

COUNCIL MEETING AGENDA REQUEST FORM

COUNCIL MEETING DATE: September 24, 2024

SUBJECT/REASON FOR AGENDA ITEM: _____

Temporarily Alcohol Permit Waiver | Open Container Law Waiver
Other: _____

Please be specific about the reason to be on the agenda.

A resolution to approve the Mayor to enter into contract with Pointer Smith Contracting, for Railroad Track Repairs in the amount of \$54,650.00
RFP 25-04

Requested By: Street Dept
NAME: Pete Panepinto
ADDRESS _____
PHONE # _____ CELL PHONE: _____
EMAIL: _____ FAX: _____

Please note that the Hammond City Council meets the Second and Fourth Tuesday of the Month at 5:30pm, 312 East Charles Street, Hammond, LA 70401, All requests have to be submitted to the City Council Clerk by the Wednesday prior of the meeting no later than 4:30pm, All requests can be submitted electronically to banks_tm@hammond.org or fax (985) 277-5611. If you have any questions please call (985) 277-5610

BELOW TO BE FILLED OUT BY COUNCIL CLERK

DATE RECEIVED: _____ TIME RECEIVED: _____

Council Clerk: Lisa Cockerham Agenda Item Number _____

Approved: _____ (Yes) _____ (No)

Remarks: _____

Kip Andrews
Council President

_____ Date

CITY OF HAMMOND
RFP 25-04
RAILROAD TRACK REPAIRS

Proposals due in Friday, September 13, 2024 at 10:00 a.m.

Received Two (2) Proposals:

COMPANY	PRICE
Pointer Smith Contracting	\$54,650.00
Trac-Work INC.	\$74,785.00

Present at time of Opening:

Jana Soileau / Purchasing Director

Krystle Noto / Purchasing Agent



**City Of Hammond
Purchasing Department**

RFP #25-04

Railroad Track Repairs

**Sealed Proposals Shall Be Received by the Purchasing Department,
City of Hammond
310 East Charles Street
Hammond, Louisiana 70404-2788
Until**

10:00 A.M. September 13, 2024

**Proposals shall be accepted only on the RFP forms furnished by the City of
Hammond Purchasing Department.**

**Any technical questions on Specifications should be addressed to
Chris Gilpin R.T.S. at (225) 572-4903.**

**For Additional Information or Questions, Contact:
Jana Thurman – Purchasing Director
purchasing@hammond.org**

This is the Proposal of:**Date:** _____**Company:** _____**Section 3 Business/WBE/SBE/MBE/DBE:** _____**Address:** _____**City:** _____ **State:** _____ **ZIP Code:** _____**Person to Contact:** _____**Phone:** _____ **Fax:** _____**Email:** _____**Your Proposal is important to us.**

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

1.0 SCOPE

This specification covers the furnishing of material, labor and equipment to furnish, remove, and replace 124 6x8x8'6" crossties. Also surfacing of track toward Home Depot. THIS WORK MUST BE PERFORMED IN COMPLETE ACCORDANCE WITH BEST MODERN RAILROAD PRACTICES.

2.0 CONTRACTOR FURNISHED MATERIAL AND EQUIPMENT.

- 2.1 CROSS TIES- Cross ties are to be # 1 hardwood 6X8X8'6". Cross ties are to be replaced per marks. (125 total)
 *****60 Ties are on bridges. Ballast deck bridges may need curbs removed for tie replacement.*****
- 2.3 INSTALLATION- Ties must be installed with heart down perpendicular with tie protruding evenly on both sides. Switch ties are to be even on one side. (18") tie is to be tamped tight against base of rail.
- 2.4 DAMAGE TIE- Caution must be taken not to damage tie with equipment. (Damaged tie replacement will be at contractor expense).
- 2.5 TRACK SURFACE- Caution must be taken not to disturb surface. Any location where ties are to be installed and if track is out of cross-level greater than 1", track is to be leveled, tamping old ties and installing new ties tight.
- 2.6 TRACK DRESSING- All track is to be properly dressed where ties were installed. (This includes equipment access paths)
- 2.7 SPIKING- Tie is to be spiked with 2-gage spikes per rail, except when curve is in excess of 3 degrees where 3 spikes will be used (2 inside, 1 out)
- 2.8 GAGE- Track is to be regaged 5 ties each side of new tie if gage exceeds 3/8" open (56 7/8")
- 2.9 TIE PLUGS- Are to be used anytime spike is removed from tie, tie is to be plugged with tight fitting creosote tie plug.
- 2.10 ADDITIONAL SPIKES- Are to be installed on old ties where spikes had to be removed for regaging. (ADD TWO)
- 2.11 TIE PLATES- Plates are to be used on all ties. Plates are to be positioned properly on tie and tight against base of rail before spiking.
- 2.12 ANCHORS- Anchors are to be removed and replaced tight against side of tie.
- 2.13 SURFACING- Surface between the north and south run around switches to zero cross level.(Approximately 1000ft) Surfacing

must be completed with a Mark 1 or greater production Tamper and Regulator.

- 2.14 GAUGE- Gauge spot In curve before south run-a-around switch and 2nd joint off frog at south run-a-around switch
 - 2.17 PROTECTION- Contractors must coordinate with Railroad for train movement, contractor must make track inaccessible.
 - 2.18 TIE DISPOSAL- Old ties are to be stacked on City of Hammond property per instructions
 - 2.19 BALLAST- Contractor shall provide 80 tons ballast (#4 Limestone) to distribute before surfacing and properly dress after production tamping.
- 4.0 COMPLETION- Repair must be completed within 30 days after purchase order is received.
- 5.0 INSPECTION Engineering representative can be expected to visit the construction site on the following occasions.
- A. BEGINNING OF JOB- To inspect material, and equipment to be used.
 - B. PERIODIC- To insure proper procedures are being followed.
 - C. FINAL- Acceptance of job well done.

Instructions to proposers

PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.

RFP Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for proposers to receive RFP packages. Proposers should rely on advertisements in the local newspaper, City Website www.hammond.org, online at www.bidexpress.com or personally pick up RFP packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.

The RFP number, Proposers name, address, Contractor License number and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered mailed or electronically submitted through bid express.

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified RFP opening date and time. Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the RFP form and included in the specifications.

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept proposals from those proposers in whose name the RFP forms and or specifications were issued. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection. The RFP, including the specifications and acknowledgement of addenda issued shall be submitted to the Purchasing Department as THE RFP.

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Manager after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

Liability:

The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least (\$1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:

The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act.

The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,

List by date and Addendum
number _____

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License

Proposal Amount

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 25-04 Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Price _____ **DOLLARS**

(\$ _____)

Signature of Proposer _____

Name of Company _____ **Date** _____

The above signature on this sealed Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Proposal.



RAIL TECHNICAL SERVICES

18601 Liberty Rd. Pride, LA 70770 - CELL (225) 572-4903

TRACK INSPECTION REPORT

Inspector: Ron Weger		Industry: City of Hammond		Report No. 173	Contact Person: Robert Williams 985-634-1904	Date: August 7, 2024	
Railroad:		Derails: 2	Turnouts: 5	Rd. Crossings:		Previous Inspection: July 3, 2024	
Item	Location	R.T.S. Defect Code / Description		Priority	E.T.	Action Taken	Remarks
		[Recommend for 2024 to replace approx. 600 ties from Wye Switch around curve to Home Depot					
		Recommend installing approx. 1000 ties from Wye switch to Wilbert Dangerfield Rd crossing to maintain surface and FRA joint tie standards in near future.]					
151-01	1 st Bridge West of Morris Road	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	8.0		Spot in 30 ties Need to fix soon
153-01	Between north and south runaround switches	63.05-Deviation from zero cross level at any point on tangent exceeds allowable.		1	4.0	Worked on	Still has a 2" cross level
171-01	In curve before south run-around switch	53.03-Gage dimension exceeds allowable for curved track.		(1)	2.0		Gage 1 rail length at green ribbon (FIX SOON)
171-02	2 nd joint off frog at south run-around switch	53.03-Gage dimension exceeds allowable for curved track.		(1)	1.0		On turnout side
171-04	14 rails west of bridge west of Morris Rd.	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	3.0		Need 4 ties
171-05	1 st bridge east of Wilbert Dangerfield crossing	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	8+		Need approximately 30 ties
171-06	Between Wilbert Dangerfield crossing and 1 st bridge west	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	2.0		Need 8 ties
171-07	1 st bridge west of Wilbert Dangerfield crossing	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	4.0		Need 7 ties on east approach
172-01	East of Wood-scale Rd towards Carbonics	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	2.0		Need 3 ties just before curve
172-02	3 rd Joint behind N. Runaround switch	109.02-No effective support ties within the prescribed distance from a joint.		1	1.0		1 tie
172-03	On siding 3 joints behind frog at N. Runaround switch	109.02-No effective support ties within the prescribed distance from a joint.		1	1.0		Need 2 ties
173-01	7 Rails east of Wood-scale Rd towards Carbonics	109.03-Crossties not effectively distributed to support a 39 foot segment of track.		1	2.0		Need 3 ties
	Next Page						

	Previous Page					
173-02	In front of south run-a-round switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	1.0		Need 3 ties
173-03	11 Rails behind north run-a-round switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	2.0		Need 5 ties
173-04	9 Rails behind north run-a-round switch	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	2.0		Need 3 ties
173-05	In last curve before Home Depot Gate	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	8.0		Need 19 ties throughout curve
173-06	9 Rails east of Wilbert Dangerfield crossing	109.03-Crossties not effectively distributed to support a 39 foot segment of track.	1	3.0		Need 6 ties

Priority

- (1) Immediate attention
- 1- Next visit
- 2- After ones are completed
- 3- After twos are completed

E.T.

Estimated time to complete repair.

General Info

Total:

\$54,650.00

Number	Description
RFP #25-04 Railroad Track Repairs	This specification covers the furnishing of material, labor and equipment to furnish, remove, and replace 124 6x8x8'6" crossties. Also surfacing of track toward Home Depot. THIS WORK MUST BE PERFORMED IN COMPLETE ACCORDANCE WITH BEST MODERN RAILROAD PRACTICES.
Deadline	Allows zero unit prices and labor
09/13/2024 10:00 AM CDT	No
Vendor	Allows negative unit prices and labor
Pointer Smith Contracting Corp.	No
Submitted	No
09/12/2024 06:37 PM CDT	
Signed by	
Grant Smith	
Account Holder Grant Smith	
Opened	
09/13/2024 10:01 AM CDT	
By	
thurman_je@hammond.org	

General Information:

Name of Firm: *

Pointer Smith Contracting Corporation

Address: *

35023 Terminal Court, Geismar, LA 70734

Contact Person: *

Andrew Wilson

Phone Number: *

(504) 460-6909

Fax:

E-mail: *

awilson@pointersmith.com

PROPOSAL AMOUNT

\$54,650.00

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 25-04 Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

TOTAL PRICE IN WORDS *

Fifty Four Thousand Six Hundred Fifty and Zero Cents

TOTAL PRICE IN DOLLARS *

\$54,650.00

Attachment List

RFP 25-04 Railroad Track Repairs_Final.pdf (356 KB)

Required Document List

Name	Omission Terms	Submitted File
RFP Package Upload proposer's RFP Package.		RFP 25-04 - City of Hammond - Railroad Track Repairs - Pointer Smith Contracting.pdf
Insurance Certificate Upload proposer's Insurance Certificate.	I will supply the Insurance Certificate within 10 days of award.	I am not enclosing this document because the omission terms have been met.
Additional Attachment Upload additional attachment.	I do not have additional documents to attach.	I am not enclosing this document
3 Required Documents		

Name	Omission Terms	Submitted File
		because the omission terms have been met.
3 Required Documents		



Jana Thurman <thurman_je@hammond.org>

RFP 25-04 Railroad Track Repairs City of Hammond

1 message

Jana Thurman <thurman_je@hammond.org>

Thu, Aug 22, 2024 at 7:29 AM

To: Neal Ward <nward@trac-work.com>, John McBride <jmcbride@choctawcs.com>, Tyler Rutledge <tyler@mscontractors.us>, hugh@rhorer.com, Chuck Smith <csmith@pointersmith.com>, toby.haynes@forcecorp.net, Jacob Simmons <jcsimmons@simmonsrail.com>, 26 Office Manager <trac-work26@trac-work.com>
Cc: Robert Williams <williams_rg@hammond.org>, Rail Tech <railtechservices@outlook.com>

Good Morning,

The City of Hammond has issued RFP 25-04 to provide Railroad Track Repair work for the City of Hammond. We would like to welcome your proposal! I have attached RFP 25-04, please review the specifications and submit your SEALED proposal by 10:00am September 13, 2024, if you are interested.

Please note: no emailed or faxed proposals will be accepted and the proposal must be on the RFP form issued by the City.

Jana Thurman Soileau

Purchasing Manager, City of Hammond

PO Box 2788, Hammond, LA 70404

O: 985-277-5633 | Fax: 985-277-5636

thurman_je@hammond.org

 **RFP 25-04 Railroad Track Repairs_Final.pdf**
356K

Notification	User	Business	Time
Solicitation Advertised	Wayne Pontiff	Kort's Construction Services, Inc.	08/20/2024 08:57 AM EDT
Solicitation Advertised	David Muller	M & J Civil Construction, LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Rebecca Bergin	Douglas Food Stores Inc	08/20/2024 08:57 AM EDT
Solicitation Advertised	Michael Hackley	Hackley Enterprises LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	steven williams	A Property 4 U,LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Jonathan Love	HMSE	08/20/2024 08:57 AM EDT
Solicitation Advertised	Joshua Cain	Siema Construction	08/20/2024 08:57 AM EDT
Solicitation Advertised	James Madden	Madden Gulf Coast, LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	J. Todd Koniar	Vulcan Inc.	08/20/2024 08:57 AM EDT
Solicitation Advertised	Chad Mizell	Micon Services, Inc.	08/20/2024 08:57 AM EDT
Solicitation Advertised	Joseph Wall	Blue Boy Construction LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Bradley Simmons	B & B CONSTRUCTION SOLUTIONS LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Garner Admin	Garner Environmental Services, Inc.	08/20/2024 07:57 AM CDT
Solicitation Advertised	Jon Martin	Aivast Construction LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Jason Bankston	Grady Crawford Construction Co., Inc. of Baton Rouge	08/20/2024 07:57 AM CDT
Solicitation Advertised	Jennifer Casadaban	Casco Contracting, LLC	08/20/2024 08:57 AM EDT
Solicitation Advertised	Harshitha Kethineni	OpenTeQ Technologies LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Martin Padiat	Workbox	08/20/2024 07:57 AM CDT
Solicitation Advertised	Richard Price	Richard Price Contracting Co., LLC	08/20/2024 07:57 AM CDT
Solicitation Advertised	Nathan Stubbs	Stubbs NK Contractors LLC	08/20/2024 07:57 AM CDT

21 Notification Logs

Notification	User	Business	Time
Solicitation Advertised Text	Bradley Simmons	B & B CONSTRUCTION SOLUTIONS LLC	08/20/2024 07:57 AM CDT
21 Notification Logs			



Jana Thurman <thurman_je@hammond.org>

RFP 25-04 Railroad Track Repairs City of Hammond

1 message

Karen Tullier <karen.tullier@forcecorp.net>
To: thurman_je <thurman_je@hammond.org>
Cc: Lloyd Thibodeaux <lloyd.thibodeaux@forcecorp.net>

Mon, Aug 26, 2024 at 3:28 PM

At this time Force Corporation will have to decline bidding on this project. We appreciate the invitation and hope you will consider us on future projects.

Thank you,
Karen Tullier
Office Manager
Louisiana Railroad Division

Force Corporation
25335 Hwy. 1
Plaquemine, LA 70764
(225) 687-1194 office
(225) 687-1198 fax
karen.tullier@forcecorp.net