



OFFICE of  
**STATE EXAMINER**  
PERSONNEL AND CIVIL SERVICE

June 21, 2021

Honorable Pete Panepinto  
Mayor of Hammond  
P.O. Box 2788  
Hammond, LA 70404

Dear Mayor Panepinto:

According to our records, the term of office of Mr. David Danel as the governing authority board member of the Hammond Municipal Fire and Police Civil Service Board will expire **July 29, 2021**. We are asking the Governing Authority of your jurisdiction to take the steps necessary to ensure this position is properly filled.

Louisiana Revised Statute 33:2476 requires, in part,

*Upon expiration of the term of office of the governing authority board member or whenever a vacancy is created in this office by resignation or other cause, the governing authority shall, within ninety days, appoint a successor in the same manner as the outgoing member was appointed.*

*The governing authority board member shall be appointed by the governing authority on its own nomination.*

A copy of this letter has been sent to the civil service board secretary which includes an oath of office for this appointment and a roster of officials form. Please have this oath signed, notarized, and distributed as indicated on the enclosed instructions. If I can be of further assistance, please do not hesitate to call me at (225) 925-4419.

Sincerely,

Angela K. Floyd  
Resource Services

cc: Ms. Tonia Banks, Council Clerk  
Ms Julie Monteleone, Civil Service Board Secretary