams to introduce an ordinance declaring movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety. 3 (Three) Dodge Durango's.**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (A), Mike Williams (Y), Lemar Marshall (Y). Motion Approved 4-0**

**Public Hearing Set for Tuesday, March 28, 2017**

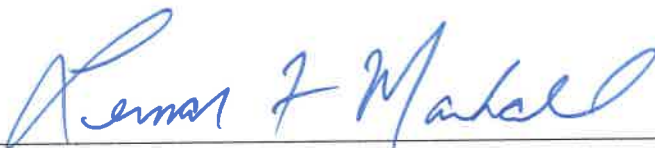
**X. ADJOURN:** There was a motion by Janice Carter Beard and second by Jason Hood to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **March 14, 2017**  
BEING **4 PAGES** IN LENGTH



\_\_\_\_\_  
TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



\_\_\_\_\_  
PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 28, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by President Lemar Marshall at 5:30pm.**
- II. ROLL CALL:** Johnny Blount ( P ), Jason Hood ( P ), Janice Carter Beard ( P ), Lemar Marshall ( P ), Mike Williams ( P )

**III. PUBLIC HEARING:**

**1. An ordinance to authorize the Mayor or his designee to accept the former Hammond U.S. Army Reserve Center located at 1290 SW Railroad Avenue in its as-is condition and sign all documents related to the transfer.** Dr. Lacy Landrum, presented this item and stated the facility has been empty for many years. She informed the council that the City began working on this under Mayor Foster's Administration trying to obtain this building from the Federal Government. The building is being given to the City for free in its as – is condition. The Federal Government provided 3 inspection Reports which included the History of the building, Studies of Radioactive Material, and the Asbestos report which they found some asbestos on the adhesive which holds tile of the floors. Dr. Landrum stated that under the leadership of Mayor Panepinto & Fire Chief John Thomas the City worked very diligently over the years to move this process along. The benefit for the City is not only for our Headquarters for our Fire Training Center, Fire Administration, and our Fire Prevention to be housed together but, also the State Fire Marshall will set up an office in this building – which will bring people from all over the Northshore to the City of Hammond.

**Councilman Marshall:** Asked if there is an agreement with the State Fire Marshall to move into that space at the U.S. Army Reserve Center.

**Lacy Landrum:** Stated that there were initial letters that went in with the application but, there is no formal agreement signed. She informed Councilman Marshall there is a letter of intent that was signed along with the application.

**Councilman Lemar Marshall:** Asked where the funds would come from to rehab the building.

**Lacy Landrum:** Stated that the City applied for a grant that is outstanding at the time but, probably will not be funded because they applied for State Capital Outlay funds for that project. She informed Councilman Marshall that funds for the building would be for council discussion.

**Chief John Thomas:** Stated that millage money possibly can be used in the future but he is not in a big rush.

**There were no public comments**

**2. An ordinance declaring movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety. 3 (Three) Dodge Durango's.** Jana Thurman, presented this item, asking council approval to surplus (3) Dodge Durango's pending the council approval, the Mayor is asking authorization to donate the vehicles to Roseland Police Department.

**There were no public comments:**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
March 28, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:35pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Jay Kelly
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Johnny Blount
- V. REPORTS:**
1. Council: NONE
  2. Mayor: Thanked Councilman Marshall for reading the proclamation at Greater St. James Celebration. Mayor Panepinto informed everyone about the Cleanest City Date for April 5<sup>th</sup>, the judges will show up at 9am. He also stated that we have Recycling Day on Saturday, May 6<sup>th</sup>, in Zemurray Park from 8am to 12pm.
  3. Recognition of New Businesses: NONE
- VI. Minutes of March 14, 2017:** After review it was motioned by Janice Carter Beard and second by Johnny Blount to approve the minutes of March 14, 2017.
- Vote:** Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0

**VII. RESOLUTIONS**

**A. OLD BUSINESS:**

1. A resolution to authorize the Mayor to release a Request for Proposal, as recommended by the Zemurray Park Focus Group, for a master plan for the reuse and redevelopment of all Zemurray Park athletic fields and other spaces not currently in use, including but not limited to, additional aquatics facilities, tennis courts, basketball courts, and a possible amphitheater. The primary centerpiece of the proposal will be the redevelopment of the Zemurray Park Pool to include a 25-yard, 10-lane pool, suitable for competitive and recreational use, with a new pool house. Councilman Lemar Marshall, presented this item and wanted an understanding whether under the resolution there should it be 1 RFP or 2 RFP? He stated that the overall plan was to submit the RFP for the Master plan for the entire park which was inclusive of the pool. Councilman Marshall stated his point to the administration was to include everything at one time and he didn't want 2 Master plans. He would like the Citizens to get engaged in the whole process that would require only 1 Master plan.

**Mayor Panepinto:** Stated the resolution was passed January 2017 and the project was based on re doing the pool. He stated that he requested that we put them both at the same time because of the Land and Water Conservation money which are federal dollars.

**Charles Borchers:** Informed the council that the application is in its second phase in which the 1<sup>st</sup> phase is reviewed by the state and the 2<sup>nd</sup> phase is reviewed by the National Park Service. He stated that these are

Federal dollars that are passed to the City for Zemurray Park improvements. It is a \$250,000 grant application and a \$250,000 match.

**Mayor Pete Panepinto:** Stated the goal is to get the pool running and that he believes it will take longer to do a Master plan.

**Councilman Mike Williams:** Stated that the public wants the pool and if we get the money for the pool why not go ahead and start with the pool.

**Councilman Lemar Marshall:** Stated that the council passed a resolution for a RFP to be done and at some point it may be changed due to the wording in a request for proposal. He stated the Mayor put together the Focus Group in order for the process to take place and start the Master plan RFP.

**Lacy Landrum:** Informed the council that there is not 2 Master plans but Architectural Design of the pool & a Master plan for the remainder of the park. She stated if you chose to move forward with the Master plan first before you complete any architectural design of the pool, then go through the planning process, and then to get a consultant it probably would not be completed until November or December. Dr. Landrum informed councilman Marshall that the council needs to determine the funding for the project and the funds should be set aside before an RFP is sent out- this is to be determined at the next meeting.

**No Action required by the Council on this item**

## **B. NEW BUSINESS:**

**1. A resolution to appoint Jennifer White to the Hammond Historic District Commission from March 29, 2017 – December 30, 2020, to fulfill the remainder of four-year term. Mayor Panepinto,** presented this item. He first asked Ralph Ross to come to the podium. Mayor asked Ralph Ross about Jennifer White's qualification to serve on the commission. The Mayor stated that Mr. Ross informed him that Mrs. White will do a good job on the commission.

**Ralph Ross:** Stated he was rethinking the appointment of Mrs. White and that they needed to review what the UDC and State says about the qualifications for nominations.

**Mayor Panepinto:** Informed Mr. Ross under our State statue and in our own guidelines it states that we should have 3 or more citizens or lay people. The Mayor stated that Mrs. White is a Biology teacher at Southeastern, resident of Hammond for 9yrs. He asked Mr. Ross how she is not qualified to be a lay person to serve on the commission.

**Ralph Ross:** Said the reaction he was getting in the neighborhood was astonishment that Jennifer White was being nominated. He stated he has a great deal of respect for Mrs. White. He stated In the Louisiana Certified local government guidelines, advertising is required to be in good faith for local appointments to the Historic District Commission.

**Mayor Panepinto:** Stated Jennifer White is replacing a lay person not a professional

**Councilman Jason Hood:** Asked if advertising is a requirement?

**Mayor Panepinto:** Asked City Attorney if there is something legally stating that advertising has to be done for this appointment?

**City Attorney Andre Coudrain:** Stated he looked at what Mr. Ross is referring to and also looked at the State statue on Historic District Commissions and reviewed the UDC Provisions and he informed the Mayor that he doesn't thinks the City is required to advertise for this position under those provisions.

**Councilman Marshall:** Asked Attorney Coudrain why does he thinks the City is not required to advertise when the Louisiana Certified local government guidelines states it should be advertised under Good Faith Effort.

**Attorney Coudrain:** Responded that the guidelines deals with a membership in a program that is not applicable to the City's requirements for Commission Members.

**Ralph Ross:** Asked Attorney Coudrain if he was referring to the Louisiana Certified Local Government Program. Mr. Ross stated if the City doesn't keep up with the qualifications from the program the Historic District is no longer represented by the State.

**Attorney Coudrain:** Stated that in his opinion advertising for this position is not required because advertising is not required by state statute or city ordinance

**Councilman Mike Williams:** Asked if the members that were appointed, but not advertised, are they at risk



**Councilman Marshall:** Stated that what he understands from Mr. Ross is things may have been done in error and it should not continue. He would like the council and the administration to follow protocol.

**Councilwoman Janice Carter Beard:** Questioned whether the nominee has a personal stake in the Historic District. She stated we're placing someone with a personal stake on the committee to make a decision on whether or not to expand the district.

**Mayor Panepinto:** Stated the Commission will not make the decision, the Council makes that decision.

**Jessica Shirey: 202 Holly Drive, Hammond,** Informed the council that the members of the Commission only made a decision on whether that proposed district was considered 2/3 Historic. She stated it was then sent to Planning & Zoning which then they did not recommend it to be expanded.

**Councilwoman Janice Carter Beard:** Stated that this item is still on the table and she personally doesn't agree with putting somebody on the commission that has a personal stake.

**Councilman Mike Williams:** Stated that a person can be first opposed to the District, but later support it. He stated that everyone has seen the email from Mr. Ralph Ross but, he will read it for the record.

**The Email:**

**Just confirmed that three Council members are adamantly against Jenn White's appointment.**

**A few of us plan to attend the Council meeting tomorrow night, but we shouldn't have to say anything. Council will simply vote down Jenn's appointment.**

**According to the rules, the vacancy should be advertised. Before that happens, I think it might be good if we offer resumes suggesting that Patty and Pat would both be perfect candidates. When/if the position does get advertised, it would be great if both Patty and Pat submit their names.**

**I'm thinking both of y'all just in case some bogus reason gets manufactured to eliminate one of you. Surely two bogus reasons would never fly?**

**--Ralph**

**Councilman Lemar Marshall:** All of us as Councilmen Women meet with constituents and have conversation prior to a vote. He stated it was unfortunate that the email was published and wished it had not happened. Councilman Marshall stated council members can give opinions on how they intend to vote. He believes that Councilwoman Beard was stating we should not have individuals who are involved in this on the commission that's for or against the expansion.

**Lacy Landrum:** Informed the council that the Historic Commission is completely separate from the Study Committee for the Proposed Expansion. She stated that the Proposed Expansion does not go back before the Commission or the Study Committee - the Proposed Expansion if it comes back, it will come to the Council.

**Councilman Mike Williams:** The DDD is made up of property owners who has invested interest in that district. He stated having someone on the Historic District that has the best of interest in the Historic District to him is no different than someone serving on a Board of a Homeowner Association that has the best of interest of their neighborhood.

**Mayor Panepinto:** Citizens has concerns with Codes & Ordinances. Jennifer White followed the codes & ordinances when they renovated their home. Mayor Panepinto stated that he believes that Mrs. White is not opposed to the Historic District Expansion.

**Councilman Lemar Marshall:** Stated that Councilman Williams made a point that he agree with being consistent with policy. Councilman Marshall stated that there is a guideline in a policy that's written with a Good Faith Effort to try to make this happen orderly. It's important for the council to follow the rules and be in compliance to be in Good Faith Effort.

**City Attorney Andre Coudrain:** If the City wants to have advertisement or other requirements the Council should pass the ordinance and until you adopt that policy it's not binding.

**Councilman Marshall:** Asked if this is part of the Hammond Unified Development Code?

**City Attorney, Andrea Coudrain:** Stated No

**Councilman Lemar Marshall:** Asked if the City has a process?

**City Attorney, Andrea Coudrain:** He stated there is a policy through State Statute and the Hammond Unified Development Code which was read. He stated whatever the council adopts will be the policy. The current policy is that there are 7 members all of whom shall be residents and they shall be appointed by the Mayor who is subject to the approval by the majority vote of the council. The members shall be appointed by the Mayor (1) Qualified Architect and (6) other citizens. In making appointments preference may be given as far as possible to members of Historic, Cultural, Educational, Archaeological etc., and organizations. Attorney Coudrain informed the council if they choose to have advertisement as a condition, they should pass that ordinance.

**Councilman Marshall:** Asked if we are required to follow Louisiana Certified Local Government Program Guideline?

**Attorney Coudrain:** Stated he doesn't believe we are required to be in any program. He informed Councilman Marshall that the City may choose to be in that program.

**Councilman Lemar Marshall:** Asked if we were currently in the Louisiana Certified Local Government Program?

**Leah, The Administrator Officer of the Historic District:** She stated yes there are apparent Organizations but, we have our own Ordinances. We follow our own Ordinance which is the Mayor using a Good Faith Effort. Leah stated we could move forward with a different understanding once it's codified.

**Anthony Ronatazza, 600 East Robert Street, Hammond, LA.:** Stated the City should adopt a policy for advertising. He stated he wants the City to compromise and one of the compromises is to appoint Jennifer White to the Commission. He would like to move forward collectively to bring this together as one Unified neighborhood and is asking the council to approve her appointment.

**Ralph Ross:** Stated that Jennifer would need a lot of training because she has been fighting a lot of these provisions and guidelines. Mr. Ross stated he thought differently about Mrs. White's appointment as he spoke to others in neighborhood. The quote Mrs. White placed in the Newspaper that stated "The way to preserve this neighborhood is not to put it in the Historic District", and Mr. Ross stated that this is contrary to what all the rest of them have been working on.

**Jessica Shirey, 202 Holly Drive, Hammond:** Stated she owns property in Historic District, is a member of the Commission, and has interest in Historic Renovation, and she is a lay person. She stated there should not be personal bias in deciding the appointment.

**Councilman Lemar Marshall:** Stated the council may need to tighten up procedures because of the possible Historic District Expansion.

**Jennifer White, 601 East Charles Street:** Stated she has never ever been against preservation. Mrs. White stated she did not want her property to be in the Historic District as the rules are currently written. She stated that she believes that there can be a compromise, and she desires to be on the Historic District Commission to help with those compromises. Mrs. White stated she has very genuine intentions simply to allow for some compromise in the neighborhood. She asked if the Council members could individually tell her if they opposed her appointment and what was their opposition?

**Councilman Marshall:** Asked if this item could be tabled

**Councilman Mike Williams:** Stated he supported Jennifer White's appointment and he's not sure if tabling it would be a good idea.

**Councilwoman Janice Carter Beard:** Stated she opposed the appointment due to the Expansion is still on the table and the Council is in the middle of it

**Mayor Pete Panepinto:** Suggested the item be tabled

**Louise Bostic, 112 Elm Drive:** Stated this discussion is an overkill and would not want this tabled.

**Councilman Jason Hood:** Stated he supports Mrs. White's appointment and to table this is a direct disrespect to her and we have a policy in place that our legal council that has clearly stated. He stated that the council should not table this appointment.

**There was motion to Table by Janice Carter Beard and second by Johnny Blount.**

**Vote: Lemar Marshall (Y), Jason Hood (N), Mike Williams (N), Janice Carter Beard (Y), Johnny Blount (Y). Motion passed to Table 3-2**

**2. A resolution to approve The Rind located at 1307 West University Ave., Hammond La., to obtain a permit to sell packaged High/Low alcohol. The owner is The Rind, LLC. Jinnie Wilson, presented this item and stated this is a new business to come to Hammond. The business is a Cheese shop and would like to sell wine with cheese.**

**The owner Ashley Pecquet, 20012 Twin Oaks, Drive, was present at the meeting**

**Councilman Lemar Marshall:** Informed Ms. Pecquet that the City has laws to not sell alcohol to underage individuals and she should be sure she has a process in place to follow the rules and regulations of the City. **There was motion by Mike Williams and second by Janice Carter Beard to approve The Rind located at 1307 West University Ave., Hammond La., to obtain a permit to sell packaged High/Low alcohol. The owner is The Rind, LLC.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**3. A resolution supporting the submission of \$48,230 Traffic Safety Grant application for overtime DWI, Juvenile Underage Drinking, Seatbelt, and Speed enforcement. Charles W. Borchers IV, informed the council that this is a grant that is applied for every year and this year they are looking to add speed enforcement through the application. There is no match requirement on this it's strictly State Funds. There was motion by Johnny Blount and second by Janice Carter Beard supporting the submission of \$48,230 Traffic Safety Grant application for overtime DWI, Juvenile Underage Drinking, Seatbelt, and Speed enforcement.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**4. A resolution (1) supporting the submission of an application to Keep Louisiana Beautiful for a Healthy Communities Grant of \$10,000 to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) supporting an in-kind match of up to \$2,500. Charles W. Borchers IV, presented this item stated this is also a grant that we apply for every year. He informed the council that the in kind match is volunteer hours. This grant will be used to purchase supplies and small tools for Keep Hammond Beautiful and also looking at some of the older tools and getting to our Parks & Grounds Department. There was motion by Janice Carter Beard and second by Mike Williams (1) supporting the submission of an application to Keep Louisiana Beautiful for a Healthy Communities Grant of \$10,000 to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) supporting an in-kind match of up to \$2,500.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**5. A resolution (1) ratifying bids received March 24, 2017 for "Levy Building Roof Replacement" and (2) authorizing the Mayor to enter into a contract with the lowest responsive and qualified bidder. Charles W. Borchers IV, Informed the council that there were a total of 6 bidders. The lowest bidder Partin Roofing, LLC was \$69,900.00 and the highest bidder was \$ 104, 525.00 E. Cornell Malone Corporation and both failed to include one of our required bid forms. Mr. Borchers stated it is the opinion of the City Attorney the information received from the apparent low bidder, Partin Roofing, LLC, fails to include all required information, including specifically the nondiscrimination agreement on the City form. Therefore, this bid should be rejected.**

**The recommendation would be to approve RYCARS Construction, LLC in the amount of \$72,875.00 which is the lowest responsive and qualified bidder. There was motion by Jason Hood and second by Janice Carter Beard (1) ratifying bids received March 24, 2017 for "Levy Building Roof Replacement" and (2) authorizing the Mayor to enter into a contract with RYCARS Construction, LLC in the amount of \$72,875.00 as the lowest responsive and qualified bidder.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**6. A resolution to authorize the Mayor to enter into contract with Roofing Solutions, LLC., the lowest responsive and qualified bidder, for "Re-Roofing Fire Station #4, in the amount of \$77,000.**

**Jana Thurman**, presented this item to council and stated on March 8<sup>th</sup>, she received a total of 9 proposals for Re-Roofing for Fire Station #4. The lowest bid came in was Roofing Solutions, LLC in the amount of \$77, 000 and they were the lowest responsive and qualified bidder. Mrs. Thurman stated the Fire Department has the money which was put into their last year budget in their millage account.

**Councilman Blount** asked what type of material is on the roof.

**Jana Thurman**: Informed she had the information and would email him that information

**There was motion by Johnny Blount and second by Janice Carter Beard to authorize the Mayor to enter into contract with Roofing Solutions, LLC. the lowest responsive and qualified bidder, for "Re-Roofing Fire Station #4, in the amount of \$77,000.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

#### **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance to authorize the Mayor or his designee to accept the former Hammond U.S. Army Reserve Center located at 1290 SW Railroad Avenue in its as-is condition and sign all documents related to the transfer.**

**There was motion by Janice Carter Beard and second by Mike Williams to adopt an ordinance to authorize the Mayor or his designee to accept the former Hammond U.S. Army Reserve Center located at 1290 SW Railroad Avenue in its as-is condition and sign all documents related to the transfer.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**2. Final adoption an ordinance declaring movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety. 3 (Three) Dodge Durango's.**

**There was motion by Jason Hood and second by Janice Carter Beard to adopt an ordinance declaring movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety. 3 (Three) Dodge Durango's.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

#### **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.**  
**Syeda Naeem**, presented this item and stated that this is requirement by the state budget act.

**There was motion by Jason Hood and second by Janice Carter Beard to introduce an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing is set for April 11<sup>th</sup>, 2017**

**2. Introduction of an Ordinance to Adopt and establish a Tax on all the taxable property within the Corporate limits of Hammond for the Year 2017.**

**Public Works: 2.00 Mills**  
**General Fund: 9.04 Mills**  
**Police + Fire: 10.00 Mills**  
**Total - 21.04 Mills**

Jinnie Wilson, presented this item stated that this is standard procedure.

There was motion by Mike Williams and second by Janice Carter Beard to introduce an Ordinance to Adopt and establish a Tax on all the taxable property within the corporate limits of Hammond for the Year 2017.

**Public Works: 2.00 Mills**  
**General Fund: 9.04 Mills**  
**Police + Fire: 10.00 Mills**  
**Total - 21.04 Mills**

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**

**Public Hearing is set for April 11<sup>th</sup>, 2017**

**3. Introduction of an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.** Lacy Landrum, presented this item informing the council that this to raise the water & sewer rates - the last time the rates were raised was in June of 2012. We will be adopting the rates of the minimum bill that will take us to what we had in 1995.

**Councilman Marshall:** Stated he would like the information to designate inside the city limits and outside the city limits

There was motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.

**Vote: Lemar Marshall (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (Y). Motion Approved 5-0**


**Public Hearing is set for April 11<sup>th</sup>, 2017**

**X. ADJOURN:** There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **March 28, 2017** BEING **8 PAGES** IN LENGTH

  
\_\_\_\_\_  
**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**

  
\_\_\_\_\_  
**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
April 11, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The public hearing was called to order by President Lemar Marshall at 5:30pm
- II. ROLL CALL:** Johnny Blount ( P ), Jason Hood ( P ), Janice Carter Beard ( P ), Lemar Marshall ( P ), Mike Williams ( P )

**III. PUBLIC HEARING:**

**1. An ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.** Lacy Landrum, presented this item and stated an amendment of the budget is required anytime the City is more than 5% off from the approved budget.

There were no public comments

**2. An ordinance to Adopt and establish a Tax on all the taxable property within the Corporate limits of Hammond for the Year 2017.**

Public Works: 2.00 Mills

General Fund: 9.04 Mills

Police + Fire: 10.00 Mills

Total - 21.04 Mills

Jinnie Wilson, stated that this is routine that we establish, and adopt the millage rate each year for our property tax. Mrs. Wilson informed the council that there are no increases and that everything remains the same.

There were no public comments

**3. An ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.** Lacy Landrum, informed the council that the water rates inside the City limits will be raised by .12 cents per 1,000 gallons. She stated that the user fee of \$5 per customer will also be charged. The increase is required for cash reserves for bonds & costs for Capital Expenditures.

**Council Lemar Marshall:** Asked about Capital Outlay \$1 million dollars is this expected to be budgeted going forward.

**Lacy Landrum:** Stated that this is what is being projected with new water meters, lift station upgrades, and we could address issues with the sewer treatment plants. Dr. Landrum informed the council that the City needs to invest in the health & safety of citizens.

**Tracy Wells, 610 Mooney Ave. Hammond:** Asked if the public could have access to documents for review for public hearing. Mrs. Wells also informed the council that she spoke with many of the elderly in her community that are on fixed incomes and they are against raising the rates. She understands that we have to have capital but, the council needs to consider individuals that are on fixed incomes that are unable to add to their rates.

**Lacy Landrum:** Informed the council she agrees with Mrs. Wells and the council should take cost into consideration. The City has to also weigh the overall needs of health & safety because water & sewer are the two most critical services that is delivered throughout the City. Dr. Landrum informed the council that by law the City can't give discounts to low income citizens.

**Councilman Lemar Marshall:** Stated he would like the public to be able to have handouts for review.



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
April 11, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**Regular session was called to order by President Lemar Marshall at 5:38pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Jay Kelly
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilwoman Janice Carter Beard
- V. REPORTS:**
- 1. Council: NONE**
  - 2. Mayor:** Stated that there was a meeting with Entergy who has contributed \$10,000 for the afterschool program. The City of Hammond won district cleanest City award and the State judging will be May 4<sup>th</sup>, the Mayor thanked the Streets Dept., & Parks & Grounds. Mayor Panepinto thanked Southeastern students for assisting in cleaning the Army Reserve Building. The sales taxes are up and the budget looks good for the upcoming year.
  - 3. Recognition of New Businesses: NONE**
- VI. Minutes of March 28, 2017:** After review it was motioned by Johnny Blount and second by Janice Carter Beard to approve the minutes of March 28, 2017.
- Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y).
- Motion Approved 5-0**
- VII. RESOLUTIONS**
- A. OLD BUSINESS:**
- 1. A resolution to appoint Jennifer White to the Hammond Historic District Commission from March 29, 2017 – December 30, 2020, to fulfill the remainder of four-year term. Mayor Panepinto, Stated he recommend Jennifer White to the Historic District Commission and would appreciate if the council would approve.**
- Councilwoman Janice Carter Beard:** Stated that she sees this as an Ethics problem due to her opposition to the expansion. Councilwoman Beard stated she has no personal issues with Mrs. White but, because this issue is still in front of the council, she believes this is an ethical problem and does not agree with the nomination.
- Mayor:** Informed Councilwoman Beard that this is not an Ethical problem because she can't vote on the Expansion. **There was a motion by Mike Williams and second by Jason Hood to appoint Jennifer White to the Hammond Historic District Commission from March 29, 2017 – December 30, 2020 to fulfill the remainder of four-year term.**
- Vote:** Janice Carter Beard (N), Mike Williams (Y), Johnny Blount (Y), and Jason Hood (Y), Lemar Marshall (N). **Motion Approved 3-2**

## **B. NEW BUSINESS:**

**1. A resolution to approve Hammond Express 2 Inc., located at 2280 Old Baton Rouge Hwy., Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is Essam Abdo Nagi Saleh.**

**There was a motion by Mike Williams and second by Janice Carter Beard to amend the agenda to show the Owner as Hammond Express 2 Inc.**

**Vote: Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Amend 5-0**

**Jinnie Wilson, presented this item and informed council that they have meet all requirements and turned in all paperwork and they are requesting approval for packaged alcohol sales.**

**Owner representative present:**

**Essam Saleh: 2315 Hwy., 190 East  
Kalih Olimari: 2280 Old Baton Rouge Hwy.,**

**Council President Lemar Marshall- Informed the owners that the sales to minors are illegal and the City will enforce laws on sales to underage minors. There was a motion by Janice Carter Beard and second by Mike Williams to approve Hammond Express 2 Inc., located at 2280 Old Baton Rouge Hwy., Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is Hammond Express 2 Inc.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**2. A resolution to approve Change Order No. 2 (Final) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605) for an increase of \$1,951.00. Chuck Spangler, presented this item and informed the council that this is the final change order for this project. He thanked S&P Liners and Webb Anderson on the professionalism they provided on this complicated project and the Sewer leaks were eliminated in Woodbridge. The project increase of \$1, 951.00 does correspond with the budget to cover the project.**

**Councilman Mike Williams: Thanked Mr. Spangler for the work on the project.**

**Chuck Spangler: Stated that S& P Liner is a local contractor located in Tickfaw. He stated that this was the best rehab that has been done in his opinion.**

**There was a motion by Mike Williams and second by Janice Carter Beard to approve Change Order No. 2 (Final) – on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605) for an increase of \$1,951.00.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. A resolution accepting work as substantially complete on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605), commencing 45 day lien period withholding 10% retainage. Chuck Spangler, presented this item and stated this is the same project and recommends acceptance.**

**There was a motion by Mike Williams and second by Janice Carter Beard accepting work as substantially complete on “Woodbridge Sewer Rehabilitation”, (Project # 616-11605), commencing 45 day lien period withholding 10% retainage.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**4. A resolution to ratify and award bids received March 31, 2017 for “Phoenix Square Pedestrian Bridge Repair”, (Project # 420-11718) to the lowest qualified & responsive bidder, Magee Excavation & Development, LLC, in the amount of \$37,625.00. Chuck Spangler, presented this item stated that there were 3 bids and the lowest bid is Magee Excavation & Development, LLC in the amount of \$37, 625.00 the budget was 45,000.00. He recommended award to Magee Excavation in the amount of \$37,625.00. There was a motion by Jason Hood and second by Janice Carter Beard to ratify and award bids received March 31, 2017 for “Phoenix Square Pedestrian Bridge Repair”, (Project # 420-11718) to the lowest qualified & responsive bidder, Magee Excavation & Development, LLC, in the amount of \$37,625.00.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**



**5. A resolution to ratify and award bids received April 7, 2017 for "Street Improvements", (Project # 420-11713). Chuck Spangler, presented informed the council that 10 contractors picked up bids but, there were 7 bids and the budget was \$730,000.00. The lowest bidder is Byron E. Talbot Contractor, Inc. in the amount of \$622, 621.00. There was a motion by Jason Hood and second by Johnny Blount to ratify and award bids received April 7, 2017 for "Street Improvements", (Project # 420-11713).**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Councilman Jason Hood Left the Meeting**

**6. A resolution authorizing the Mayor to renew the insurance coverage for the City of Hammond for the period of May 1, 2017 - April 30, 2018. Don Stiel, presented this item informed council that this is a multi- line self-insurance risk program and nothing has changed from prior year on coverage's & amounts. They picked up 10 more vehicles than last year and it affected the package by 3.2%.**

**Councilman Mike Williams: Asked a question about uninsured motorist & medical payments.**

**Don Stiel: Stated they do not carry uninsured motorist, the employee are covered by Worker's Compensation. There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to renew the insurance coverage for the City of Hammond for the period of May 1, 2017 - April 30, 2018.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

**7. A resolution to authorize the Mayor to release a Request for Qualifications for architectural design services for Zemurray Pool using funds from "Zemurray Park Pool Renovation" (Project 11717). Lacy Landrum, presented this item stated the pool has been out of service for over 2yrs., now and the City is looking to have the pool back in service. The release request for qualifications for architectural services is necessary so that the design can be complete and then the goal is to have the pool back in service by next summer.**

**Councilman Lemar Marshall: Asked if this will be based on the focus group recommendation for the pool.**

**Lacy Landrum: Informed him yes**

**There was a motion by Janice Carter Beard and second by Johnny Blount to authorize the Mayor to release a Request for Qualifications for architectural design services for Zemurray Pool using funds from "Zemurray Park Pool Renovation" (Project 11717).**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

**8. A resolution to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan.**

**Councilman Marshall: Stated he would like the language to read as A resolution to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan and authorize the Mayor to release the RFP for this project.**

**There was a motion by Janice Carter Beard and second by Mike Williams to amend.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Amended 4-0**

**Lacy Landrum, presented this item stated that they will be authorized to spend \$50,000.00 for the Zemurray Park Plan. There was a motion by Janice Carter Beard and second by Mike Williams to transfer \$25,000 from "Jackson Park Improvements" (Project 11710) into "Zemurray Park Improvements" (Project 11708) and to use "Zemurray Park Improvements" to fund the Zemurray Park Master Plan and authorize the Mayor to release the RFP for this project.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

## **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.**

**There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to amend the City of Hammond budget for Fiscal Year 2016 – 2017 in accordance with the procedures set within Section 5-03 of the City of Hammond Charter.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

**2. Final adoption of an ordinance to Adopt and establish a Tax on all the taxable property within the Corporate limits of Hammond for the Year 2017.**

**Public Works: 2.00 Mills**

**General Fund: 9.04 Mills**

**Police + Fire: 10.00 Mills**

**Total - 21.04 Mills**

**There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to Adopt and establish a Tax on all the taxable property within the corporate limits of Hammond for the Year 2017.**

**Public Works: 2.00 Mills**

**General Fund: 9.04 Mills**

**Police + Fire: 10.00 Mills**

**Total - 21.04 Mills**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

**3. Final adoption of an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.**

**There was a motion by Mike Williams and second by Johnny Blount to adopt an ordinance to amend the previous ordinances regulating the Water and Sewer rates for the City of Hammond.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

## **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an ordinance to remedy or abate chronic nuisance properties. Lacy Landrum, presented this item informed council that this ordinance is trying to have better control of properties that causes the most in the City. These are properties that may have gambling, prostitutions, drugs, and other things that cause a public nuisance.**

**Councilman Lemar Marshall:** Stated that it's not just a call it's a confirmation of the act

**Lacy Landrum:** That's correct because the police will be on the scene to verify that something actually happened like an arrest or disturbance to document what happened.

**Councilman Lemar Marshall:** Asked if this could be access information by other public agencies such as Housing Authority.

**Lacy Landrum:** Stated this can be released because it's public records.

**Councilman Lemar Marshall:** Thanked the Administration for getting this done

**Louise Bostic, 112 Elm Drive:** Requested to have copies of ordinance available for review

**Lacy Landrum:** Stated the ordinance is on the website & copies will be available

**There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to remedy or abate chronic nuisance properties.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0**

**PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017**

**2. Introduction of an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission.** Tracie Schillace, presented this item stated this is a previous ordinance that was passed and the owner has changed property description from Lot 6 to Lot 6A which is the entire property instead of 1 lot.

**Councilman Marshall:** Asked why the owner would have to come again or what is she doing different?

**Tracie Schillace:** Stated due to the legal description approved only for Lot 6 and now the boundary has changed and the entire property has to be approved.

**There was a motion by Janice Carter Beard and second by Mike Williams to introduce an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017**

**3. Introduction of an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St ;Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.**

- Conditions:** 1) The mobile home must meet all requirements for placement of a mobile home and must be constructed to meet the latest HUD standards; and
- 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Leola & Jesse Robinson, and
- 3) The property must be cleared of trash, abandon cars, and removal of rear mobile home prior to issuance of any permits.

**Tracie Schillace,** presented this item and stated that the first two conditions are standard conditions but, the third condition was added by the zoning commission due to some violations currently on the lot. She stated the owner agreed to cleaning it up an in the process of cleaning things up. Mrs. Schillace handed out current pictures of property conditions. She also stated this is in a proposed mobile home area.

**There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St; Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017**

**4. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission.** Tracie Schillace, presented this item stated this is to resolve a conflict in code regarding site plan review.

**There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017**

5. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-00005) Recommend Approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-00005) Recommend Approval by Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017

6. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Janice Carter Beard and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017

7. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission. Tracie Schillace, presented this item for introduction.

There was a motion by Janice Carter Beard and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (A), Lemar Marshall (Y). Motion Approved 4-0  
PUBLIC HEARING IS SET FOR APRIL 25<sup>TH</sup>, 2017

X. ADJOURN: There was a motion by Janice Carter Beard and second by Johnny Blount to adjourn the meeting. All members were in favor and the meeting was adjourned.

#### CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD April 11<sup>th</sup>, 2017  
BEING 7 PAGES IN LENGTH

  
TONIA BANKS  
HAMMOND CITY COUNCIL CLERK

  
PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
April 25, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by President Lemar Marshall at 5:30pm**
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An ordinance to remedy or abate chronic nuisance properties.** Mayor Panepinto, presented this item to council informed that this is something that needs to be in place. This is strictly to make the Landlords take care of their properties.

**President Lemar Marshall:** Stated that this ordinance is not to exclude the current ordinance on the books.

**City Attorney Andre Coudrain:** Informed Council that violators will still be responsible under the Criminal Code Book of Ordinances.

**Those speaking in Opposition to the Ordinance:**

**John Braud, 1801 CM Fagan Drive, Hammond Ste. 6:** Stated he's very sensitive to the concerns of the community about nuisances within the community. He referenced sections of the Ordinance that stated that it took three incident but in the Section 17-7-53 upon a finding of a nuisance refers to 1. In Section 17-7-61 he states a landlord can't use the Ordinance for termination of tenancy. He stated the ordinance was hastily prepared and is poorly drafted. He asked the council to delay implantation for one year to give time for landlords to enforce lease. He asked the council to table the Ordinance for stake holders to have a full review of the Ordinance.

**John Gravette, 104 Laurel Drive, Hammond La.:** Stated he's concerned with some of the items in the Ordinance and landlords being responsible for violations by tenants.

**Councilman Lemar Marshall:** Stated that the intent of the Ordinance is trying to engage the Landlord with information to correct the behavior of tenants.

**John Braud:** Stated that there are unintended consequences and it's opening up the City for liability. He also stated that on the disability side there is no wording for the protection for individuals for disabilities.

**Mayor Panepinto:** Stated the City is trying to s make Landlords accountable for their property.

**City Attorney Coudrain:** Stated that (1) the ordinance is triggered by a notice from the City and it may not be every nuisance in the City that triggers a notice that the City intends to collect costs from a landlord and place them in this process (2) The council at the end of the day is the one who decides what will get fined to the owner so if there is a circumstance that is truly exceptional the council would review and may not result in a charge against the owner.

**Councilman Mike Williams:** He would not want this item tabled he would like Home Owners Association involved and neighbors but, wants to be sure this is done right for everyone.

## **Those speaking In Favor of the Ordinance:**

**Louise Bostic, 112 Elm Drive, Hammond:** Stated that there are numerous rental properties in college town where she lives. The problems are with non-residents that do not live in Hammond and have invested in multiple rental properties and do not pay attention to the homes. She asked How Does a property owner in the area address the issue of a nuisance property. She stated that owners should be responsible for their property.

**Councilman Lemar Marshall:** Informed Ms. Bostic that if the citation occurs the administration will contact the Landlord.

**Julie Loper, 10 Marta, and President of Whitmar Acres Home Owners Association:** Stated she asked for this Ordinance for a long time. In the Whitmar Acres area, one owner was responsible for 34% the police calls in the entire neighborhood. There are 168 home in the Whitmar Acres plus 10 different larger apartment buildings.

**Council Lemar Marshall:** Informed Mrs. Loper that he spoke with Delores from Housing Authority 3yrs., ago under the former Mayor. He stated that Delores found this ordinance to be of value where she could access the information and this could benefit the Housing Authority as well.

**Paula Wells, 122 Rosewood Drive:** In favor of the Ordinance and the problem she is having is noise that's very loud. She stated that there should be some type of communication with the Landlord because there is a breakdown in that area and consistent monitoring should be on a regular basis.

**Theresa Ragusa, 507 W. Michigan Street:** Stated she is in favor of the Ordinance and there needs to be better restrictions in the area.

**Mary Pirosko, 2607 Rue St. Martin:** Stated she sees this Ordinance as empowering landlords by giving them the tools to create leases that will make it better for everyone. In her area there are multiple apartments and most of them live out of town and she is in favor of the Ordinance.

**Betty \_\_\_\_\_, 126 Rosewood Drive:** Stated she is in support of the Ordinance

**2. An ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission.** Tracie Schillace, presented this item and informed the council that this Ordinance was previously approved, the owner currently owns 3 lots and would like to combine into one lot.

**Louise Bostic, 112 Elm Drive, Hammond:** Asked why did the zoning board recommend denial?

**Tracie Schillace,** Informed Ms. Louise because it was not in a proposed mobile home area.

**Mayor Panepinto:** It was approved due to her particular circumstances and expanded approval was only for her.

**Tracie Shillace,** Stated if the ownership or occupancy changes they will have to come before the council to keep the mobile home.

**3. An ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St ; Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission. (Tracie Schillace**

**Conditions:** 1) The mobile home must meet all requirements for placement of a mobile home and must be constructed to meet the latest HUD standards; and

2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Leola & Jesse Robinson, and

3) The property must be cleared of trash, abandoned cars, and removal of rear mobile home prior to issuance of any permits.

**Tracie Schillace,** presented this item stated this is in a proposed mobile home area. Tracie informed the council that the mobile home & the 2 automobiles have been removed

4. **An Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission.** Tracie Schillace, presented this item and informed the council that currently in the UDC there is a section that states there is no Site plan review required. The items under that section are things that the Planning Commission review for site plans. She recommends approval to clarify this.

5. **An Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-00005) Recommend Approval by Planning Commission.** Tracie Schillace, presented this item to the council and informed the council that it would be changed from a 1 year Maintenance Bond to a 2 year maintenance bond.

6. **An Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.** Tracie Schillace, stated the UDC provides for use of a 50 yr., flood elevation and the current flood maps are based on a 100yr.flood elevation and she recommends approval to change to the 100yr., flood line.

7. **An Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.** Tracie Schillace, informed the council that the Commission recommends from 50 ft., to 60ft for rights of way to allow for sidewalks and utilities.



**HAMMOND CITY COUNCIL  
MINUTES**

**REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**April 25, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 6:20pm
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams
- V. REPORTS:**
  1. Council: NONE

2. Mayor: Met with Entergy and they have donated \$55,500.00 to the afterschool program.

Dean Foods bought the Sunshine Dairy and the also developed a property behind the Airport the Distribution Center for Browns Milk operation solely out of Hammond. They plan on hiring 60 employees.

Recycling Day May 6<sup>th</sup> in Zemurray Park from 8am to noon

Cleanest City on May 4<sup>th</sup> on Thursday @ noon



**3. Recognition of New Businesses: NONE**

**VI. Minutes of April 11, 2017: After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes of April 11, 2017.**

**Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y)  
Motion Approved 4-0**

**VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**

**B. NEW BUSINESS:**

**1. A resolution authorizing La Carreta Mexican Cuisine to get a Waiver of the Open Container Law for the Cinco de Mayo Celebration on May 5, 2017 from 2:00pm – 10:30pm within the boundaries of Charles Street to Railroad Avenue and part of Casa de Fresa Parking Mall. Jane Bretschger, presented this item and stated she would like the approval from council to obtain a Waiver of the open Container law for the Cinco de Mayo Celebration on May 5.**

**There was a motion by Janice Carter Beard and second by Jason Hood authorizing La Carreta Mexican Cuisine to get a Waiver of the Open Container Law for the Cinco de Mayo Celebration on May 5, 2017 from 2:00pm – 10:30pm within the boundaries of Charles Street to Railroad Avenue and part of Casa de Fresa Parking Mall.**

**Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0**

**2. A resolution authorizing La Carreta Mexican Cuisine located at 108 NW Railroad Avenue to sell alcohol on the sidewalk in front of the restaurant on May 5, 2017 from 2:00pm – 10:30pm. Jane Bretschger, stated this request is to have serving stations on the sidewalks to sell alcohol.**

**Councilwoman Janice Carter Beard asked will there be wristbands and how would you manage the control to the sale of alcohol to minors.**

**Jane Bretschger: Stated it will be as normal to card everyone who orders alcohol.**

**There was a motion by Jason Hood and second by Janice Carter Beard authorizing La Carreta Mexican Cuisine located at 108 NW Railroad Avenue to sell alcohol on the sidewalk in front of the restaurant on May 5, 2017 from 2:00pm – 10:30pm.**

**Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0**

**3. A resolution to approve BMB located at 3151 Hwy., 190 West, Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is SINH HOA Investments, LLC. Jinnie Wilson, presented this item informing council that this is convenient store/ service station. It is existing and been purchased by new ownership previous also sold packaged liquor the business is located across from Applebee's.**

**Representative of Owner: Sinh Wyn, Metairie Louisiana**

**Councilwoman Janice Carter Beard: Informed Mr. Sinh that officers will be checking for sales to underage minors.**

**There was a motion by Janice Carter Beard and Second by Mike Williams to approve BMB located at 3151 Hwy., 190 West, Hammond La., to obtain a permit to sell packaged high/low alcohol. The owner is SINH HOA Investments, LLC.**

**Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0**

**VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance to remedy or abate chronic nuisance properties.**

**Councilman Mike Williams: Asked City Attorney Coudrain does he see a need to table this item?**

**City Attorney Andre Coudrain: Attorney Coudrain stated he pointed out two things that needed to be added is to add "Health" as a purpose of the ordinance and to carve out for persons operating a**



business or selling items without a license or permit. City Attorney Coudrain stated that every nuisance that happens in the City is not going to invoke this process. The City is looking at chronic properties that have nuisance on a regular basis. He stated that Owners & Landlords will have the opportunity to explain to the council if they believe they should not have to pay for the excess services.

**John Gravette:** Asked how to measure success?

**Councilman Lemar Marshall:** Stated to improve the quality of life in the Community.

**Paula Wells, 122 Rosewood Drive:** Everyone wants to be safe.

There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to remedy or abate chronic nuisance properties as recommended. **Vote:** Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

**2. Final adoption of an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) Recommend Denial by Zoning Commission.**

There was a motion by Janice Carter Beard and second by Mike Williams to adopt an ordinance to Approve Amendment to Ordinance #17-5499 request by Vollen G. Washington (owner) and Alma M. Robinson (applicant) to allow placement of 2016 Mobile Home meeting all code requirements on Lot 6A Square 10 Greenville Park Subdivision instead of Lot 6 located at 104 W. Louisa West St. in accordance with survey by Wm. J. Bodin Jr.; Zoned RS-3 (Z-2017-01-00034) **Vote:** Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

**3. Final adoption of an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St ;Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.**

**Conditions:**

- 1) The mobile home must meet all requirements for placement of a mobile home and must be constructed to meet the latest HUD standards; and
- 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Leola & Jesse Robinson, and
- 3) The property must be cleared of trash, abandon cars, and removal of rear mobile home prior to issuance of any permits.

There was a motion by Janice Carter Beard and second by Jason Hood to adopt an ordinance to Approve for Expanded Conditional Use Request by Leola & Jesse Robinson to allow placement of 2017 Mobile Home meeting all code requirements on Lot 15 Blk 5 in Pine Ridge Addition located at 105 Grant St; Zoned RS-3 (Z-2017-03-00035) Recommended Approval with Conditions by Zoning Commission.

**Vote:** Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

**4. Final adoption of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission.**

There was a motion by Janice Carter Beard and second by Jason Hood to adopt an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 2 Administration Section 2.3.5 Site Plan Review (Case#TA-2017-03-00005) Recommend approval by Planning Commission. **Vote:** Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

5. Final adoption of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-0005) Recommend Approval by Planning Commission.

There was a motion by Janice Carter Beard and second by Jason Hood to adopt an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 3 Permits and Final Plat Approval Section 3.2.2 Bond and Maintenance Requirements D) Maintenance Bond (Case#TA-2017-03-0005) Recommend Approval by Planning Commission.

Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

6. Final adoption of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

There was a motion by Janice Carter Bead and second by Mike Williams to adopt an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads Section 10.2.2 Street Geometric Design Standards I) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

7. Final adoption of an Ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

There was a motion by Janice Carter Beard and second by Jason Hood to adopt an ordinance to Amend Unified Development Code Ordinance #14-5634 to provide Relative to Article 10 Streets, Sidewalks, and Railroads 10.2.3 Street and all rights-of-way B) (Case#TA-2017-03-00005) Recommend approval by Planning Commission.

Vote: Johnny Blount (A), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y) Motion Approved 4-0

#### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE

X. ADJOURN: There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the Meeting. All members were in favor and the meeting was adjourned.

#### CERTIFICATION OF CLERK

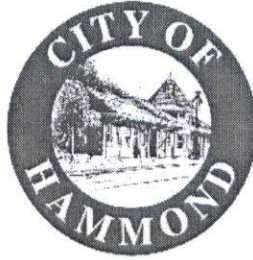
I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD April 25<sup>th</sup>, 2017  
BEING 6 PAGES IN LENGTH



TONIA BANKS  
HAMMOND CITY COUNCIL CLERK

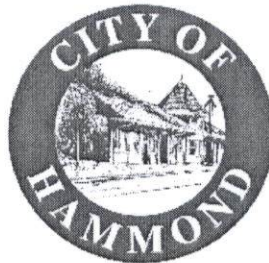


PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
May 09, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The Public Hearing was called to order by President Lemar Marshall at 5:30 pm
- II. ROLL CALL:** Johnny Blount (P ), Jason Hood ( P ), Janice Carter Beard (P ), Lemar Marshall (P ), Mike Williams (A )
- III. PUBLIC HEARING: NONE**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
May 09, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:31 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (A)
- III. PRAYER:** Pastor Donald Bell
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilwoman Janice Carter Beard
- V. REPORTS:**
  - 1. Council: NONE
  - 2. Mayor: NONE
  - 3. Recognition of New Businesses: NONE



**VI. Minutes of April 25, 2017: After review it was motioned by Janice Carter Beard and second by Johnny Blount to approve the minutes of March 28, 2017.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

## **VII. RESOLUTIONS**

### **A. OLD BUSINESS: NONE**

### **B. NEW BUSINESS:**

**1. A resolution authorizing the Mayor to enter into an Agreement between the Louisiana Department of Transportation and Development and the City of Hammond for the City to receive up to \$40,000 for the purchase and installation of solar powered LED taxiway centerline reflectors (H.013047). David Lobue, presented this item and stated the taxiway lights are there to guide pilots to runways and the project is completely funded by the State. There was a motion by Jason Hood and second by Johnny Blount authorizing the Mayor to enter into an Agreement between the Louisiana Department of Transportation and Development and the City of Hammond for the City to receive up to \$40,000 for the purchase and installation of solar powered LED taxiway centerline reflectors (H.013047).**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

**2. A resolution authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the Hammond Airshow Foundation, Inc. and the City of Hammond. David Lobue, presented this item and stated on behalf of the Foundation for the Hammond Airshow, they intend for the first show to be the last weekend in October of 2018. There was a motion by Janice Carter Beard and second by Jason Hood authorizing the Mayor to enter into a Cooperative Endeavor Agreement between the Hammond Airshow Foundation, Inc. and the City of Hammond.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

**3. A resolution (1) supporting the submission of a Fire Prevention & Safety Grant application for up to \$8,000 to purchase fire code enforcement and fire/arson investigation equipment; and (2) supporting a cash match of up to \$400. Charles W. Borchers IV, stated this is a small grant and the fire department will meet the cash match fund. Mr. Borchers also stated they're also looking at purchasing some safety equipment such as Thermal Cameras & Chemical Protectors. There was a motion by Jason Hood and second by Johnny Blount 1) supporting the submission of a Fire Prevention & Safety Grant application for up to \$8,000 to purchase fire code enforcement and fire/arson investigation equipment; and (2) supporting a cash match of up to \$400.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

**4. A resolution to approve the Street Department to purchase a 2018 International 7400 SBA 6 x 4 Dump Truck in the amount of \$102,965.00 from Timmons Truck Center, Inc. RFP 17-18. Jana Thurman, presented this item to the council and stated they received only one proposal that was from Timmons Truck Center, Inc. in the amount of \$102, 965.00 and this is in the budget for the Streets Department. There was a motion by Janice Carter Beard and second by Jason Hood to approve the Street Department to purchase a 2018 International 7400 SBA 6 x 4 Dump Truck in the amount of \$102,965.00 from Timmons Truck Center, Inc. RFP 17-18.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**



## VIII. FINAL ADOPTION OF ORDINANCE: NONE

## IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

**1. Introduction of an Ordinance to adopt the City of Hammond budget for the Fiscal Year 2017-2018 and set public hearing in accordance with the procedures set with in Section 5-03 of the City of Hammond Charter.** Lacy Landrum, presented each council member with their Budget Binder for the 2017-2018 Fiscal year. Dr. Landrum informed the council that a Budget Work Session is scheduled for Friday, June 16, 2017 at 9:00 am and is open to the public. The second public hearing will be Tuesday, June 27, 2017 at the regularly scheduled Council meeting.

**Louise Bostic, 112 Elm Drive:** Asked is there a copy of the budget available online

**Lacy Landrum:** Stated a copy is not yet online but, the consolidated budget will be online and the budget is also available in the City's Council Clerk's Office.

There was a motion by Jason Hood and second by Johnny Blount to introduce an ordinance to adopt the City of Hammond budget for the Fiscal Year 2017-2018 and set public hearing in accordance with the procedures set with in Section 5-03 of the City of Hammond Charter.

**Vote:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

**Public Hearing & Final Adoption is set for June 27<sup>th</sup>, 2017**

**2. Introduction of an Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.** Jana Thurman, stated these bikes have been abandoned and unclaimed over 180 days and is asking council approval to declare them surplus and allow the Mayor to donate the bikes to churches and other non-profit organizations. **There was a motion by Janice Carter Beard and second by Jason Hood to introduce an ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations**

**Vote:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

**Public Hearing & Final Adoption is set for May 23<sup>rd</sup>, 2017**

**3. Introduction of an Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana.** Jana Thurman, informed the council that these are the remaining 4 bikes left that the City of Hammond Police Department has that are no longer needed and they are asking to donate them to the Chitimacha Police Department. **There was a motion by Janice Carter Beard and second by Jason Hood to introduce and ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana.**

**Vote:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

**Public Hearing & Final Adoption is set for May 23<sup>rd</sup>, 2017**

**4. Introduction of an Ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.** Jana Thurman, stated that these 5 Crown Victoria's are no longer needed for the Police Department and is asking council approval declaring them surplus and have approval for the Mayor to donate them to the Tickfaw Police Department. **There was a motion by Jason Hood and second by Janice Carter Beard to introduce an ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.**

**Vote:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

**Public Hearing & Final Adoption is set for May 23<sup>rd</sup>, 2017**



5. Introduction of an Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommend acceptance by Planning Commission  
Tracie Schillace, presented this item to the council which involves an existing sidewalk that is not on public property and the owner is looking to donate the property to the city. There was a motion by Jason Hood and second by Janice Carter Beard to introduce an ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommend acceptance by Planning Commission

Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

Public Hearing & Final Adoption is set for May 23<sup>rd</sup>, 2017

6. Introduction to an Ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommend approval with conditions. (Tracie Schillace)

Conditions:

- 1) Approval from all City Depts. & City Engineer on Water, Sewer, and Drainage; and
- 2) Acceptable 10% 1 year maintenance bond approved by City Attorney for all infrastructure; and
- 3) Acceptable Letter of Credit/Performance Bond approved by City Attorney for all uninstalled infrastructure (street lights, Water Meters, and Sidewalks); and
- 4) Final Plat and As Built Plans to be revised in accordance with Planning Dept Comments.

Tracie Schillace, stated this is the new Phoenix Square Subdivision on J. W. Davis and Phoenix Square.

Councilman Lemar Marshall: Asked if the green space location has been verified

Tracie Schillace: Stated it is listed on the plat as green space. Mrs. Schillace stated there is a certain percentage required, but there are no improvements required in the green space.

David Harms: Gulf Coast Housing Partnership stated that their intention is to build a community structure and an open gazebo with picnic area.

Mayor Panepinto: Asked whether there will there be on- site management

David Harms: Stated there will be on site management living in one of the homes on site

Councilwoman Janice Carter Beard: Asked if some of the homes have been set aside for veterans

David Harms: Informed Councilwoman Beard that they are looking to set aside 20 homes in the community for veterans.

There was a motion by Jason Hood and second by Johnny Blount to introduce an ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommend approval with conditions.

Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0

Public Hearing & Final Adoption is set for May 23<sup>rd</sup>, 2017

X. ADJOURN: There was a motion by Jason Hood and second by Johnny Blount to adjourn the meeting.  
All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND  
FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE  
REGULAR MEETING OF THE CITY COUNCIL HELD **May 9<sup>th</sup>, 2017**  
BEING **5 PAGES** IN LENGTH



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TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



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PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
May 23, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by President Lemar Marshall at 5:30 pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)

**III. PUBLIC HEARING:**

**1. An Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.** Lacy Landrum, presented this item and informed the council that these are the 44 bikes that have been confiscated and tried to return the owners from the police department. There is a list of Churches & other Non- profit Organizations that will receive an equal number of bikes.

**There were comments:**

**Tracie Wells, 610 Mooney Ave, Hammond La.:** Asked how are the Churches & or Non- profits selected for the bikes?

**Lacy Landrum:** Stated that they are not selected these are all Churches & Non-profit organizations that have come to the City from pass bicycle donations. Any church or non-profit can come to the City to inform what they will do with the bikes. Lacy Landrum stated that a lot of the bikes need repairs and the organizations are willing to make those repairs at their cost and then donate them out.

**Councilman Lemar Marshall:** Stated in the past we have provided the bicycles for International Students at the University. Also, some are donated to churches to repair and then donate to individuals for transportation. Councilman Marshall also requested that the list of Churches & Non- profit organizations be shared with the council.

**Lacy Landrum:** Stated the non-profits and churches share the bikes with children and other individuals in the community. The bikes are not re-sold these are all donated to the Churches & Non- profit Organizations to repair and donate again.

**Mayor Pete Panepinto:** Informed Mrs. Wells if she has someone she knows or her church that would like to participate to let the City know.

**2. An Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana.** Lacy Landrum, presented this item and stated our Police Chief Stewart is a member of a Police Chief Organization in Louisiana that found out the Chitimacha Police Department was in need of bicycles. This is an old bicycle unit that the City of Hammond Police Department use to have but, no longer servicing or no use for these bicycles so this could assist in the benefit of their public safety.

**There were no comments**

**3. An Ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.** Lacy Landrum, presented this item informing the council that these are vehicles that are cycled out of the City use due to the purchase of new vehicles. Chief Stewart has been in contact with the Chief of Police in Tickfaw and they have found a very good use of these vehicles for the Tickfaw police department. **There were no comments**



**4. An Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission. Tracie Schillace,** presented this item and informed the council this is a condition based on a re-subdivision that Mr. Wells asked to re-subdivide a piece of property on Corbin & Moody Ave. In reviewing the subdivision a piece of sidewalk is on his property but not within a city right of way and one point Mr. Wells was asking to have this property donated but, now would like to withdraw from donating the property.

**There were comments:**

**Mayor:** Asked City Attorney Andre Coudrain if Mr. Wells donated this property and later he wants to build a building on the property and wants to put a driveway on that access point can he come back to the City for the right to get the property back

**Attorney Coudrain:** Stated Yes

**Tracie Schillace:** Stated that they will have to go through the building department showing the plans, the size of the driveway, meet all city specifications for approaches.

**Attorney Coudrain:** Informed Mayor Panepinto that they would not have to come back to Council but, they would need a permit which they would have to come to the City.

**Tracie Wells,** 610 Mooney Ave. Hammond La.: Stated at this time Devon Wells is requesting that the property not be donated to the City. She stated that the application was completed in March or April and it's been complicated process and at this point their requesting to withdraw. She stated the City did not ask to place the sidewalks on their property. .

**Devon Wells,** 610 Mooney Ave. Hammond La.: Informed Council that he does not want to be responsible for anybody to hurt on the sidewalk and wants to withdraw.

**5. An Ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.**

**Conditions:**

- 1) Approval from all City Depts. & City Engineer on Water, Sewer, and Drainage; and
- 2) Acceptable 10% 1 year maintenance bond approved by City Attorney for all infrastructure; and
- 3) Acceptable Letter of Credit/Performance Bond approved by City Attorney for all uninstalled infrastructure (street lights, Water Meters, and Sidewalks); and
- 4) Final Plat and As Built Plans to be revised in accordance with Planning Dept Comments.

**There were comments:**

**Tracie Schillace,** informed Council that they are asking for final acceptance for the subdivision. They have completed the street, water, sewer, and drainage. There asking for a 1year maintenance bond for all the infrastructures and they have received all City's Department approvals. The as built plans and final plat has been revised and all the water meters have been installed.

**Councilwoman Janice Carter Beard:** Asked when will the homes be completed?

**David Harms: Gulf Coast Housing Partnership,** he stated that the homes construction to be completed in October of this year.

**Councilwoman Janice Carter Beard:** Asked about the penalty for delayed construction

**City Attorney Andre Coudrain:** Informed Councilwoman Janice Carter Beard that it will be checked into.

**Councilman Marshall** asked Mr. Harms to introduce his partner.

**Matt Wilson, Gulf Coast Housing Partnership,** VP of Risk Management introduced himself to the council.

**The Public Hearing was concluded.**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
May 23, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:46 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood
- V. REPORTS:**

**1. Council:**

**A. Barry Bradford-** 510 Joe Farris Drive Hammond, La.: Director of Parish Library System, He stated that the Library & Hammond Regional Arts Center are partnering on Common Read Project. He informed the council that they are trying this on a Parish wide scale. The book is Crooked Letter/Crooked Letter. Mr. Bradford stated that the library is encouraging reading and also for everyone to read the book. On August 31<sup>st</sup>, 2017 there will be a community read at the Hammond Regional Arts Center @ 6:30pm which will be the discussion of the books.

**Councilman Mike Williams** thanked the Council for rescheduling the Budget Meeting. Councilman Williams also informed the council that he attended a National Security Forum in Montgomery Alabama and would have a more detail report at a later date on information that was presented.

**Louise Bostic, 112 Elm Drive Hammond, La.:** Asked where the books can be located?

**Barry Bradford** – Informed the council they are at all Library Branches, E-copies, and bookstore.

- 2. Mayor:** On June 16<sup>th</sup>, 2017 the Budget Work Session will be held at 9am, the public is welcome and media.

The city was awarded the Cleanest City for the 11<sup>th</sup> year and the Mayor thanked everyone for their hard work.

300 lbs. of Catfish was put in Zemurray Park Pond

May 25<sup>th</sup> is the last day of school, be considerate of the children and be careful when driving around the City of Hammond.

**3. Recognition of New Businesses: NONE**

**VI. Minutes of May 9, 2017:** After review it was motioned by Janice Carter Beard and second by Jason Hood to approve the minutes of May 09, 2017.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

**VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**



## **B. NEW BUSINESS:**

**1. A resolution authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent. Lacy Landrum,** informed the Council that this is the annual contract with the State in order to have a Public Tag Agenda in Hammond. She stated the city pays the rent & janitorial services from fees collected.

There was a motion by **Mike Williams** and second by **Janice Carter Beard** authorizing the Mayor to enter into a Memorandum of Understanding between the Louisiana Department of Public Safety and Corrections, Office of Motor Vehicles and the City of Hammond for the public license tag agent

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**2. A resolution to approve El Jimador Mexican Grill located at 265 South Morrison Blvd., Hammond La., to sell High/Low Class A retail outlet alcohol. The owner is Pino, LLC. Jinnie Wilson,** presented this item informing council that they have meet all guidelines and completed paperwork.

**Owner Represenative: Gustavo Melendez 265 S. Morrison Blvd., Hammond La.**

**Councilwoman Janice Carter Beard** informed **Mr. Melendez** about the City laws on sale of alcohol to minors and will be strictly enforced.

There was a motion by **Mike Williams** and second by **Janice Carter Beard** to approve El Jimador Mexican Grill located at 265 South Morrison Blvd., Hammond La., to sell High/Low Class A retail outlet alcohol. The owner is Pino, LLC.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. A resolution to reappoint Angela Elly to the Hammond Housing Authority for a five-year term from June 1, 2017 – May 31, 2022. Mayor Panepinto,** presented this item and stated Angela Elly is currently serving on the board and willing to serve a five (5) year term and he's requesting approval.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** to reappoint Angela Elly to the Hammond Housing Authority for a five-year term from June 1, 2017 – May 31, 2022.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**4. A resolution to accept work as substantially complete on the "Levy Building Roof Replacement" Project (31708) and commence the 45-day lien period to release 10% retainage.**

**Charles W. Borchers IV,** informed the council that the project was done in 3wks., it's more than 90% complete with a schedule walk thru at the site. The project was \$5,000 under budget.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** to accept work as substantially complete on the "Levy Building Roof Replacement" Project (31708) and commence the 45-day lien period to release 10% retainage.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**5. A resolution supporting the submission of a \$20,000 Keep America Beautiful/Lowe's Community Partner Grant application to re-landscape Cate Square Park Playground. Charles W. Borchers IV,** presented this item informed the council that this is to replace the surface under the playground structure and improve the appearance and safety.

There was a motion by **Janice Carter Beard** and second by **Johnny Blount** to support the submission of a \$20,000 Keep America Beautiful/Lowe's Community Partner Grant application to re-landscape Cate Square Park Playground.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**



**6. A resolution authorizing the Mayor to execute a Small Scale Reimbursable Agreement with the Federal Aviation Administration for the purchase and use of an Airspace Awareness and Detection System for the Hammond control tower.** David Lobue, presented this item to the council informing them this is a tool that the FAA offers to various towers like the Airports which is a web based software program to allow controllers to see the space that's needed for safety. The money is in the airports budget and he hope to have the system operating quickly id approved.

There was a motion by **Janice Carter Beard** and second by **Jason Hood** authorizing the Mayor to execute a Small Scale Reimbursable Agreement with the Federal Aviation Administration for the purchase and use of an Airspace Awareness and Detection System for the Hammond control tower

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**7. A resolution to transfer \$25,000 from Street – Consultant Services (10030000 – 520124) to Airport – Maintenance Airfield (10038000 – 530136) for a taxiway lighting project.** Lacy Landrum, presented this item informing the council that the Streets Department fund has enough in their budget to share with the Airport to secure the assistance with the Taxiway lighting project

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to transfer \$25,000 from Street – Consultant Services (10030000 – 520124) to Airport – Maintenance Airfield (10038000 – 530136) for a taxiway lighting project.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

#### **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.**

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to adopt an Ordinance to approve and declare 44 confiscated bikes as surplus and to be donated to churches and other non-profit organizations.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**2. Final adoption of an Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana. (Jana Thurman)**

There was a motion by **Janice Carter Beard** and second by **Johnny Blount** to adopt an Ordinance declaring (4) Avalanche Police bikes movable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Chitimacha Police Department in Charenton, Louisiana

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. Final adoption of an Ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.**

There was a motion by **Jason Hood** and second by **Janice Carter Beard** to adopt an ordinance declaring (5) Crown Victoria's moveable property as surplus and not needed for a public purpose and providing for a donation to benefit public safety to the Tickfaw Police Department in Tickfaw, Louisiana.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

4. Final adoption of an Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission.

There was a motion by **Janice Carter Beard** and second by **Mike Williams** to Table until June 27th an Ordinance authorizing the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommended acceptance by Planning Commission.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Table approved 5-0**

5. Final adoption of an Ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.

**Conditions:**

- 1) Approval from all City Depts. & City Engineer on Water, Sewer, and Drainage; and
- 2) Acceptable 10% 1 year maintenance bond approved by City Attorney for all infrastructure; and
- 3) Acceptable Letter of Credit/Performance Bond approved by City Attorney for all uninstalled infrastructure (street lights, Water Meters, and Sidewalks); and
- 4) Final Plat and As Built Plans to be revised in accordance with Planning Dept Comments.

There was a motion by **Jason Hood** and second by **Mike Williams** to adopt an ordinance for Final Subdivision Approval of Phoenix Square Subdivision Phase II, Acceptance of Letter of Credit/Performance Bond for installation of sidewalks, Acceptance of 1 year Maintenance Bond in accordance with Final Plat and As Built Plans by Wm. J. Bodin Jr.; Zoned RS-3 (SUB-2015-10-00027) Recommended approval with conditions.

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

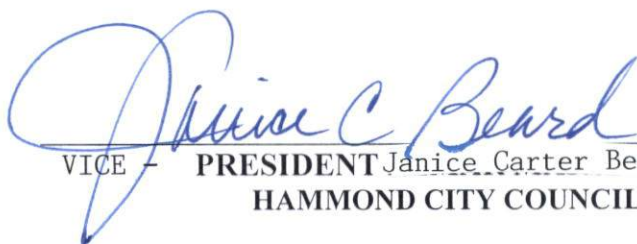
**X. ADJOURN:** There was a motion by Janice Carter Beard and second by Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **May 23, 2017**  
BEING **6 PAGES** IN LENGTH

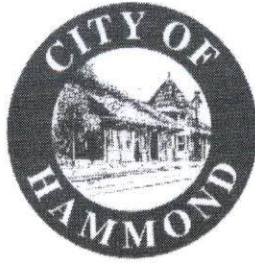


**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**



**VICE - PRESIDENT Janice Carter Beard**  
**HAMMOND CITY COUNCIL**





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
June 13, 2017  
5:30pm**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
The Public Hearing was called to order by Vice President Janice Carter Beard at 5:30 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
June 13, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
Regular Session was called to order by Vice President Janice Carter Beard at 5:31 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood
- V. REPORTS:**

**1. Council:**

**Louise Bostic:** 112 Elm Street, Hammond, La. - Asked about a mobile home being constructed on Hwy. 190. She stated that it's on wheels and does not meet (4) of the City ordinance requirements she stated it's without setbacks; improper facade; and no green space.

**CC Gaiennie: City of Hammond Building Official:** Stated this is a modular building the wheels are to be removed and it's constructed to meet the City Building Codes. He stated it does not have a metal facade its hardy board. Mr. Gaiennie informed council as far as the setbacks, & landscaping are in compliance.

**Councilman Mike Williams:** Asked what type of business will be there?

2. **Mayor:** Informed council that the Cleanest City Award was presented for the 11<sup>th</sup> Year and he thanked the City workers.

He also stated that the City received the Land & Water Grant for \$250,000 for the pool.

**Councilman Lemar Marshall:** Asked about the update on speed bumps.

**Director of Administration:** Informed council that there is a written policy for adopting speed bumps which involves a petition, an agreement of residents for the exact location, and Robert Morgan will review thru DOTD in the area where the speed bump is being proposed, then the information be sent to First Responders for their responses.

**Councilman Marshall:** Requested for a copy of the policy

**Councilman Mike Williams:** Asked that councilmembers be notified

**Councilman Lemar Marshall:** Asked fir Council member to sign off for the process

### 3. Recognition of New Businesses: NONE

VI. Minutes of May 23, 2017: After review it was motioned by Lemar Marshall and second by Jason Hood to approve the minutes of May 23, 2017.

Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

## VII. RESOLUTIONS

### A. OLD BUSINESS: NONE

### B. NEW BUSINESS:

1. A resolution to approve the Mayor to enter into a contract with *The Daily Star* as the Official Journal for the City of Hammond, LA from July 1, 2017- June 30, 2018. Lacy Landrum, presented this item stated that this is the designation that's done annually. Dr. Landrum informed Council that The Daily Star has been the official Journal for the City of Hammond and meets requirements of State Law. She also stated this is where we send all of our legal notices for publishing. **There was a motion by Mike Williams and second by Lemar Marshall to approve the Mayor to enter into a contract with *The Daily Star* as the Official Journal for the City of Hammond, LA from July 1, 2017- June 30, 2018.**

Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. A resolution to reappoint George Sullivan to the Civil Service Board for a three-year term from July 29, 2016 – July 28, 2019. Mayor Panepinto, stated that Mr. Sullivan is a current member and is willing to continue to serve. **There was a motion by Lemar Marshall and second by Jason Hood to reappoint George Sullivan to the Civil Service Board for a three-year term from July 29, 2016 – July 28, 2019.**

Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution to reappoint John Pearson to the Civil Service Board for a three-year term from July 29, 2016 – July 28, 2019. Mayor Panepinto, presented this item stated that Mr. Pearson is a current member and is willing to continue to serve. **There was a motion by Jason Hood and second by Johnny Blount to reappoint John Pearson to the Civil Service Board for a three-year term from July 29, 2016 – July 28, 2019.**

Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



4. A resolution approving Change Order No. 1 (Final) for \$33,411.20 to DACO Construction Company, Inc. to complete repairs to the airport taxiway lights to be paid from Airport – Maintenance/Airfield (10038000 – 530136). David Lobue, stated this is moving money from the streets department into the Airport budget to cover the funding of this project. This is for the Taxiway Light outage and the contractor is DACO Construction Company which the original bid was \$22,000 once project started the amount increased to \$33,411.20 which changes the purchase order to cover the expense. **There was a motion by Jason Hood and second by Johnny Blount to approve Change Order No. 1 (Final) for \$33,411.20 to DACO Construction Company, Inc. to complete repairs to the airport taxiway lights to be paid from Airport – Maintenance/Airfield (10038000 – 530136).**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

5. A resolution approving \$38,000 as the total cost for an emergency repair by Griner Drilling Service, Inc. to Water Well #3 to be paid from the Emergency & Miscellaneous Repairs (61636000 – 520418 – 11705). Guy Palermo, presented this item informing council that this was an emergency repair to Water Well #3 in Villa West. The emergency repair was approved in March and the final billed received was \$38,565.33 out of the emergency repair funds.

There was a motion by Jason Hood and second by Mike Williams to amend the exact amount of \$38,563.33 for the cost for an emergency repair by Griner Drilling Service, Inc. to Water Well #3 to be paid from the Emergency & Miscellaneous Repairs (61636000 – 520418 – 11705).

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Amend 5-0**

There was a motion by Jason Hood and second by Lemar Marshall to approve \$38,563.33 as the total cost for an emergency repair by Griner Drilling Service, Inc. to Water Well #3 to be paid from the Emergency & Miscellaneous Repairs (61636000 – 520418 – 11705).

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to Approved 5-0**

6. A resolution to reappoint Shauna Seals to the Hammond Historic District Commission for a four-year term from April 1, 2017 – March 31, 2021. Mayor Panepinto, presented this item to council stated Mrs. Seals is a current member and is willing to continue to serve.

**Councilman Lemar Marshall:** Asked about the process of selection for individuals for the Historic District

**Mayor Panepinto:** Stated when it's a citizen or lay person the City is not required to advertise for private members the new process is to advertise.

**Councilman Lemar Marshall:** Asked to change ordinance to require advertisement for openings.

There was a motion by Jason Hood and second by Johnny Blount to reappoint Shauana Seals to the Hammond Historic District Commission for a four-year term from April 1, 2017 – March 31, 2021.

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

7. A resolution to reappoint Jeffrey Smith to the Planning & Zoning Commission for a four-year term from June 15, 2017 – June 14, 2021. Mayor Panepinto, stated Mr. Smith is current member and is will to continue to serve. **There was a motion by Lemar Marahall and second by Mike Williams to reappoint Jeffrey Smith to the Planning & Zoning Commission for a four-year term from June 15, 2017 – June 14, 2021.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**



8. A resolution to authorize the Mayor to enter into a Maintenance Agreement including Mowing and Litter Pickup for the Fiscal Year ending June 30, 2018 between the City of Hammond and the Louisiana Department of Transportation and Development. Lacy Landrum, presented this item stated this is an annual contract between the City and the Louisiana DOTD due to the City mowing and pick up trash on several of the States Right of Ways. **There was a motion by Lemar Marshall and second by Jason Hood to authorize the Mayor to enter into a Maintenance Agreement including Mowing and Litter Pickup for the Fiscal Year ending June 30, 2018 between the City of Hammond and the Louisiana Department of Transportation and Development.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

9. A resolution (1) supporting the submission of a \$14,232 Bulletproof Vest Partnership grant application; and (2) supporting a cash match of \$7,116 from the Hammond Police Department. Charles W. Borchers IV, presented this item informing council that this is done every year. This is a mandatory wear policy and replacement cycle for body armor vests to maximize officer safety. It will be a purchase of 20 vest. **There was a motion by Lemar Marshall and second by Mike Williams (1) supporting the submission of a \$14,232 Bulletproof Vest Partnership grant application; and (2) supporting a cash match of \$7,116 from the Hammond Police Department.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

10. A resolution to approve the proposal from Kushner LaGraize, LLC, for the Auditor for the City of Hammond. RFP 17-23. Syeda Naeem, presented this item stated that the city will be choosing the same auditors that is current which Kushner LaGraize, LLC is.

**Councilman Jason Hood:** Asked if the City sent out RFPs

**Syeda Naeem:** Informed Councilman Hood that the City did and this auditor was not a low bidder but the difference was \$4,000.

**There was a motion by Mike Williams and second by Lemar Marshall to (1) support the submission of a \$14,232 Bulletproof Vest Partnership grant application; and (2) support a cash match of \$7,116 from the Hammond Police Department.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

11. A resolution to approve the proposal from Whitney Bank for the Fiscal Agent for the City of Hammond. RFP 18-02. Syeda Naeem, presented this item informed council that First NBC was the previous bank but closed. The City sent out RFPs and Whitney Bank is the request for the City of Hammond. **There was a motion by Jason Hood and second by Johnny Blount to approve the proposal from Whitney Bank for the Fiscal Agent for the City of Hammond. RFP 18-02.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

12. A resolution authorizing Outdoorsman Helping Others, Inc., a local nonprofit organization recognized as tax exempt under 501(c)(3) of the Internal Revenue Code, to sell beer from 4:00 pm Until 10:00 pm on Saturday, August 26<sup>th</sup>, 2017 at its annual fundraising banquet to be held at the Hammond Police Union Hall, 201 Natchez Street, Hammond. Dave Townsend, presented this item to council requesting to sell alcohol for their annual fundraiser. He stated there will be no hard liquor sold just beer.

**Councilwoman Janice Carter Beard:** Informed Mr. Townsend on the sale of liquor to underage persons.

**Dave Townsend:** Informed Councilwoman Beard that arm bands will be in use.

**There was a motion by Lemar Marshall and second by Mike Williams to authorize Outdoorsman Helping Others, Inc., a local nonprofit organization recognized as tax exempt under 501(c)(3) of the Internal Revenue Code, to sell beer from 4:00 pm until 10:00 pm on Saturday, August 26<sup>th</sup>, 2017 at its annual fundraising banquet to be held at the Hammond Police Union Hall, 201 Natchez Street, Hammond.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**



**13. A resolution authorizing the Mayor to enter into a service agreement with E.A. Uffman & Associates, Inc. / CSD Collection Specialist for the collection of past due utility accounts.** Lacy Landrum, presented this item informing council that this agency is to assist with past due Utility accounts. The City only pays the portion that what's collected. The majority of the accounts that will be place with CSD Collections now they will probably earn 50% on because their over 1 year delinquent. If the City goes forward the City present there is a \$50 up front flat fee that the City is outlying. There are other cities that use the same company for their utility collection. **There was a motion by Jason Hood and second by Mike Williams to authorize the Mayor to enter into a service agreement with E.A. Uffman & Associates, Inc. / CSD Collection Specialist for the collection of past due utility accounts.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

## **VIII. FINAL ADOPTION OF ORDINANCE: NONE**

## **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an Ordinance to remove a Provision for the Regulation of Aluminum and Electrical Wire.** Cyril Gaiennie, presented this item stating that this is an existing Old ordinance that was back in the 90s that state you can't use aluminum wire. The NEC Code allows aluminum wire all he would like to remove this out of our existing ordinance. **There was a motion by Lemar Marshall and second by Mike Williams to introduce an ordinance to remove a Provision for the Regulation of Aluminum and Electrical Wire.**

**Vote: Johnny Blount (), Janice Carter Beard (), Mike Williams (), Jason Hood (), Lemar Marshall ().**  
Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm

**2. Introduction of an Ordinance to Amend Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks may be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.** Tracie Schillace, Stated that our existing ordinance require 4 inches of concrete and Planning Commission requesting 6 inches.

**Councilwomen Janice Carter Beard: Ask will this be on both sides**

**Tracie Schillace: Stated this will be on both sides and it's for subdivisions**

**There was a motion by Mike Williams and second by Lemar Marshall to introduce an ordinance to Amend Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks may be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y).**

Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm

**3. Introduction of an Ordinance to Amend Unified Development Code Ordinance #14-5364 Section 14.3.2 Surfacing Required "A" to add: (3) Pavement in city right of ways (a) driveways and any pavement in rights-of-ways to be designed with (6) inch thick concrete and as required in Appendix C-Parking, Streets, and Roadways (TA-2017-05-0007) Recommend approval by Planning Commission.** Tracie Schillace, presented this item stated this is specifically for drive way approaches or anything paved. The Planning Commission is requesting that this also be 6 inch thick.

**Councilman Jason Hood: Ask will this be throughout the City of Hammond**

**Tracie Schillace: Stated Yes**

**There was a motion by Jason Hood and second by Mike Williams to introduce an ordinance to Amend Unified Development Code Ordinance #14-5364 Section 14.3.2 Surfacing Required "A" to add: (3) Pavement in city right of ways (a) driveways and any pavement in rights-of-ways to be designed with (6) inch thick concrete and as required in Appendix C-Parking, Streets, and Roadways (TA-2017-05-0007) Recommend approval by Planning Commission.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y).**

Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm



**4. Introduction of an Ordinance declaring 3 (Three) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Tickfaw State Park Ranger's.** Jana Thurman, presented this item stated these vest wasn't of use of for our officers and the vest are expired and they will be agreeing from holding the city from any liabilities. **There was a motion by Lemar Marshall and second by Mike Williams to introduce an ordinance declaring 3 (Three) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Tickfaw State Park Ranger's**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm

**5. Introduction of an Ordinance to create the position for Environmental Services Lab Supervisor, Pay Grade 125.** Loretta Severan, presented this item stated that Dr. Settoon who is currently the City of Hammond Waste Water Manager and he has been instrumental in filling the position as Environmental Services Lab Supervisor will be retiring after 43yrs.

**There was a motion by Mike Williams and second by Johnny Blount to introduce an ordinance to create the position for Environmental Services Lab Supervisor, Pay Grade 125.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm

**6. Introduction of an Ordinance to declare as surplus and authorize the sale of the items listed below to sell on GovsDeal.com.**

**Unit# 644 - 2007 Ford Crown Victoria, VIN# 2FAFP71W57X130858**

**Unit# 712 - 2008 Ford Crown Victoria, VIN# 2FAFP71V08X125690**

**Unit# 762 - 2009 Ford Crown Victoria, VIN# 2FAHP71V79X123686**

**Unit# 716 - 2008 Ford Crown Victoria, VIN# 2FAFP71V88X125680**

**Unit# 816 - 2010 Ford Crown Victoria, VIN# 2FABP7BV7AX109814**

**Unit# 814 - 2010 Ford Crown Victoria, VIN# 2FABP7BV3AX109812**

**Unit# 568 - 2004 Ford F-250, VIN# 1FTNF20L54EB85231**

**Jana Thurman, presented this item informing council these are vehicles that have been cycled out the rotation to upgrade the fleet.**

**There was a motion by Mike Williams and second by Jason Hood to introduce and ordinance to declare as surplus and authorize the sale of the items listed below to sell on GovsDeal.com.**

**Vote: Johnny Blount (Y), Janice Carter Beard (Y), Mike Williams (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

Public Hearing is set for June 27<sup>th</sup>, 2017 @ 5:30 pm

**X. ADJOURN: There was a motion by Lemar Marshall and second by Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.**

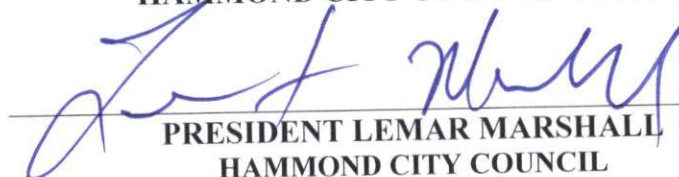
#### **CERTIFICATION OF CLERK**

**I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD June 13, 2017 BEING 6 PAGES IN LENGTH**



**TONIA BANKS**

**HAMMOND CITY COUNCIL CLERK**



**PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
June 27, 2017  
5:30pm**

**I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by Council President Lemar Marshall at 5:30 pm**

**II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (A)

**III. PUBLIC HEARING:**

**1. An Ordinance to remove a Provision for the Regulation of Aluminum and Electrical Wire.**

Cyril Gaiennie, presented this item and stated there is a conflict that will be resolved with this ordinance on use of aluminum & electrical wiring.

**There were no public comments**

**2. An Ordinance to Amend Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks may be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.** CC Gaiennie, presented this item informing the council that this is an amendment to the UDC code and was requested by the streets department to have 6 inch sidewalks rather than 4 inch sidewalks.

**There were no public comments**

**3. An Ordinance to Amend Unified Development Code Ordinance #14-5364 Section 14.3.2 Surfacing Required "A" to add: (3) Pavement in city right of ways (a) driveways and any pavement in rights-of-ways to be designed with (6) inch thick concrete and as required in Appendix C-Parking, Streets, and Roadways (TA-2017-05-0007) Recommend approval by Planning Commission.** CC, Gaiennie, stated that this is to improve our infrastructure in the City right-of-ways.

**There were no public comments**

**4. An Ordinance declaring 3 (Three) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Tickfaw State Park Ranger's.** Jana Thurman, presented this item informing the council that these are 3 bullet proof vests that are no longer usable for our police officers. The Tickfaw State Park will have to sign a waiver that will leave the City harmless from any liabilities in the future if something happens and she's asking approval to make to a donation.

**Councilman Marshall:** Asked the reason that our officers are not using them..

**Jana Thurman:** Stated they do have an expiration date but, all officers are custom fitted for their vest and no one is able to fit the three that are being donated

**There were no public comments**

**5. An Ordinance to create the position for Environmental Services Lab Supervisor, Pay Grade 125.** Loretta Severan, presented this item informing council that Dr. Settoon is retiring after 43yrs., of service and the City intends to make this position Full Time.

**There were no public comments**



**6. An Ordinance to declare as surplus and authorize the sale of the items listed below to sell on GovsDeal.com.**

**Unit# 644** - 2007 Ford Crown Victoria, VIN# 2FAFP71W57X130858  
**Unit# 712** - 2008 Ford Crown Victoria, VIN# 2FAFP71V08X125690  
**Unit# 762** - 2009 Ford Crown Victoria, VIN# 2FAHP71V79X123686  
**Unit# 716** - 2008 Ford Crown Victoria, VIN# 2FAFP71V88X125680  
**Unit# 816** - 2010 Ford Crown Victoria, VIN# 2FABP7BV7AX109814  
**Unit# 814** - 2010 Ford Crown Victoria, VIN# 2FABP7BV3AX109812  
**Unit# 568** - 2004 Ford F-250, VIN# 1FTNF20L54EB85231

**Jana Thurman**, Informed the council that these vehicles have been cycled out of our fleet due to upgrade and asking permission to surplus and sell on Govdeals.

**There were no public comments**

**7. An Ordinance to adopt the City of Hammond budget for the Fiscal Year 2017-2018 in accordance with the procedures set with in Section 5-03 of the City of Hammond Charter. Syeda Naeem, presented this item informing council that changes were made in accordance with budget work session.**

**Councilman Marshall:** Informed the audience that our budget work session was held on Friday, June 16, 2017 that was discussed and these are the changes that have been made during the session.

**There were no public comments**



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
June 27, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by Council President Lemar Marshall at 6:15 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (A)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Adam Boudurant
- V. REPORTS:**

**Oscar Dantzler:** 1203 Apple Street, Hammond Louisiana

Stated he's been having problems with the Planning Board trying place mobile home on his property and he has not been given an answer. This process began in 2016.

**Councilman Lemar Marshall:** Informed Mr. Dantzler there is a process that the Planning Commission goes through before this comes before the council.

**Mayor Pete Panepinto:** Informed he would work with Planning Department to work through the process

**Johnny Blount:** Informed Council that Mr. Dantzler has been working on this since the summer and he still has no answer

**CC Gaiennie:** Stated he was not aware of Mr. Dantzler's situation but, would be able to assist him

**Councilwoman Janice Carter Beard:** Stated that she also talked to Mr. Dantzler and he stated that he called the office and was told there was an issue with his paperwork but, he never received a call that there was an issue.



### **1. Council:**

**A. Civic Source: Councilman Lemar Marshall:** Stated that the last 2yrs., he's been studying residential infrastructure in the Hammond area. He's seeking to provide growth in homeownership in the traditional Black communities. Councilman Marshall stated that he's engaged Councilwoman Beard in this study to begin this process in 2017. This is where Civic Source comes in which is a company designed to be an auctioneer of properties. The Parish has contracted with Civic Source to auction properties in the city. Councilman Marshall & Councilwoman Beard will meet with Parish President Robby Miller to discuss their concerns. He stated the Black neighborhoods are struggling and need to get communities back in commerce and there find a strategy for these neighborhoods. The Community Housing Development Organization (CHDO) has been worked on and is needed to help with this issue. There could be unintended consequences through the auction of properties.

**Councilwoman Janice Carter Beard:** Informed Council that their looking into homeownership. She stated that there are problems in certain neighborhoods with transient occupants. If we have homeowners and promote more homeownerships will benefit the entire City. She stated that their seeking revitalizing areas and remove the unwanted things out that neighborhoods with the support of the neighbors.

**Councilman Lemar Marshall:** Stated that they had a chance to have a discussion with the Louisiana Housing Corporation. He stated that the Corporation is also looking to do the same project that they are working on to implement. He stated that they will meet with the Louisiana Housing Corporation Mike Anderson who is over Single Housing Authorities Strategies and to bring back information to the Council and the City.

**Loretta Severan:** What are the acronyms for the program that was stated earlier?

**Councilwoman Janice Carter Beard:** Stated CHDO

**Sal Nicolosi:** Asked about the percentage of home ownership in the area

**Councilman Lemar Marshall:** Stated probably less than 50%

**Alvin Brumfield, 511 South Orange Street:** Stated home ownership will decrease the rental market

**Council Marshall** Stated that they're still in the learning strategies but, Civic Source could potential get in the way of the strategy.

**Councilwoman Janice Carter Beard:** We're not trying to displace anyone but, would she would like to see more homeowners in the communities. There are plenty of rental properties in area but, we should promote homeownership.

**Mayor Panepinto:** There are problems with qualifying for financing for homeownership. A developer is needed through tax credits to redevelop areas.

**Councilwoman Janice Carter Beard:** Stated that they are trying to educate the community on options for homeownership.

**2. Mayor:** Stated his heart goes out to the family of the young lady who died in the Tangipahoa River asked that we keep the family in our prayers.

The parking malls should be finished up on Thursday which are located Downtown & Clark Park would be overlayed & there is also overlay work in Rosewood that being completed.

Tuesday, July 4<sup>th</sup>, 2017 @ 5pm in Zemmurray Park fun for the family and fireworks will start at 9pm.

**3. Recognition of New Businesses:** NONE

**VI. Minutes of June 13, 2017:** After review it was motioned by Johnny Blount and second by Jason Hood to approve the minutes of June 13, 2017. Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0

### **VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**

**B. NEW BUSINESS:**

**1. A resolution regarding eligibility for appointment to the Hammond Fire and Police**

**Civil Service board.** Chief James Stewart, presented this item informing council the current resolution requires members of Police and Fire representatives to live in Tangipahoa parish. This resolution would allow representatives from both the Police & Fire Department who lives outside the Parish to be eligible for the Civil Service Board. There was a motion by Janice Carter Beard and second by Jason Hood to appoint members to the Hammond Fire and police Civil Service Board who resides outside of the Tangipahoa Parish.

**Vote:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0



2. A resolution accepting an award of \$250,000 in Land and Water Conservation Funds, administered by the Louisiana Office of State Parks Division of Outdoor Recreation, for "Zemurray Park Pool Renovation" (State Project 22-00944); (2) agreeing to a cash match of \$250,000 from the Grant Match Fund (FY18); and (3) authorizing the Mayor or his designee to sign grant documents.

Charles W. Borchers IV, presented this item and stated that he's seeking the approval of the acceptance of the award documents and the Mayor authorization to sign them and to make the \$250,000 cash match from the grant match fund. **There was a motion by Janice Carter Beard and second by Lemar Marshall to accept an award of \$250,000 in Land and Water Conservation Funds, administered by the Louisiana Office of State Parks Division of Outdoor Recreation, for "Zemurray Park Pool Renovation" (State Project 22-00944); (2) agreeing to a cash match of \$250,000 from the Grant Match Fund (FY18); and (3) authorizing the Mayor or his designee to sign grant documents.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

3. A resolution (1) supporting the submission of a COPS Hiring Program grant funding 75% of the entry level salaries and benefits of 2 new police officers; and (2) supporting a cash match of 25% of these salaries and benefits from the Hammond Police Department. Charles W. Borchers IV, presented this item informing council that this is a 3 year grant but, (must retain for 4 years) that pays for salary & benefits for the officers. The City could hire 2 new officers but does not include equipment & training costs.

**Loretta Severan:** Is the grant calculated on the entry level salary

**Charles Borchers:** Stated yes and that this just to allow the submission of the application

**There was a motion by Jason Hood and second by Johnny Blount (1) supporting the submission of a COPS Hiring Program grant funding 75% of the entry level salaries and benefits of 2 new police officers; and (2) supporting a cash match of 25% of these salaries and benefits from the Hammond Police Department.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

4. A resolution to select a consultant to provide architectural services for Zemurray Pool Project. Solicited by Request for Qualifications received on May 19, 2017. Mayor Pete Panepinto, Informed council that all RFPs have been reviewed and he knows that the City would like to hire local and there were 2 local firms that submitted. Mayor Panepinto stated that he spoke to both firms and he recommends the council to approve Gasaway Gasaway & Bankston for building the pool. **There was a motion by Johnny Blount and second by Jason Hood to select a consultant to provide architectural services for Zemurray Pool Project. Solicited by Request for Qualifications received on May 19, 2017.**

**Amy Brumfield, 511 S. Orange Street:** Concerned about Zemurray Park not accessible to wheel chairs

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

5. A resolution to select a consultant to provide master planning services for Zemurray Park. Solicited by Request for Proposals (17-24) received on May 19, 2017. Mayor Panepinto, Stated he recommends Holly & Smith for this project.

**Jeffrey Smith, 709 Sanders Ave:** Holly & Smith looks forward to working with City

**Amy Brumfield, 511 S. Orange Street:** Stated that she would like the City to consider disabilities of our Citizens in the community in the Master Planning.

**Lacy Landrum:** Stated that ADA Accessibility of all facilities in the park was part of the RFP that will be addressed in Master Planning.

**There was a motion by Johnny Blount and second by Jason Hood to select a consultant to provide master planning services for Zemurray Park. Solicited by Request for Proposals (17-24) received on May 19, 2017.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**



6. A resolution authorizing the Mayor to enter into a Memorandum of Agreement between the Jefferson Parish Sheriff's Office and the Hammond Police Department to participate in the State of Louisiana Gulf Coast High Intensity Drug Trafficking Area Program. Lacy Landrum, presented this item stated that this is all reimbursed work nothing out of the City's pocket. This is asking for dedication of an officer and up to \$30,000 for hourly work to service on specific projects in the benefit of our area. There was a motion by Johnny Blount and second by Jason Hood to authorize the Mayor to enter into a Memorandum of Agreement between the Jefferson Parish Sheriff's Office and the Hammond Police Department to participate in the State of Louisiana Gulf Coast High intensity Drug Trafficking Area Program.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

7. A resolution to authorize the Mayor to enter into contract with Rogers Ready Mix, LLC. For Ready Mix Concrete Services for the Fiscal Year 2017-2018. Jana Thurman, presented this item stated that 2 proposals were received but, one was declared nonresponsive due to not providing specified paperwork as requested, she is asking for permission for the Mayor to enter into contract with Rogers Ready Mix.

**Councilman Jason Hood:** Asked who was the non-responsive

**Jana Thurman:** Stated Lafarge

There was a motion by Jason Hood and second by Janice Carter Beard to authorize the Mayor to enter into contract with Rogers Ready Mix, LLC. For Ready Mix Concrete Services for the Fiscal Year 2017-2018.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

8. A resolution to authorize the Mayor to enter into contract with Harper Metal Buildings Services, Inc. for \$39, 900 to expand existing metal building at the 190 Maintenance yard. Jana Thurman, presented this item and stated that this is closing in 2 bays and adding additional 20 foot bay storage. She stated the Streets Department managed their budget and had the remaining funds available to pay for this project. 2 proposals were received and Harper Metal Building was the lowest bid. There was a motion by Janice Carter Beard and second by Jason Hood to authorize the Mayor to enter into contract with Harper Metal Buildings Services, Inc. for \$39, 900 to expand existing metal building at the 190 Maintenance yard.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

9. A resolution to authorize the Mayor to enter into contract on behalf of the City of Hammond with Gall's LLC., the approximate amount of \$50,000 for Fire & Police Department Uniforms. Jana Thurman, presented this item and informed the council they received three bids and the bid from Galls' came in as the lowest proposal in the amount of \$4,311.58. There was a motion by Johnny Blount and second by Jason Hood to authorize the Mayor to enter into contract on behalf of the City of Hammond with Gall's LLC., the approximate amount of \$50,000 for Fire & Police Department Uniforms.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

10. A resolution to approve Change Order No. 5 (Final) – on "Sewer Rehabilitation: Infiltration/Inflow Repairs," (Project # 616-11605) for an increase of \$48,922.74. Chuck Spangler, presented this item and informed the council that this has been a three year contract. All the work is completed and the remaining funds will be for the lift station upgrade. This work would not be commenced until the new fiscal year. Mr. Spangler submitted a budget recap will all of the projects. This is final and will close this contract out and the next contract will be for the Lift Station upgrades. Recommended the approval of Change Order #5 Final in the amount of \$48, 922.74 for the Final contract amount \$4,019,104.06. There was a motion by Janice Carter Beard and second by Johnny Blount to approve Change Order No. 5 (Final) – on "Sewer Rehabilitation: Infiltration/Inflow Repairs," (Project # 616-11605) for an increase of \$48,922.74.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**



## **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an Ordinance to remove a Provision for the Regulation of Aluminum and Electrical Wire.** There was a motion by Jason Hood and second by Janice Carter Beard to adopt an ordinance to remove a Provision for Regulation of Aluminum and Electrical Wire

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

**2. Final adoption of an Ordinance to Amend Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks may be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.**

**There was a motion by Janice Carter Beard and second by Johnny Blount to Table an Ordinance to Amend Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks may be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Tabled 4-0**

**There was a motion by Jason Hood and second by Janice Carter Beard to Amend to change May to Shall on an Ordinance of Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks shall be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Amended 4-0**

**There was a motion by Janice Carter Beard and second by Johnny Blount to adopt an Ordinance of Unified Development Code Ordinance # 14-5364 Section 10.2.7 Sidewalk and Bicycle Path Improvement Standards "A" to read as: Six (6) inch thick Portland cement concrete sidewalks shall be required along both sides of all public and private subdivision streets (TA-2017-03-0005) Recommend approval by Planning Commission.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

**3. Final adoption of an Ordinance to Amend Unified Development Code Ordinance #14-5364 Section 14.3.2 Surfacing Required "A" to add: (3) Pavement in city right of ways (a) driveways and any pavement in rights-of-ways to be designed with (6) inch thick concrete and as required in Appendix C-Parking, Streets, and Roadways (TA-2017-05-0007) Recommend approval by Planning Commission.** There was a motion by Janice Carter Beard and second by Jason Hood to adopt an Ordinance to Amend Unified Development Code Ordinance #14-5364 Section 14.3.2 Surfacing Required "A" to add: (3) Pavement in city right of ways (a) driveways and any pavement in rights-of-ways to be designed with (6) inch thick concrete and as required in Appendix C-Parking, Streets, and Roadways (TA-2017-05-0007) Recommend approval by Planning Commission.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

**4. Final adoption of an Ordinance declaring 3 (Three) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Tickfaw State Park Ranger's.** There was a motion by Jason Hood and second by Janice Carter Beard to adopt an Ordinance declaring 3 (Three) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Tickfaw State Park Ranger's.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

**5. Final adoption an Ordinance to create the position for Environmental Services Lab Supervisor, Pay Grade 125.** There was a motion by Jason Hood and second by Janice Carter Beard and second by Jason Hood to adopt an ordinance to create the position for Environmental Services Lab Supervisor, Pay Grade 125.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**



**6. Final adoption of an Ordinance to declare as surplus and authorize the sale of the items listed below to sell on GovsDeal.com.**

**Unit# 644** - 2007 Ford Crown Victoria, VIN# 2FAFP71W57X130858  
**Unit# 712** - 2008 Ford Crown Victoria, VIN# 2FAFP71V08X125690  
**Unit# 762** - 2009 Ford Crown Victoria, VIN# 2FAHP71V79X123686  
**Unit# 716** - 2008 Ford Crown Victoria, VIN# 2FAFP71V88X125680  
**Unit# 816** - 2010 Ford Crown Victoria, VIN# 2FABP7BV7AX109814  
**Unit# 814** - 2010 Ford Crown Victoria, VIN# 2FABP7BV3AX109812  
**Unit# 568** - 2004 Ford F-250, VIN# 1FTNF20L54EB85231

There was a motion by Janice Carter Beard and second by Jason Hood to adopt an ordinance to declare as surplus and authorize the sale of the items listed below to sell on GovsDeal.com.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

**7. Final adoption of an Ordinance to adopt the City of Hammond budget for the Fiscal Year 2017-2018 in accordance with the procedures set with in Section 5-03 of the City of Hammond Charter.** There was a motion by Jason Hood and second by Janice Carter Beard to adopt an Ordinance to adopt the City of Hammond budget for the Fiscal Year 2017-2018 in accordance with the procedures set with in Section 5-03 of the City of Hammond Charter.

**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A) Motion Approved 4-0**

#### **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommend acceptance by Planning Commission**

**Mayor Panepinto, recommended to Table Item**

**There was a motion by Janice Carter Beard and second by Johnny Blount to Table an Ordinance to authorize the Mayor to sign all documents in connection with the acceptance by the City of a right of way donation being a portion (5.29'x247.19') of property fronting on Mooney Ave. by Devon & Becky Wells in accordance with survey by Wm. J. Bodin Jr. dated May 5, 2017; Zoned C-N (SUB2017-03-00061) Recommend acceptance by Planning Commission.**

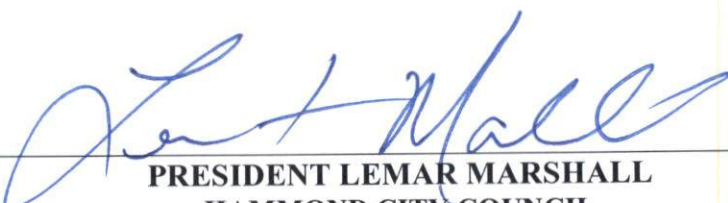
**Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved to table 4-0**

**X. ADJOURN: There was a motion to adjourn by Janice Carter Beard and second by Jason Hood to adjourn the meeting. Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0**

#### **CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **June 27, 2017** BEING **7 PAGES** IN LENGTH

  
TONIA BANKS  
HAMMOND CITY COUNCIL CLERK

  
PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
July 11, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The Public Hearing was called to order by Council President Lemar Marshall at 5:30 p.m.
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (A), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
July 11, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by Council President Lemar Marshall at 5:31 p.m.
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (A), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams

**V. REPORTS:**

**1. Council:** NONE

**2. Mayor:** Great Car Show held on Saturday, July 8<sup>th</sup> by Mr. Ben Thomas he also was gracious to donate a check to the After School Program in the amount of \$5000 & \$2500 to the Airshow.

Phoenix Square Project has 542 households on the waiting list for this project but, 42 Veterans family on the list have been moved up. The last 17 homes that haven't been built by the date they will pay the fine of \$500 a month.

**3. Recognition of New Businesses:** NONE

- VI. Minutes of June 27, 2017:** After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes of June 27, 2017  
Vote: Lemar Marshall (P), Jason Hood (A), Mike Williams (P), Janice Carter Beard (P), Johnny Blount (A). Motion Approved 3-0



## VII. RESOLUTIONS

### A. OLD BUSINESS: NONE

### B. NEW BUSINESS:

1. A resolution to authorize the Greater Hammond Chamber of Commerce to serve alcohol from 6:00 p.m. until 9:00 p.m. on Saturday, August 12, 2017 at the "Chillin' with the Chamber" Fundraising Event held at the Southeastern Railroad South Park located at 912 North Oak St., Hammond, La 70402. Julie Perise, Member Relations Director with the Greater Hammond Chamber, 42493 Yokum Rd. Ponchatoula, presented this item to council stated this is for their Annual fundraiser and it's been very successful. The funds has paid off the note for the Train Depot and for the upkeep & maintenance of the Train Depot. It will not be hosted at the Train Depot this year it will be moved to a larger area near Southeastern to have more space. There was motion by Mike Williams and second by Janice Carter Beard to authorize the Greater Hammond Chamber of Commerce to serve alcohol from 6:00 p.m. until 9:00 p.m. on Saturday, August 12, 2017 at the "Chillin' with the Chamber" Fundraising Event held at the Southeastern Railroad South Park located at 912 North Oak St., Hammond, La 70402.

Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0

2. A resolution to authorize the Greater Hammond Chamber of Commerce to obtain a Waiver of the Open Container Law on Saturday, August 12, 2017 at the "Chillin' with the Chamber" Fundraising Event held at the Southeastern Railroad South Park located at 912 North Oak St., Hammond, La. 70402. Julie Perise, presented this item stated this is an Annual Fundraiser for the Greater Hammond Chamber of Commerce. There was motion by Janice Carter Beard and second by Mike Williams to authorize the Greater Hammond Chamber of Commerce to obtain a Waiver of the Open Container Law on Saturday, August 12, 2017 at the "Chillin' with the Chamber" Fundraising Event held at the Southeastern Railroad South Park located at 912 North Oak St., Hammond, La. 70402.

Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0

3. A resolution to approve the Holiday schedule for Non-Municipal fire and Police personnel for fiscal year 2017-2018. Loretta Severan, presented this item stated this reason is to distinguish that the Municipal Fire & Police are govern by the holidays under the Municipal Fire & Police rules. There was motion by Janice Carter Beard and second by Mike Williams to approve the Holiday schedule for Non-Municipal fire and Police personnel for fiscal year 2017-2018.

Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved

4. A resolution to approve The Red, White & Brew Inc. project located at 206 East Thomas Street for participation in the Restoration Tax Abatement Program (Application #20170277). Stacey Neal, 1514 Martens Drive, Informed council that Michael Tomlinson who is the new Director of HAEIDD in the future will be presenting. She stated the Red, White, & Brew has applied for a Restoration Tax Abatement which is an amendment in the state constitution that holds property tax value at its current value for 5 yrs., which will be retail and residential.

Louis Bostic, 112 Elm Drive: Asked if this was within the Historical District

Lemar Marshall: Asked if this was expandable

There was motion by Mike Williams and second by Janice Carter Beard to approve The Red, White & Brew Inc. project located at 206 East Thomas Street for participation in the Restoration Tax Abatement Program (Application #20170277).

Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0



**5. A resolution to authorize the Mayor to sign the annual support agreement and license agreement for Munis Software. Marcus McMillian, presented this item requesting approval for Mayor signature. There was motion by Mike Williams and second by Janice Carter Bea to authorize the Mayor to sign the annual support agreement and license agreement for Munis Software.**

**Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0**

**6. A resolution authorizing the Hammond Regional Arts Center to host and serve alcohol on Friday, September 29, 2017 from 4:00pm until 10:00pm within the boundaries of Morrison Alley Park for the 8th Annual Brews Arts Festival. Lacy Landrum, presented this item requesting the approval for the Hammond Regional Arts Center to host and serve alcohol for their 8<sup>th</sup> Annual Brews Arts Festival. There was motion by Mike Williams and second by Janice Carter Beard authorizing the Hammond Regional Arts Center to host and serve alcohol on Friday, September 29, 2017 from 4:00pm until 10:00pm within the boundaries of Morrison Alley Park for the 8th Annual Brews Arts Festival.**

**Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0**

**7. A resolution to authorize the Hammond Regional Arts Center to obtain a Waiver of the Open Container Law on Friday, September 29, 2017 from 4:00pm until 10:00pm within the boundaries of Morrison Alley Park for the 8th Annual Brews Arts Festival. Lacy Landrum, presented this item requesting the approval for the Hammond Regional Arts Center to obtain a Waiver of the Open Container Law for their 8<sup>th</sup> Annual Brews Arts Festival. There was motion by Janice Carter Beard and second by Mike Williams to authorize the Hammond Regional Arts Center to obtain a Waiver of the Open Container Law on Friday, September 29, 2017 from 4:00pm until 10:00pm within the boundaries of Morrison Alley Park for the 8th Annual Brews Arts Festival.**

**Vote: Lemar Marshall (Y), Jason Hood (a), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0**

**8. A resolution to appoint George Bergeron to the Hammond Municipal Fire and Police Civil Service Board for a three-year term from July 29, 2017 – July 29, 2020. Mayor Panepinto, presented this item requesting the approval for appointment of George Bergeron.**

**Councilman Lemar Marshall: Asked about the ranking**

**Loretta Severan: Stated the duties of the Board Members is to represent that department but, they are excused if it's a family member.**

**There was motion by Janice Carter Beard and second by Mike Williams to appoint George Bergeron to the Hammond Municipal Fire and Police Civil Service Board for a three-year term from July 29, 2017 – July 29, 2020.**

**Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0**

**9. A resolution to reappoint Anthony Maurer to the Hammond Municipal Fire and Police Civil Service Board for a three-year term from July 29, 2017 – July 29, 2020. Mayor Panepinto, presented this item requesting the reappointment of Anthony Maurer to the Civil Service Board. There was motion by Janice Carter Beard and second by Mike Williams to reappoint Anthony Maurer to the Hammond Municipal Fire and Police Civil Service Board for a three-year term from July 29, 2017 – July 29, 2020.**

**Vote: Lemar Marshall (Y), Jason Hood (A), Mike Williams (Y), Janice Carter Beard (Y), Johnny Blount (A). Motion Approved 3-0**

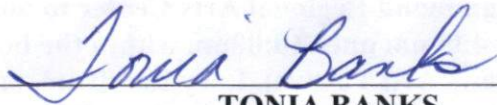
**VIII. FINAL ADOPTION OF ORDINANCE: NONE**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

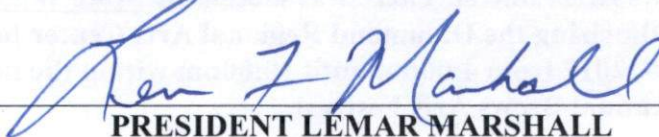
X. ADJOURN: There was a motion to adjourn by Mike Williams and second by Janice Carter Beard to adjourn the meeting. Vote: Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (A). Motion Approved 4-0

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **July 11, 2017** BEING **4 PAGES** IN LENGTH



**TONIA BANKS  
HAMMOND CITY COUNCIL CLERK**



**PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL**





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
July 25th, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The public hearing was called to order by President Lemar Marshall at 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
July 25th, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular session was called to order by President Lemar Marshall at 5:32pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood
- V. REPORTS:**

**1. Council:**

- A. Solicitation-** Hammond Police Chief James Stewart was asked to report on the Panhandling issue in the City of Hammond. Chief Stewart stated that Panhandling is a problem but, not a huge problem. This is mostly at the I-12 exchange and around convenience stores. On public access soliciting for money is not a crime, there must be a violation of traffic law or aggressive behavior. The problem is when it's on Private Property. He suggested not to give money or food to panhandlers. Chief Stewart stated on private property police can come and check things out, and ask the person to leave the property in a friendly manner. If a person feels threatened, the panhandler can be arrested for threatening behavior. A balance has to be met between enforcement & asking a person to move on.

Councilman Lemar Marshall: Asked will the Citizen be required to be present to make the complaint

Chief Stewart: Stated that the citizen is not required to stay if they feel threaten, they should make sure that when they call in to provide a clear identity of the individual and the location.



**Councilman Jason Hood:** Panhandling paints city in a bad light. He asked if the city could put up a sign saying the City does not encourage panhandling with a contact number to call if anything needs to be reported.

**Chief Stewart** said he would support that.

**Councilman Lemar Marshall:** Asked the City to review and come up with verbiage for signage.

**B. Therese Domiano- TPSS School Board Vice President, 13095 Shannon Lane ,Hammond:**

Informed Council that Mike Whitlow TPSS President was also present. Mrs. Domiano stated that the Hammond City Government has provided support to the Parish Schools & she also thanked the Council for the support. She stated the Tangipahoa School Board is concerned with being proactive not reactive and wants to build a culture of excellence. She stated she supports the upgrade of the Greenville Park area and the STEM program.

**Councilwoman Janice Carter Beard:** Stated she supports Greenville Park School's STEM program and rejuvenating the area. The STEM program would prepare the students for Hammond High & for the workforce. Councilwoman Beard also supports home ownership in the Greenville area.

**Councilman Lemar Marshall:** Stated that this is a community initiative.

**2. Mayor:** Informed the Council that he's excited about Home Depot Opening tomorrow. Home Depot has provided 150 jobs for individuals. Mayor Panepinto connected Home Depot on behalf of the Fuller Center and Home Depot donated \$5000.00 & will partner with the Fuller Center for home ownership.

The Back to School Bash will be Friday, July 28<sup>th</sup> @ Hammond Westside Montessori from 9am to 2pm.

**3. Recognition of New Businesses: NONE**

**VI. Minutes of July 11, 2017:** After review it was motioned by Jason Hood and second by Janice Carter Beard to approve the minutes of July 11, 2017. Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

## **VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**

**B. NEW BUSINESS:**

**1. A resolution to approve Mojitos Bistro located at 207 East Thomas St., Hammond La., 70401 to sell High/Low Alcohol. The owner is LIL, HAVANA LLC.** Jinnie Wilson, presented this item informed the council that this is a new restaurant in the area and they have met all requirements requesting approval to sell alcohol. She recommended approval.

**Owner representative was present: Jose Valencia, 207 East Thomas, Hammond:** Stated the restaurant will be serving Fresh Latin Food with a Caribbean theme & he's hoping to open by Hot August Night.

**Councilman Lemar Marshall:** Explained that the City has laws on the sale of alcohol to minors & underage drinking and this will be enforced.

There was a motion by Mike Williams and second by Janice Carter Beard to approve Mojitos Bistro located at 207 East Thomas St., Hammond La., 70401 to sell High/Low Alcohol. The owner is LIL, HAVANA LLC. Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

**2. A resolution to authorize the Downtown Development District and its approved merchants to serve alcohol during the event Hot August Night, held on Friday, August 25<sup>th</sup>, 2017 from 6:00pm to 10:00pm. Event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and N. and S. Pine St.** Chelsea Tallo, presented this item informing council that the boundaries are the same and requesting approval. There was a motion by Janice Carter Beard and second by Mike Williams to authorize the Downtown Development District and its approved merchants to serve alcohol during the event Hot August Night, held on Friday, August 25<sup>th</sup>, 2017 from 6:00pm to 10:00pm. Event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and N. and S. Pine St.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



3. A resolution to grant a Waiver of the City of Hammond's Open Container Law to the Downtown Development District and its approved merchants during the event Hot August Night, held on Friday, August 25<sup>th</sup>, 2017 from 6:00pm to 10:00pm. Event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and N. and S. Pine St. Chelsea Tallo, Invites everyone to come out and there will be new things to see this year & requested approval of a waiver of the Open Container Law. There was a motion by Janice Carter Beard and second by Jason Hood to grant a Waiver of the City of Hammond's Open Container Law to the Downtown Development District and its approved merchants during the event Hot August Night, held on Friday, August 25<sup>th</sup>, 2017 from 6:00pm to 10:00pm. Event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and N. and S. Pine St.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

4. A resolution to approve Budget Change Form No. 18-01 transferring \$325,000 from "Concrete Street Repairs FY2018" (project #420-11809) to "Street Improvements FY2017" (project #420-11713). Chuck Spangler, presented this item informing the council that this was late in last year's fiscal year project and he would like to add areas to the contract to cover repairs and not open new bid to continue the benefits of good contractor prices. He recommended approval. There was a motion by Johnny Blount and second by Janice Carter Beard to approve Budget Change Form No. 18-01 transferring \$325,000 from "Concrete Street Repairs FY2018" (project #420-11809) to "Street Improvements FY2017" (project #420-11713).

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution to approve Change Order No. 1 adding not to exceed \$250,000 to "Street Improvements FY2017" contract (Byron E. Talbot, contractor) for additional street work per FY2018 Five Year Capital Improvements Ordinance, plus Coleman Street crossing at CNRR, plus E. Coleman street repairs associated with sewer line collapse. Chuck Spangler, Stated that this Change Order refers to the previous Budget Change Form No. 18-01 & requesting approval for Change Order No.1.

Councilman Jason Hood: Asked what happens to the extra \$75,000

Chuck Spangler: Stated this could be added to the priority list or to cover for an emergency.

There was a motion by Jason Hood and second by Janice Carter Beard to approve Change Order No. 1 adding not to exceed \$250,000 to "Street Improvements FY2017" contract (Byron E. Talbot, contractor) for additional street work per FY2018 Five Year Capital Improvements Ordinance, plus Coleman Street crossing at CNRR, plus E. Coleman street repairs associated with sewer line collapse.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

6. A resolution to approve Budget Change Form No. 18-02 transferring \$163,000 from "Drainage Improvements FY2018" (project #420-11806) to "Drainage Improvements FY2017" (project #420-11707). Webb Anderson, presented this item to the council stating this is to add areas to existing drainage contract due to good prices on the existing contract. He recommended approval. There was a motion by Janice Carter Beard and second by Mike Williams to approve Budget Change Form No. 18-02 transferring \$163,000 from "Drainage Improvements FY2018" (project #420-11806) to "Drainage Improvements FY2017" (project #420-11707).

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



7. A resolution to approve Change Order No. 1 adding not to exceed \$145,000 to "Drainage Improvements FY2017" contract (Stranco, contractor) for additional drainage work per FY2018 Five Year Capital Improvements Ordinance, plus Brandi Lane, and Airport East Ramp. Webb Anderson, Presented this item informing the council that applies to the previous Budget Change Form No. 18-02 with adding additional areas into the contract. He recommended approval. There was a motion by Jason Hood and second by Johnny Blount to approve Change Order No. 1 adding not to exceed \$145,000 to "Drainage Improvements FY2017" contract (Stranco, contractor) for additional drainage work per FY2018 Five Year Capital Improvements Ordinance, plus Brandi Lane, and Airport East Ramp.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

There was a motion by Jason Hood and Second by Janice Carter Beard to **ADD TO AGENDA** a resolution approving Change Order #1 to State Capital Outlay Project 50-MB-15-02-Gateway to Hammond, Phase I, Planning and Construction in the amount of \$18,700 to effect a paint color change and extend the project's contract period by 30 days pending approval by the Capital Outlay Section.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved To ADD TO AGENDA 5-0

8. A resolution approving Change Order #1 to State Capital Outlay Project 50-MB-15-02-Gateway to Hammond, Phase I, Planning and Construction in the amount of \$18,700 to effect a paint color change and extend the project's contract period by 30 days pending approval by the Capital Outlay Section. Charles W. Borchers IV, presented this item to the council explaining the reason for the Changes to the roundabout at the intersection of I-12 & SW Railroad. The landscaping work & painting on the overpass which consist of some painting but, the color is not meeting the approval and is looking to change the color. He recommended approval.

There was a motion by Jason Hood and Second by Mike Williams to approve Change Order #1 to State Capital Outlay Project 50-MB-15-02-Gateway to Hammond, Phase I, Planning and Construction in the amount of \$18,700 to effect a paint color change and extend the project's contract period by 30 days pending approval by the Capital Outlay Section.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

#### VIII. FINAL ADOPTION OF ORDINANCE: NONE

#### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission. Tracie Schillace, Introduced this item to the council informing them that this street is located onside of Piggly Wiggly but, has not been previously dedicated. There was a motion by Jason Hood and second by Mike Williams to introduce an ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

**Public Hearing is set for August 8<sup>th</sup>, 2017**



**2. Introduction of an Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission.** C.C. Gaiennie, Introduced this item stating that AT&T currently has a request for 9 locations of these wireless towers and the City needs to adopt an ordinance to revise and add standards for wireless facilities in public rights of way. .

**Councilman Lemar Marshall: Asked for locations of the wireless facilities**

**CC Gaiennie: Informed Councilman Marshall he will provide locations**

**Councilman Mike Williams: Asked will this include neighborhoods**

**CC Gaiennie: Stated most will be in commercial areas**

**There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Public Hearing is set for August 8<sup>th</sup>, 2017**

**3. Introduction of an Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions:**

- 1.) The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2.) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

Tracie Schillace, introduced this item and informed the council that it is in a proposed mobile home area and recommended approval with standard conditions. **There was a motion by Johnny Blount and second by Janice Carter Beard to introduce an ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions:**

- 1.) The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2.) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Public Hearing is set for August 8<sup>th</sup>, 2017**

4. Introduction of an Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission. Tracie Schillace, presented this item and stated this is a piece of property on the corner of Anderson and Harden Ms. Lawanda wants to use for several different usage for this property.

There was a motion by Janice Carter Beard and second by Jason Hood to introduce an Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

**Public Hearing is set for August 8<sup>th</sup>, 2017**

5. Introduction of an Ordinance for Expanded Conditional Use request by Lawanda Smith to allow sweet shop meeting all code requirements on Lot 2 BLK 1 Lincoln Park Subdivision located at 2701 Anderson St.; Zoned RS-3 (Z-2017-05-00037) Recommend Denial by Zoning Commission. Tracie Schillace, presented this item and asked to remove this item from the agenda at the request of Ms. Smith. There was a motion by Janice Carter Beard and second by Jason Hood to **REMOVE** an Ordinance for Expanded Conditional Use request by Lawanda Smith to allow sweet shop meeting all code requirements on Lot 2 BLK 1 Lincoln Park Subdivision located at 2701 Anderson St.; Zoned RS-3 (Z-2017-05-00037) Recommend Denial by Zoning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion to **REMOVE** Approved 5-0

X. ADJOURN: There was a motion by Jason Hood and second by Janice Carter Beard to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

#### **CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **July 25, 2017** BEING **6 PAGES** IN LENGTH

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**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**

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**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
August 08, 2017  
5:30pm**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
The public hearing was called to order by Vice President Janice Carter Beard @ 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (A ), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission. Tracie Schillace,** presented this item to the council and informed the council that this is an existing road that was not formerly dedicated to the City, this includes a 10' foot Servitude dedication, and renaming of the street to Falcon Drive.

There were no public comments

**2. An Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission. C.C. Gaiennie,** informed the council this is an amendment to the existing cellular tower ordinance which allows for the wireless antennas in all public Right of Ways. He stated that the ordinance has a Review Committee to review the placement of the equipment in the proposed areas.

**Councilman Mike Williams:** Asked who will be on the Review Committee?

**CC Gaiennie:** Stated the Building Official, Director of Administration, Director of Planning, & (2) appointees by the Mayor.

There were no public comments

**3. An Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions: (Tracie Schillace)**

- 1) The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and**
- 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.**

**Tracie Schillace,** presented this item and stated that this property is located in District III on Mississippi Street. This is a vacant property that Mr. Jackson is asking to place a manufactured home and it is in a proposed mobile home area.

There were no public comments

4. An Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission. Tracie Schillace, presented this item and stated that this is located in District IV located on the corner of Harden & Anderson Streets and Ms. Smith is asking to rezone this property from residential to a mix use neighborhood zoning.

**Public Comments:**

Louise Bostic: 112 Elm Drive, Hammond LA: Asked Tracie what is MX-N & does it include commercial business on this lot.

Tracie Schillace: Stated this would be a Mixed Use zoning and it allows multiple things on the lot for example; Restaurants, apartments, any type of Social Services such as: group living, daycare, Office, Medical, retail, vehicle sales, etc., multiple sales can be on the property. Tracie stated that there were (2) people that came before the zoning board who were in opposition.

The public hearing was concluded



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**August 08, 2017**

**6:00pm Immediately following Public Hearing.**

- I. **CALL TO ORDER:** Council Vice President Janice Carter Beard  
Regular session was called to order by Vice President Janice Carter Beard at 6:00pm
- II. **ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (A), Mike Williams (P)
- III. **PRAYER:** Councilwoman Janice Carter Beard
- IV. **PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Johnny Blount
- V. **REPORTS:**
  1. Council: NONE
  2. Mayor: Stated that they had a great time at the African American Museum 30<sup>th</sup> Gala fundraiser. He also informed everyone to not forget school is starting and be aware of the children. Also, Chilin with the Chamber will be this Saturday which will be out by Dakota Street under the parking garage at Southeastern from 6:30pm to 8:30pm.
  3. Recognition of New Businesses: NONE
- VI. Minutes of July 25, 2017: After review it was motioned by Johnny Blount and second by Jason Hood to approve the minutes of July 25, 2017.  
  
Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

**VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**



**B. NEW BUSINESS:**

**1. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa African American Heritage Museum from July 1, 2017 to June 30, 2018.**

Lacy Landrum, informed the council that the following items are the standard annual cooperative endeavor agreements that the City signs. These are all the amounts that have been approved in the budget for this year. The African American Heritage Museum for the fiscal year period is for the total of \$25,000. Dr. Landrum also stated that all non-profits are required to follow the Louisiana Audit Law and an audit is to be performed and given to the City to see how funds are used. **There was a motion by Johnny Blount and second by Mike Williams to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa African American Museum from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

**2. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa Voluntary Council on Aging from July 1, 2017 to June 30, 2018.** Lacy Landrum, informed the council that they are budgeted \$50,000 for the year which assists with the Hammond Bus System and goes toward the maintenance and operation along with the community facility on Church Street. **There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Tangipahoa Voluntary Council on Aging from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

**3. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with Crime Stoppers of Tangipahoa from July 1, 2017 to June 30, 2018.** Lacy Landrum, presented this item informing the council that this organization is budgeted \$9,383.00. Crime Stoppers is our partner when the City is actively trying to solve cases and operating a tip line. **There was a motion by Mike Williams and second by Jason Hood to authorize the Mayor to enter into a Cooperative Endeavor Agreement with Crime Stoppers of Tangipahoa from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

**4. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with CASA from July 1, 2017 to June 30, 2018.** Lacy Landrum, informed the council that Child Advocacy Services assists with both crime prevention, child abuse prevention, & resources for children that have abusive situations and their budgeted amount is \$10,000. **There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with CASA from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

**5. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Children's Discovery Center from July 1, 2017 to June 30, 2018.** Lacy Landrum, presented this item and stated that the Discovery Center assists with Economic Development & Educational opportunities throughout the year and the contract is for \$110,000.

**Louise Bostic, 110 Elm Drive Hammond: Asked why the Discovery Center is receiving this amount.**

**Lacy Landrum: Stated the difference is in the number of attendees and program and their outreach services are much different.**

**There was a motion by Jason Hood and second by Johnny Blount to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Children's Discovery Center from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Abstain), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 3-0**



6. A resolution to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs from July 1, 2017 to June 30, 2018. Lacy Landrum, presented this item and informed the council that they are assisting in counseling, housing placement, job placement, & job training skills. The contract is budgeted for \$4, 932.00. They also receive an office located on Coleman Street and with utilities & internet paid through the City. **There was a motion by Jason Hood and second by Mike Williams to authorize the Mayor to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs from July 1, 2017 to June 30, 2018.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

7. A resolution accepting a Healthy Communities Grant of \$4,731 from Keep Louisiana Beautiful to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) authorizing the Mayor or his designee to sign grant documents. Charles W. Borchers IV, stated that the application was approved and the award amount of \$4,731, he is asking for the approval of the signing of the award documents. **There was a motion by Mike Williams and second by Jason Hood accepting a Healthy Communities Grant of \$4,731 from Keep Louisiana Beautiful to purchase cleanup supplies and equipment and encourage personal and community responsibility for a cleaner, more sustainable Hammond; and (2) authorizing the Mayor or his designee to sign grant documents**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

8. A resolution (1) supporting the submission of a \$30,000 grant application under the Delta Regional Authority's Delta Creative Placemaking Investment program to renovate Morrison Park; and (2) supporting a combined cash and in-kind match of \$30,000. Charles W. Borchers IV, presented this item informing the council that this is a new program. The idea is to take Morrison Park and make renovation in that area. **There was a motion by Jason Hood and second by Johnny Blount(1) supporting the submission of a \$30,000 grant application under the Delta Regional Authority's Delta Creative Placemaking Investment program to renovate Morrison Park; and (2) supporting a combined cash and in-kind match of \$30,000.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

9. A resolution to approve the Fire Department purchase of a 2017 F250 Cab XL, and a 2017 F150 Crew Cab from Bill Hood Ford in the amount of \$56,599.20. Jana Thurman, Informed the council that this is approved for the 2018 budget and both are on state contracts. She stated they will be paying \$28,046.72 for the F250 & for the F150 \$28,552.28, she is asking council approval. The funds will be coming from Fire Millage account. **There was a motion by Mike Williams and second by Jason Hood to approve the Fire Department purchase of a 2017 F250 Cab XL, and a 2017 F150 Crew Cab from Bill Hood Ford in the amount of \$56,599.20.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0**

10. A resolution to ratify and award bids received on August 4, 2017 for "Sewer System Evaluation Survey- Whitmar". Chuck Spangler, present this item and informed the council that this is also for drainage. The City received bids. This was bugeted for \$165, 000,000. The lowest bidder is Compliance EnviroSystems (CES) in the amount of \$145,714.00. **There was a motion by Mike Williams and second by Johnny Blount to ratify and award bids received on August 4, 2017 for "Sewer & Drainage System Evaluation Survey- Whitmar" to Compliance EnviroSystems for \$145,714.00**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (), Janice Carter Beard (), Lemar Marshall (A). Motion Approved 4-0**



## VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004)

Recommend approval by Planning Commission. There was a motion by Mike Williams and second by Johnny Blount to adopt an Ordinance to authorize the Mayor to sign all documents in connection with acceptance of Right of Way dedication of Tiffany Lynn Court, a 10' foot Servitude dedication, and renaming of Right of Way to Falcon Drive request by Gemma Holdings LLC. Located in Chase Plaza Subdivision in accordance with survey by Wm. J. Bodin Jr. (ROW-2017-06-00004) Recommend approval by Planning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), and Janice Carter Beard (Y), Lemar Marshall (A).

Motion approved 4-0

2. Final adoption of an Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission. There was a motion by Jason Hood and second by Johnny Blount to adopt an Ordinance to amend UDC Ord#14-5364 Article 11.5 Communication Towers/Satellite to revise and add Standards for Wireless Facilities in Public Rights of Way (TA-2017-05-00006) Recommend approval by Zoning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

3. Final adoption of an Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions: (Tracie Schillace)

1. The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and
2. The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.

There was a motion by Johnny Blount and second by Mike Williams to adopt an Ordinance for Expanded Conditional Use request by Johnny Jackson to allow placement of Manufactured Home meeting all code requirements located at 304 Mississippi St. in accordance with survey by Roy C. Edwards Jr. dated revised 2/10/1984 (Z-2017-06-00038) Recommend approval by Zoning Commission with the following conditions:

1. The manufactured home must meet all requirements of placement and must be constructed to meet the latest HUD standards; and
2. The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy or ownership by Johnny Jackson.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 4-0

4. Final adoption of an Ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission. There was a motion by Johnny Blount and second by Jason Hood to adopt an ordinance of Rezoning request by Lawanda Smith to rezone from RS-3 to MX-N located on Lot 2 Blk 1 Lincoln Park Subdivision located at 2701 Anderson St. (Z-2017-05-00036) Recommend Approval by Zoning Commission.

Louise Bostic: 112 Elm Drive, Hammond La: Asked about the Vote of the Zoning Board.

Tracie Schillace stated it was 4-0 in favor one member was absent.

Louise Bostic Stated this issue is troublesome to her due to the drastic zoning change and was worried about the traffic and noise in the neighborhood.

Lavetta Bryant: Klein Road. She stated families are in the area and by them walking to Walmart to purchase items they are getting killed. She thinks the area needs more services due to them being isolated.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (N), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved 3-1



## IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department. Jana Thurman presented this item asking the council to declare 4 bullet proof vest surplus and pending approval to allow the Mayor to donate them to the Roseland Police Department.

There was a motion by Mike Williams and second by Jason Hood to introduce an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

**Public Hearing is set for August 22, 2017**

2. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission. C.C. Gaiennie presented this item and stated that manufactured has been taken out and replacing to module. Also Modular with chassis is one or more sections which is designed for use only with a permanent slab/foundation and left on an integral Chassis only in RS-11.A, H-I, L-I. Modular without in one or more sections without an integral chassis which can be lifted into place on a permanent concrete foundation slab it's zoned for all districts.

There was a motion Jason Hood and second by Johnny Blount to introduce an ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

**Public Hearing set for August 22, 2017**

3. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission. Lacy Landrum, presented this introduction to inform the council this is the change requested by the Council President and it follows the same procedures that has been followed by the City. **There was a motion by Jason Hood and second by Johnny Blount to introduce an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

**Public Hearing set for August 22, 2017**

4. Introduction of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission. Leah Solomon, Informed the council that the Historic District has been working on the signage guideline amendments. The 2 categories are (1) bringing up to UDC Standards (2) the review of window signage the biggest change is 20% coverage. **There was a motion by Johnny Blount and second by Mike Williams to introduce an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A). Motion Approved to Introduce 4-0

**Public Hearing is set for August 22, 2017**

5. Introduction of an ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision. Chuck Spangler, presented this item and informed the council that there is a piece of private property that they are using on Laura which to assist in the drainage in Whitmar. This is to accept a servitude to have the right to place a drainage structure underground and maintain it the city will not own the land. **There was a motion by Mike Williams and second by Johnny Blount to introduce an ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision. Motion Approved to Introduce 4-0**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (A).

**Public Hearing is set for August 22, 2017**

X. ADJOURN: There was a motion by Mike Williams and second by Jason Hood to adjourn the meeting.  
All members were in favor and the meeting was adjourned. Motion Approved 4-0

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND  
FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE  
REGULAR MEETING OF THE CITY COUNCIL HELD August 8, 2017  
BEING 7 PAGES IN LENGTH



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TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



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PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
August 22, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by Council President Lemar Marshall @ 5:30pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department.** Jana Thurman, presented this item informing the council that these vest are no longer of use for our current officers. The expiration date is not valid but does not impair the integrity of the vests.

**No Public Comments**

**2. An Ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission.**

**Councilman Marshall** Asked Mr. Gaiennie the purpose for changing the ordinance and how to distinguish modular homes from trailers

**CC Gaiennie** stated that there is currently no distinction between a modular home with a chassis and without a chassis. A no chassis modular building can brought in on a trailer picked up and set in place, Modular building without chassis can be set in place, the building code requires 4-12 pitch roof and it cannot be brought in with roof on it. He also stated a mobile home brought with chassis must be placed on a foundation which is only allowed in 4 districts. The districts are RS-11A which allows mobile homes, Heavy & Light Industrial, & Airport. He also informed the council that wheels would not be allowed in commercial zoned areas.

**PUBLIC Comments:**

**Louise Bostic, 112 Elm Drive:** Asked how definitions are different; why is modular with chassis not simply a mobile home?

**CC Gaiennie** there is no difference between those two in definition. He stated most modular homes come in multiple units and a mobile home usually is one unit.

**Lacy Landrum:** Modular homes must meet City's Building Codes; mobile homes must only meet HUD standards

**C.C. Gaiennie** distinguished the differences of 3 types of buildings; 1) Modular with a chassis with wheels that are only allowed in 4 districts 2) mobile home only allowed in 1 district 3) Modular with no chassis

**Louise Bostic:** Asked about the approval of the mobile home double wide on Mississippi Street which seems to be is a modular home with chassis

**C.C. Gaiennie:** It met HUD Standards but, it did not meet City Standards

**Louise Bostic:** Where did definition come from?

**C.C. Gaiennie:** stated it came from the UDC the City just distinguished modular with no chassis is allowed

**Council Lemar Marshall** Asked Mr. Gaiennie why he would like to expand modular with chassis



**C.C. Gaiennie:** Stated he wants to eliminate modular homes with a chassis; but he thought there was a court case which said the city can't exclude them, just reduce them

**3. An Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission.** Lacy Landrum, informed council that this is the change requested by council to make sure that the process that we use to appoint members of the Historic District matches the recommendations from the state entity. There was no intent to take out the Architect position so the architect position was added back in.

NO PUBLIC COMMENTS

**4. An Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission.** Leah Solomon, presented this item and informed the council this is to bring the guidelines more in line with UDC & definitions of window signage & window coverage.

**Councilman Lemar Marshall** asked about a compliance date if this passes.

**Leah Solomon informed** Council Marshall that it would be thirty days before it becomes effective

**Councilman Mike Williams** asked about feedback from business owners

**Leah Solomon:** thinks everything is ok with business owners

**5. An ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision.** Chuck Spangler, informed the council that this is a right of way to put in drainage along Laurel Drive and Whitmar Estates. Mr. White has consented to donate the servitude for exchange for the City to install some type of flow prevention for the back water. The City would not own the property, this is a servitude and the City will have the right to maintain the drainage.

PUBLIC COMMENTS

**Louise Bostic 112 Elm Drive:** Asked have canals in Whitmar Estates become clogged again?

**Chuck Spangler;** Stated the canals are in excellent condition but, there are other issues causing flooding.



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
August 22, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by Council President Lemar Marshall @5:55pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams
- V. REPORTS:**
1. Council: NONE
2. Mayor: Whitmar Subdivision drainage & sewer will start on August 28, 2017, Byron Talbert will start on the road by Taco Bell by the Mall, and Cypress Street will start After Hot August Nights, Hot August Nights will be this Friday, August 25<sup>th</sup> 2017 from 6pm to 10pm. The 911 Memorial Run hosted in Cate Square will be held on Saturday, September 9, 2017 from 7am to 2pm.  
Mayor wished Councilman Blount & City Attorney Andre Coudrain Happy Birthday
3. Recognition of New Businesses: NONE
- VI. Minutes of August 8, 2017:** After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes of August 8, 2017.
- Vote:** Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0
- VII. RESOLUTIONS**
- A. OLD BUSINESS:** NONE
- B. NEW BUSINESS:**
1. A resolution authorizing the Mayor to enter into a Letter of Agreement between Entergy Louisiana, LLC and the City of Hammond to establish a cooperative relationship during a potential large-scale beyond design basis event at the Waterford 3 Nuclear Power Plant in Taft, Louisiana. Dave Lobue, presented this item stated this is a 2year renewal in the event that the power plant had an incident with their reactor, the airport would be used as a staging for evacuations out of the danger zone to regroup.  
There was a motion by Jason Hood and second by Janice Carter Beard authorizing the Mayor to enter into a Letter of Agreement between Entergy Louisiana, LLC and the City of Hammond to establish a cooperative relationship during a potential large-scale beyond design basis event at the Waterford 3 Nuclear Power Plant in Taft, Louisiana.
- Vote:** Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0



2. A resolution to approve Le Saigon located at 221 East Thomas St., Hammond La., 70401 to sell High/Low Alcohol. The owner is The Lee Family LLC. Jinnie Wilson, informed council that this is a new Vietnamese restaurant across from the Columbia Theatre and they have met all requirements and inspections.

Owner Representative: Usung Ing, 221 East Thomas Street, Hammond LA.  
Thursday, August 23, 2017 is the Grand Opening

There was a motion by Mike Williams and second by Janice Carter Beard to approve Le Saigon located at 221 East Thomas St., Hammond La., 70401 to sell High/Low Alcohol. The owner is The Lee Family LLC.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution to purchase (9) 2018 Chevy Tahoe's for the Police Department from Gerry Lane Chevrolet in the amount of \$285,971.23. Jana Thurman, presented this item and informed the council that this is the Police Department's annual purchase where they update their fleet and it has been approved in their 2018 Budget. Funds are available in the Millage account. This is off the State contract. She is asking approval to make the purchase. She also informed council that they reached out to Ross Downing and they were not able to meet the State contract price.

There was a motion by Mike Williams and second by Janice Carter Beard to purchase (9) 2018 Chevy Tahoe's for the Police Department from Gerry Lane Chevrolet in the amount of \$285,971.23.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

4. A resolution to purchase (1) 2018 Chevy Express 12 passenger van for the Police Department from Gerry Lane Chevrolet for a total of \$27,137.60. Jana Thurman, stated this is a van to transport inmates. This is on the State Contract and they did reach out to local dealers and neither could meet the price. The funds are available in their Millage account and approved in the 2018 Budget. There was a motion by Johnny Blount and second by Janice Carter Beard to purchase (1) 2018 Chevy Express 12 passenger van for the Police Department from Gerry Lane Chevrolet for a total of \$27,137.60.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution supporting the submission of \$17,992 federal Justice Assistance Grant application to purchase computer forensics hardware and software for the Hammond Police Department. Charles W. Borchers IV, informed the council that this is the annual allocation received from the federal government. The Police Department would like to use the funds to purchase computer forensics hardware and software and there is no match required. There was a motion by Janice Carter Beard and second by Jason Hood supporting the submission of \$17,992 federal Justice Assistance Grant application to purchase computer forensics hardware and software for the Hammond Police Department.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

6. A resolution authorizing the Mayor to approve the addition of up to 18 contract days to State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction if necessary due to weather and if approved by the State. Charles W. Borchers IV, presented this item asking for approval to allow 18 days added to the contract, in case there are any unexpected delays with completing the project which is now in the painting stage. He stated they realized that the new contract ends on September 12<sup>th</sup>, 2017 and there are no scheduled council meetings to extend the contract, if necessary.

Councilman Jason Hood asked if this is only for the painting.

Charles Borchers Stated this is for the entire project and that September 12, 2017 is the current deadline for completion.

There was a motion by Jason Hood and second by Janice Carter Beard authorizing the Mayor to approve the addition of up to 18 contract days to State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction if necessary due to weather and if approved by the State.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0



**7. A resolution to reappoint Alexis Ducorbier to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.**

Mayor Panepinto, Stated that Alexis Ducorbier has been on the board for a number of years and has done a great job, he recommends reappointment.

There was a motion by Jason Hood and second by Mike Williams to reappoint Alexis Ducorbier to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

**8. A resolution to reappoint Janet Davis to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.**

Mayor Panepinto, Stated that Janet Davis has been on the board for a number of years and has done a great job, he recommends reappointment.

There was a motion by Jason Hood and second by Mike Williams to reappoint Janet Davis to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

**9. A resolution to reappoint Randy Vicknair to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.**

Mayor Panepinto, Stated that Randy Vicknair has been on the board for a number of years, and has done a great job he recommends reappointment.

There was a motion by Johnny Blount and second by Janice Carter Beard to reappoint Randy Vicknair to the Hammond Area Economic and Industrial Development District Board for a three-year term from September 1, 2017 – August 31, 2020.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

**10. A resolution to accept the Municipal Water Pollution Prevention Annual Report for the South Wastewater Treatment Plant as required by Louisiana Department of Environmental Quality and specified in the City of Hammond discharge permit.** Guy Palermo, stated this is the annual MWPP report that is reported to DEQ. He informed the council that this includes all the results & labs that are done with the final numbers that are turned in to the DEQ to make sure the City is staying within guidelines.

There was a motion by Mike Williams and second by Janice Carter Beard to accept the Municipal Water Pollution Prevention Annual Report for the South Wastewater Treatment Plant as required by Louisiana Department of Environmental Quality and specified in the City of Hammond discharge permit.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

**11. A resolution to authorize the Mayor to enter into an Audit Agreement between the City of Hammond and The Spyglass Group, LLC to perform a free audit of the City's telecommunications service accounts.** Lacy Landrum, presented this item stating this is a free auditing service which is similar to Spiller communication but, this company specializes in telecommunications so they would be looking at all phone, wireless, pagers & walkie talkie contracts. They are three different possibilities for savings: 50% of cost recovery, Service Elimination Savings, & Cost Reduction Savings.

Councilman Lemar Marshall we would have to accept the recommendations

Lacy Landrum Yes

Councilman Lemar Marshall City is not staffed for work, correct

Lacy Landrum stated yes, and informed the council that other governmental agencies has use Spyglass

There was a motion by Janice Carter Beard and second by Jason Hood to authorize the Mayor to enter into an Audit Agreement between the City of Hammond and The Spyglass Group, LLC to perform a free audit of the City's telecommunications service accounts.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0



**12. A resolution to approve the Fire Department purchase of a 2018 Saber Pumping Truck, from Siddons-Martin Emergency Group, LLC in the amount of \$420,325.00 State Contract #4400005961.** Jana Thurman, stated the original purchase of the pumping truck is \$433,325.00 and the City has opted to take a pre-paid discount.

**There was a motion by Jason Hood and second by Janice Carter Beard to approve the Fire Department purchase of a 2018 Saber Pumping Truck, from Siddons-Martin Emergency Group, LLC in the amount of \$420,325.00 State Contract #4400005961.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

#### **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department.**

There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance declaring (4) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of Roseland Police Department.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**2. Final adoption of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission.**

**Councilman Lemar Marshall** asked should legal advice on duplication of definitions

**CC Gaiennie** informed council that the suit concerning mobile homes was in Slidell

There was a motion by Janice Carter Beard and second by Johnny Blount to adopt an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix A: Definition for Modular Homes (TA-2017-05-0007) Recommended approval by Planning Commission.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. Final adoption of an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission.**

There was a motion by Janice Carter Beard and second by Johnny Blount to adopt an Ordinance to Amend Unified Development Code Ord#14-5364 Article 8.1 Hammond Historic District Section 8.1.2 to amend Recommendation and Appointment of Members (TA-2017-07-0008) recommended approval by Zoning Commission.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**4. Final adoption of an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission.**

There was a motion by Jason Hood and second by Janice Carter Beard to adopt an Ordinance to Amend Unified Development Code Ord#14-5364 Appendix E) Hammond Historic District Design Guidelines Chapter 4 Signs (TA-2017-07-00009) recommended approval by zoning Commission.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**5. Final adoption of an Ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision.**

There was a motion by Janice Carter Beard and second by Mike Williams to adopt an Ordinance to accept an easement from White Investments, Inc. for drainage improvements in Whitmar subdivision.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**



## **IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:**

**1. Introduction of an ordinance declaring (3) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of the Independence Police Department.** Jana Thurman, stated that these are no longer in use and they will sign an Act of Donation that holds the city harmless from any liabilities and they are accepted in as is condition.

**Chief James Stewart Chief of Police stated that this should be all of the surplus vests that are in good shape.**

**There was a motion by Jason Hood second by Mike Williams to introduce an ordinance declaring (3) Bullet Proof Vest surplus property and providing or a donation to benefit the safety of the Independence Police Department**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Public Hearing set for September 12, 2017**

**2. Introduction of an ordinance to amend the City of Hammond budget for Fiscal Year 2017 - 2018 to transfer \$353,000 from the General Fund Balance (Fund 100) to Police Administration (10020100).** Lacy Landrum, informed council that the amendment is for introduction only, it will enable the transfer money into the police administration budget to be able to provide funds for a settlement is reached if a settlement is not reached then she will ask that it be removed from the agenda at the next meeting.

**There was a motion Mike Williams second by Janice Carter Beard to introduce an ordinance to amend the City of Hammond budget for Fiscal Year 2017 - 2018 to transfer \$353,000 from the General Fund Balance (Fund 100) to Police Administration (10020100).**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Public Hearing set for September 12, 2017**

**3. Introduction of an ordinance to amend the Hammond Criminal Code (Chapter 21) of the Code of ordinances Regarding Offenses and Miscellaneous Provisions.** Britain Sledge III, Assistant City Attorney: Stated the State made changes to criminal statutes increasing the threshold of theft for felonies. Also amending them to include synthetic Marijuana. These changes would bring the City ordinances in line with State law and remove redundant ordinances.

**There was a motion by Mike Williams and second by Janice Carter Beard to introduce an ordinance to amend the Hammond Criminal Code (Chapter 21) of the Code of ordinances Regarding Offenses and Miscellaneous Provisions.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Public Hearing set for September 12, 2017**

## **X. OTHER:**

**1. Discussion of the case entitled Roddy Devall v. City of Hammond and Hammond Municipal and Fire Civil Service Board docket #2015-0000382, Twenty First Judicial District Court Tangipahoa Parish.\***

**\* The Council may convene in executive session pursuant to La. R.S. 42:17**

**City Attorney Andre Coudrain recommended that the Council discuss this item in executive session as allowed under La. R.S. 42:17.**

**There was a motion by Mike Williams and second by Janice Carter Beard to enter into Executive Session.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**The Council convened in executive session.**

There was a motion by Janice Carter Beard and second by Johnny Blount to exit Executive Session

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

The council convened in regular session.

City Attorney Andre Coudrain announced that no motions were made or votes taken while in executive session.

XI. ADJOURN: There was a motion by Mike Williams and Second by Johnny Blount to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **August 22, 2017** BEING **8 PAGES** IN LENGTH



TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
September 12, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
The Public Hearing was called to order by President Lemar Marshall at 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**
  - 1. An ordinance declaring (3) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of the Independence Police Department.** Jana Thurman, presented this item informed council that these vests are no longer being used by Officers and the Town of Independence Police Department, will accept these vests in As - Is conditions and she is requesting approval.  
  
There were no public comments
  - 2. An ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer \$353,000 from the General Fund Balance (Fund 100) to Police Administration (10020100).** Lacy Landrum, presented this item informing the council this would enable the transfer of money to the Police Administration budget to be able to provide funds for a settlement with Roddy Devall if a settlement is reached. The terms of the settlement are confidential until the settlement is reached.  
  
There were no public comments
  - 3. An ordinance to amend the Hammond Criminal Code (Chapter 21) of the Code of ordinances Regarding Offenses and Miscellaneous Provisions.** Assistant City Attorney Britain Sledge III, informed the council that this is a response to recent State legislation and to match up the Hammond criminal code with State law.  
  
There were no public comments





**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
September 12, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by President Lemar Marshall at 5:35pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams
- V. REPORTS:**
- 1. Council:** NONE
- Pierre E. Theriot, AIA, HOLLY & SMITH ARCHITECTS: Informed the Council the Plan that has begun for the Master Plan for Zemurray Park. Mr. Theriot stated that the first meeting will be held Thursday, September 14, 2017 @ 5:30pm in Council Chambers. Then there will be a week long Planning Charrette Saturday, September 16 thru Thursday, September 21, from 9am – 5pm each day at the Hammond Fire Dept., on 405 S. Oak Street. There will also be a Steering Committee that will contain between 6-8 members. At the end of the Planning Charrette week they would present the product of that week.
- 2. Mayor:** After School Program started on Monday, September 11<sup>th</sup> with 125 Children  
Sales Tax is up first month of the Fiscal year \$56,000 over budget  
Eunice Harris from Entergy was recognized for increasing the contribution for Entergy to the After School Program.  
Eunice Harris Stated that Entergy it's always an honor to give back to the communities to Educational initiatives, Economic Development, Community Development. The After School Program is one way to give back. The program play a significant role in the developing of the children academically, & socially to become productive citizens in the communities in which they live.
- 3. Recognition of New Businesses:** NONE
- VI. Minutes of August 22, 2017:** After review it was motioned by Janice Carter Beard and second by Mike Williams to approve the minutes of August 22, 2017.
- Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

**VII. RESOLUTIONS**

- A. OLD BUSINESS:** NONE



## B. NEW BUSINESS:

1. A resolution authorizing the Holy Ghost Parish Fair to be held on October 27th, 28th & 29th, 2017. Boundaries set for the fair are: Magnolia Street from W. Colorado to the railroad track and NW Railroad Avenue from W. Colorado to the railroad track. Brandi Cambre, 46178 W. Jake Drive, Hammond, Louisiana. (Co – Chair for Holy Ghost Fair) presented this item and informed the council that this is a family friendly event and it will finish on Sunday, October 29<sup>th</sup>, 2017 at 8pm. **There was a motion by Johnny Blount and second by Janice Carter Beard authorizing the Holy Ghost Parish Fair to be held on October 27th, 28th & 29th, 2017. Boundaries set for the fair are: Magnolia Street from W. Colorado to the railroad track and NW Railroad Avenue from W. Colorado to the railroad track.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0.

2. A resolution authorizing the Holy Ghost Parish Fair Committee to sell alcohol on Friday, October, 27th from 5pm – 11pm, Saturday, October 28th from 8am – 11pm & Sunday, October, 29th from 10am – 7pm within the boundaries set. Brandi Cambre, informed the council that there will be police on site and teachers will be checking IDs. **There was a motion by Janice Carter Beard and second by Mike Williams authorizing the Holy Ghost Parish Fair Committee to sell alcohol on Friday, October, 27th from 5pm – 11pm, Saturday, October 28th from 8am – 11pm & Sunday, October, 29th from 10am – 7pm within the boundaries set.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution authorizing the Holy Ghost Parish Fair Committee to obtain a waiver of the open container law on Friday, October, 27th from 5pm – 11pm, Saturday, October, 28th from 8am – 11pm, & Sunday, October 29th from 10am – 7pm within the boundaries set. Brandi Cambre, presented this item and stated this request is due to the selling of alcohol at the fair. **There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Holy Ghost Parish Fair Committee to obtain a waiver of the open container law on Friday, October, 27th from 5pm – 11pm, Saturday, October, 28th from 8am – 11pm, & Sunday, October 29th from 10am – 7pm within the boundaries set.**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

4. A Resolution authorizing the Mayor to enter into an Agreement on behalf of the City of Hammond with the State of Louisiana Department of Transportation and Development for the project: “Upgrader Rwy 18, Rwy 13 & Rwy 31 Papi-4 systems to LED Hammond Northshore Regional Airport Tangipahoa Parish (State Project No. H.012717). David Lobue, stated these are lights on the side of the runway that assist the pilots if there at the right level as the approaching the end of the runway. The state will replace the existing lights with digital up to date LED Systems with no expense to the City. **There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to enter into an Agreement on behalf of the City of Hammond with the State of Louisiana Department of Transportation and Development for the project: “Upgrader Rwy 18, Rwy 13 & Rwy 31 Papi-4 systems to LED Hammond Northshore Regional Airport Tangipahoa Parish (State Project No. H.012717).**

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A Resolution authorizing the Mayor to enter into an Agreement on behalf of the City of Hammond with the Federal Aviation Administration (DOT) and to receive up to \$300,000 in Federal Airport Improvement Program (AIP) funds for a new Airport Master Plan (FAA Grant No. 3-22-0018-020-2017). David Lobue, presented this item and informed the council that this is to map out a Master Plan for the Airport. The FAA & State are funding but, there is a \$20,000 match and it's already in the Airport Budget. **There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to enter into an Agreement on behalf of the City of Hammond with the Federal Aviation Administration (DOT) and to receive up to \$300,000 in Federal Airport Improvement Program (AIP) funds for a new Airport Master Plan (FAA Grant No. 3-22-0018-020-2017).**



**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**6. A resolution approving and authorizing the Mayor to sign Change Order #3, a deductive change order removing work related to wildflower plantings from State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction.**

Charles W. Borchers IV, stated this is the landscaping project for the roundabouts and surrounding area. The total being deducted is \$5,620.27 for the wildflower planting. He spoke with the landscape architect, contractor, & local seed supplier's decision was better to wait until conditions were improved so there will be a successful eradication.

**Louise Bostic, 112 Elm Drive, Hammond:** Asked why we are planting Wildflowers, since weeds usually take over.

**Charles Borchers:** Stated the Wildflower seedings are being removed

There was a motion by Janice Carter Beard and second by Johnny Blount approving and authorizing the Mayor to sign Change Order #3, a deductive change order removing work related to wildflower plantings from State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction.

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**7. A resolution (1) supporting the submission of a \$150,000 grant application to the National Endowment for the Arts to install public art in the roundabouts along Southwest Railroad Avenue/US 51 Business at I-12; and (2) supporting a cash match of \$150,000 to come from the Grant Match Fund.**

Charles W. Borchers IV, presented this item informing the council that this is a resubmission of an application to the National Endowment for Arts to install artwork around the roundabouts. He stated that there has been a lot of progress in the area. Charles stated that they re-applied for funding thru the NEA with \$150,000 grant opportunity with a \$1 for \$1 match. The City is currently working with local partners in the business community to find some funding to offset the City's match cost and this will also be grant funds that would probably have to come out of the next fiscal year budget. In April he would know whether the application was successful but, the actual funding will be obligated in August 2018.

**Councilman Mike Williams:** Asked whether the \$300,000 is for all (3) roundabouts?

**Charles Borchers:** Stated Yes

**Councilman Hood:** Asked if this was \$1 for \$1 match

**Charles Borchers:** Stated yes it' \$150,000 grant with a \$150,000 match requirement

**Councilman Lemar Marshall:** Stated this is why you are in the process of seeking to raise money from private donations so it could offset some of the cost, if not the City would have to agree to the match

There was a motion by Janice Carter Beard and second by Mike Williams (1) supporting the submission of a \$150,000 grant application to the National Endowment for the Arts to install public art in the roundabouts along Southwest Railroad Avenue/US 51 Business at I-12; and (2) supporting a cash match of \$150,000 to come from the Grant Match Fund.

**Vote: Johnny Blount (Y), Jason Hood (N), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 4-1**

**8. A resolution to approve the Water & Sewer Department to purchase a 2018 Chevy Tahoe, from Gerry Lane Chevrolet in the amount of \$31,830.81.** Jana Thurman, informed the council that this is an emergency purchase with two time restraints. This is off a State contract which ended at the end of August and that department had (2) vehicles that had to be surplus due to the repair cost exceeding the value of the vehicles which were over 15yrs. old. The vehicle has been purchased due to the contract ending time and the department has the funds available. **There was a motion by Jason Hood and second by Janice Carter Beard to approve the Water & Sewer Department to purchase a 2018 Chevy Tahoe, from Gerry Lane Chevrolet in the amount of \$31,830.81.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**



9. A resolution to approve the Streets Department purchase of a 2017 F550 Regular Cab 4 x 2 Chassi Cab DRW State Contract #4400010201, from Bill Hood Ford in the amount of \$32,216.00, Jana Thurman, presented this item and stated this is off a State Contract that is a truck which goes with Resolution # 10 that's the body. The funds were appropriated for this year budget and will come from the sales tax account. **There was a motion by Jason Hood and second by Johnny Blount o approve the Streets Department purchase of a 2017 F550 Regular Cab 4 x 2 Chassi Cab DRW State Contract #4400010201, from Bill Hood Ford in the amount of \$32,216.00,**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

10. A resolution to approve the Streets Department purchase of a new mechanics body & small Aerial Bucket Equipment off Co-Operative Municipal purchase contract #55-000155567, from Truck and Transportation Equipment in the amount of \$80,848.00. Jana Thurman, presented this item and stated this will be the mechanics body & Aerial bucket and once the truck comes in the company would put all together and deliver to the city in working condition. East Jefferson agreed to let the City participate in a CEA to purchase vehicle body & accessories. **There was a motion by Mike Williams and second by Janice Carter Beard to approve the Streets Department purchase of a new mechanics body & small Aerial Bucket Equipment off Co-Operative Municipal purchase contract #55-000155567, from Truck and Transportation Equipment in the amount of \$80,848.00.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

11. A resolution to purchase 1 (one) 2018 Chevy Tahoe for the Police Department from Gerry Lane Chevrolet in the amount of \$31,732.27. Jana Thurman, stated this is a state contract and this Tahoe is replacing the unit that was total out from the past flood. She stated the funds will be used from the millage account. **There was a motion by Jason Hood and second by Johnny Blount to purchase 1 (one) 2018 Chevy Tahoe for the Police Department from Gerry Lane Chevrolet in the amount of \$31,732.27.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**

**There was motion by Janice Carter Beard and second by Mike Williams to amend the agenda to add resolution # 12 to the Agenda regarding an Historic Preservation Fund Grant from the Louisiana Division of Historic Preservation .**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved to amend the agenda 5-0**

12. A resolution (1) accepting a \$6,000 Historic Preservation Fund Grant from the Louisiana Division of Historic Preservation to conduct a historic structures survey in central Hammond; (2) agreeing to a cash and inkind match of \$6,000 to come from the Downtown Development District and Hammond Historic District Commission; and (3) authorizing the Mayor or his designee to sign grant documents.

Charles Borchers, stated the contract was received this morning which is a grant for \$6,000 to survey Historic properties in central Hammond which is a \$6,000 match.

Leah Solomon, Hammond Historic District; Stated she's putting in \$1,000 of inkind donation of her time & the Historic District is contributing \$500 and \$4500.00 will come from from the DDD and the City will not have to match anything.

**There was a motion by Jason Hood and second by Janice Carter Beard (1) accepting a \$6,000 Historic Preservation Fund Grant from the Louisiana Division of Historic Preservation to conduct a historic structures survey in central Hammond; (2) agreeing to a cash and inkind match of \$6,000 to come from the Downtown Development District and Hammond Historic District Commission; and (3) authorizing the Mayor or his designee to sign grant documents.**

**Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0**



13. Discussion of the case entitled Roddy Devall v. City of Hammond and Hammond Municipal and Fire Civil Service Board docket # 2015-0000382, Twenty First Judicial District Court Tangipahoa Parish\*

\*The council may go into executive session pursuant to La. R.S. 42:17

There was a motion by Mike Williams and second by Janice Carter Beard to enter executive session.  
Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

The Council convened in executive session.

There was a motion by Janice Carter Beard and second by Mike Williams to exit executive session.  
Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

The Council re-convened in regular session.

President Councilman Marshall announced that no motions were made or votes taken while in executive session.

#### VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an ordinance declaring (3) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of the Independence Police Department.

There was a motion by Jason Hood and second by Janice Carter Beard to adopt an ordinance declaring (3) Bullet Proof Vest surplus property and providing for a donation to benefit the safety of the Independence Police Department.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (). Motion Approved 5-0

2. Final adoption of an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer \$353,000 from the General Fund Balance (Fund 100) to Police Administration (10020100).

There was a motion by Mike Williams and second by Janice Carter Beard to adopt an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer \$353,000 from the General Fund Balance (Fund 100) to Police Administration (10020100).

Vote: Johnny Blount (Y), Jason Hood (N), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (N). Motion Approved 3-2

3. Final adoption of an ordinance to amend the Hammond Criminal Code (Chapter 21) of the Code of ordinances Regarding Offenses and Miscellaneous Provisions. (Britain Sledge III)

There was a motion by Jason Hood and second by Janice Carter Beard to adopt an ordinance to amend the Hammond Criminal Code (Chapter 21) of the Code of ordinances Regarding Offenses and Miscellaneous Provisions.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

#### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction to an Ordinance for Annexation into the Hammond City Limits, Initial Zoning to C-N, and to be placed in the City Council District # 3 requested by Monroe Manor Limited Partnership for 11.427 Acres being Lot 1A of the Rose Stassi Mini Partition located at 42250 North Oaks Drive in accordance with survey by Andrew Faller (Z-2017-07-00040) Recommended approval by the Planning Commission. Tracie Schillace, presented this item and stated this is property to Annex on North Oaks Drive which is the rear property near the Golf Course on Club Deluxe Road. There was a motion by Jason Hood and second by Janice Carter Beard to introduce an Ordinance for Annexation into the Hammond City Limits, Initial Zoning to C-N, and to be placed in the City Council District # 3 requested by Monroe Manor Limited Partnership for 11.427 Acres being Lot 1A of the Rose Stassi Mini Partition located at 42250 North Oaks Drive in accordance with survey by Andrew Faller (Z-2017-07-00040) Recommended approval by the Planning Commission.

Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0



2. Introduction to amend Ordinance UDC#14-5364 Appendix E Historic District Appendix A: Residential Clarifications (TA-2017-08-00010) Recommend approval by Zoning Commission. Leah Solomon, informed the council that the Hammond Historical District Commission would like to add in a Residential Appendix based on a current work session & public meeting. She stated about 30 neighbors came out to the work sessions to discuss what they would like to see as residential Historic Homeowners. She stated in these sessions they explained the different needs for certain areas of concerns. There was a motion by Mike Williams and second by Jason Hood to introduce an ordinance to amend UDC#14-5364 Appendix E Historic District Appendix A: Residential Clarifications (TA-2017-08-00010) Recommend approval by Zoning Commission.

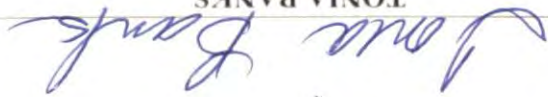
Vote: Johnny Blount (Y), Jason Hood (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y). Motion Approved 5-0

X. ADJOURN: There was a motion by Jason Hood and Second by Janice Carter Beard to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

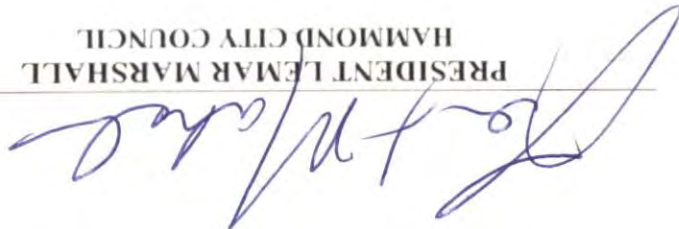
CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECIATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD September 12, 2018 BEING 7 PAGES IN LENGTH

TONIA BANKS  
HAMMOND CITY COUNCIL CLERK



PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
September 26, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by Councilman Marshall @ 5:30pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An Ordinance for Annexation into the Hammond City Limits, Initial Zoning to C-N, and to be placed in the City Council District # 3 requested by Monroe Manor Limited Partnership for 11.427 Acres being Lot 1A of the Rose Stassi Mini Partition located at 42250 North Oaks Drive in accordance with survey by Andrew Faller (Z-2017-07-00040) Recommended approval by the Planning Commission.**

Tracie Schillace, presented this item informing council this area is 11.427 acres with access to North Oaks Drive located at 42250 North Oaks Drive. The annexation will be zoned C-N and located in District #3 and she has the approvals from the Registers of Voters of Hammond Tax Assessors office to annex this portion of the property.

**There were no public comments**

**2. An Ordinance to amend Ordinance UDC#14-5364 Appendix E Historic District Appendix A: Residential Clarifications (TA-2017-08-00010) Recommended approval by Zoning Commission.**

Leah Solomon, presented this item informed council that they're wish is to add an Appendix A to the design guidelines for residential clarifications and to make some sections less stringent for residential us.

**Councilman Mike Williams: asked about the result from the public hearing**

**Leah Solomon: Stated there has been 2 working sessions and a public meeting about the changes**

**Councilman Mike Williams: Asked how residents are responding to the changes**

**Leah Solomon: Stated they have lessened restrictions & they have addressed the key concerns and she has received great feedback.**

**There were no public comments**

**3. A discussion of the 2% hotel/motel occupancy tax to be levied by the Hammond Area Economic and Industrial Development District.**

**There were Public Comments:**

**Amy Hoyt, 401 Westin Oak Drive, Hammond, LA (Hampton Inn) 70403:** Stated tax would add to the cost of hotels in the Hammond area. She stated that Hammond hotel rates are slightly higher on taxes than the surrounding areas and this will put the City of Hammond over 2% higher. This would lose occupancy and also have a domino effect which will not allow comp rooms to Southeastern & Chappapeela. There would be a negative effect on referrals to restaurants and adding \$2 per room adds up quick and would affect group sales & sales to big companies.

**Councilman Lemar Marshall: Asked what percentage of her business are from group sales**



**Amy Hoyt:** Stated about 20% group sales and corporate business is about 65%. She stated they are worried about the bigger companies that are operating within a travel budget.

**Joe Mier, President of the Hammond Area Economic and Industrial Development District, 44065 Live Oaks Trail:** Stated that HAEIDD has two general missions which are to attract businesses & to retain and expand jobs in the existing businesses and industries in Hammond. Mr. Mier stated that economic prosperity requires a strategic approach to economic development. HAEIDD is operating from a non-recurring revenue stream and the City budget. This occupancy tax will be devoted to Hammond economic development and this 2% will not have a negative impact on the area. He stated Hammond amenities are worth the extra 2% tax. There is a 4% hotel/motel collected and directed to Tangipahoa Parish Tourism Commission. If passed on November 18<sup>th</sup> the funds will be devoted to economic development targeting new economic markets. This tax would create funds for economic needs and leverage federal grants and infrastructure improvements on future traffic needs. This tax would typically be paid by outside visitors and would attract new businesses & create jobs.

**Councilwoman Janice Carter Beard:** Asked if the Parish has an economic group? If so why does Hammond need one?

**Joe Mier:** Stated yes the Parish has an Economic Board but, HAEIDD is looking at Hammond first to bring business and development.

**Councilwoman Janice Carter Beard:** What would funds be used for?

**Joe Mier:** Stated for example these funds could be used for infrastructure or soft skills training for businesses.

**Councilwoman Janice Carter Beard:** Asked if our hotels the only businesses being targeted by this tax?

**Joe Mier:** Informed Councilwomen Beard yes hotels & campgrounds within the City Limits of Hammond.

**Councilman Lemar Marshall:** Asked would funds be used just for Hammond?

**Joe Mier:** Stated that the guidelines states it has to be used for Hammond economic development.

**Councilman Lemar Marshall:** Asked is there redundancy with HAEIDD & Parish Development Board any conversation about consolidation?

**Jim Mier:** Stated there have been no conflicts - the boards work well together.

#### **Video was shown concerning the Hammond Economic Industrial Development District**

**Councilman Lemar Marshall:** Stated it should look at economic development tax and just not hotel/motel tax.

**Joe Mier:** Stated he doesn't think this tax could put with property tax.

**Councilman Lemar Marshall:** Asked are there any other cities that are currently doing this for economic development.

**Joe Mier:** Stated yes

**Councilman Lemar Marshall:** Asked Mr. Mier to clarify if the entire 4% existing tax goes to economic development.

**Amy Hoyt:** Informed the council that of the 4% occupancy tax that the hotel collects none of this goes to the Tangipahoa Parish Economic Development, but all goes back to tourism to generate more tourism. The funds that goes to TEDI come from a visitor enterprise fund from the State of Louisiana.

**Louise Bostic, 112 Elm Drive Hammond, LA:** It will be difficult to vote for a tax that is going to support that connection from Pride Drive down University. There have been surveys showing the excessive traffic from Cherry St., to Morrison & numbers of accidents. The traffic is already backed up out of the subdivision.

**David Fauchaux, 2 Longleaf Drive, Hammond LA. 70401:** Stated he's a member of HAEIDD board and he retired from AT&T after 24yrs., to teach at Southeastern to make a difference for the students. This tax would help bring jobs. Hammond needs jobs to assist our students.

**Councilwoman Janice Carter Beard:** What would money be used for?

**Nick Gagliano, 902 West Colorado St., Hammond, LA:** There is a 4% Parish Lodging tax that goes on tourism commission, then a 5% State sales tax that goes to the state then each year the State decides whether to rebate it back to the Parish and that's where the 25% come from which is not guaranteed.



**Councilman Lemar Marshall:** Why does State not give some back to HAEIDD?

**Nick Gagliano:** Stated he did not know that would be a question for the State.

**Mayor:** These tax dollars could be used to bring in new hotels

**Nick Gagliano:** Presented a Tax break down this is the entire 14% tax:

**Parish Occupancy Tax: 4%**

**State Sales Tax: 5%**

**School Board: 2%**

**Parish Council: 2%**

**City of Hammond Sales Tax: 2%**

The public hearing ended



**HAMMOND CITY COUNCIL  
MINUTES**

**REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**September 26, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by Councilman Marshall @ 6:15pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams
- V. REPORTS:**

**1. Council: NONE**

**2. Mayor: Stated Options had a great basketball event fundraiser. He stated that St. Thomas & Southeastern students volunteered.**

**2. Recognition of New Businesses: NONE**

Jason Hood temporarily left the meeting

**VI. Minutes of September 12, 2017:** After review it was motioned by Johnny Blount and second by Janice Carter Beard to approve the minutes of September 12, 2017.

**Vote:** Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion 4-1

**VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**



## **B. NEW BUSINESS:**

**1. A resolution authorizing the demolition of a property located at 508 E. Robinson St., (90% damaged), located in Council District 1. The owner is Inez Charles, ETAL, C/O Eric Charles, 913 Martin Luther King Ave., Hammond, LA 70401. Bobby Mitchell, presented this item informing the council that Mr. Charles was present to speak on this property that is listed for demolition.**

**Councilman Jason Hood returned to the meeting**

**Eric Charles, 5255 Higgins Dr., Baton Rouge, LA. 70812**

**Bobby Mitchell:** Stated that 508 E. Robinson Street 90% damaged Building Department recommends demolition. Mr. Charles is willing to do his personal demolition himself and Building Department is recommending demolition with the option for the owner to demolish in 45 days.

**Councilman Lemar Marshall:** Asked what's the normal process?

**Bobby Mitchell:** The normal time frame is 30days

**Eric Charles:** Stated there are 2 properties that are listed up for demolition but, is requesting more time.

**Bobby Mitchell:** Informed the council that he does not want both residents to extend passed 60 days. He would like to stay at 45days with the building department monitoring the progress of demolition and if at the 45 days' time period if there is progress they could in house extend the time.

**There was a motion by Jason Hood and second by Johnny Blount authorizing 45 days with option to extend if progress made for the demolition of a property located at 508 E. Robinson St., (90% damaged), located in Council District 1. The owner is Inez Charles, ETAL, C/O Eric Charles, 913 Martin Luther King Ave., Hammond, LA 70401.**

**Vote: Janice Carter Beard (Y), Jason Hood(Y), Mike Williams(Y), and Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**2. A resolution authorizing the demolition of a property located at 509 Wilbert Dangerfield (97% damaged), located in Council District 1. The owner is Jolanne Tillis, 3302 McKinney St., Houston, TX 77003. Bobby Mitchell, presented this item stated he spoke with the owner they are requesting to demolish themselves. He's recommending to give the owner 45 days to demolish. There was a motion by Jason Hood and second by Janice Carter Beard authorizing demolition of a property with the option for the owner to demolish in 45 days located at 509 Wilbert Dangerfield (97% damaged), located in Council District 1. The owner is Jolanne Tillis, 3302 McKinney St., Houston, TX 77003.**

**Vote: Janice Carter Beard(Y), Jason Hood(Y), Mike Williams(Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. A resolution authorizing the demolition of a property located at 510 E. Robertson (91% damaged), located in Council District 1. The owner is Inez Charles, ETAL, C/O Eric Charles, 913 Martin Luther King Ave., Hammond, LA 70401. Bobby Mitchell, stated he recommends demolition for 45 days with the option to extend. There was a motion by Janice Carter Beard and second by Jason Hood authorizing 45 days with options to extend if progress made for the demolition of a property located at 510 E. Robertson (91% damaged), located in Council District 1. The owner is Inez Charles, ETAL, C/O Eric Charles, 913 Martin Luther King Ave., Hammond, LA 70401**

**Vote: Janice Carter Beard(Y), Jason Hood(Y), Mike Williams(Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**



4. A resolution authorizing the demolition of a property located at 1201 Apple St., (98% damaged), located in Council District 1. The owner is Ernest & Mary J. Evans, 519 Hoover St., Hammond, LA 70401. Bobby Mitchell, presented this item informed the council he recommends demolition. There was a motion by Janice Carter Beard and second by Mike Williams authorizing the demolition of a property located at 1201 Apple St., (98% damaged), located in Council District 1. The owner is Ernest & Mary J. Evans, 519 Hoover St., Hammond, LA 70401.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution authorizing the demolition of a property located at 1006 S. Magnolia St., (98% damaged), located in Council District 3. The owner is Emell & Gloria B. Conley, EST, C/O Donald Conley Sr., 1103 West Coleman Hammond, LA 70403. Bobby Mitchell, informed council he recommends demolition with the option of 45 days to demolish by the owner. There was a motion by Janice Carter Beard and second by Mike Williams authorizing demolition of a property with 45 days option of the owner to demolish located at 1006 S. Magnolia St., (98% damaged), located in Council District 3. The owner is Emell & Gloria B. Conley, EST, C/O Donald Conley Sr., 1103 West Coleman Hammond, LA 70403.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

6. A resolution authorizing the demolition of a property located at 710 Blackburn Rd., (88% damaged), located in Council District 4. The owner is Gerald J. Mire, Jr., Danita M. Mire, 710 Blackburn Rd., Hammond, LA 70401. Bobby Mitchell, stated he spoke with the owners and they are in favor of doing demolition. He recommends demolition for 45 days and at the end of the 45 days the normal demolition process will proceed. There was a motion by Janice Carter Beard and second by Jason Hood authorizing demolition of a property with 45 days option of the owner to demolish located at 710 Blackburn Rd., (88% damaged), located in Council District 4. The owner is Gerald J. Mire, Jr., Danita M. Mire, 710 Blackburn Rd., Hammond, LA 70401.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

7. A resolution authorizing the demolition of a property located at 2103 Dennis Dr., (73% damaged), located in Council District 4. The owner is Barbara C. Peterson, 3624 East Encinas Ave., Gilbert, AZ 85234. Bobby Mitchell, presented this item and stated he recommends demolition. There was a motion by Jason Hood and second by Janice Carter Beard authorizing the demolition of a property located at 2103 Dennis Dr., (73% damaged), located in Council District 4. The owner is Barbara C. Peterson, 3624 East Encinas Ave., Gilbert, AZ 85234.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

8. A resolution to approve Change Order No. 1 (Final) on "Phoenix Square Pedestrian Bridge Repair" (Project #420-11718) for an increase of \$670.00. Jay Pittman, presented this item informing the council that this is adjusting final quantities for the Phoenix Square Bridge. There was a motion by Jason Hood and second by Mike Williams to approve Change Order No. 1 (Final) on "Phoenix Square Pedestrian Bridge Repair" (Project #420-11718) for an increase of \$670.00.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0



9. A resolution to approve the Final Acceptance on “Phoenix Square Pedestrian Bridge Repair” (Project #420-11718). Jay Pittman, presented this item stated he has a notice of acceptance by the owner and the contractor has successfully completed the project and he recommends acceptance. **There was a motion by Janice Carter Beard and second by Mike Williams to approve the Final Acceptance on “Phoenix Square Pedestrian Bridge Repair” (Project #420-11718).**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

10. A resolution to ratify and award bids received on 9/15/2017 for “Bulkhead Improvements FY 2016” (Project #420-11609) to the low bidder, Chambers Construction Co., Inc., in the amount of \$787,939.10 (NRCS 90% / City of Hammond 10% Match). Jay Pittman, presented this item and informed the council that there were 13 total bidders for the project. The base bid consist of the S. Hazel Street bulkhead between 2<sup>nd</sup> Avenue & Third Ave., the additive alternate was some bank stabilizations on CM Fagan. This is a grant project with the City of Hammond matching 10%. He recommends awarding the work to Chambers Construction LLC, for the base bid in the amount of \$787,939.10. **There was a motion by Janice Carter Beard and second by Jason Hood to ratify and award bids received on 9/15/2017 for “Bulkhead Improvements FY 2016” (Project #420-11609) to the low bidder, Chambers Construction Co., Inc., in the amount of \$787,939.10 (NRCS 90% / City of Hammond 10% Match).**

**Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

11. A resolution authorizing the City of Hammond, State of Louisiana to proceed with the issuance of its not to exceed Fifteen Million Dollars (\$15,000,000) Revenue Bonds. Jim Ryan, Government Consultant, 17001 Shady Arbor Lane, Baton Rouge La:

Mayor, Pete Panepinto stated that the City can only afford \$7 million dollars. How does that work?

**Jim Ryan:** The final number will be determined later by ordinance of the council. The not to exceed amount interest rate and term are parameters. The bond commission and the City must approve fees. Mr. Ryan stated he’s licensed under Security Exchange Commission he has a fiduciary responsibility to the City.

**Councilman Lemar Marshall:** Asked Mr. Ryan to discuss the reason for this bond sale to the public.

**Jim Ryan:** Stated this will allow the city to borrow funds for Capital Projects in the City.

**Councilman Lemar Marshall:** asked if there is any cost based on this resolution to move forward and can the City use another organization?

**Councilman Jason Hood:** Stated the City already passed a resolution hiring Governmental Consultants to be the City financial advisor and Mr. Ryan is our representative. The City pays nothing unless there is a bond issuance. He asked Mr. Ryan in previous bond sales if the City has been charged less than the maximum amount allowed by law?

**Jim Ryan:** Stated he was not aware that the City has paid less than the highest amount allowed by law.

**Jim Ryan:** Informed the Council that the law changed and the Dodd Frank Act was not in affect for previous bond sales. In most places they have municipal advisors.

**Lacy Landrum:** Stated there were differences in the fees between competitive sale and a negotiated sale and the trend has changed over time and this makes a huge difference in amount of fees.

**Jim Ryan:** Two of the bigger fees are hidden in the competitive sale and with a negotiated sale all of the fees are disclosed to you and negotiated.

**Carmen Laverne, Butler Snow, Bond Counsel 1315 S. Colebine 70708,** stated they would have to come back before the council with the final bond ordinance. This ordinance will set out the details with the terms of the bonds. The bond resolution sets a parameter of the bond sale ordinance.



There was a motion by Jason Hood and second by Johnny Blount authorizing the City of Hammond, State of Louisiana to proceed with the issuance of its not to exceed Fifteen Million Dollars (\$15,000,000) Revenue Bonds.

Vote: Janice Carter Beard(Y), Jason Hood(Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

#### VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance for Annexation into the Hammond City Limits, Initial Zoning to C-N, and to be placed in the City Council District # 3 requested by Monroe Manor Limited Partnership for 11.427 Acres being Lot 1A of the Rose Stassi Mini Partition located at 42250 North Oaks Drive in accordance with survey by Andrew Faller (Z-2017-07-00040) Recommended approval by the Planning Commission.

There was a motion by Jason Hood and second by Janice Carter Beard to adopt an Ordinance for Annexation into the Hammond City Limits, Initial Zoning to C-N, and to be placed in the City Council District # 3 requested by Monroe Manor Limited Partnership for 11.427 Acres being Lot 1A of the Rose Stassi Mini Partition located at 42250 North Oaks Drive in accordance with survey by Andrew Faller (Z-2017-07-00040) Recommended approval by the Planning Commission.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

2. Final adoption of an Ordinance to amend Ordinance UDC#14-5364 Appendix E Historic District Appendix A: Residential Clarifications (TA-2017-08-00010) Recommend approval by Zoning Commission.

There was a motion by Jason Hood and second by Janice Carter Beard to adopt an Ordinance to amend Ordinance UDC#14-5364 Appendix E Historic District Appendix A: Residential Clarifications (TA-2017-08-00010) Recommend approval by Zoning Commission.

Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

#### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group. Lacy Landrum, Informed the council that two things that were delivered tonight and by email were the entire report that has been received from MAG. The City Council was provided with monthly budget-to-actual comparisons of the General Fund and other funds considered to be major as part of this meeting. The second item that's given tonight is the update of the budget. There was a motion by Mike Williams and second by Johnny Blount to introduce an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group. **PUBLIC HEARING SET FOR OCTOBER 10, 2017**

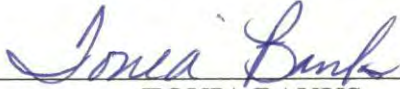
Vote: Janice Carter Beard (Y), Jason Hood (Y), Mike Williams (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

X. ADJOURN: There was a motion by Jason Hood and second by Janice Carter Beard to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

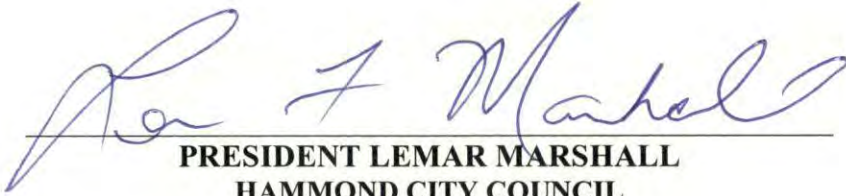


**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **September 26, 2017** BEING **8** PAGES IN LENGTH



**TONIA BANKS**  
**HAMMOND CITY COUNCIL CLERK**



**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING**

**MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
October 10, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by Councilman Marshall @ 5:30pm**
- II. ROLL CALL:** Johnny Blount (Y), Jason Hood (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Mike Williams (Y)
- III. PUBLIC HEARING:**

**1. An ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group.** Lacy Landrum, informed the council that the Management Advisory Group International, Inc., (MAG) conducted a comprehensive salary and compensation review for the City of Hammond. In the original RFP some time lines were set to be completed and wrap into the budget for the current year. The timeline was not met by MAG for various challenges and the study was just now completed. There were two representatives from MAG to present the study. Dr. Landrum stated that the administration recommends to move forward with the report that each councilmember received by email and paper copy at the September 26, 2017 Council meeting.

**David Lookingbill, Senior Vice President, Management Advisory Group Inc.,  
13580 Groupe Drive, Suite 200 Woodbridge, Virginia 22192:**

**Russell Campbell, Vice President, Management Advisory Group Inc.,  
13580 Groupe Drive, Suite 200 Woodbridge, Virginia 22192:**

**Mr. Lookingbill informed the council that this is the first time in at least 5 to 6yrs. that a comprehensive top to bottom study of both the civil service & general employee classification was performed. He thanked Lacy, Loretta, & Jacqueline and other staff who participated in the review. He informed the council that in this kind of project there are some things that MAG or either the staff have control over which is the salary survey process. He stated that MAG has to reach out to neighboring organizations and ask for information which requests are not received in a timely manner.**

**Russell Campbell: Stated that he thought it was very important that the council clearly understood the recommendation.**

**In the process he wanted to keep the commitment that everyone was treated fairly not an exercise looking at individuals but, looking at jobs.**

**They presented the City Council with a Presentation of the MAG Review  
(Posted on City site under council October 10<sup>th</sup> Meeting)**

**Councilwoman Janice Carter Beard:** Asked what was the reason for the review being late this year?

**David Lookingbill:** Stated this was the first time doing a Comprehensive complete overhaul of the entire structure which did not involve the salary survey project. This was completely dependent on the target corporations of different parishes.

**Councilman Lemar Marshall:** asked if s the expectation was for the report to be completed prior to May

**David Lookingbill:** Stated yes but it was not met

**Councilwoman Janice Carter Beard:** asked if the target cities that were shown on the slideshow comparable to the City of Hammond in size



**David Lookingbill:** Stated they look at peers & competitors to look at different types of jobs. The competitors will be geographic and some of the targets are based on local market and some are selected on size and complexity of organization.

**Loretta Severan:** Stated that some of those cities from the last reviews that were on the slideshow and they had a hard time receiving information on the Jailer position.

**Councilman Lemar Marshall:** Asked about the salary & wages and what's the benefit amount. Is that number available?

**Lacy Landrum: (Reviewed print out with council)** Informed the council that this is just the General Fund; everything but Water & Sewer. On the print out she stated there is an approved General & Amended General Fund. She presented just the General Fund - everything but Water & Sewer. The ending fund balance was \$1.8 million the settlement was taking out, then the salaries under this example is \$484,384.00 that's if the City does 2% increase from steps 1-23 and 1% increase from steps 24-30. She stated that the administration has been working with the Mayor for some time whether if they could change at the request of the police department and do 2% all the way to do 30. The second sheet that's provided shows a total of \$501,363.00 that would be for 2% increases all the way to step 30.

**Councilwoman Janice Carter Beard:** Asked why are they looking at going from 2% increase steps 1-23 to 1% increase steps 24-30?

**Lacy Landrum:** Stated the first example is what has been implemented since 2015 & the second is the requested plan. Also the other information she wanted to go over is the Water & Sewer Fund which is a self-contained fund trying to make this fund absorb the cost on its own. There has been a lot of challenges with the water meters finding out that the City software would need to be upgraded and it was not factored into the cost & the Mayor has proposed that this would be pushed to next fiscal year- this is a way to budget & balance the water & sewer fund.



**HAMMOND CITY COUNCIL  
MINUTES**

**REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**October 10, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**Regular Session was called to order by Councilman Marshall @ 6:15pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Johnny Blount
- V. REPORTS:**

1. Council: Councilman Lemar Marshall informed the council that he and Councilwoman Janice Carter Beard are close to introducing Overlay District for the Greenville Park Area. He also thanked the City of Hammond Planning Department for their assistance. There were 10 members who live in the Greenville Park community that attended the meeting.. This is part of the Zemurray Park redevelopment. He also thanked Councilwoman Janice Carter Beard for her assistance.

2. Mayor: Informed the council that he attended the Road Show with Parish President Robbie Miller in St. Tammany Parish where they talked about all the State Highways that can be funded. He also attended the Regional Planning Commission Meeting where there was a feasibility study on bike/walking paths in the City of Hammond. The fundraiser for the Airshow will be next weekend and all Councilmembers are invited and the chosen poster will be revealed that night.

Councilman Lemar Marshall: Asked for an update of Old Baton Rouge Highway concerning the drainage.

Mayor Panepinto: Stated he could speak with City Engineer Chuck Spangler for the update.

3. Recognition of New Businesses: NONE

**VI. Minutes of September 26, 2017:** After review it was motioned by Councilwoman Janice Carter Beard and second by Johnny Blount to approve the minutes of September 26, 2017.

**Vote:** Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion 5-0



## VII. RESOLUTIONS

### A. OLD BUSINESS: NONE

### B. NEW BUSINESS:

1. A resolution authorizing the Downtown Development District and its approved merchants to serve alcohol during the event Starry November Night, held on Friday, November 17<sup>th</sup>, 2017 from 6:00 pm to 10:00 pm. The event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and S. Pine Street. Chelsea Tallo, presented this item informing the council that this remains the same as last year and this event hasn't out grown its format so the boundaries remain the same. There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Downtown Development District and its approved merchants to serve alcohol during the event Starry November Night, held on Friday, November 17<sup>th</sup>, 2017 from 6:00 pm to 10:00 pm. The event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and S. Pine Street.

Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

2. A resolution authorizing the Downtown Development District and its approved merchants to obtain a waiver of the City of Hammond's Open Container Law during the event Starry November Night, held on Friday, November 17<sup>th</sup>, 2017 from 6:00 pm to 10:00 pm. The event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and S. Pine Street. Chelsea Tallo, presented this item informing the council that this is the same event from last year with the same boundaries. There was a motion by Jason Hood and second by Janice Carter Beard authorizing the Downtown Development District and its approved merchants to obtain a waiver of the City of Hammond's Open Container Law during the event Starry November Night, held on Friday, November 17<sup>th</sup>, 2017 from 6:00 pm to 10:00 pm. The event is held within the boundaries of E. and W. Charles St., N. and S. Cherry St., E. and W. Coleman St. and S. Pine Street.

Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution to approve the renewal of all existing businesses high and/ or low alcohol permits in the City of Hammond for the calendar year 2018. Jinnie Wilson presented this item stating these are existing alcohol licenses that have been previously approved by the council. They are renewals for the upcoming year in which they would have to provide all sales tax clearances showing paid and the restaurants who serve alcohol that includes an affidavit form that must be completed showing that they met the 60/40 food/alcohol rule. The alcohol license expires on December 1<sup>st</sup> which there is a 30 day grace period that brings them to December 31<sup>st</sup> actual delinquent on December 1<sup>st</sup> if not turned with all their paper work in order. Jinnie request that the council give a 30 grace period to go forward.

**Councilman Lemar Marshall:** Asked how many new licenses we had since last year?

**Jinnie Wilson:** Stated there has not been a large expansion but, she wouldn't say 50%

**Councilman Lemar Marshall:** Requested Jinnie Wilson to provide him that information.

**Louise Bostic: 112 Elm Drive Hammond:** Asked if there were any businesses that are borderline for infractions on the list?

**Jinnie Wilson:** Stated she hasn't seen anything questionable.

There was a motion by Mike Williams and second by Janice Carter Beard to approve the renewal of all existing businesses high and/ or low alcohol permits in the City of Hammond for the calendar year 2018. Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0



4. A resolution to authorize the Hammond Fraternal Order of Police Lodge 34 to sell alcohol at its 2<sup>nd</sup> annual Back the Blue BBQ Friday, November 3, 2017 & Saturday, November 4, 2017 from 12am to 5pm within the boundaries of the Saik, and Alvis parking malls to East Hanson Ave., and from E. Hanson Ave., to E. Thomas St., to S. Cate Street. George Bergeron, President of the Hammond Fraternal Order of Police presented this item informing the council that this will be their 2<sup>nd</sup> year hosting this event. Last year there were a total of 41 teams with the farthest team out of Florida and with the approval of Council they would like to bring it back this year. **There was a motion by Mike Williams and second by Janice Carter Beard to authorize the Hammond Fraternal Order of Police Lodge 34 to sell alcohol at its 2<sup>nd</sup> annual Back the Blue BBQ Friday, November 3, 2017 & Saturday, November 4, 2017 from 12am to 5pm within the boundaries of the Saik, and Alvis parking malls to East Hanson Ave., and from E. Hanson Ave., to E. Thomas St., to S. Cate Street**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

5. A resolution to authorize the Hammond Fraternal Order of Police Lodge 34 to obtain a waiver of the City of Hammond's Open Container Law at its 2<sup>nd</sup> annual Back the Blue BBQ Friday, November 3, 2017 & Saturday, November 4, 2017 from 12am to 5pm within the boundaries of the Saik, and Alvis parking malls to East Hanson Ave., and from E. Hanson Ave., to E. Thomas St., to S. Cate Street. George Bergeron stated it's the 2<sup>nd</sup> year and requesting approval of the Council. **There was a motion by Janice Carter Beard and second by Jason Hood to authorize the Hammond Fraternal Order of Police Lodge 34 to obtain a waiver of the City of Hammond's Open Container Law at its 2<sup>nd</sup> annual Back the Blue BBQ Friday, November 3, 2017 & Saturday, November 4, 2017 from 12am to 5pm within the boundaries of the Saik, and Alvis parking malls to East Hanson Ave., and from E. Hanson Ave., to E. Thomas St., to S. Cate Street.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

6. A resolution to adopt the Louisiana Compliance Questionnaire for Fiscal Year 2016-2017 and to authorize the Mayor to sign the questionnaire. Lacy Landrum, presented this item informing the council that this is the standard auditing questionnaire that's completed every year. This questionnaire is just making sure we're following the law. **There was a motion by Mike Williams and second by Janice Carter Beard to adopt the Louisiana Compliance Questionnaire for Fiscal Year 2016-2017 and to authorize the Mayor to sign the questionnaire.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

7. A resolution (1) supporting the submission of a \$675,000 FY18-19 Louisiana Community Development Block Grant application to repair and/or upgrade aged, leaking, and/or failing sanitary sewer collection lines and manholes within Census Block Group 3 of Census Tract 9543, an area roughly bound by West Thomas Street (US 190) to the north, Mooney Avenue to the east, Palmetto Road to the south, and South Morrison Boulevard (US 51) to the west; and (2) supporting a cash and inkind match of up to \$110,000 to cover the costs of engineering and grant administration for the project. Charles W. Borchers IV, presented this item and asked the council to make a small revision to this amendment. He stated that #2 will be changed to supporting a cash match and inkind match of up to \$90,000.00 to cover the costs of engineering for the project. The reason is that the Grant Department always does grant administration the \$20,000.00 figure is what the engineer estimated the cost to be if an outside consultant was hired. He suggested that council amending #2 reading supporting a cash match of up to \$90,000.00 to cover the cost of engineering for the project.

**Councilman Lemar Marshall:** Asked where the cash match will come from?

**Charles W. Borchers:** Informed Councilman Marshall that the cash match will come from the grant match fund.

Award letters will go out in April and there will be a Grants workshop for applicants in May and will return to the council next fiscal year.

There was a motion by Jason Hood and second by Janice Carter Beard to amend (2) to read supporting a cash match of up to \$90,000.00 to cover the cost of engineering.

**Vote: Mike Williams (Y), Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion to Amend 5-0**

**There was a motion by Jason Hood and second by Johnny Blount (1) supporting the submission of a \$675,000 FY18-19 Louisiana Community Development Block Grant application to repair and/or upgrade aged, leaking, and/or failing sanitary sewer collection lines and manholes within Census Block Group 3 of Census Tract 9543, an area roughly bound by West Thomas Street (US 190) to**



the north, Mooney Avenue to the east, Palmetto Road to the south, and South Morrison Boulevard (US 51) to the west; and (2) supporting a cash match of up to \$90,000.00 to cover the cost of engineering.

**Vote: Mike Williams (Y), Janice Carter Beard (Y), Jason Hood (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**8. A resolution authorizing the Mayor, on behalf of the City of Hammond, to use local funds to pay the engineering fees and any other engineering costs incurred in the implementation of a FY18–19 Louisiana Community Development Block Grant project.** Charles W. Borchers IV, presented this item and stated this is a point base application, if the City covers the cost of engineering the City receives a point.

**There was a motion by Jason Hood and second by Mike Williams authorizing on behalf of the City the Mayor, of Hammond, to use local funds to pay the engineering fees and any other engineering costs incurred in the implementation of a FY18–19 Louisiana Community Development Block Grant project.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**9. A resolution authorizing the Mayor, on behalf of the City of Hammond, (1) to use local funds to pay the pre-agreement and administrative consultant fees and any other administrative costs incurred in the implementation of a FY18–19 Louisiana Community Development Block Grant project; and (2) to certify the City maintains full-time permanent staff for the sole or partial purpose of administering LCDBG or other federal programs.** Charles W. Borchers IV, presented this item informing the council there will be not be any pre-agreement or administrative consultant fees, the grants department will manage the grant. **There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor, on behalf of the City of Hammond, (1) to use local funds to pay the pre-agreement and administrative consultant fees and any other administrative costs incurred in the implementation of a FY18–19 Louisiana Community Development Block Grant project; and (2) to certify the City maintains full-time permanent staff for the sole or partial purpose of administering LCDBG or other federal programs.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**10. A resolution (1) authorizing the Mayor to execute a grant agreement in the amount of \$29,773 with the Louisiana Department of Transportation and Development for improvements (i.e. a Master Plan Update) at the Hammond Northshore Regional Airport; (2) agreeing to a cash match of \$20,000 to come from the Airport; and (3) authorizing the Mayor or his designee to sign grant documents.** David Lobue presented this item seeking approval of the grant with the FAA for this project. **There was a motion by Mike Williams and second by Janice Carter Beard (1) authorizing the Mayor to execute a grant agreement in the amount of \$29,773 with the Louisiana Department of Transportation and Development for improvements (i.e. a Master Plan Update) at the Hammond Northshore Regional Airport; (2) agreeing to a cash match of \$20,000 to come from the Airport; and (3) authorizing the Mayor or his designee to sign grant documents.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**11. A resolution authorizing the Mayor to execute a contract in the amount \$314,979.27 with Michael Baker International to conduct a Master Plan Update for Hammond Northshore Regional Airport.** David Lobue presented this item and stated this assignment includes a Master Plan Update for the Hammond Northshore Regional Airport with a compressive overview of the airport's needs. This will result in the development of an Airport Layout Plan drawings set with meets both the FAA and LaDOTD criteria.

**Councilwoman Janice Carter Beard: Asked if the \$314,979.27 is already budgeted?**

**David Lobue: Stated yes it comes from the FAA contract of 90%, State contract of \$29, 773, plus the \$20,000.00 grant match**

**There was a motion by Mike Williams and second by Janice Carter Beard authorizing the Mayor to execute a contract in the amount \$314,979.27 with Michael Baker International to conduct a Master Plan Update for Hammond Northshore Regional Airport.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**



**12. A resolution (1) accepting a \$21,930 Community Water Enrichment Fund grant to reconstruct the valve pit at the Blackburn Water Tower; and (2) authorizing the Mayor or his designee to sign grant documents.** Charles W. Borchers IV, informed the council that this grant was brought to the council a year ago & the department just received the award letter and contract. He is recommending that the council accept the offer of \$21, 930.00. This will be supplemented by some residual funds, a little over \$2500.00.

**There was a motion by Mike Williams and second by Janice Carter Beard (1) accepting a \$21,930 Community Water Enrichment Fund grant to reconstruct the valve pit at the Blackburn Water Tower; and (2) authorizing the Mayor or his designee to sign grant documents.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

**Councilman Lemar Marshall: Asked when the project on the roundabouts will be completed?**

**Charles Borchers: Informed Councilman Marshall that he is hoping to bring that project for acceptance before the Council by next Council Meeting.**

**13.A resolution to appoint Bryan Porter to the Hammond Airport Authority for a five-year term from October 12, 2017 – October 11, 2022.** Mayor Panepinto, informed the council that there is a business tenant association at the airport that was formed to represent the tenants on the airfield along with businesses. The association asked if he would consider placing someone on the board to represent them. He was recommended by the association along with Mayor Panepinto.

**Bryan Porter: 17146 Irving Drive, Hammond: Mr. Porter thanked Mayor Panepinto for his recommendation with representing the tenants and businesses. Informed the council he is looking forward to representing current business, future development business, & also the best interest of the airfield.**

**There was a motion by Mike Williams and second by Janice Carter Beard to appoint Bryan Porter to the Hammond Airport Authority for a five-year term from October 12, 2017 – October 11, 2022.**

**Vote: Mike Williams (Y), Jason Hood (Y), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 5-0**

#### **VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final adoption of an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group.**

**Lacy Landrum: Stated that the administration has worked with all the departments to go through the MAG report that is presented before you tonight to make corrections and to go forward with implementation. There are representatives from the City's largest departments in attendance which are the Police & Fire Departments along with the Police & Fire Unions on support with going forward with the July 1, 2017 implementation.**

**Councilman Lemar Marshall: Stated that we're not voting on the plan.**

**Lacy Landrum: Stated correct you're amending the budget for the \$500,000.**

**Councilman Mike Williams: Stated there is one motion to move the money and to recommend**

**Councilman Lemar Marshall: Stated that the recommendation is that we're going to officially go to a 2% for 30 years.**

**Loretta Severan: Stated that council will have to add to include that language because as it stands right now it's step 24 thru 30 @ 1% and step 1 thru 23 is 2%.**

**Lacy Landrum: Stated to include that language but the dollar amount is basically the same**

**Councilman Lemar Marshall: The council will entertain a motion to amend the agenda to accept the MAG Review but to go 0 to 30 years at 2 % with the implementation of July 1, 2017. **There was a motion by Johnny Blount and second by Mike Williams to amend to accept the MAG Review and to go 0 to 30 year employees at 2% with the implementation date of July 1, 2017.****

**Vote: Mike Williams(Y), Jason Hood (Y), Johnny Blount (Y), Lemar Marshall (Y), Janice Carter Beard (Y). Motion to Amend 5-0**



There was a motion by Mike Williams and second by Janice Carter beard to adopt an ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments and to accept the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group, for a 2% increase for 0-30 year employees with the implementation date of July 1, 2017.

Vote: Mike Williams(Y), Jason Hood (Y), Johnny Blount (Y), Lemar Marshall (Y), Janice Carter Beard (Y). Motion Approved 5-0

#### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction to Amend Ordinance #10-5217 an Expanded Conditional Use to allow prepared food located at 809 E. Church Street requested by Anthony Perkins; Zoned RM-2 ( Z-2017-09-00041) Recommend approval by Zoning Commission. Tracie Schillace, introduce this ordinance informing the council that this is an existing expanded conditional use that was approved in 2010 Mr. Perkins is wanting to add prepared food. There was a motion by Mike Williams and second by Johnny Blount to introduce an ordinance to amend Ordinance #10-5217 an Expanded Conditional Use to allow prepared food located at 809 E. Church Street requested by Anthony Perkins; Zoned RM-2 ( Z-2017-09-00041) Recommend approval by Zoning Commission.

Vote: Mike Williams(Y), Jason Hood (Y), Johnny Blount (Y), Lemar Marshall (Y), Janice Carter Beard (Y). Motion Approved 5-0

PUBLIC HEARING IS SET FOR TUESDAY, OCTOBER 24TH, 2017

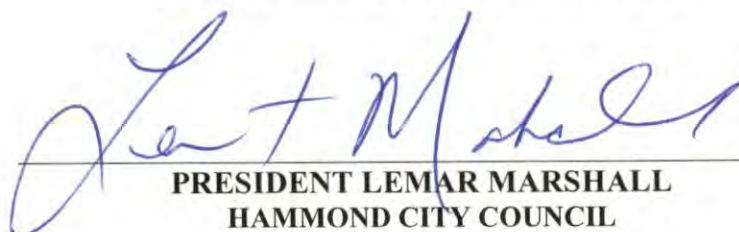
X. ADJOURN: There was a motion by Johnny Blount and second by Jason Hood to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

I, COUNCIL CLERK, TONIA BANKS, OF THE HAMMOND CITY COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT THE COUNCIL'S OFFICE AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA, IN ACCORDANCE WITH LA R.S. 42:19, ON OR BEFORE THE 9<sup>th</sup> Day Of October 2017 at 4:00pm.

#### CERTIFICATION OF CLERK

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **October 10, 2017**  
BEING 9 PAGES IN LENGTH

  
\_\_\_\_\_  
TONIA BANKS  
HAMMOND CITY COUNCIL CLERK

  
\_\_\_\_\_  
PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
October 24, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**The Public Hearing was called to order by Councilman Lemar Marshall @ 5:30pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (A ), Janice Carter Beard (P ), Lemar Marshall (P ), Mike Williams (P )
- III. PUBLIC HEARING:**

**1. An ordinance to Amend Ordinance #10-5217 an Expanded Conditional Use to allow prepared food located at 809 E. Church Street requested by Anthony Perkins; Zoned RM-2 ( Z-2017-09-00041) Recommend approval by Zoning Commission.** Tracie Schillace, presented this item stated that this is an existing conditional use that was approved several years ago and the board is asking to allow prepared food along with the snowball & sweet shop that's already existing with a hood system added to the building.

**Councilman Lemar Marshall:** Asked for the location of the business.

**Tracie Schillace:** Stated it's located on East Church Street.

**Anthony Perkins, Owner 809 East Church Street:** Requested for approval to sell food at his business location.

**Councilman Mike Williams:** Asked what type of foods will be sold

**Anthony Perkins,** Stated fast foods with a set menu - there will be no dine in only drive thru.

**Louis Bostic, 112 Elm Drive:** Stated this is needed in this area.

**There were comments:**





**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
October 24, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
Regular Session was called to order by Councilman Marshall @ 5:35pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (A), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Lemar Marshall
- V. REPORTS:**
- 1. Council:**
- Councilman Mike Williams: Great event at Airport for Air Show fundraiser it was very well attended, good food & fellowship and looking forward to Air Show.
- Councilman Lemar Marshall: Asked Chief Stewart to address an incident where inappropriate activity occurred on last weekend at the Brown Door.
- Chief Stewart: Stated there was a racially charged video at the Brown Door circulated on social media. He stated these types of events may lead to violence although there were no criminal violations in this specific incident. He stated the incident was disrespectful and the owner took action against the offending employee and stated that the internet is not to be used for threatening behavior.
- Councilman Lemar Marshall: Believes the City has an obligation to ensure there are no public issues that have a negative connotation to the City of Hammond. He appreciated the work of the police on this issue and we don't want things to get out of hand.
- Mayor Panepinto: Stated we do not condone this and do not accept it.
- Councilwoman Janice Carter Beard: This is not common in the City. Events are usually mixed and she just attended her 40th class reunion that was a mixed group and they all enjoyed themselves.
- 2. Mayor:**
- Informed the Council that there has been a 2<sup>nd</sup> murder of the year on Sunday Morning and asked Chief Stewart for a report. Chief Stewart reported that the murder occurred in the 1200 block of Blackburn Road extension. There was an altercation at a small gathering. The suspect surrendered to police, the victim was armed and 2 other people were shot and the investigation continues.
- Air Show was great David Lobue, & Guy Recotta did a fantastic job as well. The Mayor thanked everyone who assisted.
- 3. Recognition of New Businesses:** NONE



**VI. Minutes of October 10, 2017:** After review it was motioned by Mike Williams and second by Janice Carter Beard to approve the minutes of October 10, 2017.

**Vote:** Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0

## **VII. RESOLUTIONS**

### **A. OLD BUSINESS: NONE**

### **B. NEW BUSINESS:**

**1. A resolution to approve the updated Capital Improvement Plan for the Hammond Northshore Regional Airport.** David Lobue, presented this item informing the council that is a yearly visit for the capital improvements this is for the FAA & State Department of Transportation. One of the items that will be bumped to the top of the list will be the Taxiway and Runway lightening project which involves a lot of underground wiring that is needed to be completed.

**Councilman Lemar Marshall:** Asked what your proposing now is your 6 yr., capital improvement plan

**David Lobue:** Stated yes with no funding but, there is a \$20,000 grant match provision

There was a motion by Johnny Blount and second by Janice Carter Beard to approve the updated Capital Improvement Plan for the Hammond Northshore Regional Airport.

**Vote:** Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0

**2. A resolution (1) accepting a \$24,000 grant from the Louisiana Division of Historic Preservation to host a regional historic preservation training in South Louisiana (i.e. Hammond) and to administer scholarships for historic district commissioners to attend trainings and conferences; and 2) authorizing the Mayor or his designee to complete and sign grant documents.**

Charles W. Borchers IV, presented this item informing the council that Leah Solomon of the Historic District is in attendance due to this being her project. He stated that \$16, 500 will go to the administration for scholarships & \$7,500 will go to training. This is a partnership in the City of Hammond and the Louisiana Division of Historic Preservation, the City will conduct the training.

**Leah Solomon, Hammond Historic District:** She's very excited and ready to train others on how their commission is conducted & there are no matching funds.

**Councilwoman Janice Carter Beard:** Congratulated Leah & thanking her for bringing business to the City.

There was a motion by Janice Carter Beard and second by Mike Williams (1) accepting a \$24,000 grant from the Louisiana Division of Historic Preservation to host a regional historic preservation training in South Louisiana (i.e. Hammond) and to administer scholarships for historic district commissioners to attend trainings and conferences; and 2) authorizing the Mayor or his designee to complete and sign grant documents.

**Vote:** Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0

**3. A resolution authorizing the Mayor to enter into a cooperative endeavor agreement between the City of Hammond and Hospital Service District No. 1 of Tangipahoa Parish (North Oaks Health System) for security police details.** Chief James Stewart, presented this item and stated this is for overtime detail at North Oaks Medical Hospital. The process will be for North Oaks to pay the City and the City will pay the officers working the detail.

**Councilman Lemar Marshall:** Is there a priority for larger business?

**Chief James Stewart:** There should be enough manpower to cover all details and the City.

There was a motion by Janice Carter Beard and second by Mike Williams authorizing the Mayor to enter into a cooperative endeavor agreement between the City of Hammond and Hospital Service District No. 1 of Tangipahoa Parish (North Oaks Health System) for security police details.

**Vote:** Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0



**4. A resolution authorizing the Mayor to sign an agreement between the City of Hammond and Pictometry International Corp. for a cost of \$0 to provide new aerials of Hammond that will be integrated into the City's GIS mapping system.** Cyril Gaiennie, informed the council through efforts of Bryan Porter who was recently appointed to the Airport Board the cost to provide the photography for the City mapping system is being donated by this company.

**The Council & Mayor thanked Mr. Porter for his donation to the City.**

**There was a motion by Janice Carter Beard and second by Mike Williams authorizing the Mayor to sign an agreement between the City of Hammond and Pictometry International Corp. for a cost of \$0 to provide new aerials of Hammond that will be integrated into the City's GIS mapping system.**

**Vote: Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0**

**5. A resolution to accept approval of Change Order No. 2 (Final) on Street Improvements [FY2017] (Project # 420-11173).**" Kylan Douglas, presented this item to the council, recommending approval and informing the council that this project came in under budget \$148,000.00 and that he work with a great contractor Byron Talbert.

**There was a motion by Mike Williams and second by Janice Carter Beard to accept approval of Change Order No. 2 (Final) on Street Improvements [FY2017] (Project # 420-11173)."**

**Vote: Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0**

**6. A resolution to accept Street Improvements [FY2017] – Byron E. Talbot, contractor: Acceptance of Work as substantially complete, commencing 45 day lien period with 5% retainage withheld (Project # 420-11713)."** Kylan Douglas, informed the council that this project has been inspected by Chuck Spangler, Robert Morgan, & himself and recommend acceptance.

**There was a motion by Mike Williams and second by Janice Carter Beard to accept Street Improvements [FY2017] – Byron E. Talbot, contractor: Acceptance of Work as substantially complete, commencing 45 day lien period with 5% retainage withheld (Project # 420-11713)."**

**Vote: Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0**

## **VIII. FINAL ADOPTION OF ORDINANCE:**

### **A. OLD BUSINESS**

**1. An ordinance to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group with a 2% increase for 0-30 year employees with the implementation date of October 30, 2017.**

Councilman Marshall stated that the Mayor vetoed the ordinance passed at the last Council meeting at the recommendation of City Attorney Andre Coudrain because of an issue with the implementation date. The new implementation date is proposed to be October 30, 2017.

**There was a motion by Janice Carter Beard and second by Mike Williams to amend the City of Hammond budget for Fiscal Year 2017 – 2018 to transfer up to \$500,000 from the General Fund Balance (Fund 100) to City Departments to implement the 2017 Comprehensive Classification and Salary Compensation Study as produced by the Management Advisory Group with a 2% increase for 0-30 year employees with the implementation date of October 30, 2017.**

**Vote: Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0**



**B. NEW BUSINESS**

**1. Final adoption of an ordinance to Amend Ordinance #10-5217 an Expanded Conditional Use to allow prepared food located at 809 E. Church Street requested by Anthony Perkins; Zoned RM-2 ( Z-2017-09-00041) Recommend approval by Zoning Commission.**

There was a motion by Mike Williams and second by Janice Carter Beard to Amend Ordinance #10-5217 an Expanded Conditional Use to allow prepared food located at 809 E. Church Street requested by Anthony Perkins; Zoned RM-2 ( Z-2017-09-00041) Recommend approval by Zoning Commission.

**Vote: Mike Williams (Y), Jason Hood (A), Janice Carter Beard (Y), Johnny Blount (Y), Lemar Marshall (Y). Motion Approved 4-0**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

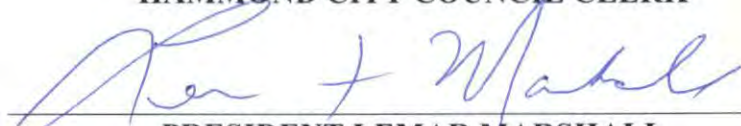
**X. ADJOURN: There was a motion by Mike Williams and second by Janice Carter Beard to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 4-0**

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **October 24<sup>th</sup>, 2017**  
BEING **5 PAGES** IN LENGTH

  
\_\_\_\_\_  
**TONIA BANKS**

**HAMMOND CITY COUNCIL CLERK**

  
\_\_\_\_\_  
**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
November 14, 2017  
5:30pm**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**No Scheduled Public Hearing**
- II. ROLL CALL:** Johnny Blount ( ), Jason Hood ( ), Janice Carter Beard ( ), Lemar Marshall ( ), Mike Williams ( )
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
November 14, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council President Lemar Marshall  
**Regular Session was called to order by Councilman Marshall at 5:30pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Jason Hood

**V. REPORTS:**

Council President Lemar Marshall asked Councilwoman Janice Carter Beard to conduct the meeting as Vice Chairman. Councilwoman Janice Carter Beard thanked Councilman Marshall for the opportunity to conduct the meeting.

**1. Council:**

Councilman Lemar Marshall: stated that on Saturday, November 18<sup>th</sup>, 2017 the Neighborhood of Assistance Corporation of America a non-profit corporation is holding a seminar to help potential homeowners to become homeowners in the Hammond Community.



2. Mayor: Dr. Landrum informed council that the Mayor attended the monthly Transportation meeting with the Regional Planning Commission.

Sales Tax for the City is running ahead of budget

Friday, November 17, 2017 she invited everyone to come out to downtown from 6pm to 10pm for Starry November Night.

Voting is on Saturday, November 18, 2017 she encouraged everyone to cast their ballot.

Thanksgiving is next week City Hall will be closed next Thursday & Friday and she wished everyone a Happy Thanksgiving.

3. Recognition of New Businesses: NONE

VI. Minutes of October 24, 2017: After review it was motioned by Councilman Johnny Blount and second by Councilman Jason Hood to approve the minutes of October 24, 2017.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. A resolution to approve the Police Department to purchase 9 digital Ally DVM-800 complete kit camera systems with Vulink kits in the amount of \$38,500.00. Jana Thurman, presented this item informing the council that this is part of the equipment that was approved for the new vehicles to be purchased in the 2018 budget and the equipment is the in-car camera systems. The vehicles came in earlier than scheduled and the camera systems have not been ordered and is requesting approval from the council to purchase the camera systems.

There was a motion by Councilman Jason Hood and second by Councilman Johnny Blount to approve the Police Department to purchase 9 digital Ally DVM-800 complete kit camera systems with Vulink kits in the amount of \$38,500.00.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. A resolution to Approve Change Order No. 1 on "Hammond Northshore Regional Airport Phase III Drainage Improvements" (State Project No. H.011255) for an increase of \$26,276.16. Jay Pittman, informed the council that the increase is due to additional improvements. He stated that this is all State Grant money and it does not impact the City of Hammond Finances and is requesting approval of Change Order No.1. There was a motion by Councilman Mike Williams and second by Councilman Jason Hood to Approve Change Order No. 1 on "Hammond Northshore Regional Airport Phase III Drainage Improvements" (State Project No. H.011255) for an increase of \$26,276.16.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. A resolution (1) accepting a \$5,683.09 Bulletproof Vest Partnership Grant to purchase new/replacement bulletproof vests for Hammond Police officers; (2) agreeing to a cash match of \$5,683.09 to come from the Hammond Police Department (10020300-540153—Supplies—Uniforms and Related); and (3) authorizing the Mayor or his designee to complete and sign grant documents. Charles W. Borchers IV, presented this item informed the council that this is a dollar for dollar matching program which will allow the purchase of 16 vests and over the next 2 years a total of 33 vest will be purchased. There was a motion by Councilman Mike Williams and second by Councilman Jason Hood (1) accepting a \$5,683.09 Bulletproof Vest Partnership Grant to purchase new/replacement bulletproof vests for Hammond Police officers; (2) agreeing to a cash match of \$5,683.09 to come from the Hammond Police Department (10020300-540153—Supplies—Uniforms and Related); and (3) authorizing the Mayor or his designee to complete and sign grant documents.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



4. A resolution (1) accepting as substantially complete as of November 7, 2017 State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction; and (2) commencing as of November 8, 2017 the 45-day clear-lien period to release 5% retainage. Charles W. Borchers IV, informed the council that this is the landscaping project @ I-12 which is finally at the substantial completion phase. He stated it is sufficiently complete to move forward to approve the project and completely closing the project by the end of the year.

**Councilman Lemar Marshall:** Asked who has responsibility for damage?

**Charles Borchers:** Stated the City is responsible for the maintenance and any repairs for the brick, fences, & landscaping. The State is responsible for the road.

**Louise Bostic:** 112 Elm Drive Hammond, LA- Stated it's easier to maneuver the roundabouts since the landscape has been completed.

There was a motion by Councilman Johnny Blount and second by Councilman Lemar Marshall (1) accepting as substantially complete as of November 7, 2017 State Capital Outlay Project 50-MB9-15-02—Gateway to Hammond, Phase I, Planning and Construction; and (2) commencing as of November 8, 2017 the 45-day clear lien period to release 5% retainage.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

5. A resolution updating the City of Hammond's Citizen Participation Plan with current contact information and for improved clarity. Charles W. Borchers IV, Stated that this is the requirement of the Louisiana Community Development Block Grant Program if the City is awarded the grant - the last update was in 2011. Mr. Borchers is the point of contact for this update

There was a motion by Councilman Lemar Marshall and second by Councilman Jason Hood to update the City of Hammond's Citizen Participation Plan with current contact information and for improved clarity.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

6. A resolution to accept the proposed insurance package for calendar year 2017.

Henry Powell, 110 West Morris Hammond LA, presented this item asked to change the year to 2018.

There was a motion by Councilman Mike Williams and second by Councilman Jason Hood to amend the agenda to show the insurance package is for calendar year 2018.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0 to amend the agenda

Mr. Powell informed the council that United Healthcare had an increase of 19.8%. Blue Cross Blue Shield came back with a proposal for slightly less premiums with some changes to policy but, overall there will be a slight reduction in premium for medical insurance as of January 1, 2018 and the Bennie Cards funding will remain the same.

**Lacy Landrum:** There was an employee committee who has been working with the administration and Mr. Powell on the selection of insurance coverage.

There was a motion by Councilman Lemar Marshall and second by Councilman Johnny Blount to accept the proposed insurance package for calendar year 2018.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



## VIII. FINAL ADOPTION OF ORDINANCE: NONE

### IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

**1. Introduction to an Ordinance** 1) To accept dedication of the west portion of Westpark Drive (approx. 60'x 667.97') in accordance with survey by Andrew N. Faller dated 9/22/2017; and 2) To accept dedication of a southern strip of land on the east portion of West Park Drive (2'x 1018.98') in accordance with survey by Gilbert Sullivan dated 10/1983; Recommend approval by the Planning Commission. Tracie Schillace, Presented this Ordinance informing the council that this is part of a street already dedicated – some portions were left out and never dedicated so they would like to dedicate the remainder of the street to the City.

There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to introduce an ordinance 1) To accept dedication of the west portion of Westpark Drive (approx. 60'x 667.97') in accordance with survey by Andrew N. Faller dated 9/22/2017; and 2) To accept dedication of a southern strip of land on the east portion of West Park Drive (2'x 1018.98') in accordance with survey by Gilbert Sullivan dated 10/1983; Recommend approval by the Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved to Introduce 5-0

Public Hearing is set for November 28<sup>th</sup>, 2017

**2. Introduction of an Ordinance to rename existing right of way from Westpark Drive in its entirety to PFC Matthew E. Wildes Street (ROW-2017-10-00005)** Recommend approval by the Planning Commission. Tracie Schillace, informed the council that this is the same street that North Oaks is dedicating to the City and it was proposed to change the name to honor Private First Class Matthew Wildes who passed away serving our country.

There was a motion by Councilman Jason Hood and second by Councilman Mike Williams to introduce an ordinance to rename existing right of way from Westpark Drive in its entirety to PFC Matthew E. Wildes Street (ROW-2017-10-00005) Recommend approval by the Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved to Introduce 5-0

Public Hearing is set for November 28<sup>th</sup>, 2017

**3. Introduction of an Ordinance to approve an Expanded Conditional Use request by Oscar Dantzler (owner) to allow placement of a modular home with chassis meeting all code requirements located at 1203 Apple St in accordance with survey by Wm. J. Bodin Jr. dated 9/6/2017; Zoned RS-3 (Z-2017-09-00042) with the following conditions:**

- 1) Modular Home must meet all requirements for placement of a modular home and must be constructed to meet the latest HUD standards; and
  - 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy by Oscar Dantzler (owner); and
  - 3) The existing house to be demolished before placement of new structure.
- Recommend approval by the Zoning Commission

Tracie Schillace, presented this item and informed the council that this will have a chassis but, the area is not currently zoned for mobile homes. Also, in the following conditions the existing house that's in poor condition will have to be demolished before placement of new structure.

There was a motion by Councilman Johnny Blount and second by Councilman Jason Hood to introduce an ordinance to approve an Expanded Conditional Use request by Oscar Dantzler (owner) to allow placement of a modular home with chassis meeting all code requirements located at 1203 Apple St in accordance with survey by Wm. J. Bodin Jr. dated 9/6/2017; Zoned RS-3 (Z-2017-09-00042) with the following conditions:

- 1.) Modular Home must meet all requirements for placement of a modular home and must be constructed to meet the latest HUD standards; and
- 2.) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy by Oscar Dantzler (owner); and
- 3.) The existing house to be demolished before placement of new structure. Recommend approval by the Zoning Commission



Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved to Introduce 5-0

Public Hearing is set for November 28<sup>th</sup>, 2017

**X. ADJOURN:**

There was a motion by Councilman Mike Williams and second by Councilman Lemar Marshall to adjourn the meeting. All members were in favor and the meeting was adjourned.  
Motion Approved to Adjourn 5-0

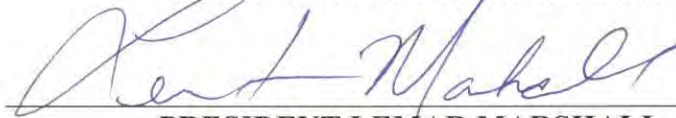
**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **November 14th , 2017**  
BEING **5 PAGES** IN LENGTH



**TONIA BANKS**

**HAMMOND CITY COUNCIL CLERK**



**PRESIDENT LEMAR MARSHALL**  
**HAMMOND CITY COUNCIL**



**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
November 28, 2017  
5:30pm**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
Public Hearing was called to order by Vice President Janice Carter Beard @ 5:30pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An Ordinance 1) To accept dedication of the west portion of Westpark Drive (approx. 60'x 667.97') in accordance with survey by Andrew N. Faller dated 9/22/2017; and 2) To accept dedication of a southern strip of land on the east portion of West Park Drive (2'x 1018.98') in accordance with survey by Gilbert Sullivan dated 10/1983; Recommend approval by the Planning Commission.** Tracie Schillace, presented this item and informed the council that the planning department recommends acceptance of a dedication for the West portion of West Park Drive and a strip of land on the east portion of West Park Drive.

**There were no public comments**

**2. An Ordinance to rename existing right of way from Westpark Drive in its entirety to PFC Matthew E. Wildes Street (ROW-2017-10-00005) Recommend approval by the Planning Commission.** Tracie Schillace, presented this item and informed the council that this is the same street that the Planning Commission recommends to rename to PFC Matthew E. Wildes who lost his life in the military.

**Richard Ludwig:** 13331 W. Blackcat Rd., Independence La.: Stated that Matthew E. Wildes is native son born and raised in Hammond and at the time of his death in 2009 was the youngest serviceman killed in Afghanistan while on military service

**There were no public comments**

**3. An Ordinance to approve an Expanded Conditional Use request by Oscar Dantzler (owner) to allow placement of a modular home with chassis meeting all code requirements located at 1203 Apple St in accordance with survey by Wm. J. Bodin Jr. dated 9/6/2017; Zoned RS-3 (Z-2017-09-00042) recommended approval with the following conditions:**

- 1) Modular Home must meet all requirements for placement of a modular home and must be constructed to meet the latest HUD standards; and
  - 2) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy by Oscar Dantzler (owner); and
  - 3) The existing house to be demolished before placement of new structure.
- Recommend approval by the Zoning Commission.

Tracie Schillace, presented this item informing the council that the chassis will stay intact and the wheels will come off. She stated that they will request that Mr. Dantzler demolish the existing home that's located on the property.

**Councilman Lemar Marshall: Who will monitor the progress of the conditions?**

**Tracie Schillace: Stated the permit office and the code enforcement will monitor the conditions.**

**There were no public comments**





**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**November 28, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
**Regular session was called to order by Vice President Janice Carter Beard at 5:40pm**
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Mike Williams

**V. REPORTS:**

**1. Council: NONE**

**2. Mayor:** Reported on recent death of an individual and asked for prayers for the family

Governor was at Southeastern at the Ribbon cutting on the Science and Technology Building grand opening that will service and assist our area.

Workers placed 21 Christmas Trees in Cate Square for (7) local schools for a decorating contest.

400 pounds of catfish was put in Zemurray Park

**3. Recognition of New Businesses: NONE**

**VI. Minutes of November 14, 2017:** After review it was motioned by Councilman Lemar Marshall and second by Councilman Jason Hood to approve the minutes of November 14, 2017.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

**VII. RESOLUTIONS**

**A. OLD BUSINESS: NONE**

**B. NEW BUSINESS:**

**1. A resolution to approve Budget change order form 18-03 renaming/redirecting available funds to "Effluent Force Main Check Valve & Accessories"-Project# 616-11603.** Chuck Spangler, presented this item and informed the council that this is not an increase, this is to take care of the problem at the South Plant. This is to take the \$53,000 out of Wetland Boardwalk Project that's not needed and rededicate the use of these funds for the Effluent Force Main Check Valve at the South Plant. **There was a motion by Councilman Jason Hood and second by Councilman Mike Williams to approve Budget change order form 18-03 renaming/redirecting available funds to "Effluent Force Main Check Valve & Accessories"-Project# 616-11603.**

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



**2. A resolution to award quotations for “Effluent Force Main Check Valve & Accessories”- Project # 616-11603.** Chuck Spangler, informed the council that this is very expensive equipment. He recommends awarding this project to the low bidder Coastal Process in the amount of \$50,208.00.

**There was a motion by Councilman Lemar Marshall and second by Councilman Jason Hood to award quotations for “Effluent Force Main Check Valve & Accessories”- Project # 616-11603.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**3. A resolution supporting the submission of a \$2,099,532 Clean Water State revolving Fund application (with a 0.95% annual percentage rate and 20-year term) to improve Hammond's South Wastewater Treatment Plant.** Charles W. Borchers IV, stated that it's a very low interest rate and there is no penalty if paid off early. He stated that there is all indications that the City would get this loan.

**Mayor:** Asked how long it will take to find out, and stated he thought it would be fall or winter of next year before the project could start.

**Charles Borchers:** The City should know by the early part of next year, perhaps April or May.

**Lemar Marshall:** How much would the loan cost for the City's the monthly obligations?

**Lacy Landrum:** Would use sales tax revenue to pay and it would be factored into the budget.

**Lemar Marshall:** Requested the administration to provide the monthly obligation for this loan

**Lacy Landrum:** Stated she will provide that information. She informed the council that the City does not start paying on this until City start drawing down funds. This is not until the end of next fiscal year 2018/2019 if construction is not started until fall of next year you wouldn't start drawing down funds for reimbursements until after you dispended funds. This is lower interest rate than through a bond sale.

**There was a motion by Councilman Mike Williams and second by Councilman Lemar Marshall supporting the submission of a \$2,099,532 Clean Water State revolving Fund application (with a 0.95% annual percentage rate and 20-year term) to improve Hammond's South Wastewater Treatment Plant.**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**

**4. A resolution to award a contract to ZE Services, LLC for \$116,100.00 for the Zemurray Park Pool and Support Building Demolition (project 420 – 11717).** Chris Bankston, with Gasaway Bankston Architects informed the council that they are preparing to remove the old pool and make way for the new pool. He stated that they received bids on Tuesday, November 21<sup>st</sup> and out of (4) bids received ZE Services, LLC came in as the low bid in the amount of \$116,100.00.

**Councilwoman Janice Carter Beard:** Asked when will there be meetings for the new pool

**Mayor:** Stated when funds are available but, this contract is just for the demolition

**Councilman Lemar Marshall:** Requested if a meeting can be held based on the proposal space. He stated the meeting would not need to wait due to the funding.

**Chris Bankston:** Informed the council that they met with individuals and received ideas and he would be like to share that information with the council.

**Mayor:** Stated we will have to deal with the Master Plan and adequate parking. He informed the council that there may be a need to purchase property and demolition for the project.

**There was a motion by Councilman Jason Hood and second by Councilman Johnny Blount to award a contract to ZE Services, LLC for \$116,100.00 for the Zemurray Park Pool and Support Building Demolition (project 420 – 11717).**

**Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0**



## VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance 1) To accept dedication of the west portion of Westpark Drive (approx. 60'x 667.97') in accordance with survey by Andrew N. Faller dated 9/22/2017; and 2) To accept dedication of a southern strip of land on the east portion of West Park Drive (2'x 1018.98') in accordance with survey by Gilbert Sullivan dated 10/1983; Recommend approval by the Planning Commission.

There was a motion by Councilman Jason Hood and second by Councilman Mike Williams to adopt an ordinance 1) To accept dedication of the west portion of Westpark Drive (approx. 60'x 667.97') in accordance with survey by Andrew N. Faller dated 9/22/2017; and 2) To accept dedication of a southern strip of land on the east portion of West Park Drive (2'x 1018.98') in accordance with survey by Gilbert Sullivan dated 10/1983; Recommend approval by the Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

2. Final adoption of an Ordinance to rename existing right of way from Westpark Drive in its entirety to PFC Matthew E. Wildes Street (ROW-2017-10-00005) Recommend approval by the Planning Commission. There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to adopt an ordinance to rename existing right of way from Westpark Drive in its entirety to PFC Matthew E. Wildes Street (ROW-2017-10-00005) Recommend approval by the Planning Commission.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

3. Final adoption of an Ordinance to approve an Expanded Conditional Use request by Oscar Dantzler (owner) to allow placement of a modular home with chassis meeting all code requirements located at 1203 Apple St in accordance with survey by Wm. J. Bodin Jr. dated 9/6/2017; Zoned RS-3 (Z-2017-09-00042) recommended approval with the following conditions: (Tracie Schilllace)

- 1.) Modular Home must meet all requirements for placement of a modular home and must be constructed to meet the latest HUD standards; and
- 2.) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy by Oscar Dantzler (owner); and
- 3.) The existing house to be demolished before placement of new structure.

Recommend approval by the Zoning Commission

There was a motion by Councilman Johnny Blount and second by Councilman Lemar Marshall to adopt an ordinance to approve an Expanded Conditional Use request by Oscar Dantzler (owner) to allow placement of a modular home with chassis meeting all code requirements located at 1203 Apple St in accordance with survey by Wm. J. Bodin Jr. dated 9/6/2017; Zoned RS-3 (Z-2017-09-00042) recommended approval with the following conditions:

- 1.) Modular Home must meet all requirements for placement of a modular home and must be constructed to meet the latest HUD standards; and
- 2.) The approval shall be with the understanding that such use is a personal right that expires upon a change in occupancy by Oscar Dantzler (owner); and
- 3.) The existing house to be demolished before placement of new structure.

Recommend approval by the Zoning Commission

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0

## IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an Ordinance Amending Section 7-64 of the Code of Ordinances regarding exemptions to the Prohibition on Animal Sales in Restricted Areas. Councilman Mike Williams, presented this item and stated he was asked by some of the vendors that participate in the Farmers Market to sell small farm animals this will be only at the Farmer's Market.

There was a motion by Councilman Mike Williams and second by Councilman Johnny Blount to introduce an ordinance Amending Section 7-64 of the Code of Ordinances regarding exemptions to the Prohibition on Animal Sales in Restricted Areas.

Vote: Janice Carter Beard (Y), Mike Williams (Y), Johnny Blount (Y), Jason Hood (Y), Lemar Marshall (Y). Motion Approved 5-0



**Public Hearing is set for December 12, 2017**

**X. ADJOURN:** There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned. Motion Approved 5-0

**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **November 28th, 2017**  
BEING **5 PAGES** IN LENGTH

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**TONIA BANKS  
HAMMOND CITY COUNCIL CLERK**

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**PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL**





**HAMMOND CITY COUNCIL  
PUBLIC HEARING**

*Minutes*

**312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**December 12, 2017**

**5:30pm**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
**Public Hearing was called to order by Vice President Janice Carter Beard @ 5:30pm.**
- II. ROLL CALL:** Johnny Blount (A ), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:**

**1. An Ordinance Amending Section 7-64 of the Code of Ordinances regarding exemptions to the Prohibition on Animal Sales in Restricted Areas.** Councilman Mike Williams, presented this item and informed the council that he was asked about the selling of specific small animals at the Hammond Farmer's Market.

**Olivia Graziano-** 2 West Thomas Street Hammond, LA: Hammond Farmer's Market Manager- she stated that Farmer's Market vendors asked about selling small animals at the Farmer's Market. This will not be large livestock this will be smaller animals similar to those in a petting zoo.

**Mayor: Will cages be used for the animals?**

**Olivia Graziano-** Stated they will have cages and will develop rules and regulations for best practices on handling small animals.

**Councilman Lemar Marshall:** How will the DDD protect the consumers?

**Olivia Graziano:** The vendors will have to follow State & Federal guidelines.

**There were public comments:**

**Louise Bostic: 112 Elm Drive-** Is this permit only for the Farmer's Market

**City Attorney Coudrain:** The city generally prohibits the sale of live animals with a few exceptions. This ordinance adds exceptions for the Farmer's Market or any other event that is approved by the city. The existing exceptions will remain.



**HAMMOND CITY COUNCIL**

*minutes*

**REGULAR SESSION**

**312 EAST CHARLES STREET**

**HAMMOND, LOUISIANA**

**December 12, 2017**

**6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
**Regular session was called to order by Vice President Janice Carter Beard at 5:45pm.**
- II. ROLL CALL:** Johnny Blount (A), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PRAYER:** Councilwoman Janice Carter Beard
- IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Tyquan Pittman

**V. REPORTS:**

**1. Council:**

**Councilwoman Janice Carter Beard** recognized the members from the Steering Committee for the Overlay District for the Greenville Park Area.

**Stella Remble Matthews: 403 2<sup>nd</sup> Avenue, Hammond LA-** She stated she's overjoyed at being a part of this project. She thinks an Overlay District will be beneficial for the Greenville Park Area.

**Councilman Lemar Marshall:** Thanked members of the overlay district for being at the Council Meeting. He stated the Overlay District will add value to the area and he informed the members that Louise Bostic could be of assistance to the Committee. Zemurray Park is an important part of the neighborhood and informed the committee that the council will assist as needed.

**Councilman Lemar Marshall: Planned to put on agenda the Election of Officers for next year on the next meeting**

**A. Update on the 5 year capital project for 2017-2018.** Councilman Lemar Marshall asked how the Council can get updates on Capital Projects. He asked the administration to send a report of the capital projects quarterly to allow the Council to stay informed and advise constituents.

**Chuck Spangler- city engineer:** Council Members can call him and get a status on an individual project. He presented the council with an updates on the status of projects.

**Councilman Lemar Marshall:** Asked for status on quarterly basis of all projects. He requested a format that would be consistent for him to review the projects.

**Councilman Jason Hood:** Asked if contract start and completion dates can be included in project information.

**Chuck Spangler:** Stated the information will be provided

**Councilman Lemar Marshall:** How many jobs are sunset because of no activity?

**Chuck Spangler:** Stated it's rare but only if there are permitting issues

**Joyce Yvonne Sanders, 210 East Greene Street:** Stated she has been calling about the drainage at her home since 2002. She stated she's been having problem with drainage and been calling trying to get the help with drainage. It's causing problems with the structure of her home and water is sitting on the street.

**Mayor Panepinto:** Stated somebody will be out to look at it

**Joyce Sanders:** Said City Employee told her that the City does not have funds to fix it.



**B. 2016-2017 Audit Report from Kushner LaGraize, LLC. - Ernest Gelpi-** Completed audit report for year ending June 30<sup>th</sup>, 2017 all Councilmembers have received the electronic copies of the audit report. It's required to be submitted to the Legislature Auditor no later than December 31<sup>st</sup> and that deadline will be met.

He stated the Audit Opinion is an unmodified opinion which is a clean opinion and the best opinion that you could receive. The City's net position increased by \$ 5 million dollars but, the General Fund balance decreased by \$1.3 million as of June 30, 2017. He stated that they recommend that the fund balance be \$4 Million. There were no findings of non-compliance with Uniform Guidance; on internal controls there was one finding which is documentation, but found no misuse of credit cards. He informed Councilman Marshall that Capital Projects are shown in one fund. He thanked the Mayor, Lacy, Syeda, and all of her staff for assisting in the audit procedure and the Council for the opportunity to provide the information.

**Councilman Jason Hood:** Asked how long their company has been preparing the audit

**Ernest Gelpi:** 4 years

**Councilman Jason Hood:** Asked how long has there been the recommendation for the General Fund Balance

**Ernest Gelpi:** Stated he was not sure but, it has been awhile

**Councilman Jason Hood:** Only remembers 2 yrs., of it being a vocal recommendation

**Ernest Gelpi:** Recommends the City has adequate savings and to keep an eye on the General Fund Balance

**Syeda:** Stated the current General Fund Balance is \$825,000.00

**2. Mayor:** Due to the Snowstorm from last week 3400 people was out of power but, down to 88 people that are still out of power. The City was closed Friday, December 8, 2017 because of the snow. Christmas lights in the park are up and the park is open and the train in Zemurray will run 6pm to 9pm on Friday, on Saturday & Sunday 5pm to 9pm. The Mayor thanked all the merchants who placed lights on their store fronts in honor of the holidays.

### **3. Recognition of New Businesses: NONE**

**VI. Minutes of November 28, 2017:** After review it was motioned by Councilman Lemar Marshall and second by Councilman Mike Williams to approve the minutes of November 28, 2017.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Lemar Marshall (Y), Jason Hood (Y), Johnny Blount (A). Motion Approved 4-0

## **VII. RESOLUTIONS**

### **A. OLD BUSINESS: NONE**

### **B. NEW BUSINESS:**

**1. A resolution (1) accepting, as the fiscal agent for and on behalf of the Hammond Downtown Development District, a Louisiana Main Street Lighter, Quicker, Cheaper Grant award of \$4,000, for which the DDD will match at least \$1,000, to relocate the Francis G. Stewart Monument; and (2) authorizing the Mayor and/or his designee to sign grant documents.** Charles W. Borchers IV, presented this item stating the City is the fiscal agent for the DDD. The monument that is being relocated is between La Caretta and the DDD office. The monument will be moved is to make room for the pavilion that will be built for the Farmer's Market. This is a DDD project. The DDD has approved this and they will be responsible for the match but, the City will sign for the DDD since the City is the fiscal agent.

**Mayor:** Stated the monument will be moved to the Southeast side of the DDD building.

**Mike Williams:** Informed the administration that he has heard from a constituent who opposes moving the monument and thinks the DDD should not move the monument because it is disrespectful to the family, and the green space should not be cemented and it may cause problems with drainage. Councilman Williams stated he just wanted this objection on the record.

There was a motion by Councilman Mike Williams and second by Councilman Lemar Marshall (1) accepting, as the fiscal agent for and on behalf of the Hammond Downtown Development District, a Louisiana Main Street Lighter, Quicker, Cheaper Grant award of \$4,000, for which the DDD will match at least \$1,000, to relocate the Francis G. Stewart Monument; and (2) authorizing the Mayor and/or his designee to sign grant documents.

**Vote:** Janice Carter Beard (Y), Mike Williams (Y), Lemar Marshall (Y), Jason Hood (Y), Johnny Blount (A). Motion Approved 4-0



**VIII. FINAL ADOPTION OF ORDINANCE:**

**1. Final Adoption of an ordinance Amending Section 7-64 of the Code of Ordinances regarding exemptions to the Prohibition on Animal Sales in Restricted Areas.**

There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to adopt an ordinance Amending Section 7-64 of the Code of Ordinances regarding exemptions to the Prohibition on Animal Sales in Restricted Areas.

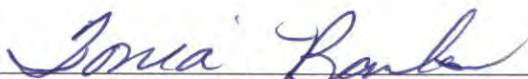
**Vote: Janice Carter Beard (Y), Mike Williams (Y), Lemar Marshall (Y), Jason Hood (Y), Johnny Blount (A). Motion Approved 4-0**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

**X. ADJOURN:** There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to adjourn the meeting. All members were in favor and the meeting was adjourned.

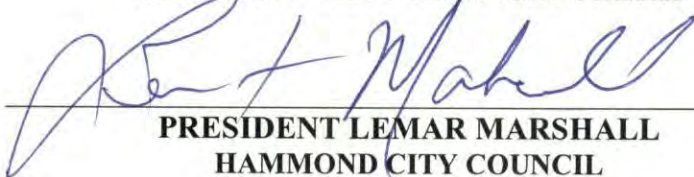
**CERTIFICATION OF CLERK**

I TONIA BANKS, CLERK OF COUNCIL, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD **December 12, 2017**  
BEING **4 PAGES** IN LENGTH



TONIA BANKS

HAMMOND CITY COUNCIL CLERK



PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL





**HAMMOND CITY COUNCIL  
PUBLIC HEARING  
MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
December 26, 2017  
5:30pm**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
Public Hearing was called to order by Vice President Janice Carter Beard @ 5:30 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)
- III. PUBLIC HEARING:** NONE



**HAMMOND CITY COUNCIL  
MINUTES  
REGULAR SESSION  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA  
December 26, 2017  
6:00pm Immediately following Public Hearing.**

- I. CALL TO ORDER:** Council Vice President Janice Carter Beard  
Regular Session was called to order by Vice President Janice Carter Beard @ 5:32 pm
- II. ROLL CALL:** Johnny Blount (P), Jason Hood (P), Janice Carter Beard (P), Lemar Marshall (P), Mike Williams (P)

**III. PRAYER:** Councilwoman Janice Carter Beard

**IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.  
Councilman Lemar Marshall

**V. REPORTS:**

**1. Council:** Councilman Lemar Marshall stated that there were 15 members at the final public hearing for the Zemurray Park Master Plan. The Council should be receiving the final draft of that plan & he hopes to move the project forward in 2018. He stated that Holly & Smith did a great job capturing the essence of what was wanted in the plan.

**Councilman Marshall** informed the Council that this will be his last meeting as President and he thanked the council for the privilege of serving. He wanted Councilwoman Janice Carter Beard to lead meetings for the last several meetings to serve in the capacity of President hoping to move Councilwoman Beard from Vice President to President. Councilman Marshall stated that Councilwoman Beard did a great job as Vice President and the work that's is needed as the President of Council is tremendous and having the checks and balances that we need between legislative and executive functions is very critical. He informed the council that in his opinion Councilwoman Beard would be great as Council President.



2. Mayor: Informed the Council that the Audit has been submitted to Legislative Auditor for review.

There was great reception for Christmas, lights, trees, & train ride this year. He thanked all who helped this year grounds, street department, Whitney Statham, Lisa Lambert, Robert Morgan, Robert Williams, and the entire team.

The City of Hammond Offices will be closed December 29<sup>th</sup>, 2017 – January 1, 2018

The Mayor wished everyone a Happy New Year!

3. Recognition of New Businesses: NONE

VI. Minutes of December 12, 2017: After review it was motioned by Councilman Lemar Marshall and second by Councilman Jason Hood to approve the minutes of December 12, 2017.

Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

VII. RESOLUTIONS

A. OLD BUSINESS: NONE

B. NEW BUSINESS:

1. Election of City Council Officers for 2018:

It was motioned by Councilman Lemar Marshall to nominate Councilwoman Beard for President and second by Councilwoman Janice Carter Beard.

Vote: Johnny Blount (N), Mike Williams (N), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (N). Motion Failed 2-3

It was motioned by Councilman Mike Williams to nominate Councilman Blount for President and second by Councilman Johnny Blount.

Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (N), Lemar Marshall (N), Jason Hood (Y). Motion Approved 3-2. Councilman Blount will serve as Council President next year.

It was motioned by Councilman Johnny Blount to nominate Councilman Williams for Vice President and second by Councilman Jason Hood.

Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (N), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 4-1. Councilman Williams will serve as Council Vice-President next year.

2. A resolution to approve the appointment of Cassie Regan, representing the Greater Hammond Chamber of Commerce, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019. Chelsea Tallo, presented this item informing the council that this is a new board member appointment that is being recommended. She stated that they worked very hard this year to make sure the board & the community is clear on the procedure that it takes to be appointed to the board. There was a motion by Councilman Mike Williams and second by Councilman Jason Hood to approve the appointment of Cassie Regan, representing the Greater Hammond Chamber of Commerce, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019.

Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

3. A resolution to approve the appointment of Sharon Smith, representing the Majority Property Owners, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019. Chelsea Tallo, presented this item informing the council that this is a new board member appointment that is being recommended. There was a motion by Councilman Jason Hood and second by Councilman Mike Williams to approve the appointment of Sharon Smith, representing the Majority Property Owners, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019.

Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0



4. A resolution to approve the appointment of Justin Thornhill representing the Mayor of Hammond, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019. Chelsea Tallo, presented this item informing the council that this is a new board member appointment that is being recommended. **There was a motion by Councilman Jason Hood and second by Councilman Mike Williams to approve the appointment of Justin Thornhill representing the Mayor of Hammond, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019.**

**Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0**

5. A resolution to approve the appointment of Pierre Theriot representing the Eastside Property Owners, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019. Chelsea Tallo, presented this item informing the council that this is a new board member appointment that is being recommended. **There was a motion by Councilman Lemar Marshall and second by Councilman Jason Hood to approve the appointment of Pierre Theriot representing the Eastside Property Owners, to the Downtown Development District Board for a two-year term from January 1, 2018 to December 31, 2019**

**Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0**

6. A resolution to approve Runway Food Mart located at 1345 Hwy., 190 East, Hammond La., to sell High/Low packaged alcohol. This is a change of ownership of an existing business. The new owner is Shiv Hari 2017, LLC. Jinnie Wilson, presented this item stated that the owner met all qualifications of the application.

**Representative: Snehal Patel, 1345 Hwy., 190 East, Hammond La., was present at the meeting.**

**Councilwoman Janice Carter Beard:** Informed Mr. Patel the City of Hammond has rules on the sale of alcohol and it will be enforced by the Police Department.

**There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to approve Runway Food Mart located at 1345 Hwy., 190 East, Hammond La., to sell High/Low packaged alcohol. This is a change of ownership of an existing business. The new owner is Shiv Hari 2017, LLC.**

**Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0**

7. A resolution to approve Iron Horse Sports Grill and Spirits located at 123 Cate Street, Hammond La., to sell High/Low alcohol. This is a change of ownership of an existing business. The owner is Paesano Hospitality Group, LLC. Jinnie Wilson, presented this item informing council that they have met all qualifications of the application.

**Representative: Vince Garafola, 44575 S. Coburn Road was present at the meeting.**

**Councilwoman Janice Carter Beard:** Informed Mr. Garafola the City of Hammond has rules on the sale of alcohol and it will be enforced by the Police Department.

**There was a motion by Councilman Mike Williams and second by Councilman Jason Hood to approve Iron Horse Sports Grill and Spirits located at 123 Cate Street, Hammond La., to sell High/Low alcohol. This is a change of ownership of an existing business. The owner is Paesano Hospitality Group, LLC.**

**Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0**



8. A resolution authorizing the Hammond Regional Arts Center to host and serve alcohol on Friday, January 26, 2018 from 6:30pm until 9:30pm at 217 East Thomas Street and within the boundaries of Morrison Alley Park for the 2<sup>nd</sup> Annual Art of the Cocktail. Lacy Landrum, President of the Art Center Board presented this item and informed the Council that this fundraiser last year was successful. There will be at least 10 other businesses participating and the event is a cocktail contest.

**Councilman Mike Williams-** Asked about selling tickets to minors

**Lacy Landrum,** informed Councilman Williams that no tickets will be sold to anyone under the age of 21& IDs will be checked.

There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams authorizing the Hammond Regional Arts Center to host and serve alcohol on Friday, January 26, 2018 from 6:30pm until 9:30pm at 217 East Thomas Street and within the boundaries of Morrison Alley Park for the 2<sup>nd</sup> Annual Art of the Cocktail.

**Vote:** Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

9. A resolution to authorize the Mayor to enter into contract with Roofing Solutions, LLC., for a total of \$135,286.00 to Re-Roof the Building Department. Jana Thurman, presented this item and informed the Council that Roofing Solutions, LLC., was the low bidder in the amount of \$135,286.00 & it was approved in this year budget. There was a motion by Councilman Mike Williams and second by Councilman Lemar Marshall to authorize the Mayor to enter into contract with Roofing Solutions, LLC., for a total of \$135,286.00 to Re-Roof the Building Department.

**Councilman Jason Hood:** Stated that \$95,000 in the budget and asked if the remaining \$40,000 will be transferred from the building department

CC Gaiennie: Informed Councilman Hood that the additional funds for the canopy will come out of the building department budget

**Vote:** Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

10. A resolution to accepting work as substantially complete for "Drainage Improvements FY 2017" (Project #420-11707), commencing 45 day lien period withholding 10% retainage. Webb Anderson, presented this item and stated the work is finished and recommends accepting the job. This is for work on Whitmore, E. Merry, Judge Leon Ford, Cypress & Magazine Street. There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams accepting work as substantially complete for "Drainage Improvements FY 2017" (Project #420-11707), commencing 45 day lien period withholding 10% retainage.

**Vote:** Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

11. A resolution to reappoint Howard Nichols to the Hammond Historic District Commission for a Four- Year term from January 1, 2018 – December 31, 2021. Mayor Panepinto, informed the Council that Mr. Nichols is very knowledgeable of the Historic District area and would be great for the Historic District Commission. There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to reappoint Howard Nichols to the Hammond Historic District Commission for a Four- Year term from January 1, 2018 – December 31, 2021.

**Vote:** Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). Motion Approved 5-0

12. A resolution to authorize the Mayor to enter into contract with Roofing Solutions for \$43,680.00 to remove and replace existing PBR panel roof system for Hanger #15. Jana Thurman, asked that this item be removed from agenda, they are not ready to move forward. There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to remove this item from the agenda.

**Vote:** Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). 5-0 Item **Removed** from Agenda



13. A resolution to award the contract to Ronald Morse Construction Inc., for \$76,000.00 for the (Morris & Cypress Sidewalk Improvements) Project. Lacy Landrum, asked that this item be **tabled**. She stated that the DDD Design Committee has not reviewed it. This will be a three way split with (3) partners DDD, City, & building owner sharing a third of the cost. **There was a motion by Councilman Lemar Marshall and second by Councilman Mike Williams to Table this item.**

**Vote: Johnny Blount (Y), Mike Williams (Y), Janice Carter Beard (Y), Lemar Marshall (Y), Jason Hood (Y). 5-0 Item is Tabled**

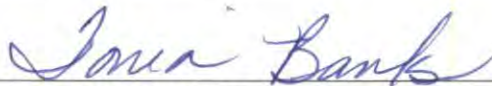
**VIII. FINAL ADOPTION OF ORDINANCE: NONE**

**IX. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING: NONE**

**X. ADJOURN: There was a motion by Councilman Jason Hood and second by Councilman Lemar Marshall to adjourn the meeting. All members were in favor and the meeting was adjourned.**

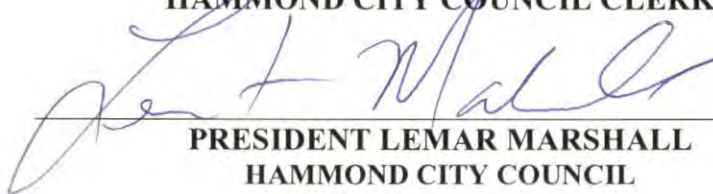
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**TONIA BANKS**

**HAMMOND CITY COUNCIL CLERK**



**PRESIDENT LEMAR MARSHALL  
HAMMOND CITY COUNCIL**