



**CITY OF HAMMOND  
PLANNING & ZONING COMMISSION AND  
BOARD OF ADJUSTMENTS MEETING  
312 EAST CHARLES ST  
AGENDA - Thursday, August 10, 2023 at 5:00 PM**

**Work Session: Thursday, August 3, 2023 NOON in City Council Chambers**

**I. CALL PUBLIC HEARING TO ORDER**

**II. ROLL CALL:** Kylan Douglas ( ) Ron Matthews ( ) Monica Perez ( ) Trey St. Romain ( ) Trey Tyner ( )

**III. APPROVAL OF MINUTES:** June 8, 2023

**IV. ZONING COMMISSION - Public Hearing  
OLD BUSINESS: NONE**

**NEW BUSINESS:**

[Z-2023-07-00123 Expanded Conditional Use request by Tasha Dameron for the location of 307 N. Oak St., Zoned RM-3, to allow the use of Real Estate office. \(District 2\)](#)

**V. PLANNING COMMISSION - Public Hearing  
OLD BUSINESS:**

[SUB-2023-06-00212 Minor Subdivision request by Joyce Cox to revise lot lines for Lots 1-5 and 6-A-1 into Lots 1-A through 5-A as well as Lot 6-A-1-A located in Block 29 of the Barber Addition, at the intersection of South Spruce and Phoenix Square, in accordance with the preliminary survey by Max J. Bodin, dated 5/22/2023. Zoned RM-2. \(District 3\)](#)

**NEW BUSINESS:**

**VI. BOARD OF ADJUSTMENTS - Public Hearing  
OLD BUSINESS:**

[TA-2023-04-00029 Text Amendment to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding multi-family developments.](#)

[VAR-2023-06-00125 Variance request by Tymple Smith for the location of 903 Greenlawn Dr., Zoned RS-11, for the following waiver of UDC #14-5364: Article 6.3.1 \(I\) Accessory Structure Setbacks. \(District 2\)](#)

**NEW BUSINESS:**

[VAR-2023-07-00126 Variance request by Dwayne Vicknair for the location of 604 N. Hazel St., Zoned RS-11, for the following waiver of UDC #14-5364: Article 6.3.1 \(D\) Principal Structure Setbacks. \(District 2\)](#)

**ADJOURN**

I, AMANDA VITO, SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE 28<sup>th</sup> OF JULY 2023.

**RULES FOR PUBLIC PARTICIPATION.** In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
  2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.
  3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
  4. All questions and comments are to be address to the presiding officer only and shall be limited to the agenda item under consideration.
  5. There shall be no indulging in personalities, no offensive or profane language shall be used, and the participant must adhere to the item at hand and the decorum of the commission/board.
  6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject or request the removal of the disruptive or obstructive person or persons.
  7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
  8. The secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
  9. When called upon for a vote, each member present shall respond "yes," "no" or "abstain." A failure to answer shall be recorded as "abstain."
- Persons needing accommodations or assistance should contact Amanda Vito 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.