



**CITY OF HAMMOND  
PLANNING & ZONING COMMISSION AND  
BOARD OF ADJUSTMENTS MEETING  
312 EAST CHARLES ST**

**AGENDA - Thursday, September 14, 2023 at 5:00 PM**

**Work Session: Thursday, September 7, 2023 NOON in City Council Chambers**

**I. CALL PUBLIC HEARING TO ORDER**

**II. ROLL CALL:** Kylan Douglas ( ) Ron Matthews ( ) Monica Perez ( ) Trey St. Romain ( ) Trey Tyner ( )

**III. APPROVAL OF MINUTES:** August 10, 2023

**IV. ZONING COMMISSION - Public Hearing**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

[\*\*Z-2023-08-00124 Expanded Conditional Use request by Laura Reid for the location of 205 N. Linden St., Zoned RM-2, to allow the use of All Personal Services. \(District 2\)\*\*](#)

**V. PLANNING COMMISSION - Public Hearing**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

[\*\*ROW-2023-08-00013 Right of Way Revocation request by John Montecino, Sr. to revoke the right-of-way of Brauner Street, which was never constructed by the City of Hammond, according to survey by Max Bodin, Inc. dated 8/5/2023. \(District 3\)\*\*](#)

**VI. BOARD OF ADJUSTMENTS - Public Hearing**

**OLD BUSINESS:**

[\*\*TA-2023-04-00029 Text Amendment to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding multi-family developments.\*\*](#)

**NEW BUSINESS:**

[\*\*TA-2023-07-00030 Text Amendment to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding reception/banquet halls.\*\*](#)

**ADJOURN**

I, AMANDA VITO, SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE 28th OF AUGUST 2023.

**RULES FOR PUBLIC PARTICIPATION.** In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
  2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.
  3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
  4. All questions and comments are to be address to the presiding officer only and shall be limited to the agenda item under consideration.
  5. There shall be no indulging in personalities, no offensive or profane language shall be used, and the participant must adhere to the item at hand and the decorum of the commission/board.
  6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject or request the removal of the disruptive or obstructive person or persons.
  7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
  8. The secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
  9. When called upon for a vote, each member present shall respond "yes," "no" or "abstain." A failure to answer shall be recorded as "abstain."
- Persons needing accommodations or assistance should contact Amanda Vito 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.