

Hammond City Council Members

Councilman Kip Andrews - President
Councilman Sam DiVittorio - Vice President
Councilman Devon Wells
Councilwoman Carlee Gonzales
Councilman Steve Leon

City Council Clerk, Lisa Cockerham
City Attorney, Andre Coudrain



**HAMMOND CITY COUNCIL
PUBLIC HEARING MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
May 10, 2022
5:30pm**

I. CALL TO ORDER: President Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilman DiVittorio (P), Councilwoman Gonzales (P), Councilman Leon (P), Councilman Wells (Absent)

III. PUBLIC HEARING:

1. An Ordinance to grant an Expanded Conditional Use (ECU) to allow for a mobile home located in at Proposed Mobile Home Area at 17081 Hoover St. per survey by McLin Land Surveying, Inc., dated 3/14/1994; Zoned RS-3. (Z-2022-03-00101); and the Zoning Commission recommended approval with conditions:

- 1) This approval is with the understanding that such use is a personal right that expires upon a change in occupancy or ownership of Mary Richardson, and
- 2) The manufactured home must meet all requirements of placement and must be constructed to meet HUD standards.

Jeffery Leuenberger, stated that this was located within the proposed mobile home area and the Zoning Commission met on April 7, 2022 and recommended approval 4-0.

There were no public comments

2. An Ordinance to grant an Expanded Conditional Use (ECU) to allow for a tattoo parlor allowed as a conditional use located at 1040 Roma Avenue, Suite A per deed by Roma Street Management, LLC dated 6/23/2017 Zoned C-N (Z-2022- 03-00102); the Zoning Commission recommended approval with the condition that such a use is a personal right and expires upon change in occupancy or ownership.

Jeffery Leuenberger, stated this is allowed as an Expanded Conditional Use, tattoo parlor located in C-N which is allowed under conditional use and the Zoning Commission met on April 7, 2022 and recommended approval 3-1.

Chris Berry (owner), 16326 Highway 40 Ponchatoula, stated he and Matthew would like to open a high end tattoo studio.

3. An Ordinance to amend the Fiscal Year 2021-2022 budget to transfer \$246,000 from the Sales Tax Fund (203) balance to "Jackson Park" (Project 12208). (Lacy Landrum)

Lacy Landrum, stated as discussed at the last meeting the project came in over budget. If the transfer of \$246,000 goes through it will from the sales tax fund balance and it will still leave a large balance in the fund.

Councilwoman Gonzales, asked about the changes that were talked about at the last meeting.

Councilman DiVittorio, gave an update on the project development and he stated that the tree will be kept intact and that the original basketball court will not be torn up.

Webb Anderson, stated they made some changes.



**HAMMOND CITY COUNCIL
REGULAR SESSION MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA**

May 10, 2022

6:00pm or at conclusion of Public Hearing

I. CALL TO ORDER: Council President Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilman DiVittorio (P), Councilwoman Gonzales (P), Councilman Leon (P), Councilman Wells (P)

III. PRAYER: Council President Kip Andrews

IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.

V. APPROVAL OF MINUTES:

Approval of Minutes of the April 26, 2022 meeting

There was a motion by Councilman DiVittorio and second by Councilman Leon to approve the April 26, 2022 minutes.

VOTE: Councilman Andrews (Y) Councilwoman Gonzales (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilman Wells (Y). Motion Approved 5-0

VI. PRESENTATIONS: None

VII. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an Ordinance to adopt the City of Hammond budget for Fiscal Year 2022-2023 in accordance with the procedures of Section 5-03 of the City's Charter.

Laura Hammett, stated that she was there to present the budget for FY 2022-2023, she stated that the budget work session will be held on June 3, 2022 at 8:00 am, all department heads will be in attendance to answer any questions. The public hearing will be June 13, 2022 at 5:30 pm and the final adoption will be on June 28, 2022 at 5:30 pm.

There was a motion by Councilman Leon and second by Councilwoman Gonzales to introduce an Ordinance to adopt the City of Hammond budget for Fiscal Year 2022-2023 in accordance with the procedures of Section 5-03 of the City's Charter.

VOTE: Councilman Andrews (Y) Councilwoman Gonzales (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilman Wells (Y). Motion Approved 5-0

VIII. FINAL ADOPTION OF ORDINANCE:

1. Final adoption of an Ordinance to grant an Expanded Conditional Use (ECU) to allow for a mobile home located in at Proposed Mobile Home Area at 17081 Hoover St. per survey by McLin Land Surveying, Inc., dated 3/14/1994; Zoned RS-3. (Z-2022-03-00101); and the Zoning Commission recommended approval with conditions:

- 1) This approval is with the understanding that such use is a personal right that expires upon a change in occupancy or ownership of Mary Richardson, and
- 2) The manufactured home must meet all requirements of placement and must be constructed to meet HUD standards.

Jeffery Leuenberger, stated the Planning Commission Approved on April 7, 2022 on a 4-0 vote.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to approve an Ordinance to grant an Expanded Conditional Use (ECU) to allow for a mobile home located in at Proposed Mobile Home Area at 17081 Hoover St. per survey by McLin Land Surveying, Inc., dated 3/14/1994; Zoned RS-3. (Z-2022-03-00101); and the Zoning Commission recommended approval with conditions: 1) This approval is with the understanding that such use is a personal right that expires upon a change in occupancy or ownership of Mary Richardson, and 2) The manufactured home must meet all requirements of placement and must be constructed to meet HUD standards.

VOTE: Councilman Andrews (Y) Councilwoman Gonzales (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilman Wells (Y). Motion Approved 5-0

2. Final adoption of an Ordinance to grant an Expanded Conditional Use (ECU) to allow for a tattoo parlor allowed as a conditional use located at 1040 Roma Avenue, Suite A per deed by Roma Street Management, LLC dated 6/23/2017 Zoned C-N (Z-2022- 03-00102); the Zoning Commission recommended approval with the condition that such a use is a personal right and expires upon change in occupancy or ownership.

Jeffery Leuenberger, stated the Expanded Conditional Use in council District 4, it is in a C-N zoning district which allows tattoo parlors through conditional uses.

There was a motion by Councilman DiVittorio and second by Councilman Andrews to approve an Ordinance to grant an Expanded Conditional Use (ECU) to allow for a tattoo parlor allowed as a conditional use located at 1040 Roma Avenue, Suite A per deed by Roma Street Management, LLC dated 6/23/2017 Zoned C-N (Z-2022-03-00102); the Zoning Commission recommended approval with the condition that such a use is a personal right and expires upon change in occupancy or ownership.

VOTE: Councilman Andrews (Y) Councilwoman Gonzales (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilman Wells (Y). Motion Approved 5-0

3. Final adoption of an Ordinance to amend the Fiscal Year 2021-2022 budget to transfer \$246,000 from the Sales Tax Fund (203) balance to “Jackson Park” (Project 12208).

Lacy Landrum, stated that they knew that there would be a cost overrun and attachment number one is the current consolidated budget that was approved after last meeting with the budget amendment included and attachment number two was the new consolidated budget.

There was a motion by Councilman Leon and second by Councilman Wells to amend the Fiscal Year 2021-2022 budget to transfer \$246,000 from the Sales Tax Fund (203) balance to “Jackson Park” (Project 12208).

VOTE: Councilman Andrews (Y) Councilwoman Gonzales (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilman Wells (Y). Motion Approved 5-0

Councilman DiVittorio, asked Web Anderson when they would start on the project.
Webb Anderson, stated after contracts are signed it usually takes about two weeks.

IX. RESOLUTIONS:

1. A resolution to purchase ten (10) police Tahoe’s from Gerry Lane Chevrolet for \$355,039.70 (State Contract #4400020203).

Chief Edwin Bergeron, stated he received an email from Gerry Lane Chevrolet stating that General Motors had approve the 2023 Police Tahoe’s at the 2022 contract price, but order entry is May 19th. Chief Bergeron stated that they will not be able to order again until the fall of 2024. He stated that they will get on the list but is unsure of when they will receive the vehicles. If the order is not placed by May 19th, they will not be able to order again until the fall of 2024.

Councilwoman Gonzales, asked if the money was from the millage and if it was within budget.
Chief Edwin Bergeron, answered yes.

There was a motion by Councilwoman Gonzales and second by Councilman Leon authorizing the purchase of ten (10) Police Tahoe's from Gerry Lane Chevrolet for \$355,039.70 (State Contract # 4400020203)

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (N), Motion Approved 4-1

2. A resolution to authorize the Mayor to enter into a contract with Robinson’s Cleaning Services for janitorial services for all City of Hammond buildings in the amount of \$159,380.00 annually. (Jana Soileau)

Jana Soileau, stated that the current contractor did not renew their contract. They received bids and Mrs. Robinson was the lowest bidder. The contract is for twelve months with an option to renew. She stated that this was a local company.

Councilman Wells, thanked Jana for getting someone local.

There was a motion by Councilman DiVittorio and second by Councilman Wells authorizing the Mayor to enter into contract with Robinson’s Cleaning Services for janitorial services for all City of Hammond buildings in the amount of \$159,380.00 annually.

VOTE: Councilman Wells (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Andrews(Y). Approved 5-0

3. A resolution to transfer \$10,000 from Recreation Programs (10050500-500100) to Fireworks Expenses (10012000-560571) for the Fourth of July fireworks display. (Lacy Landrum)

Councilman Wells leaves the meeting.

Lacy Landrum, stated that the cost has gone up and that this would not come from the general fund. They will use funds in the recreation program, they are proposing to move money from recreation. Donations will help to offset cost. She stated that they are not asking for funds, they are just transferring.

Carolyn Savoie, 777 Ben Hur Rd, Baton Rouge, asked how much the usual cost is.

Lacy Landrum, stated that the cost usually runs between \$12,000 and \$15,000 but this year, it was between \$17,000 - \$18,000.

There was a motion by Councilwoman Gonzales and second by Councilman DiVittorio authorizing the transfer of \$10,000 from Recreation Programs (10050500-500100) to Fireworks Expenses (10012000-560571) for the Fourth of July fireworks display.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Absent), Motion Approved 4-0

4. A resolution 1) accepting an \$8,825 grant from the Edward Byrne Memorial Justice Assistance Grant Program to purchase dashboard cameras for the Hammond Police Department; and 2) authorizing the Mayor or his designee to complete and sign grant documents. (Charles Borchers IV)

Charles Borchers, stated this was an application that was originally presented back in August of last year. They have the grant contract now and is asking the council's permission to authorize the contract for the grant. There is no match.

There was a motion by Councilwoman Gonzales and second by Councilman DiVittorio to approve a resolution 1) accepting an \$8,825 grant from the Edward Byrne Memorial Justice Assistance Grant Program to purchase dashboard cameras for the Hammond Police Department; and 2) authorizing the Mayor or his designee to complete and sign grant documents.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Absent), Motion Approved 4-0

5. A resolution supporting the submission of a \$16,030 application to the Juvenile Justice and Delinquency Prevention Formula Grant Program to expand Camp Blue. (Charles Borchers IV)

Charles Borchers, stated that they came to the council back in May of last year for permission to apply for a larger amount. There is no match requirement and this would go toward Camp Blue. It helps with overtime for the officers that conduct the five day camp, operating supplies and materials for the kids. The goal would be to do two camps a year as opposed to one. The grant would be good for two years.

Councilwoman Gonzales, asked if the grant is the total for two years.

Charles Borchers, stated that it would be the total for the two years and we are in the middle of the first year so there is about another year and the half left. Then they may be able to apply for another year.

There was a motion by Councilman DiVittorio and second by Councilman Andrews to approve a resolution supporting the submission of a \$16,030 application to the Juvenile Justice and Delinquency Prevention Formula Grant Program to expand Camp Blue.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Absent), Motion Approved 4-0

6. A resolution 1) supporting the submission of an \$8,000 grant application to the Patrick Leahy Bulletproof Vest Partnership to purchase new and replacement body armor for Hammond police officers; and 2) supporting a cash match of \$4,000 from the Hammond Police Department. (Charles Borchers IV)

Charles Borchers, stated that this is one that he comes to the council for every year. He stated the dollar amount applied for each year varies because when they began purchasing vest several years ago, those vests are good for about five years. They try and stay ahead of it and they have money that will cover them until 2024, so they may not need to touch those funds until late 2024 or early 2025.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to approve a resolution 1) supporting the submission of an \$8,000 grant application to the Patrick Leahy Bulletproof Vest Partnership to purchase new and replacement body armor for Hammond police officers; and 2) supporting a cash match of \$4,000 from the Hammond Police Department.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Absent), Motion Approved 4-0

7. A resolution authorizing Lisa Cockerham, Hammond City Council Clerk, to certify authorized signatories and signatures for the City's anticipated Fiscal Year 2021-22 Local Government Assistance Program and Community Water Enrichment Fund grants. (Charles Borchers IV)

Charles Borchers, stated that this was more housekeeping and there have been some changes to the two programs and at the last council meeting the council approved applications for those the amount \$23,000 each in anticipation that we will be funding. They ask that they have certified signatures and they must have someone nominated by the council to certify and they typically use the Council Clerk.

There was a motion by Councilman Leon and second by Councilwoman Gonzales to approve a resolution authorizing Lisa Cockerham, Hammond City Council Clerk, to certify authorized signatories and signatures for the City's anticipated Fiscal Year 2021-22 Local Government Assistance Program and Community Water Enrichment Fund grants.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Absent), Motion Approved 4-0

X. REPORTS:

Mayor:

Lacy Landrum, stated that the Mayor was out of town. She stated that they just received sale tax reports and are doing very strongly in Hammond and at the next meeting they will see an introduction of an ordinance to amend the sales tax revenue. She stated they are about \$3 million ahead, so another budget amendment will need to be done.

Council: Discussion of nonprofit partners

Councilman Leon, stated that he would like to recommend that they be removed the process and from the council and to the administration and let them process it.

Lacy Landrum, stated that if they needed some points of reference, in their budget binders there's the general administration fund that the non-profits come out of. They funded the same amounts as last year the ones that are nonnegotiable. They need clarity from the council on how they want to proceed.

Councilwoman Gonzales, stated that they would still get requests

Councilman DiVittorio, asked how much was given out last year.

Lacy Landrum, stated that there were six that they partnered with and the total was \$297,706 was given out last year. The three that are more essential is the bus system, animal shelter and smallest amount goes to veteran services.

Andre Coudrain, City Attorney, stated that the council approves the funds, but they can leave it up to the administration how the funds will be allocated.

Lacy Landrum, stated that they want come direction.

Councilman DiVittorio, stated that he is not going to make a decision tonight, there needs to be more discussion, thinks they need to figure out how many nonprofit partners they are going to take on each year.

Lacy Landrum, stated that in the past they have stuck with the traditional partners, but in the last two years there have been more people requesting. She described the process currently used.

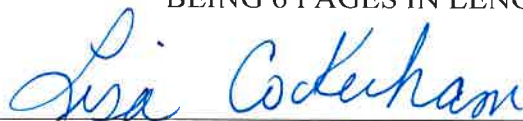
Nana Minema, asked what is the application process, what's the form and she did not find anything on the website. She stated that people should be able to find it and what the process is. There needs to be clarity so that people will know where to go and what's the vision of the administration as for as non-profits.

XI. ADJOURN

There was a motion by Councilwoman Gonzales and second by Councilman Leon to adjourn. The motion passed unanimously and the meeting was adjourned.

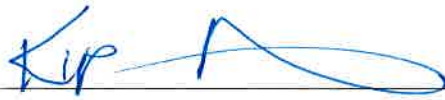
CERTIFICATION OF CLERK

I LISA COCKERHAM, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE
AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS
TRANSACTION AT THE REGULAR MEETING OF THE CITY COUNCIL HELD MAY 10, 2022
BEING 6 PAGES IN LENGTH



LISA COCKERHAM

HAMMOND CITY COUNCIL CLERK



PRESIDENT, KIP ANDREWS

HAMMOND CITY COUNCIL

Persons needing accommodations or assistance should contact City Council Clerk Lisa Cockerham at **985-277-5610**. Request should be made at least 24 hours prior to the scheduled meeting.