

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: August 24, 2021

SUBJECT/REASON FOR AGENDA ITEM: _____

Temporarily Alcohol Permit Waiver | Open Container Law Waiver

Other: _____

Please be specific about the reason to be on the agenda.

Introduction of an ordinance to declare as surplus and authorize the sale of the items listed below to sell on Govdeal.com

- Unit 826 2010 Ford F150 – VIN# 1FTEW1CW7AFB33475
- Unit 596 2005 Dodge Durango VIN# 1D4HD38N45F593216
- Unit 150 2002 Nissan Altima VIN # 1N4AL11DX2C211510
- Unit 128 2008 Nissan Rogue VIN# JN8AS58T88W023940
- Unit 582 2004 Ford F150 VIN# 2FTRZ17W84C79046
- Unit 741 2008 Crown Victoria VIN# 1FAFP71V6X160976
- 52" SCAG Mower Serial 3870110 Model # STT50B
- 31 cloth stackable chairs
- Honeywell Electric Safe
- Kole Audio Amplifier
- Box of phone chargers
- Box of school supplies (paper, pens)
- Knife
- Sanyo VHS
- GE VHS
- 2 – L shaped wood desk
- Metal Bed Frame
- Black Futon
- F-250 ServiceTruck Bed
- Kubota Rubber Tracks
- Panasonic VCR
- Sanyo TV
- Sylvania TV
- Ermerson TV/VCR
- Troy Bilt Weedeater

Requested By: Purchasing
NAME: Jana Thurman Soileau
ADDRESS _____
PHONE # _____ CELL PHONE: _____
EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the Second and Fourth Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Lisa Cockerham Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks: _____

Kip Andrews -Council President

Lisa Cockerham

Date

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

*Hot Keys
6/8/2021
new*

I.		Department Name: <i>Fire</i>		Date: <i>6/8/21</i>	
Approved By: <i>Daniel R</i>		Fax: <i>277-5805</i>		Ext.:	
Requested Disposition:					
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____					
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.					
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION		
<i>824</i>	<i>IFTEWICW7AFB33H15</i>	<i>CITY BACH</i>	<i>FAIR</i>		

II.	
THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>Daniel R</i>	Dept Name: <i>Hammond Fire</i>	Date: <i>6/8/21</i>
Received By: <i>V.M. Bae</i>	Dept Name: <i>Purchasing</i>	Date: <i>6/8/21</i>
Completed By: <i>V.M. Bae</i>	Dept Name: <i>Purchasing</i>	Date: <i>6/8/21</i>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: WATER		Date: 3-25-21
Approved By:	Fax:	Ext.:

Requested Disposition:

- Surplus item(s) to City of Hammond Property Control
- Department wishes to keep item(s) & dismantle for parts to repair like equipment.
- Transfer tagged property to _____ Dept*
New Location: _____

NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
7131	2005 UN# 596 Dodge DURANGO	190	POOR

*Motor Smoking wearing oil
High Mileage*

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF

Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

**III. ATTENTION:
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED**

Released By: Guy Palermo	Dept Name: Water & Sewer	Date: 3-26-21
Received By: W.M. Bee	Dept Name: Purchasing	Date: 3-26-21
Completed By: W.M. Bee	Dept Name: Purchasing	Date: 3-26-21

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>Police</u>		Date: <u>8-18-21</u>	
Approved By: <u>[Signature]</u>	Fax:	Ext.:	
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>150</u>	<u>2004 NISSAN ALTIMA</u> <u>1N4AL11DXC211570</u>		<u>Good</u>

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police Dept.</u>	Date: <u>8-18-21</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8-18-21</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8-18-21</u>


**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**


I. Department Name: <i>Police</i>		Date: <i>8-18-21</i>	
Approved By: <i>[Signature]</i>	Fax:	Ext.:	
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<i>128</i>	<i>2008 NISSAN ROGUE JN8AS58T88W023940</i>		<i>Pool</i>

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>[Signature]</i>	Dept Name: <i>Police</i>	Date: <i>8-18-21</i>
Received By: <i>[Signature]</i>	Dept Name: <i>Purchasing</i>	Date: <i>8-18-21</i>
Completed By: <i>[Signature]</i>	Dept Name: <i>Purchasing</i>	Date: <i>8-18-21</i>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <i>Police</i>		Date: <i>8-18-21</i>
Approved By: 	Fax:	Ext.:
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____		
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.		

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<i>741</i>	<i>2008 Crown Victoria 1FAFP71V68X160976</i>		<i>Poor</i>

transmission Bad 92,000 miles

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>Ann Keel</i>	Dept Name: <i>Police</i>	Date: <i>8-18-21</i>
Received By: <i>Kuyper</i>	Dept Name: <i>Purchasing</i>	Date: <i>8-18-21</i>
Completed By: <i>Kuyper</i>	Dept Name: <i>Purchasing</i>	Date: <i>8-18-21</i>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

*Pat Key
5/19/21*

I.		Department Name: <i>WATER & SEWER</i>		Date: <i>4-26-21</i>	
Approved By:		Fax:		Ext.:	
Requested Disposition:					
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____					
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.					
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION		
<i>MOD # JTT5013 JSCU</i>	<i>SER# 3870110 52" SLAG</i>	<i>190 SHOP</i>	<i>POOR</i>		

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>Gay Bearno</i>	Dept Name: <i>WATER</i>	Date: <i>4-26-21</i>
Received By: <i>JM Bu</i>	Dept Name: <i>Purchasing</i>	Date: <i>5/19/21</i>
Completed By: <i>JM Bu</i>	Dept Name: <i>Purchasing</i>	Date: <i>5/19/21</i>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I.		Department Name: Council	Date: 3/19/21
Approved By:		Fax:	Ext.:
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
	31 Cloth Stackable Chairs King		FAIR

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <i>Tonia Bark</i>	Dept Name: Council	Date: 3/19/21
Received By: <i>Jane Sifum</i>	Dept Name: Purchasing	Date: 3-19-21
Completed By: <i>Jan Sifum</i>	Dept Name: Purchasing	Date: 3-19-21



**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.	
Department Name: <u>Hammond Police Department</u>	Date: <u>10/22/20</u>
Approved By: <u>H. J. Hauck</u>	Fax: _____ Ext.: <u>5763</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
202013480	Honeywell Electric Pushbutton Safe	MPD Annex	POC/Destroy

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date: _____
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date: _____

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: 10/22/20 <u>11/16/20</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

HAMMOND POLICE DEPT - Found Property
Incident #2012013480 Item #ItemNumber
Other - Not Listed



Barcode #000023419

Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN
SMALL HONEYWELL ELECTRIC PUSH BUTTON SAFE

Honeywell

Free Reference # 2012013480
Item # 2012013480
Barcode # 000023419
Date Collected 1/1/9999
Collector UNKNOWN
Location UNKNOWN

Item # 2012013480
Barcode # 000023419
Date Collected 1/1/9999
Collector UNKNOWN
Location UNKNOWN



**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.	
Department Name: <u>Hammond Police Dept</u>	Date: <u>10/22/20</u>
Approved By: <u>H. J. Hauck</u> Fax:	Ext.: <u>5263</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>2007020666</u>	<u>Kole Amplifier</u>	<u>HPD Annex</u>	<u>Used</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>H. J. Hauck</u>	Dept Name: <u>HPD Evidence</u>	Date: <u>11/16/20</u>
Received By: <u>V. M. Be</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>V. M. Be</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

HAMMOND POLICE DEPT - Safekeeping
Incident #2007020666 Item #ItemNumber
Vehicle Parts



Barcode #000019804

Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN
KOLE AMPLIFIER



POSSESSION OF EVIDENCE
HAMMOND POLICE DEPT - Safekeeping
2019021661 Item #114
Clothing
Barcode #000019804
KOLE AMPLIFIER
Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>Hammond Police Department</u>		Date: <u>10/22/20</u>	
Approved By: <u>H. J. Hawk</u>	Fax:	Ext.: <u>5763</u>	
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>HPD 18506 2011030167</u>	<u>200 PCS Cellphone Chargers</u>	<u>HPD Annex</u>	<u>New</u>

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: <u>10/22/20 11/16/20</u>
Received By: <u>V. McBe</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>V. McBe</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

HAMMOND POLICE DEPT - Found Property
Incident #2011030167 Item #ItemNumber
Electronics



Barcode #000018506

Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN
APPROX. 200 CELL PHONE CHARGERS

 **cellular**
Innovations

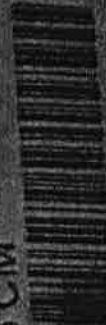
MODEL: ACR-SAMM510

QTY: 200 PCS

N.W: 12 KGS

G.W: 13 KGS

MEAS: 43 X 33 X 35 CM



07 8802 8288 4

 MADE IN CHINA

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I.	
Department Name: <u>Hammond Police Department</u>	Date: <u>10/22/20</u>
Approved By: <u>Lt J Hauck</u>	Fax: _____ Ext.: <u>5763</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>2005 09958 40 Items</u>	<u>Listed on Back 40 Items</u>	<u>HPD Annex</u>	<u>All New Except Clothes Good</u>

II.	
THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>HPD Evidence</u>	Date: <u>10/22/20 11/16/20</u>
Received By: <u>V. M. Dec</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>V. M. Dec</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

- (1) Dollar General 5x7 Pic FRAME Gold
- (2) Dollar General 8x10 Pic FRAME Gold
- (12) 5 Subject notebooks
- (5) Pack loose leaf paper
- (1) Green paper folder
- (1) Fiskars Scissors
- (1) SASHA Black purse
- (1) Polo (12m) shirt Multi color
- (1) Polo (12m) shirt Green
- (1) RL (6-12m) Shorts TAN
- (1) Polo (18m) shirt orange, white, Blue
- (1) RL (6-12m) Shorts Blue
- (1) RL (18m) Shorts Blue
- (4) 24 Crayons
- (2) 12 Crayola twistables
- (1) Elmer Glue
- (1) Dollar General easy wipe Erase markers
- (1) Polo T shirt Blue
- (1) Pampers BAG

40 Items

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I.			
Department Name: <u>Hammond Police Dept</u>	Date: <u>10/22/20</u>		
Approved By: <u>J. Hawick</u>	Fax: _____ Ext.: <u>5763</u>		
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>2013022992</u>	<u>Quasar 10 Inch VCR/TV</u>	<u>HPD Annex</u>	<u>used/old</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: 10/22/20 <u>11/16/20</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

HAMMOND POLICE DEPT - Safekeeping
Incident #2013022992 Item #ItemNumber
Television



Barcode #000027837

Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN
10" TELEVISION



**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.	
Department Name: <u>Hammond Police Department</u>	Date: <u>10/22/20</u>
Approved By: <u>J. J. Hauke</u>	Ext.: <u>5763</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>unknown</u>	<u>Sanyo VHS</u>	<u>HPD Annex</u>	<u>Poor/Destroy</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: <u>10/22/20</u>
Received By: <u>V. Y. Ber</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>V. Y. Ber</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>



SANYO

TECHNICAL ON SCREEN PROGRAMMING / DIGITAL AUTO TRACKING VW10-250

STOP
EJECT

PLAY

PAUSE/STILL

REW/S

FF

REC

T CHANNEL A

MPS

POWER

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I.	
Department Name: <u>Hammond Police Dept</u>	Date: <u>10/20/22</u>
Approved By: <u>H. J. Hawick</u>	Fax: _____ Ext.: <u>5763</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>City TAG 3145</u>	<u>GE VHS</u>	<u>HPD Amey</u>	<u>Poor/Destroy</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED <u>11/16/20</u>		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: <u>10/20/22</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11-16-20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11-16-20</u>

NIIS PRO-FECT 4 HEAD SYSTEM

REMOTE ON SCREEN PROGRAMMING

STOP/EJECT PLAY/PAUSE POWER



1/3-4001



**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I.			
Department Name: <u>Hammond Police Dept</u>	Date: <u>10/22/20</u>		
Approved By: <u>H. J. Hauck</u>	Fax: _____ Ext.: <u>5763</u>		
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>HPD 1001547 2014 023294</u>	<u>Blk Camillus Hunting knife</u>	<u>HPD Annex</u>	<u>New</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: <u>10/22/20 11/16/20</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11-16-20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11-16-20</u>

HAMMOND POLICE DEPT - Safekeeping
Incident #2014023296 Item #ItemNumber
Knife



Barcode #1001547

Collected by: Johnson, Darren on 10/26/2014
From WALMART at 2799 W. THOMAS
1 BLACK CAMILLUS HUNTING KNIFE



**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>Accounting</u>	Date: <u>3/24/2021</u>
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Approved By: <u>Raine Hammett</u>	Fax:	Ext.: <u>5617</u>
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Requested Disposition:

Surplus item(s) to City of Hammond Property Control
 Department wishes to keep item(s) & dismantle for parts to repair like equipment.
 Transfer tagged property to Fire Dept*
 New Location: _____

NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
	<u>Desk 8</u>	<u>Accounting</u>	<u>Fair</u>

light gray particle wood L shaped desk

II. THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF

Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

**III. ATTENTION:
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED**

Released By: <u>Raine Hammett</u>	Dept Name: <u>Accounting</u>	Date: <u>3/24/2021</u>
Received By;	Dept Name:	Date:
Completed By:	Dept Name:	Date:

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

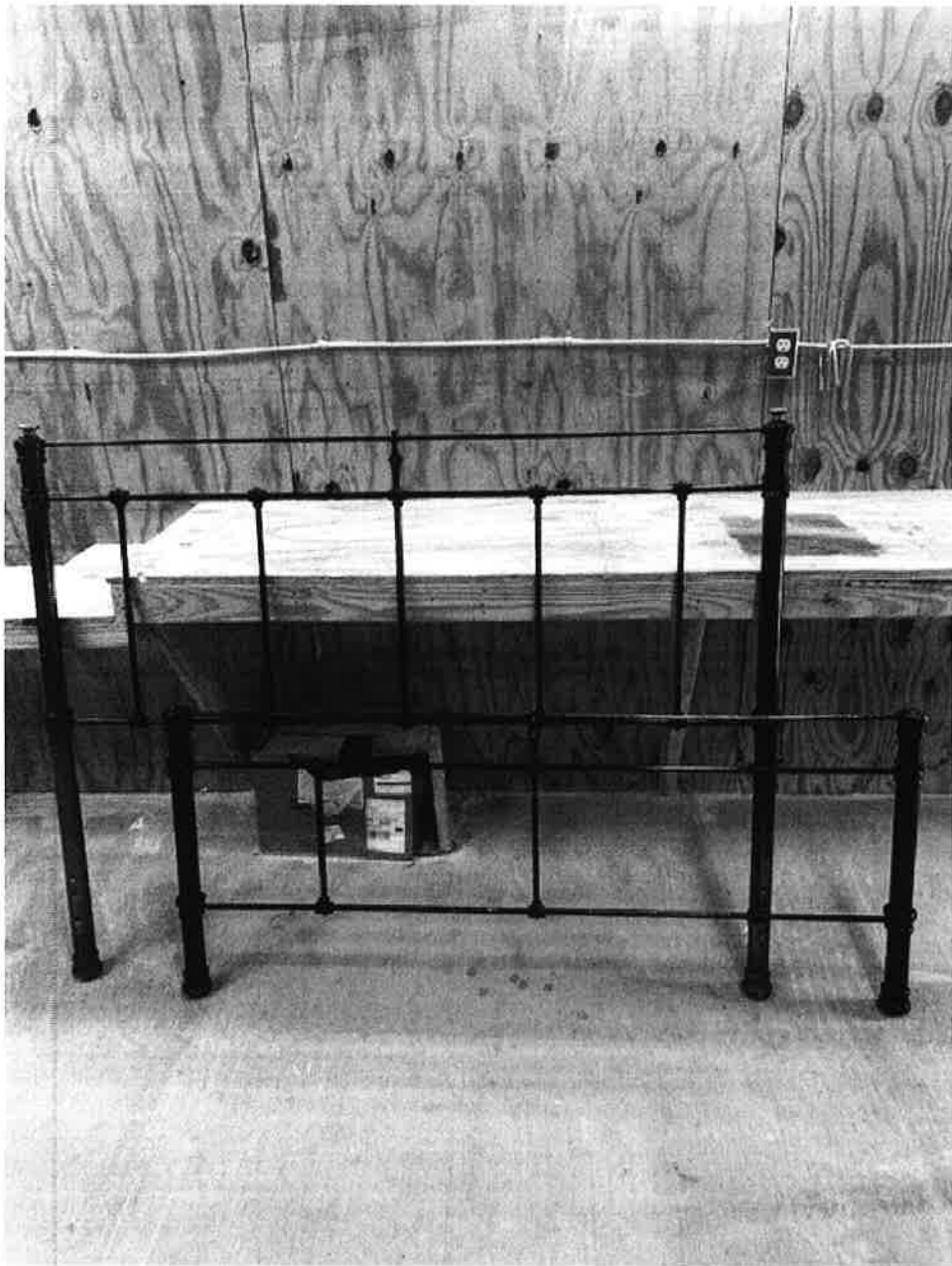
I. Department Name: <u>Accounting</u>		Date: <u>3/24/2021</u>
Approved By: <u>Hammett</u>	Fax:	Ext.: <u>5617</u>
Requested Disposition: <input type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input checked="" type="checkbox"/> Transfer tagged property to <u>FREE</u> Dept* New Location: _____		
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.		

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
	<u>Desk 3</u>	<u>Accounting</u>	<u>Fair</u>

Light gray L Shaped particle wood desk

II. THIS SECTION TO BE COPPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>Hammett</u>	Dept Name: <u>Accounting</u>	Date: <u>3/24/2021</u>
Received By;	Dept Name:	Date:
Completed By:	Dept Name:	Date:



5029

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.			
Department Name: <u>Garage</u>	Date: <u>8/19/21</u>		
Approved By: <u>Randall Satter</u> Fax:	Ext.: <u>5957</u>		
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>None</u>	<u>Futon Bed</u>	<u>190</u>	<u>Good (old)</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Garage</u>	Date: <u>8/19/21</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8.19.21</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8.19.21</u>



**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.	
Department Name: <u>WATER & SEWER</u>	Date: <u>8-19-21</u>
Approved By: <u>Guy Deorro</u>	Ext.: <u>277-5961</u>
Fax: <u>277-5959</u>	
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
	<u>Ford F-250 8FT SERVICE BUS</u>	<u>190 SW 8P</u>	<u>WRECKED on RIGHT SIDE Damaged Doors</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>Guy Deorro</u>	Dept Name: <u>Water</u>	Date: <u>8/19/21</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8.19.21</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8.19.21</u>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.		Department Name: <u>WATER & SEWIR</u>	Date: <u>8-19-21</u>
Approved By: <u>Guy Palomo</u>	Fax: <u>277-5959</u>	Ext.: <u>277-5961</u>	
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
	<u>4 TRUCKS WITH TANKS - KABOTA</u>	<u>190540P</u>	<u>POOR</u>

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>Guy Palomo</u>	Dept Name: <u>Water</u>	Date: <u>8-19-21</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8-19-21</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>8-19-21</u>

**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>Hammond Police</u>		Date: <u>10-16-2020</u>
Approved By: <u>W. C. Miller</u>	Fax:	Ext.: <u>5735</u>
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____		
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.		

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>No Property Tag</u>	<u>Panasonic/Model 1 VCR /PV-V4022</u> <u>Sanyo TV</u>	<u>Police Department</u>	<u>old</u>

II. THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By:	Dept Name:	Date:
Received By:	Dept Name:	Date:
Completed By:	Dept Name:	Date:



**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <u>Hammond Police</u>		Date: <u>10-16-2020</u>
Approved By: <u>Lt C. Mullen</u>	Fax:	Ext.: <u>5735</u>
Requested Disposition: <input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____		
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.		

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<u>No Property Tag.</u>	<u>Sylvania model TV 6313CEY</u>	<u>Police Department.</u>	<u>old.</u>

II. THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By:	Dept Name:	Date:
Received By:	Dept Name:	Date:
Completed By:	Dept Name:	Date:



**City of Hammond Purchasing Department
Surplus/Transfer Request Form
[Use a Separate Form for Different Dispositions]**

I. Department Name: <i>Hammond PD</i>		Date: <i>10/16/20</i>	
Approved By: <i>Ht C. Miller</i>		Fax:	Ext.: <i>5735</i>
Requested Disposition:			
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____			
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.			
PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
<i>003765</i>	<i>Digital auto TRACKER</i>	<i>Police Department</i>	<i>OK</i>

II. THIS SECTION TO BE COPMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION: DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By:	Dept Name:	Date:
Received By;	Dept Name:	Date:
Completed By:	Dept Name:	Date:



**City of Hammond Purchasing Department
Surplus/Transfer Request Form**
[Use a Separate Form for Different Dispositions]

I.	
Department Name: <u>Hammond Police Dept</u>	Date: <u>10/22/20</u>
Approved By: <u>Lt J. Howell</u>	Ext.: <u>5763</u>
Requested Disposition:	
<input checked="" type="checkbox"/> Surplus item(s) to City of Hammond Property Control <input type="checkbox"/> Department wishes to keep item(s) & dismantle for parts to repair like equipment. <input type="checkbox"/> Transfer tagged property to _____ Dept* New Location: _____	
NOTE: *IF PROPERTY HAS BEEN MOVED-COMPLETION OF SECTION III IS REQUIRED.	

PROPERTY #	DESCRIPTION OF PROPERTY	LOCATION	CONDITION
2012010967	Troy Bit weed eater 2012010967	HPD Annex	Used / good unknown

II.	
THIS SECTION TO BE COMPLETED BY PROPERTY CONTROL STAFF	
Form Received By Property Control	Date:
<input type="checkbox"/> To be transported by Physical Plant to PC Surplus <input type="checkbox"/> To be transferred to another dept as indicated <input type="checkbox"/> None/Property delivered with form by department <input type="checkbox"/> Authorization for dept to cannibalize for parts	
Authorized By Property Control:	Date:

III. ATTENTION:		
DO NOT SIGN UNTIL ITEMS ARE PICKED UP OR TRANSFERRED		
Released By: <u>[Signature]</u>	Dept Name: <u>Police</u>	Date: 10/22/20 <u>11/16/20</u>
Received By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>
Completed By: <u>[Signature]</u>	Dept Name: <u>Purchasing</u>	Date: <u>11/16/20</u>

HAMMOND POLICE DEPT - Found Property
Incident #2012010967 Item #ItemNumber
Other - Not Listed



Barcode #000022178

Collected by: UNKNOWN on 1/1/9999
From UNKNOWN at UNKNOWN
RED TROY BILT WEDEATER

