



**WAIVER REQUEST FORM**

DATE OF EVENT: 05/04/24 - 05/05/24 TIME(S) OF EVENT: 11AM - 10:30 PM

SUBJECT/REASON FOR WAIVER REQUEST: Linco celebration LOCATION: 108 NW Railroad Ave. La Carreta

NOISE ORDINANCE WAIVER  | STREET CLOSURE  | PARKING MALL CLOSURE   
(All noise is to be in moderation) (Must provide map or list of closed streets or parking malls with names)  
With all complaints Police will determine the end time of waiver.

IF WAIVER IS FOR A CITY PARK OR CITY PROPERTY: RESERVED  | NOT RESERVED

CHECK IF NEEDED: ELECTRICITY  | WATER SERVICE  | BARRICADES   
(Must notify at least a week before the event)

Please be specific and specify organizer, location, reason for the event, and request:

La Carreta, located at 108 NW Railroad Ave., requests to close the road in front of the restaurant, W. Charles St. (b/w railroad ave. and the tracks) to have stage + live band, as well as as well as the southside of the case de fresco parking lot for loading + unloading. We also request to waive the city noise ordinance, & will provide a \$1,000,000 liability insurance certificate naming City of Hammond as an additional insured.

The organizer of the event is responsible for cleaning up the area requested for usage at the end of the event and to provide security during the event.

Sign acknowledgement \_\_\_\_\_

**REQUESTED BY:**

NAME & ORGANIZATION: Kayli Payne + Rubio enterprises

ADDRESS: 108 N. Lake St. Hammond, LA 70401

PHONE #: 985-350-9966 CELL #: 985-351-7271

EMAIL: Kayli.Payne1@gmail.com FAX #: NA

**NOTE:** If approved, this waiver in no way obligates the City of Hammond to make any notifications or to supply set up, cleaning, or other services for this event. All requests have to be submitted to Alma Mitchell in the Mayor & Administration Office, requests can be submitted electronically to [mitchell\\_ap@hammond.org](mailto:mitchell_ap@hammond.org) or fax (985) 277-5602. If you have any questions please call (985) 277-5601.

**BELOW TO BE FILLED OUT BY CITY ADMINISTRATION**

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DATE RECEIVED BY: \_\_\_\_\_ TIME RECEIVED: \_\_\_\_\_

APPROVED: \_\_\_\_\_ (YES) \_\_\_\_\_ (NO)

REMARKS: \_\_\_\_\_

Authorized Signature

Date