



ORDINANCE OF THE HAMMOND CITY COUNCIL

NO. _____

An ordinance of the Hammond City Council amending the City of Hammond Louisiana Unified Development Code and directing the City Planner, through the Mayor, to collect fees equal to the costs assumed by the City of Hammond to record documents through the Tangipahoa Parish Clerk of Court, and the advertisement and notice of public meetings required of Planning and Zoning Commission meetings.

BE IT ORDAINED by the Hammond City Council, that:

SECTION 1: The City Planner, through the Mayor, is directed to collect fees equal to the costs assumed by the City of Hammond to record documents through the Tangipahoa Parish Clerk of Court, and the advertisement and notice of public meetings required of Planning and Zoning Commission meetings.

SECTION 2: The Unified Development Code is hereby amended.

SECTION 3: This amendment shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Hammond Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon the signature of the Mayor, the elapse of ten (10) days after receipt by the Mayor without signature or veto, or upon an override of a veto, whichever occurs first.

This ordinance having been submitted to a roll call vote, the vote on behalf of the Hammond City Council thereon was as follows: Kip Andrews (), Carlee Gonzales (), Devon Wells (), Sam DiVittorio (), Steve Leon ().

Yeas:

Nays:

Abstain:

Absent:

AND the above and foregoing was declared adopted on this, the ___ day of _____, 2024.

Kip Andrews
President of Hammond City Council

Pete Panepinto
Mayor of the City of Hammond

Lisa Cockerham
Clerk of Hammond City Council



CITY OF HAMMOND

Planning Commission, Zoning Commission,
and Board of Adjustments

Final Report and Recommendation

To Hammond City Council

From The Planning Commission, Zoning Commission, and Board of Adjustments

Subject TA-2024-01-00032

Petitioner City of Hammond

Hearing Thursday, February 8, 2024

Report This text amendment is not inconsistent with the Comprehensive Plan or the remainder of the Unified Development Code, represents revision necessitated by changing conditions over time, and this amendment does not concern state or federal statutes or case law.

Motion Recommend that amendments be adopted to collect fees equal to costs assumed for recordation and notification.

Result The motion has been adopted.


Chairman Kylan Douglas
Certifying



CITY OF HAMMOND

PLANNING DEPARTMENT

P. O. BOX 2788 • HAMMOND, LOUISIANA 70404
219 East Robert Street – Hammond, Louisiana 70401
Phone (985) 277-5649 Fax (985) 277-5658

Mayor
Pete Panepinto
panepinto_p@hammond.org

Director of Administration
Lacy Landrum
landrum_l@hammond.org

February 12, 2024

Via hand delivery

Dear Lacy Landrum,

It has come to my attention that the fees collected from development cases are no longer able to fully cover costs to record related documents or provide for advertising and notification of each case. This ordinance will close these funding gaps, and provide the authorization necessary to be more responsive in our collections moving forward.

Recordation and notification expenses are distinguished by primarily benefiting the individual applicant, and being outside Hammond's control. Were either cost to increase, we would prefer to quickly make a proportional adjustment to our regular collection when the higher costs are discovered. This will prevent a period of deficit, and cover all costs intended to be covered at the earliest time.

All other fees have been excluded from this ordinance with the intention to include their adjustments as part of the upcoming budget submission.

If you concur that this fee update and authorization merits public consideration, please place the attached ordinance and exhibits on the agenda for introduction on February 27, 2024.

Sincerely,

Edward H. Company II
City Planner

Enclosure (**3**)

APPENDIX H

SCHEDULE OF FINES AND FEES

CITY OF HAMMOND

PERMIT & LICENSE FEES as of 7/15/2012 [date of adoption]

NOTE: Failure to receive a City approved building, sign, fence, land clearing and/or fill permit or other required permit before beginning a job will result in doubling of the appropriate permit fee collected by the City. In addition, the City may require removal of work begun, fines, and halting of work. Building permits must be displayed or available to City staff on a construction site.

CERTIFICATE OF OCCUPANCY

Residential (single-family & multi-family) and other non-commercial.....\$20.00

Commercial\$100.00

CHURCH.....\$.15 per sq. ft.

COMMERCIAL CONSTRUCTION-NEW*\$.15 per sq. ft.

COMMERCIAL PARKING & OVERLAYS.....\$ 50.00 per lot, plus \$.01 per
sq. ft. (Minimum \$50.00)

COMMERCIAL RENOVATION *

\$0 - \$10,000.....\$50.00

\$10,000 and above.....\$50.00 plus \$5.00 per thousand
above \$10,000

***SCHOOLS, INSTITUTIONAL, DUPLEX, MULTI-FAMILY, & NON-PROFIT INCLUDED IN COMMERCIAL**

CONTRACTOR'S LICENSE:

New Contractor's License Fee (When not LA St licensed)	\$150.00
Renewal Fee	\$75.00
Delinquent License Fee	\$35.00 after March 1 st
Revival Fee.....	\$50.00

(Note: Plus yearly renewal fee for license not renewed within the current year following the expiration of license. Any license not renewed for 2 consecutive years will require a new application.)

CONTRACTOR TEST\$25.00 each test

DEMOLITION:

Commercial	\$100.00
Residential.....	\$25.00

DRAINAGE PIPE/DRIVEWAY (culvert)\$25.00

DUMPSTER:

Renewal.....	\$5.00
First Dumpster	\$20.00
Additional Dumpsters.....	\$5.00 each
Renewal	\$15.00

ELECTRICAL PERMIT (also see electrical schedule)

Residential Administrative Fee.....	\$50.00 (*plus permit fee based on# of panels)
Commercial Administrative Fee	\$100.00 (*plus permit fee based on# of panels)

FENCE

Residential	\$ 10.00
Commercial	\$ 50.00

LOT/LAND CLEARING PERMIT\$ 25.00

MECHANICAL PERMIT

Residential Administrative Fee.....\$50.00 (*plus permit fee based on a/c load)

Commercial Administrative Fee.....\$100.00 (*plus permit fee based on a/c load)

MOBILE HOME\$..... .08 per sq. ft.

NOTIFICATION AND ADVERTISING..... ~ \$30.00¹

PLUMBING PERMIT (also see plumbing schedule):

Residential Administrative Fee.....\$ 50.00 plus fee schedule

Commercial Administrative Fee\$100.00 plus fee schedule

Fixture Fee.....\$3.00 per fixture

Floor Drain.....\$1.00 per drain

Sewer Impact Fee-Residential.....\$65.00 per water closet

Sewer Impact Fee-Commercial\$65.00 per water closet

Sewer Inspection Fee\$25.00

PORTABLE BUILDING PERMIT (if approved).....\$100.00 not including mobile home

Residential portable storage sheds.....\$25.00

RE-INSPECTION FEE.....\$50.00 per inspection

RESIDENTIAL-SINGLE FAMILY-NEW CONSTRUCTION\$.08 per sq. ft.

RESIDENTIAL-MULTI-FAMILY-NEW CONSTRUCTION.....\$.15 per sq.ft.plus \$50 plan review fee

RESIDENTIAL RENOVATION:

\$0 - \$10,000.....\$ 30.00

\$10,000 and above.....\$30.00 plus \$5.00 per thousand
above \$10,000

RECORDING FEES..... ~ \$135.50²

REZONING, CONDITIONAL ZONING & INITIAL ZONING:

¹ Fee based on 2024 prices and subject to change.

² See Tangipahoa Clerk of Court for current information on recording rates

Single Lot\$120.00
 Block or Area\$250.00

SIDEWALK USE PERMIT\$25.00

SIGNS:

Political Campaign Deposit (refundable).....\$250.00
 Permanent.....\$50.00
 Temporary.....\$25.00

SUBDIVISION APPROVAL & LAND DEVELOPMENT:

Preliminary Review (and in-house admin).....\$50.00 (plus \$2.00 for each
 lot or building)
 Final Review.....\$250.00 (plus \$3.00 for
 each lot or building)

SWIMMING POOL (in-ground only).....\$25.00

WEEKEND INSPECTION (per inspection)\$50.00

ZONING VARIANCE REQUEST\$25.00

SUBDIVISION ORDINANCE BOOK.....\$20.00

ZONING ORDINANCE BOOK (with signage and landscape rules).....\$25.00

Building permits are not required for the following:

- *reroofing of single family homes when no structural change takes place*
- *interior and exterior painting of single family homes*
- *minor repairs of buildings, slabs, driveways, patios, sidewalks in which labor and material do not exceed \$2000 and which no structural changes or additions take place*

Fines are as follows:

**Fines for Violating any portion of the UDC per Sec. 2.4.3:\$250.00 - \$500.00 and/or
 imprisonment for not more than
 30 days**

**Fines for Violating the Historic District per Section 8.1.8:\$50.00 - \$100.00 and/or
 imprisonment**

.....\$1000.00 for demolition without
permission from Historic District

Fines for Violating Stormwater per section 12.1.2 I:Not more than \$500.00

Not more than 6 months imprisonment