

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: May 25, 2021

SUBJECT/REASON FOR AGENDA ITEM: _____

Temporarily Alcohol Permit Waiver | Open Container Law Waiver
Other: _____

Please be specific about the reason to be on the agenda.

A Resolution to authorize the Mayor to enter into contract on behalf of The City of Hammond with BFI Waste Services, LLC DBA Republic Services of Baton Rouge in the estimated amount of **\$46,210.67**

Requested By: _____
NAME: Jana Soileau
ADDRESS _____
PHONE # _____ CELL PHONE: _____
EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the Second and Fourth Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Lisa Cockerham Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks: _____

Carlee Gonzales
Council President

Tonia Banks

Date

**RFP 22-10
DUMPSTERS
CITY OF HAMMOND**

**May 17, 2021
10:00 a. m.**

Received (4) Four Proposals:

	Total
Republic Services	\$43,663.31**
Waste Management	\$56,239.02
Waste Pro	\$87,432.00
Stranco Solid Waste Management	\$50,976.00 *

***All pages of the RFP were not submitted (Stranco)**

****Plus disposal on roll off at \$38.40 a ton (Republic)**

Proposals were due in by 10:00 a. m. Monday, May 17, 2021

Present:

Jana Soileau , Purchasing Manager

Krystle Noto, Assistant Purchasing Agent

Frank Pecoraro, Stranco Solid Waste Management

Steve Smith, Republic Services

Kameron Broussard, Waste Management

Public Notice

PUBLIC NOTICE IS HEREBY GIVEN that the City of Hammond, Parish of Tangipahoa, State of Louisiana will open Proposals on **May 17, 2021 at 10:00 a.m.** at the Purchasing Department, City Hall Complex, 310 East Charles Street, Hammond, La. 70401, for the following:

Collection & Disposal of Garbage/Trash (Dumpsters)

Any information or questions to complete the proposal may be obtained between the hours of 7:30 a.m. and 4:00 p. m. Monday through Friday at the City of Hammond Purchasing Department, 310 East Charles Street, Hammond, La., or at (985) 277-5633.

RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL PROPOSALS.

All sealed mail should be sent to the City of Hammond, Purchasing Manager, and P.O. Box 2788, Hammond, La. 70404-2788. The words RFP 22-10, must be underlined or highlighted and located at the top of the envelope. RFP's may be obtained from the City of Hammond's website www.hammond.org

PROPOSAL/QUOTE REFERENCE NUMBER: RFP 22-10

PUBLISHED: April 27 and May 4, 2021



**City Of Hammond
Purchasing Department**

**COLLECTION AND DISPOSAL OF GARBAGE/TRASH
(DUMPSTERS)**

RFP 22-10

**Proposals Shall Be Received by The Purchasing Department,
City of Hammond
310 East Charles Street
P.O. Box 2788
Hammond, Louisiana 70404-2788
Until
10:00 A.M. May 17, 2021**

At Which Time All Proposals Will Be Opened And Read Aloud

**Advertisement In The Official Journal, Daily Star, To Be Published
Two (2) Times
April 27 and May 4, 2021**

**For Additional Information or Questions, Contact:
Jana Thurman, Purchasing Manager- (985) 277-5633**

This is the Proposal of:

Date: 17 May 2021

Company: BZI Waste Services LLC DBA Republic Services of Baton Rouge

Section 3 Business/WBE/SBE/MBE/DBE: _____

Address: 12451 Leisure Road

City: Baton Rouge State: LA ZIP Code: 70807

Person to Contact: Steve Smith

Phone: (225) 571-8721 Fax: (225) 778-3829

Email: SSmith3@republicservices.com

Your Proposal is important to us.

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

RFP 22-10

Specifications

Furnish dumpsters, provide labor, equipment and materials to collect and dispose of Garbage and Trash at various City of Hammond locations. All per schedule on Proposal sheet for the period of July 1, 2021 through June 30, 2022.

Contract:

Successful Proposer should expect to enter into contract with the City of Hammond for the work.

Instructions to proposers

PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE.

OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.

RFP Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for proposers to receive RFP packages. Proposers should rely on advertisements in the local newspaper, City Website, and personally pick up RFP packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street or by calling Robert Morgan (985) 969-1636.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.

The RFP number, Proposers name, address, Louisiana Contractor License number and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered or mailed.

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified RFP opening date and time.

Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the RFP form and included in the specifications.

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept proposals from those proposers in whose name the RFP forms and or specifications were issued. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection. **The entire RFP package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE RFP.**

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Agent/Building Director, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding. If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

Liability:

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence. Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor. The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages. The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act. The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

LOCATION	SIZE	SERVICE	PICKUP DAYS	MONTHLY AMOUNT	ANNUAL AMOUNT
City Hall 310 E. Charles St.	8 Yard	3 per week	Monday, Wednesday Friday	\$ 244.21	\$ 2930.54
Fire Central 100 W. Coleman St.	6 Yard	2 per week	Monday, Thursday	\$ 122.11	\$ 1465.27
Food Pantry 2404 W. Thomas St. Town & Country Plaza	8 Yard	2 per week	Monday, Thursday	\$ 162.81	\$ 1953.70
Hwy 190 18104 Hwy 190 E	3 - 8 Yard	2 per week	Monday, Thursday	\$ 488.42	\$ 5861.09
Hwy 190 18104 Hwy 190 E	30 Yard Roll Off	2 times per month	\$201.40/haul \$38.40/ton	\$402.80 \$38.40/ton	\$4833.60*
Senior Citizen 207 E. Church St.	8 Yard	2 per week	Monday, Thursday	\$ 162.81	\$ 1953.70
Sewer Plant 1400 Fagan Dr.	8 Yard	2 per week	Monday, Thursday	\$ 162.81	\$ 1953.70
Zemurray Park 400 S Oak St.	8 Yard	2 per week	Monday, Thursday	\$ 162.81	\$ 1953.70
Police Training 47038 Conrad Anderson Blvd.	4 Yard	1 per week	Wednesday	\$ 40.70	\$ 488.42
Alley Way 200 N. Cate St.	8 Yard	5 per week	Monday, Tuesday, Wednesday, Thursday, Friday	\$ 407.02	\$ 4884.24
Morrison Alley 217 E. Thomas St.	2 - 8 yard	5 per week	Monday, Tuesday, Wednesday, Friday, Saturday	\$ 814.04	\$ 9768.48
Rue St. Martin Condos 2704 Rue Saint Martin	8 Yard	5 per week	Monday, Tuesday, Wednesday, Thursday, Friday	\$ 407.02	\$ 4884.24
Hammond Fire Headquarters 1290 SW Railroad Ave	6 yard	1 per week	Tuesday	\$ 61.05	\$ 732.64

*plus disposal based on number of tons

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal.

List by date and Addendum number N/A

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License # 39134

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 22-10 Specifications for the sums indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Annual Price \$ 43,663.31 * plus disposal on RO at \$38.40/ton

Forty three thousand, six hundred sixty three and 31/100. DOLLARS * plus disposal on RO @ \$38.40/ton

Sharon Mann
Signature of Proposer

Republic Services
Company

The above signature on this Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Proposal.

State of Louisiana
State Licensing Board for Contractors

This is to Verify that:
BFI WASTE SERVICES, LLC
Karla Swacker
12451 Leisure Road
Baton Rouge, LA 70807

is duly licensed and entitled to practice the following classifications

SPECIALTY: INDUSTRIAL CLEANING AND MATERIAL WASTE HANDLING





Expiration Date: March 29, 2022

License No: 39134

This License Is Not Transferrable

Witness our hand and seal of the Board dated,
Baton Rouge, LA 30th day of March 2019


Director


Chairman


Treasurer