

**CITY OF HAMMOND  
PLANNING AND ZONING COMMISSIONS AND  
BOARD OF ADJUSTMENTS MEETING  
312 EAST CHARLES ST.  
AGENDA- Thursday May 6, 2021 5:00 P.M.**

**Work Session Thursday April 29, 2021 NOON in City Council Chambers**

**PUBLIC HEARING MEETING:**

- I. CALL PUBLIC HEARING TO ORDER**
- II. ROLL CALL:** Jimmy Meyer ( ), Matt Sandifer ( ) , William Travis ( ), Kylan Douglas ( )
- III. APPROVAL OF MINUTES:** February 4, 2021 & March 31, 2021
- IV. ELECTION OF CHAIRMAN AND CO-CHAIRMAN**

**IV. BOARD OF ADJUSTMENTS**

**OLD BUSINESS:**

**NONE**

**NEW BUSINESS:**

**NONE**

**V. ZONING COMMISSION AGENDA-PUBLIC HEARING**

**OLD BUSINESS:**

**NONE**

**NEW BUSINESS:**

**Z-2021-04-00090 Expanded Conditional Use** request by Betty L. Brown to allow placement of a manufactured home meeting all code requirements on Lot 7 Blk 7 Greenville Park Addition located at 108 W. Green St. Zoned RS-3

**VI. PLANNING COMMISSION AGENDA- Public Hearing**

**OLD BUSINESS:**

**NONE**

**NEW BUSINESS:**

**SP-2021-03-00918 Major Site Plan** review requested by Harrison French & Associates for an additional building for tire sales/repair to be located in the rear of existing oil change business in accordance with site plan dated 3/12/2021 located at 2205 SW Railroad Ave; Zoned C-H

**SUB-2021-04-00150 Minor Resubdivision** request by Lisciotti Development to subdivide approx. 2.5 acre parcel in to Lot 1 and Lot 2 in accordance with survey by Landsource Inc. located at 3031 Hwy 190 West; Zoned C-H

**VII. ADJOURN**

I, HEATHER ALVAREZ SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION, AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE 13th of April, 2021.

RULES FOR PUBLIC PARTICIPATION

In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.
3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
4. All questions and comments are to be addressed to the presiding officer only and shall be limited to the agenda item under consideration.
5. There shall be no indulging in personalities, no offensive or profane language shall be used and the participant must adhere to the item at hand, and the decorum of the commission/board.
6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject or request the removal of the disruptive or obstructive person or persons.
7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
8. The Secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
9. When called upon for a vote, each Council member present shall respond "yes," "no" or "abstain." A failure to answer shall be recorded as "abstain."
10. During the period of a declared public health or public safety emergency, the number of persons attending the meeting in person may be limited or rules maintaining an appropriate distance from others may be imposed to comply with any emergency proclamation or in accordance with recommendations from the Centers for Disease Control and Prevention, the Office of Public Health or the Louisiana Department of Health. In such instances, or in order to comply with any emergency proclamation, the Council shall provide an alternate method for public participation and public comment such as via internet, video, e-mail, facsimile or telephone. The specific procedure for any alternate method of public participation and comment shall be contained in the public notice or agenda for the meeting.

Persons needing accommodations or assistance should contact Secretary Heather Alvarez 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.