

# La Carreta Cinco De Mayo Diagram of Premises



"X" indicate barricaded area.

*Handwritten signature*



EMP  
Almost Nine  
3 OFFICERS  
DETAIL

**WAIVER REQUEST FORM**

DATE OF EVENT: Friday, May 5, 2023 TIME(S) OF EVENT: 11am (setup) - 10pm

SUBJECT/REASON FOR WAIVER REQUEST: Cinco de Mayo LOCATION: La Carreta 108 NW Railroad Ave.

NOISE ORDINANCE WAIVER  | STREET CLOSURE  | PARKING MALL CLOSURE   
(All noise is to be in moderation) (Must provide map or list of closed streets or parking malls with names)

IF WAIVER IS FOR A CITY PARK OR CITY PROPERTY: RESERVED  | NOT RESERVED

CHECK IF NEEDED: ELECTRICITY  | WATER SERVICE  | BARRICADES   
(Must notify at least a week before the event)

Please be specific and specify organizer, location, reason for the event, and request:  
La Carreta, located at 108 NW Railroad Ave. requests to close the road in front of the restaurant, W. Charles St. (between Railroad Ave. & the tracks) to place stage & live band, as well as the southside of the Casa de Fresca parking lot for loading/unloading. We also request to waive city noise ordinance & we will provide \$1,000,000 liability insurance certificate naming the city of Hammond as an additional insured.

The organizer of the event is responsible for cleaning up the area requested for usage at the end of the event and to provide security during the event.

Sign acknowledgement \_\_\_\_\_

**REQUESTED BY:**

NAME & ORGANIZATION: Mary Royer - Rubio Enterprises

ADDRESS: 108 N. Cate St. Hammond, LA 70401

PHONE #: 985-350-9966 CELL #: 985-276-8954

EMAIL: Maryroyer.1@gmail.com FAX #: N/A

**NOTE:** If approved, this waiver in no way obligates the City of Hammond to make any notifications or to supply set up, cleaning, or other services for this event. All requests have to be submitted to Alma Mitchell in the Mayor & Administration Office, requests can be submitted electronically to [mitchell\\_ap@hammond.org](mailto:mitchell_ap@hammond.org) or fax (985) 277-5602. If you have any questions please call (985) 277-5601.

**BELOW TO BE FILLED OUT BY CITY ADMINISTRATION**

\*\*\*\*\*

DATE RECEIVED BY: \_\_\_\_\_ TIME RECEIVED: \_\_\_\_\_

APPROVED:  (YES)  (NO)

REMARKS: MUST HAVE 3 DETAIL OFFICERS AS PER POLICE CHIEF RECOMMENDATION

[Signature]  
Authorized Signature

RECOMMENDATION  
4/6/2023  
Date