



**HAMMOND CITY COUNCIL  
PUBLIC HEARING MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**June 11, 2024  
5:30pm**

**I. CALL TO ORDER: Councilman Kip Andrews**

**II. ROLL CALL: : Councilman Andrews (P), Councilman DiVittorio (P), Councilman Wells (A)  
Councilman Leon (P), Councilwoman Gonzales (P)**

**III. PUBLIC HEARING:**

1. An ordinance to amend the City of Hammond budget for the Fiscal Year 2023-2024 in accordance with the procedures in Section 5-03 of the City's Charter.

Mayor Pete Panepinto, explained the item.



**HAMMOND CITY COUNCIL  
REGULAR SESSION MINUTES  
312 EAST CHARLES STREET  
HAMMOND, LOUISIANA**

**June 11, 2024  
6:00pm or at conclusion of Public Hearing**

**I. CALL TO ORDER: Councilman Kip Andrews**

**II. ROLL CALL: : Councilman Andrews (P), Councilman DiVittorio (P), Councilman Wells (A)  
Councilman Leon (P), Councilwoman Gonzales (P)**

**III. PRAYER : Councilman Kip Andrews**

**IV. PLEDGE OF ALLEGIANCE:** All veterans and active military, please render the proper salute.

**V. APPROVAL OF MINUTES:** Approval of Minutes of May 28, 2024 Meeting

**There was a motion by Councilwoman Gonzales and second by Councilman Andrews to approve the the Minutes of May 28, 2024 meeting.**

**VOTE:** Councilman Andrews(Y), Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent), Motion Approved 4-0

**VI. FINAL ADOPTION OF AN ORDINANCE:**

1. Final adoption of an ordinance to amend the City of Hammond budget for the Fiscal Year 2023-2024 in accordance with the procedures in Section 5-03 of the City's Charter. (Mayor Pete Panepinto)

There was a motion by Councilman Leon and second by Councilwoman Gonzales, to adopt an ordinance to amend the the City of Hammond budget for the Fiscal Year 2023-2024 in accordance with the procedures in Section 5-03 of the City's Charter.

**Votes:** Kip Andrews (Y), Carlee White Gonzales (Y), Devon Wells (Absent), Sam DiVittorio (Y), Steve Leon (Y). Motion approved 4- 0.

**VII. INTRODUCTION OF ORDINANCE: NONE**

**VIII. RESOLUTIONS:**

1. A resolution to approve the fiscal year 2024-2025 Non-Municipal Fire and Police personnel Holiday closing schedule for the City of Hammond. (Mayor Panepinto)

**Mayor Panepinto**, stated this is the city's holiday schedule and they would like to add Friday the 21<sup>st</sup> of June and that the City Courts will be recognizing and he explained that they have an issue with Entergy and they will be doing some work on that day. He recommend that it be celebrated on the 21<sup>st</sup> and next year it will be accepted with the rest of the holiday's

**Councilman Andrews**, asked why Juneteenth isn't observed on the date of the holiday.

**Mayor Panepinto**, stated it was up to the council and he was matching what city court was doing and it was a day they had talked to Entergy about.

**Councilman Andrews**, stated he would like to see it observed on the day of the holiday.

**There was a motion by Councilman Andrews and second by Councilwoman Gonzales** to amend the fiscal year for the 2024-2025 Non-Municipal Fire and Police personnel Holiday closing schedule for the City of Hammond with changes to the Juneteenth holiday from Friday June 21, 2024 to Wednesday June 19, 2024 and from Friday June 13, 2025 to Thursday June 19, 2025.

**Vote:** Kip Andrews (Y), Sam DiVittorio (Y), Carlee Gonzales (Y), Steve Leon (Y), Devon Wells (absent), Motion Approved 4-0

**There was a motion by Councilman Andrews and second by Councilwoman Gonzales** to approve as amended the fiscal year 2024-2025 Non-Municipal Fire and Police personnel Holiday closing schedule for the City of Hammond with changes as amended.

**Vote:** Kip Andrews (Y), Sam DiVittorio (Y), Carlee Gonzales (Y), Steve Leon (Y), Devon Wells (absent), Motion Approved 4-0

2. A resolution to approve Los Primos at 1320 N. Morrison Blvd. Suite 118 Hammond, LA 70401 to obtain a permit to sell packaged Hi/Low alcohol. The owner is Los Primos Supermarket LLC. (Mayor Panepinto)

**Mayor Panepinto**, explained the resolution request.

**Martin Salago**, the owner was present to answer question.

**There was a motion by Councilman DiVittorio and second by Councilwoman Gonzales** Los Primos at 1320 N. Morrison Blvd. Suite 118 Hammond, LA 70401 to obtain a permit to sell packaged Hi/Low alcohol. The owner is Los Primos Supermarket LLC.

**Vote:** Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

3. A resolution to review and ratify bids received 06/06/2024 for "Airport East Utility Connection"- project no. 616-12408 (Mitchell D. Roniger)

**Kylin Douglas**, Spangler Engineering and explained the bid and that they would be providing water and sewer to the new hangers. He stated that they only received one bid and that was from Lawson-Bonet Construction. Inc. for \$193,101.00.

**Councilwoman Gonzales** asked if it was within budget.

**Kylin Douglas**, stated it was within budget.

**There was a motion by Councilman DiVittorio and second by Councilman Andrews** to approve the lowest bid received 6/06/2024 for "Airport East Utility Connection" project no. 616-12408.

**VOTE:** Councilman Andrews(Y). Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent), Motion Approved 4-0

4. A resolution to authorize the purchase of a 2024 Dodge Ram 1500 Crew Cab truck for the Police Department from Premier Dodge, total cost \$40,551.58. State Contract 4400023795 (Mayor Pete Panepinto)

**Mayor Pete Panepinto**, stated this is a truck for the jail and the funds is coming from the mileage. It will be used for inmates, barricades, litter pickup etc.

**Councilman DiVittorio**, asked about the purchase

**There was a motion by Councilwoman Gonzales and second by Councilman Leon** to authorize the purchase of a 2024 Dodge Ram 1500 Crew Cab truck for the Police Department from Premier Dodge, total cost \$40,551.58. State Contract 4400023795.

**VOTE:** Councilman Andrews(Y). Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Leon (Y), Councilman Wells (absent), Motion Approved 4-0

5. A resolution to authorize a waiver of the open container law for alcohol during the Hammond Farmers & Artisans Market Summer Fete and 10 year anniversary held on Saturday, July 13th from 8AM to Noon. The event location is 106 NW Railroad Ave in Railroad Park and the 100-block of NW Railroad Ave. (Savannah Phillips)

**Savannah Phillips**, Farmers Market Manage explained the request.

There was a motion by **Councilman DiVittorio** and second by **Councilwoman Gonzales** to authorize a waiver of the open container law for alcohol during the Hammond Farmers & Artisans Market Summer Fete and 10 year anniversary held on Saturday, July 13th from 8AM to Noon. The event location is 106 NW Railroad Ave in Railroad Park and the 100-block of NW Railroad Ave.

**Vote:** Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

6. A resolution authorizing the Hammond Downtown Development District to serve, sell, or otherwise handle alcohol, as well as granting a waiver of the Open Container Law, during the Summer Fete held on Saturday, July 13, 2024 from 8AM to Noon. The event boundaries are Railroad Park and the 100-block of NW Railroad Ave. (Savannah Phillips)

**Savannah Phillips**, Farmers Market Manage explained the request, same as previous.

There was a motion by **Councilwoman Gonzales** and second by **Councilman Andrews** authorizing the Hammond Downtown Development District to serve, sell, or otherwise handle alcohol, as well as granting a waiver of the Open Container Law, during the Summer Fete held on Saturday, July 13, 2024 from 8AM to Noon. The event boundaries are Railroad Park and the 100-block of NW Railroad Ave.

**Vote:** Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

7. A resolution to authorize the Mayor to enter into a contract with the HoneyB Construction LLC for the construction of the Hammond Welcome Sign in the amount of \$118,969.00 (project number 12327). (Roy Dufreche)

**Mayor Pete Panepinto**, explained the request.

**Sal Nicolosi**, 3607 Hwy 190 w, asked about the sign

There was a motion by **Councilwoman Gonzales** and second by **Councilman DiVittorio** authorizing the Mayor to enter into a contract with the HoneyB Construction LLC for the construction of the Hammond Welcome Sign in the amount of \$118,969.00 (project number 12327).

**Vote:** Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

8. A resolution, In accordance with LA R.S. 33:2476 (L) (c) the hiring of Julie Monteleone as the part-time secretary for the Hammond Fire and Police Civil Service Board with a salary not to exceed \$1250.00 month. ( Lt. George Bergeron)

**Lt. George Bergeron**, Chairman of the Police and Fire Civil Service Board explained that according to the statute the board has to hire a secretary and based on the population of the city is what determines whether it is a full or part-time secretary and the dollar amount is set by Statute. She worked part-time and full time. She was never officially hired by the Civil Service Board.

**Mayor Panepinto**, stated they were shorthanded and needed help in the building department and Ms. Julie helped out, she worked part-time in the billing department and part-time civil service.

There was a motion by **Councilwoman Gonzales** and second by **Councilman DiVittorio** in accordance with LA R.S. 33:2476 (L) (c) the hiring of Julie Monteleone as the part-time secretary for the Hammond Fire and Police Civil Service Board with a salary not to exceed \$1250.00 month.

**Vote:** Councilman DiVittorio (Y), Councilwoman Gonzales (Y), Councilman Andrews (Y), Councilman Leon (Y), Councilman Wells (absent), Motion approved 4-0

## **IX. REPORTS:**

### **Mayor: No Report**

**Council:** Councilman DiVittorio asked about abandoned cars and when they were going to begin picking them up again.

**Mayor Pete Panepinto**, stated they are getting started.

## **X . ADJOURN:**

There was a motion by **Councilwoman Gonzales** and second by **Councilman Leon** to adjourn. All members were in favor and the meeting was adjourned. 4-0 to adjourn.

## **CERTIFICATION OF CLERK**

I LISA COCKERHAM, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS TRANSACTED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD JUNE 11, 2024 BEING 3 PAGES IN LENGTH

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LISA COCKERHAM

HAMMOND CITY COUNCIL CLERK

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PRESIDENT, KIP ANDREWS

HAMMOND CITY COUNCIL

