



**HAMMOND CITY COUNCIL
PUBLIC HEARING MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
April 9, 2024
5:30pm**

I. CALL TO ORDER: Councilman Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilwoman Gonzales (P), Councilman DiVittorio (P), Councilman Leon (P), Councilman Wells (absent)

III. PUBLIC HEARING:

1. An ordinance to declare as surplus and authorize the sale of the items listed below to sell on Govdeal.com.

Lacy Landrum, Director Of Administration, explained the ordinance and the items that were for sale. **Councilman Andrews,** asked what happens to the items that doesn't sell.

Lacy Landrum stated they make several attempts to sell items and if they don't sell they are discarded.

No Public Comments



**HAMMOND CITY MINUTES
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
April 9, 2024
6:00pm or at conclusion of Public Hearing**

I. CALL TO ORDER: Councilman Kip Andrews

II. ROLL CALL: Councilman Andrews (P), Councilwoman Gonzales (P), Councilman DiVittorio (P), Councilman Leon (P), Councilman Wells (absent)

III. PRAYER: Councilman Andrews

IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.

V. APPROVAL OF MINUTES: Approval of Minutes of March 26, 2024 Meeting

There was a motion by Councilwoman Gonzales and second by Councilman Leon to approve the minutes of March 26, 2024.

Votes: Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Steve Leon (Y) Councilman Wells (absent), Councilman Andrews (Y) Motion Approved 4-0

VI. PRESENTATION:

Michelle Treswig, Kushner Lagraize CPA & Consultants stated that the audit was completed and submitted to the legislative auditor. She stated they have reviewed it and it has been issued, approved and is on the Legislative Auditor's website. She gave an overview of the type of report they issued and presented a summary of the results for the City of Hammond.

Michelle Kendall – Downtown Develop District Director, gave update on what the Downtown Development District has done and been doing. She also discussed the plans for Hammond Main Street 40th Anniversary which is scheduled for Wednesday May 22, 2024 from 4:30 pm to 6:30 pm, Railroad Park, 106 NW Railroad Ave.

VII. FINAL ADOPTION OF AN ORDINANCE

1. Final adoption of an ordinance to declare as surplus and authorize the sale of the items listed below to sell on Govdeal.com.

1. MODEL# CME506AS-1D ICE MAKER
2. MODEL# CME506AS-1D ICE MAKER – NO BOTTOM
3. MODEL# 583810-11D SCOTSMAN ICE MAKER
4. SCOTSMAN ICE MAKER
5. MODEL 6720LV 5525 UT 2008 JD TRACTOR WITH CUTTER
6. MODEL L2225 2010 KUBOTA TRACTOR WITH WOODS FINISH MOWER
7. 4 - CYLINDER DIESEL WANKESHA ENGINE
8. 6 - CYLINDER DIESEL WANKESHA ENGINE WITH DIESEL TANK
9. DODGE GEAR REDUCTION BOX PART#248280
10. HONDA CONCRETE SAW
11. 3” WB30XT PUMP (IN PIECES)
12. 2” WB20XT PUMP
13. 3” SAND PIPE OR PUMP
14. NUMEROUS (6 -55 GALLON DRUM FULL) BRASS WATER METERS
15. SCRAP IRON UNDETERMINED AMOUNT OF FIRE HYDRANTS, METER BOXES, BROKE CI PIPES, REPAIR COUPLINGS, VALVES, SEWER RISER RINGS
16. 2005 JD UTV 4X4
17. 14 SETS METAL CLOTHING LOCKERS
18. UNIT 975 2013 FORD EXPLORER
19. UNIT 845 2011 CHEVY TAHOE
20. UNIT 977 2012 CHEVY TAHOE
21. UNIT 566 2004 HME 1871-P2 PUMPER FIRE TRUCK

There was a motion by Councilman Andrews and second by Councilwoman Gonzales to adopt an ordinance to declare as surplus and authorize the sale of the items listed to sell on Govdeal.com.

Vote: Councilman Leon (Y), Councilman Wells (Absent), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y) Motion approved 4-0

VIII. INTRODUCTION OF ORDINANCE: NONE

IX. RESOLUTIONS:

1. A resolution to hold the State Fire Marshal harmless from claims when the Hammond Fire Prevention Bureau carries out monitoring inspection functions in lieu of the State Fire Marshal, as required by LSA RS 40:1563.

Lacy Landrum, Director of Administration, stated that was a housekeeping item and explained the item. She stated that this will bring the City of Hammond into alignment with the state law so that we will have this resolution on file.

There was a motion by Councilwoman Carlee Gonzales and second by Councilman DiVittorio to adopt a resolution assuming responsibility and liability for inspections conducted by City of Hammond Fire Prevention Bureau as provided by law.

Vote: Councilman Leon (Y), Councilman Wells (Absent), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y) Motion approved 4-0

2. A resolution to ratify and award bids received 04/04/2024 for “Mooney RCB Crossing W2-L2D”–project no. 420-12405.

Lacy Landrum explained the items attachments and the bid process. They are asking that the bid be awarded to the low bidder, Warner Construction in the amount of \$464,763.00.

Councilwoman Gonzales asked to be reminded of what this item was.

Lacy Landrum stated that this was a part of the canal crossings in District 3.

There was a motion by Councilman DiVittorio and second by Councilman Andrews to approve a resolution to Ratify and award bids received 04/04/2024 for “Mooney RCB Crossing W2-L2D”–project no. 420-12405.

Vote: Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

3. A resolution authorizing the Mayor to enter into a Master Services Agreement with Burns & McDonnell Engineering Company for "Engineering Services at the Hammond Northshore Regional Airport."

Lacy Landrum explained the handout of the scores of proposals they received. She stated they go through this process every three to five years in selecting dedicated engineers to handle all the airport project. This is a specialized request for qualifications that are required by the Federal Aviation Administration and the Louisiana DOTD aviation office. They received five proposals and Burns & McDonnell Engineering Company scored the highest and met the qualifications. This doesn't have a monetary value associated with this item. This is just approving them to be the engineers that work on the projects. This will be the engineer of record for the airport projects.

There was a motion by Councilman DiVittorio and second by Councilman Andrews authorizing the Mayor to enter into a Master Services Agreement with Burns & McDonnell Engineering Company for "Engineering Services at the Hammond Northshore Regional Airport."

Vote: Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

4. A resolution approving the purchase of portable radios from L3Harris Technologies in the amount of \$31,743.30 under State Contract 4400028992. This purchase will be made with funds from the City's FY22 and FY23 Edward Byrne Memorial Justice Assistance Grants (Projects 22404 and 22403 respectively), specifically awarded for the purchase of portable radios.

Lacy Landrum explained the attached quotes. The City Council has already approved the awarding of two of these grant. The radios are under state contract and is within budget.

There was a motion by Councilman Leon and second by Councilwoman Gonzales

Vote: Carlee Gonzales (Y), Kip Andrews (Y), Sam DiVittorio (Y), Devon Wells (absent), Steve Leon (Y). Motion Approved 4-0

5. A resolution 1) supporting the submission of a \$350,000 grant application to the Lake Pontchartrain Basin Restoration Program for lift station upgrades; There is NO match requirement. (Lacy Landrum) **Lacy Landrum**, Director of Administration, stated that a correction was needed and that there is a cash match of \$116,667 or 25%. She explained the grant and the match requirement and that they are using the grant match fund.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews approving a resolution 1) supporting the submission of a \$350,000 grant application to the Lake Pontchartrain Basin Restoration Program for lift station upgrades, 2) and supporting a cash match of \$116,667.

Vote: Carlee Gonzales (Y), Kip Andrews (Y), Sam DiVittorio (Y), Devon Wells (absent), Steve Leon (Y). Motion Approved 4-0

X. REPORTS:

Mayor: He asked everyone to be weather aware and to be safe.

Council: Councilman Andrews, reiterated weather awareness and safety.

XI . ADJOURN

There was a motion by Councilman Leon and second by Councilwoman Gonzales to adjourn. All members were in favor and the meeting was adjourned. 4-0 to adjourn

CERTIFICATION OF CLERK

I LISA COCKERHAM, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD April 9, 2024 BEING 3 PAGES IN LENGTH

LISA COCKERHAM
HAMMOND CITY COUNCIL CLERK

PRESIDENT, KIP ANDREWS
HAMMOND CITY COUNCIL