



**CITY OF HAMMOND
PLANNING & ZONING COMMISSION AND
BOARD OF ADJUSTMENTS MEETING
312 EAST CHARLES ST**

AGENDA - Thursday, December 14, 2023 at 5:00 PM

Work Session: Thursday, December 7, 2023 NOON in City Council Chambers

I. CALL PUBLIC HEARING TO ORDER

II. ROLL CALL: Kylan Douglas () Ron Matthews () Monica Perez () Trey St. Romain () Trey Tyner ()

III. APPROVAL OF MINUTES: October 12, 2023 and November 9, 2023

IV. APPROVAL OF 2024 DEADLINE & MEETING SCHEDULE

V. ZONING COMMISSION - Public Hearing

OLD BUSINESS: NONE

NEW BUSINESS: NONE

VI. PLANNING COMMISSION - Public Hearing

OLD BUSINESS: NONE

NEW BUSINESS:

SUB-2023-11-00217 Minor Subdivision request by Glen Lander, LLC to subdivide parcel B (6.160 acres) into B-1 & B-2 in accordance with the preliminary survey by Foresight Surveying & Mapping LLC, dated 10/24/23, located at 2010 S. Morrison Blvd., Zoned C-H. (District 4)

SUB-2023-11-00219 Minor Subdivision request by Steve Wickboldt to subdivide a 2.963 acre tract into 7 lots in accordance with the preliminary survey by Max Bodin, Inc., dated 11/6/23, located at 2404 Center Ave. Zoned RS-3. (District 4)

SUB-2023-11-00221 Minor Subdivision request by The Salad Station to subdivide a 2.188 acre tract into tracts H-1 & H-2 in accordance with the preliminary survey by Martin Surveying Solutions, dated 10/18/23, located at 1009 C M Fagan Dr, Zoned MX-N. (District 3)

SP-2023-11-01143 Site Plan Review request by Sunray Investments, LLC to approve a site plan by Robert Barrilleaux & Associates, Inc., dated 10/16/2023, located at 505 Westin Oaks Dr., Zoned C-H. (District 4)

SP-2023-11-01145 Site Plan Review request by The Edson Group, LP to approve a site plan by McLin Taylor, Inc., dated 11/02/23, located at 44548, 44550, & 44552 S Airport Rd., Zoned I-L. (District 1)

SP-2023-11-01146 Site Plan Review request by The Salad Station to approve a site plan by Pistorius Architects, dated 09/08/23, located at 1009 C M Fagan Dr., Zoned MX-N. (District 3)

VII. BOARD OF ADJUSTMENTS - Public Hearing

OLD BUSINESS:

TA-2023-04-00029 Text Amendment to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding multi-family developments.

TA-2023-07-00030 Text Amendment to UDC Ord#14-5364 to amend the Hammond Unified Development Code regarding reception/banquet halls.

NEW BUSINESS:

VAR-2023-11-00129 Variance request by Sunray Investments, LLC for the location of 505 Westin Oaks Dr., Zoned C-H, for the following waiver of UDC #14-5364: Article 6.3.4 Transparency (P) Ground Story 55% min., (R) Blank Wall Area 30' (max). (District 4)

ADJOURN

I, AMANDA VITO, SECRETARY OF THE HAMMOND PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENTS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING WAS POSTED AT CITY COUNCIL CHAMBERS AT 312 EAST CHARLES STREET, HAMMOND, LOUISIANA IN ACCORDANCE WITH LA R.S. 42:4.7, ON THE 28th OF NOVEMBER 2023.

RULES FOR PUBLIC PARTICIPATION. In the interest of fairness and time, the following guidelines are established, relative to public participation and discussion of any agenda item.

1. Prior to the vote of a particular item on the agenda, the presiding officer shall allow time for the public discussion of that agenda item.
 2. All persons desiring to speak on a specific agenda item will request the attention of the presiding officer at the time the item is being considered.
 3. After recognition, the participant is requested to give his/her name and address and duly noted in the minutes.
 4. All questions and comments are to be address to the presiding officer only and shall be limited to the agenda item under consideration.
 5. There shall be no indulging in personalities, no offensive or profane language shall be used, and the participant must adhere to the item at hand and the decorum of the commission/board.
 6. When a person refuses to adhere to these policies, and the behavior interferes with or disrupts the normal order of business, the presiding officer may eject or request the removal of the disruptive or obstructive person or persons.
 7. The presiding officer may limit the amount of time for public comment in the interest of an orderly meeting. Repetitive comments are discouraged.
 8. The secretary shall be the official timekeeper of the Commission/Board and shall interrupt discussion to advise the Commission/Board that any time limit has expired.
 9. When called upon for a vote, each member present shall respond "yes," "no" or "abstain." A failure to answer shall be recorded as "abstain."
- Persons needing accommodations or assistance should contact Amanda Vito 985-277-5649. Requests should be made at least 24 hours prior to the scheduled meeting.