



**City Of Hammond
Purchasing Department**

RFP #24-21

Railroad Track Repairs

**Sealed Proposals Shall Be Received by the Purchasing Department,
City of Hammond
310 East Charles Street
P.O. Box 2788
Hammond, Louisiana 70404-2788
Until**

10:00 A.M. February 06, 2024

**Proposals shall be accepted only on the RFP forms furnished by the City of
Hammond Purchasing Department.**

**Any technical questions on Specifications should be addressed to
Chris Gilpin R.T.S. at (225) 572-4903.**

**For Additional Information or Questions, Contact:
Jana Thurman – Purchasing Director
purchasing@hammond.org**

This is the Proposal of:

Date: _____

Company: _____

Section 3 Business/WBE/SBE/MBE/DBE: _____

Address: _____

City: _____ **State:** _____ **ZIP Code:** _____

Person to Contact: _____

Phone: _____ **Fax:** _____

Email: _____

Your Proposal is important to us.

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

1.0 SCOPE

This specification covers the furnishing of material, labor and equipment to furnish, remove, and replace 125 6x8x8'6" crossties and 13 switch ties. Also surfacing of track toward Home Depot, cleaning switches, and tightening bolts in crossing at Wilbert Dangerfield Rd. THIS WORK MUST BE PERFORMED IN COMPLETE ACCORDANCE WITH BEST MODERN RAILROAD PRACTICES.

2.0 CONTRACTOR FURNISHED MATERIAL AND EQUIPMENT.

- 2.1 CROSS TIES- Cross ties are to be # 1 hardwood 6X8X8'6". Cross ties are to be replaced per marks. (125 total).
- 2.2 SWITCH TIES- Switch ties are to be #1 hardwood 7x9x—
 1. 2-13'
 2. 2-9'
 3. 2-10'
 4. 1-11'
 5. 1-12'
 6. 1-14'
 7. 2-15'
 8. 2-16'
- 2.3 INSTALLATION- Ties must be installed with heart down perpendicular with tie protruding evenly on both sides. Switch ties are to be even on one side. (18") tie is to be tamped tight against base of rail.
- 2.4 DAMAGE TIE- Caution must be taken not to damage tie with equipment. (Damaged tie replacement will be at contractor expense).
- 2.5 TRACK SURFACE- Caution must be taken not to disturb surface. Any location where ties are to be installed and if track is out of cross-level greater than 1", track is to be leveled, tamping old ties and installing new ties tight.
- 2.6 TRACK DRESSING- All track is to be properly dressed where ties were installed. (This includes equipment access paths)
- 2.7 SPIKING- Tie is to be spiked with 2-gage spikes per rail, except when curve is in excess of 3 degrees where 3 spikes will be used (2 inside, 1 out)
- 2.8 GAGE- Track is to be regaged 5 ties each side of new tie if gage exceeds 3/8" open (56 7/8")

- 2.9 TIE PLUGS- Are to be used anytime spike is removed from tie, tie is to be plugged with tight fitting creosote tie plug.
- 2.10 ADDITIONAL SPIKES- Are to be installed on old ties where spikes had to be removed for regaging. (ADD TWO)
- 2.11 TIE PLATES- Plates are to be used on all ties. Plates are to be positioned properly on tie and tight against base of rail before spiking.
- 2.12 ANCHORS- Anchors are to be removed and replaced tight against side of tie.
- 2.13 SURFACING- Surface between the north and south run around switches to zero cross level and entire first curve toward Home Depot to $\frac{3}{4}$ " crosslevel. Surfacing must be completed with a Mark 1 or greater production Tamper and Regulator.
- 2.14 GAUGE- Gauge spot 6 joints behind wye switch
- 2.15 BOLTS LOOSE IN CROSSING- Remove panel in crossing at Wilbert Dangerfield rd and tighten or replace and tighten bolts to correct rail end mismatch.
- 2.16 CLEAN NORTH RUN AROUND SWITCH- Clean out all rods on north runaround switch and ensure correct operation.
- 2.17 PROTECTION- Contractors must coordinate with Railroad for train movement, contractor must make track inaccessible.
- 2.18 TIE DISPOSAL- Old ties are to be stacked on City of Hammond property per instructions
- 2.19 BALLAST- Contractor shall provide ballast (#4 Limestone) to properly dress after production tamping.

- 4.0 COMPLETION- Repair must be completed within 30 days after purchase order is received.

- 5.0 INSPECTION Engineering representative can be expected to visit the construction site on the following occasions.
 - A. BEGINNING OF JOB- To inspect material, and equipment to be used.
 - B. PERIODIC- To insure proper procedures are being followed.
 - C. FINAL- Acceptance of job well done.

Instructions to proposers

PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.

RFP Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for proposers to receive RFP packages. Proposers should rely on advertisements in the local newspaper, City Website www.hammond.org, online at www.bidexpress.com or personally pick up RFP packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.

The RFP number, Proposers name, address, Contractor License number and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered mailed or electronically submitted through bid express.

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified RFP opening date and time. Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the RFP form and included in the specifications.

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept proposals from those proposers in whose name the RFP forms and or specifications were issued. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection. The RFP, including the specifications and acknowledgement of addenda issued shall be submitted to the Purchasing Department as THE RFP.

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Manager after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

Liability:

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act.

The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,

List by date and Addendum
number _____

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License

Proposal Amount

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 24-21 Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Price _____ DOLLARS

(\$ _____)

Signature of Proposer _____

Name of Company _____ Date _____

The above signature on this sealed Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Proposal.



RAIL TECHNICAL SERVICES

18601 Liberty Rd. Pride, LA 70770 FAX (225) 658-7965 CELL (225) 572-4903

TRACK INSPECTION REPORT

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Inspector: Ron Weger		Industry: City of Hammond			Report No. 166		Contact Person: Robert Williams 985-634-1904		Date: January 4, 2024	
Railroad:		Derails: 2	Turnouts: 5	Rd. Crossings:					Previous Inspection: December 6, 2023	
Item	Location	R.T.S. Defect Code / Description			Priority	E.T.	Action Taken			Remarks
		[Recommend for 2023 to replace approx. 575 ties from Wye Switch around curve to Home Depot								
		Recommend installing approx. 1000 ties from Wye switch to Wilbert Dangerfield Rd crossing to maintain surface and FRA joint tie standards in near future.]								
147-04	1 st curve East of Woodscale Rd	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	2.0				Spot in 3 ties toward Home Depot
148-02	North Runaround switch	205.08-Defective head block tie.			1	1.0				Replace both ties
151-01	1 st Bridge West of Morris Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	8.0				Spot in 20 ties
153-01	Between north and south run around switches	63.05-Deviation from zero cross level at any point on tangent exceeds allowable.			1	4.0				2 3/8” cross level
155-01	8 Rails behind north runaround switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	2.0				Need 3 ties
155-02	12 Rails ahead of north runaround switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	2.0				Need 10 ties
155-03	9 Rails ahead of north runaround switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	2.0				Need 3 ties
155-04	5 Rails east of Wilbert Dangerfield Dr.	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	4.0				Spot in 11 ties
156-01	1 st Curve East of Woodscale Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.			1	2.0				Toward Home Depot Need 7 ties
156-02	1 st Curve East of Woodsclae Road	63.08-Difference in cross level between any two points less than 62 feet apart on curves between spirals exceeds allowable.			1	6.0				Surface entire curve
156-03	2 nd Joint East of Woodscale Road	109.02-No effective support ties within the prescribed distance from a joint.			1	2.0				Need 3 ties
156-05	4 Joints West of Wilbert Dangerfield Dr.	109.02-No effective support ties within the prescribed distance from a joint.			1	1.0				Need 2 ties
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157-01	8 Rails behind S. Runaround switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	1.0		Need 3 ties
157-02	Curve behind Wye Switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	4.0		Need 18 ties
157-03	2 Joints behind Wye Switch frog	109.02-No effective support ties within the prescribed distance from a joint.	1	1.0		Need 2 ties
157-04	6 Joints west of bridge west side Morris Rd.	109.02-No effective support ties within the prescribed distance from a joint.	1	2.0		Need 3 ties
158-01	North Runaround switch	250.04-Switch not properly cleaned.	(1)	2.0		
158-03	East side of Morris Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	4.0		2 Rails off crossing need 7 ties
162-01	3 Joints west of Morris Road crossing	109.02-No effective support ties within the prescribed distance from a joint.	1	1.0		Need 2 ties
162-02	10 Rails west of bridge west side of Morris Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	3.0		Need 7 ties
163-01	North Run-around switch 15 joints ahead	109.02-No effective support ties within the prescribed distance from a joint.	1	1.0		2 ties
163-02	North Run-around switch 16 joints ahead	109.02-No effective support ties within the prescribed distance from a joint.	1	2.0		3 ties
163-03	Joint in Wilbert Dangerfield crossing	115.01-Rail end mismatch on tread of rail exceeds allowable.	(1)	2.0		Bars and bolts are very loose
165-01	North Runaround switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	8.0		Need 2 – 9', 2 – 10', 1 – 11', 1 – 12', 1 – 14', 2 – 15', and 2 – 16'
165-02	3 Rails west of bridge west of Morris Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	3.0		Need 7 ties
165-03	1 Rail east of Wilbert Dangerfield crossing	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	2.0		Need 3 ties
165-04	2 Rails west of Wilbert Dangerfield crossing	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	2.0		Need 3 ties
166-01	In last curve before Home Depot	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	2.0		Need 3 ties
		Items highlighted need attention				

Priority

- (1) Immediate attention
1- Next visit
2- After ones are completed
3- After twos are completed

E.T.

Estimated time to complete repair.