



**HAMMOND CITY COUNCIL
PUBLIC HEARING MINUTED
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
March 14, 2023
5:30pm**

I. CALL TO ORDER: Council President Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilman DiVittorio (P), Councilwoman Gonzales (P), Councilman Leon (P), Councilman Wells (Absent)

III. PUBLIC HEARING:

1. An ordinance to transfer \$42,964.91 from the Downtown Development District Fund (207) Balance to the line item of Sidewalk Improvements within the DDD Fund (20775100 - 570302).

Michelle Kendall, stated this is for the Downtown Development District's share of the sidewalk improvements for the project at 108 Northwest Railroad Ave.

No Public Comment

2. An ordinance to transfer \$43,000 from the Sales Tax Fund Balance (203) to Building Maintenance - Sidewalk Maintenance line item (10028500 - 530129) for the sidewalk improvements project at 108 Northwest Railroad Avenue.

Lacy Landrum stated this was the city's portion of an equal three way split for the sidewalk improvement.

No Public Comment

3. An ordinance to declare as surplus and authorize the sale of the following items on Govdeals.com

1. UNIT 648- 3D2WG46A07G770018, 2007 DODGE RAM 3500 HEAVY DUTY TRUCK
MILEAGE:

96124.

2. UNIT 323- 1HTSCACN1SH614558 1994 ,

INTERNATIONAL DUMP TRUCK,

MILEAGE: 109551.4

3. UNIT 390- 1HTSCABP2VH471790

1997 INTERNATIONAL 4700 TRASH TRUCK,

MILEAGE: 89387.4

4. UNIT 654- 1HTWGAAR48J644067

2008 INTERNATIONAL 7400 6 X 4 SBA DIESEL,

MILEAGE: UNKNOWN AT THIS TIME

5. UNIT 392- SERIAL # TO310DA823012

310 D, JOHN DEERE BACKHOE

READING: 4073.7 HOURS

6. 2006 HONDA PUMP,

WP30 X GX160 5.5 3" PUMP

7. SPRAYER W/ WATER TANK,

SERIAL #A9838

8. GREEN BOX TRAILER 70LP (BIG TEX)
9. STIHL TS 460 PIP E SAW
10. STIHL L 021 CHAIN SAW 311Y
11. SHARP ARM 207 DIGITAL IMAGES (PRINTER)
12. 2 WOOD DESKS AND 1 METAL DESK
13. 2 TALL METAL CABINETS (GREY AND BROWN)
14. 35 SAFARIL-BLACK POLICE HOLSTERS
15. 15. 14000 LBS FOUR POST AUTO LIFT
16. 2007 HONDA UPRIGHT RAMMER
17. TROY-BILT, EDGER-TRENCHER
18. 40' SEA-CAN CONTAINER
19. UNIT 540 – 7773T BOBCAT WITH TIRES

Jana Soileau, stated she is asking the council's permission to sell the above items as surplus, they are no longer useful or needed.

No Public Comment



**HAMMOND CITY COUNCIL
REGULAR SESSION MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
March 14, 2023**

6:00pm or at conclusion of Public Hearing

I. CALL TO ORDER: Council President Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilman DiVittorio (P), Councilwoman Gonzales (P), Councilman Leon (P), Councilman Wells (Absent)

III. PRAYER: Kip Andrews

IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.

V. APPROVAL OF MINUTES: Approval of Minutes of the February 28, 2023 meeting

There was a motion by Councilwoman Gonzales and second by Councilman Leon to approve the minutes of the February 28, 2023 meeting.

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

VI. PRESENTATION: Railroad Park History Exhibit

Michelle Kendall, made a presentation of the Railroad Park History Exhibit.

VII. FINAL ADOPTION OF ORDINANCE

1. Final adoption of an Ordinance to transfer \$42,964.91 from the Downtown Development District Fund (207) Balance to the line item of Sidewalk Improvements within the DDD Fund (20775100 - 570302). (Michelle Kendall)

There was a motion by Councilwoman Gonzales and second by Councilman Leon to adopt an ordinance to transfer \$42,964.91 from the Downtown Development District Fund (207) Balance to the line item of Sidewalk Improvements within the DDD Fund (20775100 - 570302).

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

2. Final adoption of an Ordinance to transfer \$43,000 from the Sales Tax Fund Balance (203) to Building Maintenance - Sidewalk Maintenance line item (10028500 - 530129) for the sidewalk improvements project at 108 Northwest Railroad Avenue. (Lacy Landrum)

There was a motion by Councilman Leon and second by Councilman Andrews to adopt an ordinance to transfer \$43,000 from the Sales Tax Fund Balance (203) to Building Maintenance - Sidewalk Maintenance line item (10028500 - 530129) for the sidewalk improvements project at 108 Northwest Railroad Avenue.

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

3 .Final adoption of an Ordinance to declare as surplus and authorize the sale of the following items on Govdeals.com

- Unit 648-3D2WG46A07G770018, 2007 Dodge Ram 3500 Heavy Duty Truck, Mileage, 96124
- UNIT 323- 1HTSCACN1SH614558 1994 ,
INTERNATIONAL DUMP TRUCK,
MILEAGE: 109551.4
- UNIT 390- 1HTSCABP2VH471790
1997 INTERNATION AL 4700 TRASH
TRUCK, MILEAGE: 89387.4
- UNIT 654- 1HTWGAAR48J644067
- 2008 INTERNATION AL 7400 6 X 4 SBA
DIESEL,
- MILEAGE: UNKNOWN AT THIS TIME
- UNIT 392- SERIAL # TO310DA823012
310 D, JOHN DEERE BACKHOE
- READ IN G: 4073.7 HOURS
- 2006 HONDA PUMP,
- WP30 X GX160 5.5 3" PUMP
- SPRAYER W/ WATER TANK,
SERIAL #A9838
- GREEN BOX TRAILER 70LP (BIG TEX)
- STIHL TS 460 PIPE SAW
- STIHL 021 CHAIN SAW 311Y
- SHARP ARM 207 DIGITAL IMAGES (PRINTER)
- 2 WOOD DESKS AND 1 METAL DESK
- 2 TALL METAL CABINETS (GREY AND BROWN)
- 35 SAFARIL-BLACK POLICE HOLSTERS
- 15. 15. 14000 LBS FOUR POST AUTO
LIFT
- 2007 HONDA UPRIGHT RAMMER
- TROY-BILT, EDGER-TRENCHER
- 40' SEA-CAN CONTAINER
- UNIT 540 – 7773T BOBCAT WITH TIRES (Jana Soileau)

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to adopt an Ordinance to declare as surplus and authorize the sale of the following items on Govdeals.com

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

VIII. INTRODUCTION OF ORDINANCE AND SET OF PUBLIC HEARING:

1. Introduction of an Ordinance to establish procedures related to retired service animals.
Lacy Landrum stated the ordinance was drafted by the city attorney.
Andre Coudrain, City Attorney, explained what the process was and the reason for the ordinance.

There was a motion by Councilwoman Gonzales and second by Councilman Leon to introduce an Ordinance to establish procedures related to retired service animals.

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

2. Introduction of an ordinance to revise the requirements for permits to ambulance services and other provisions relative thereto. (Dwain Meche)

Lacy Landrum, stated this ordinance is to align the city ambulatory services with the parish.

Dwain Meche, Arcadian Ambulance, stated that he works with quality assurance panel for Tangipahoa Parish on Ambulance services and this is to mirror the parish ordinance.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to introduce an Ordinance to revise the requirements for permits to ambulance services and other provisions relative thereto.

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent) Motion Approved 4-0

IX. RESOLUTIONS:

1. A resolution to authorize the purchase of (3) 2023 Ram 1500 SSV Crew Cab 4 x4 for the Fire Department from Premier Automotive. Total Cost \$119,818.35. State Contract 4400023795.

Councilman Wells entered the meeting

Chief Folks stated, they were approved for three Ford F150 Trucks in 2021 but the order was canceled. Dodge opened up a state contract and so they are replacing the truck order that was canceled with Dodge Trucks.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews authorizing the purchase of (3) 2023 Ram 1500 SSV Crew Cab 4 x4 for the Fire Department from Premier Automotive. Total Cost \$119,818.35. State Contract 4400023795.

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Y), Motion Approved 5-0

2. A resolution to approve Milan's Wood Fired Pizza located at 505 West Thomas St. Hammond, LA 70401 to obtain a permit to sell on premise Hi/Low alcohol. The owner is Milan's Wood Fired Pizza, LLC.

Kasey Daigle, stated this was a change of ownership and all requirements were met. The owner was present to answer questions.

There was a motion by Councilwoman Gonzales and second by Councilman Leon to approve Milan's Wood Fired Pizza located at 505 West Thomas St. Hammond, LA 70401 to obtain a permit to sell on premise Hi/Low alcohol. The owner is Milan's Wood Fired Pizza, LLC.

VOTE: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Y) Motion Approved 5-0

3. A resolution to authorize the Mayor to sign Task Order 2 with Principal Engineering for \$299,930 to complete phases 2 and 3 of the flood study. (Lacy Landrum)

Lacy Landrum stated, the money was already budgeted and this is within budget.

Henry Defranco with Principal Engineering was present to answer question and provided information on the flood study.

Councilman Wells, asked about the completion of work and the cost to tax payers.

Sal Nicolosi, 3607 Hwy 190 West asked about the project

There was a motion by Councilwoman Gonzales and second by Councilman Andrews authorizing the Mayor to sign Task Order 2 with Principal Engineering for \$299,930 to complete phases 2 and 3 of the flood study

VOTE: Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (Y), Motion Approved 5-0

4. A resolution to approve the appointment of Todd Delaune and Russell Mayeur, representing the East Side Property and Business Owners to the Downtown Development District Board for a partial term effective immediately to December 31, 2023.

Michelle Kendall, stated both meet all eligibility criteria, but there is only one vacant set. The seat was made available due to the resignation of Frank DiVittorio.

Russell Mayeur, stated he was the owner of RAM Properties. He was present to answer any questions.

Todd Delaune, stated he was the owner of Red, White & Brew and other businesses. He was present to answer questions.

There was a motion by Councilman Leon and second by Councilman DiVittorio to approve the appointment of Todd Delaune representing the East Side Property and Business Owners to the Downtown Development District Board for a partial term effective immediately to December 31, 2023.

Vote: Kip Andrews (Y), Sam DiVittorio (Y), Carlee Gonzales (Y), Steve Leon (Y), Devon Wells (Y), Motion Approved 5-0

5. A resolution to authorize the Hammond Downtown Development District to serve alcohol during the Picnic in the Park event on Friday, March 31st from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Councilman DiVittorio left the meeting.

Michelle Kendall stated the event is held in Cate Square Park.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to authorize the Hammond Downtown Development District to serve alcohol during the Picnic in the Park event on Friday, March 31st from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (absent), Steve Leon (Y), Devon Wells (Y). Motion Approved 4-0

6. A resolution to authorize Northshore Arts in Bloom to serve alcohol during the Downtown Development District's Picnic in the Park event on Saturday, April 29th from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Michelle Kendall stated the Downtown Development District was partnering with the Northshore Arts in Bloom.

Colleen Scarle was present to answer questions.

Councilman DiVittorio returned to the meeting.

There was a motion by Councilwoman Gonzales and second by Councilman Leon to authorize Northshore Arts in Bloom to serve alcohol during the Downtown Development District's Picnic in the Park event on Saturday, April 29th from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

7. A resolution to authorize Southeastern Louisiana University Alumni Association Inc to serve alcohol during the Downtown Development District's Picnic in the Park event on Friday, May 26th from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Michelle Kendall stated this is the last spring concert and it will be a green and gold night.

There was a motion by Councilman Leon and second by Councilman Andrews to authorize Southeastern Louisiana University Alumni Association Inc to serve alcohol during the Downtown Development District's Picnic in the Park event on Friday, May 26th from 5:00pm-8:00pm. Alcohol will be served on the 100 block of W. Charles St.

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

8. A resolution to grant a waiver of the City of Hammond's Open Container Law to the Downtown Development District during the Picnic in the Park events, held on the following days -- Friday, March 31, 2023, Saturday, April 29, 2023, and Friday, May 26, 2023 -- each from 5:00pm-8:00pm. The event boundaries are W. Charles St., N. Magnolia St., W. Robert St. and N. Oak St.

There was a motion by Councilman Leon and second by Councilman Andrews to grant a waiver of the City of Hammond's Open Container Law to the Downtown Development District during the Picnic in the Park events, held on the following days -- Friday, March 31, 2023, Saturday, April 29, 2023, and Friday, May 26, 2023 -- each from 5:00pm-8:00pm. The event boundaries are W. Charles St., N. Magnolia St., W. Robert St. and N. Oak St.

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

9. A resolution to authorize the Downtown Development District to serve alcohol during the Hammond Farmers & Artisans Market Spring Fest event on Saturday, April 29th from 8:00am-1:00pm. Alcohol will be served on the #2 block of W Thomas St. (Michelle Kendall)

Michelle Kendall stated this is on the same day as the Picnic in the Park but at different location.

There was a motion by Councilwoman Gonzales and second by Councilman Leon to authorize the Downtown Development District to serve alcohol during the Hammond Farmers & Artisans Market Spring Fest event on Saturday, April 29th from 8:00am-1:00pm. Alcohol will be served on the #2 block of W Thomas St. (Michelle Kendall)

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

10. A resolution to grant a waiver of the City of Hammond's Open Container Law to the Downtown Development District for the Hammond Farmers & Artisans Market Spring Fest event on Saturday, April 29th from 8:00am-1:00pm. The event boundaries are W. Thomas St and NW Railroad Ave.

There was a motion by Councilman Andrews and second by Councilwoman Gonzales to grant a waiver of the City of Hammond's Open Container Law to the Downtown Development District for the Hammond Farmers & Artisans Market Spring Fest event on Saturday, April 29th from 8:00am-1:00pm. The event boundaries are W. Thomas St and NW Railroad Ave.

Vote: Kip Andrews (Y), Carlee White Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

11. A resolution for the IT Department to purchase a Generac Industrial Model SD050 diesel engine-driven generator in the amount of \$26,005.70. State Contract #4400026321

Lacy Landrum, stated that this is for the IT room only, it's a diesel model and it is within budget.

There was a motion by Councilman Leon and second by Councilman Andrews for the IT Department to purchase a Generac Industrial Model SD050 diesel engine-driven generator in the amount of \$26,005.70. State Contract #4400026321

VOTE: Councilman Wells (Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Andrews(Y). Approved 5-0

12. A resolution to approve Budget Change Form 23-01 merging the remaining balance from FY2019 appropriation to "Lift Station Improvements (FY2023)" (Project 616-12302)

Jay Pittman, stated this was to transfer the remaining balance from FY2019 miscellaneous water and sewer appropriation to the FY 2023 Lift Station Improvements.

Sal Nicolosi, 3607 Hwy 190 West asked questions about the lift stations.

There was a motion by Councilwoman Gonzales and second by Councilman Leon to approve Budget Change Form 23-01 merging the remaining balance from FY2019 appropriation to "Lift Station Improvements (FY2023)" (Project 616-12302) .

Vote: Councilman Andrews (Y), Councilman DiVittorio (Y), Councilman Leon (Y), Councilwoman Gonzales (Y), Councilman Wells (Y)

13. A resolution to Ratify & Award bids received 3/9/2023 for "Lift Station Improvements (FY2023)" Project No. 616-12302.

Jay Pittman, Spangler Engineering, explained the bid contract and tabulation and recommends award to Lawson Bonet Contractor for \$734,076, which is a local company with the lowest bid.

Councilman Wells, asked about the amount of time it would take to complete the project.

Jay Pittman, explained the contract terms and estimated the time based on the ability to get the needed equipment.

There was a motion by Councilman DiVittorio and second by Councilwoman Gonzales to approve Budget Change Form 23-01 merging the remaining balance from FY2019 appropriation to "Lift Station Improvements (FY2023)" (Project 616-123023)

Vote: Kip Andrews (Y), Sam DiVittorio (Y), Carlee Gonzales (Y), Sam DiVittorio (Y), Steve Leon (Y) Devon Wells (Y), Motion Approved 5-0

14. A resolution approving repairs to the old basketball pavilion in Mooney Avenue Park by the lowest responsive and properly licensed quoter in an amount not to exceed \$60,000. Note: the goal is to expedite repairs so new playground equipment can be installed in April; \$78,000 is already budgeted under Project 12112 - Mooney Avenue Park - Playground Improvements to cover repairs.

Charles Borchers IV, stated the equipment is to be installed under the old basketball pavilion, the funds were budgeted in 2021, they already accepted delivery of the equipment.

There was a motion by Councilman DiVittorio and second by Councilman Andrews to approve repairs to the old basketball pavilion in Mooney Avenue Park by the lowest responsive and properly licensed quoter in an amount not to exceed \$60,000. Note: the goal is to expedite repairs so new playground equipment can be installed in April; \$78,000 is already budgeted under Project 12112 - Mooney Avenue Park - Playground Improvements to cover repairs.

Vote: Kip Andrews (Y), Sam DiVittorio (Y), Carlee White Gonzales (Y), Steve Leon (Y), Devon Wells (Y). Motion Approved 5-0

X. REPORTS:

Mayor:

Mayor thanked Home Depot for helping with clean-up of downtown on Saturday. He announced the dates for picnic in the park 3/31, 4/29 and 5/28/2023.

Council:

Councilman DiVittorio, asked about projects; Blackburn Ext., Utility lines in Villa West, Ditches in Lato Lane; lights out on W. Church, west Dal & Belfast; cameras in Jackson Park.

Councilman Wells, asked about projects; Mooney Ave, Brent St and Cameras in the park.

Councilman Andrews, asked about ordinances and Campo Street.

XI. ADJOURN

There was a motion by Councilman Andrews and second by Councilwoman Gonzales to adjourn. All members were in favor and the meeting was adjourned.

CERTIFICATION OF CLERK

I LISA COCKERHAM, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE
AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS
TRANSACTIONED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD March 14, 2023
BEING 7 PAGES IN LENGTH

LISA COCKERHAM
HAMMOND CITY COUNCIL CLERK

PRESIDENT, KIP ANDREWS
HAMMOND CITY COUNCIL

Persons needing accommodations or assistance should contact City Council Clerk Lisa Cockerham at **985-277-5610**. Request should be made at least 24 hours prior to the scheduled meeting.