



**CITY OF HAMMOND
PLANNING & ZONING COMMISSION AND
BOARD OF ADJUSTMENTS MEETING
312 EAST CHARLES ST
AGENDA - Thursday, June 8, 2023 at 5:00 PM**

Work Session: Thursday, June 1, 2023 NOON in City Council Chambers

I. CALL PUBLIC HEARING TO ORDER

II. ROLL CALL: Kylan Douglas () Ron Matthews () Monica Perez () Trey St. Romain ()

III. APPROVAL OF MINUTES: May 11, 2023

**IV. ZONING COMMISSION - Public Hearing
OLD BUSINESS: NONE**

NEW BUSINESS:

[Z-2023-04-00121 Rezoning](#) request by Mimi McKee Catherall (owner) to rezone 207 South Holly Street per survey by Clifford Webb dated 2/21/1962 from RM-2 to MX-C. (District 2)

[Z-2023-05-00122 Rezoning](#) request by Hammond's Best LLC (owner) and Jady Klein (applicant) to rezone 207 South Cherry Street per survey by Max Bodin, Inc. dated 4/25/23 from RM-2 to MX-CBD. (District 2)

**V. PLANNING COMMISSION - Public Hearing
OLD BUSINESS: NONE**

NEW BUSINESS:

[SP-2023-04-01139 Site Plan Review](#) request by Vince Roubique (owner) to approve a site plan by Arrow Engineering & Consulting dated 4/24/23, located at 206 Tower Drive; Zoned I-L. (District 1)

**VI. BOARD OF ADJUSTMENTS - Public Hearing
OLD BUSINESS:**

[TA-2023-04-00029 Text Amendment](#) to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding multi-family developments.

NEW BUSINESS:

[VAR-2023-04-00122 Variance](#) request by Vince Roubique (owner) for the location of 206 Tower Drive, Zoned I-L, for the following waiver of UDC #14-5364: Article 6.3.5 (R) Blank wall area (max) 50' and Article 3.4.3 (A) Metal Façade. (District 1)

[VAR-2023-05-00124 Variance](#) request by Derrick Johnson (applicant) for the location of 108 Sylve Drive, Sylve Trailer Park, Zoned RS-3, for the following waiver of UDC #14-5364: Article 3.1.4 (D) Manufacturing requirements. (District 4)

ADJOURN

I, AMANDA VITO, SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE 26th OF MAY 2023.

RULES FOR PUBLIC PARTICIPATION. In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.

3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
 4. All questions and comments are to be address to the presiding officer only and shall be limited to the agenda item under consideration.
 5. There shall be no indulging in personalities, no offensive or profane language shall be used, and the participant must adhere to the item at hand and the decorum of the commission/board.
 6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject or request the removal of the disruptive or obstructive person or persons.
 7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
 8. The secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
 9. When called upon for a vote, each member present shall respond "yes," "no" or "abstain." A failure to answer shall be recorded as "abstain."
- Persons needing accommodations or assistance should contact Amanda Vito 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.