City Of Hammond
Purchasing Department

RFP # 25-09
For

Hammond Community Center Addition

Sealed Proposals Shall Be Received at the City Hall Annex,
312 E Charles St.
Hammond, LA 70401
Until

10:00 a. m. on Thursday, April 24, 2025

At Which Time All Proposals Will Be Opened and Read Aloud

Advertisement in the Official Journal, Daily Star, to be published (3) Times
March 25, 2025
April 1, 2025
April 8, 2025

Pre-Proposal Conference has been scheduled for **April 8, 2025 at 10:00 A.M.**
at the location of Michael J. Kenney Center. 601 W. Coleman Ave, Hammond, LA. 70404

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PUBLIC NOTICE

RFP 25-09
HAMMOND COMMUNITY CENTER ADDITION
CITY OF HAMMOND, LOUISIANA

The City of Hammond will open sealed Proposals at **10:00 a.m. Thursday, April 24, 2025**, at the City Hall Annex, 312 E Charles St., Hammond LA 70401, for Hammond Community Center Addition.

The RFP for this project is available in electronic form. It may be obtained without charge and without deposit from the City's website, www.hammond.org, or via Bid Express, www.bidexpress.com. Printed copies are not available from the Designer, but arrangements can be made to obtain them through most reprographic firms. Plan holders are responsible for their own reproduction costs. Questions about this procedure shall be directed to the Designer at:

Pierre Theriot
Holly & Smith Architects, APAC
208 N Cate St., Hammond, LA 70401
(985) 345-5210

To review the RFP or to submit questions, a Proposer should contact Pierre Theriot, Architect, at pierre@hollyandsmith.com or 985-354-5210 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

Sealed Proposals must be received at the City Hall Annex by **10:00 a.m. Thursday, April 24, 2025**. Hardcopies must include the **RFP Number**, **Proposer's Name**, **Proposer's Address**, **Proposer's Louisiana Contractor License Number**, and **RFP Opening Date** clearly typed or printed on the outside of the Proposal envelope.

Section 3 Businesses/MBEs/WBEs/SBEs/DBEs are encouraged to submit Proposals.

A Preproposal Conference will be held at 10:00 a.m. April 8, 2025, at Michael J. Kenney Center. 601 W. Coleman Ave, Hammond, LA. 70404 .

Any person with disabilities requiring special accommodations during the Mandatory Preproposal Conference or Proposal Opening must contact City of Hammond Director of Administration Charles Borchers at 985-277-5647 or Borchers_cw@hammond.org at least 7 days prior.

In accordance with Louisiana Revised Statute 37:2163, this project is classified as Building Construction.

The City reserves its right under law to reject any and all Proposals for just cause. The City shall incur no obligation to any Contractor relating to this RFP until a Contract between the City and the Contractor is fully executed.

# # #

To appear: Tuesday, March 25, 2025
Tuesday, April 1, 2025
Tuesday, April 8, 2025

GENERAL REQUIRMENTS

Scope of Work
Storage Addition Structure consists of a metal building frame and slab on grade construction and other Work indicated in the Contract Documents

PRE-PROPOSAL CONFERENCE

A Proposer's conference has been scheduled for **April 8, 2025 at 10:00 A.M.** at the location of the City of Hammond at Michael J. Kenney Center. 601 W. Coleman Ave, Hammond, LA. 70404

Attendance is not mandatory, interested proposers are highly encouraged to attend. In order to make the meeting more effective for all participants, attendees should read this document thoroughly prior to the meeting.

Substantial clarifications or changes required as a result of the meeting will be issued in the form of a written addendum to the RFP.

Instructions to proposers

PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.

The RFP for this project is available in electronic form. It may be obtained without charge and without deposit from the City's website, www.hammond.org, or via Bid Express, www.bidexpress.com. Printed copies are not available from the Designer, but arrangements can be made to obtain them through most reprographic firms. Plan holders are responsible for their own reproduction costs. Questions about this procedure shall be directed to the Designer, Pierre Theriot at Holly & Smith Architects, APAC, 208 N Cate St., Hammond, LA 70401.

To review the RFP or to submit questions, a Proposer should contact Pierre Theriot, Architect, at pierre@hollyandsmith.com or 985-354-5210 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.

The RFP number, Proposers name, address, Louisiana Contractor License number and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered or mailed.

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the City of Hammond, Purchasing Department, 310 E Charles St 2nd Fl, Hammond LA 70401-3324 on or before the specified RFP opening date and time.
Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the RFP form and included in the specifications. **BID BOND IS REQUIRED.**

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. The City of Hammond shall only accept proposals from those proposers in whose name the RFP forms and or specifications were issued. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection.

The RFP package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE RFP.

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Agent/Building Director, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

Liability:
The Contractor at all times during the term of the contract shall maintain and pay for property damage and public liability insurance with limits of at least ($1,000,000.00) one million dollars inclusive of bodily injury and property damage for any one occurrence.

Prior to commencing work under this contract the Contractor must file with the City a "certificate of insurance" meeting aforementioned requirements with the City of Hammond named insured by added endorsement. All premiums and expense incurred with this insurance shall be paid for by the Contractor.

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

Worker's Compensation:
The Contractor shall, at all times, pay or cause to be paid, any assessment or compensation required to be paid pursuant to the Worker's Compensation Act.
The Contractor shall, at the time of entering into a Contract with the City, provide satisfactory proof that all assessments or compensation payable to the Worker's Compensation Board have been paid and the City may, at any time during the performance or upon the completion of such Contract require a further declaration such Contract require a further declaration that such assessments or compensations have been paid.

Performance Bond:
The Contractor shall furnish and pay for a Performance Bond written by a company licensed to do business in Louisiana, and shall be countersigned by a person who is contracted with the surety company or bond issuer as an agent of the company or issuer, and who is licensed as an insurance agent in this state, and who is residing in this state, in an amount equal to the 100% contract amount.

Form of Agreement between Owner and Contractor:
Form to be used: Form of the Contract to be used shall be furnished by the Owner and shall be the Owner's modified AIA Document A101 Standard Form of Agreement Between Owner and Contractor and the Owner's modified AIA Document A201 General Conditions for the Contract for Construction, samples of which are included within this bid package.

Completion Time:
If awarded the contract within (30) days after submission of bid, the Bidder agrees to guarantee completion of the work within One Hundred Twenty (120) Days starting from the execution of Notice to Proceed, subject to such extensions as may be granted under Paragraph 8.3 - Delays and Extensions of Time in the General Conditions, or the Contractor will be subject to pay to the Owner liquidated damages in the amount as stated on this document.

1. Extensions for weather conditions shall not be given unless weather conditions prevailing are deemed by the Architect to be abnormal.
2. Execution of the Notice to Proceed shall be constituted by signature of the Architect.

Liquidated Damages:
The Bidder agrees that the Owner may retain the sum of One Hundred ($100.00) Dollars from the amount of compensation to be paid him for each consecutive calendar day that the work remains incomplete beyond the Contract Completion date stated on the "Notice to Proceed" or as amended by Change order, Sundays and holidays included. This amount is agreed upon as the proper measure of liquidated damages which the Owner will sustain per day by the failure of the undersigned to complete the work at the stipulated time and is not to be construed in any sense as a penalty

Sealed RFP Form for Public RFP 25-09

As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,

List by date and Addendum number_____

I certify that I am duly licensed in Louisiana to perform the work. Louisiana License #_____

Proposal Amount

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 25-09 Specifications for the sum indicated:

(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

Total Price_____DOLLARS

($_____)

_____

Signature of Proposer **Company Name**

The above signature on this Sealed Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this Seal Proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed RFP.

This is the Proposal of:

Date: _____

Company: _____

Section 3 Business/WBE/SBE/MBE/DBE: _____

Address: _____

City:_____**State: ZIP Code:** _____

Person to Contact: _____

Phone:_____**Fax:** _____

Email: _____

Your Proposal is important to us.
However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

Section 3 Business/WBE/SBE/MBE/DBE
The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

Nondiscrimination Requirements
By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990.

The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

Sealed RFP Form for Public RFP 25-09

As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.

I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,

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(Amounts shall be shown in words and digits. In case of discrepancy, words shall govern.)

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($_____)

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The above signature on this Sealed Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this Seal Proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed RFP.

[City's Project Name] _____ [City's Project No.] _____

Name of Project **Project No.**

STATE OF _____

PARISH OF _____

ATTESTATIONS AFFIDAVIT

Before me, the undersigned notary public, duly commissioned and qualified in and for the parish and state aforesaid, personally came and appeared Affiant, who after being duly sworn, attested as follows:

LA. R.S. 38:2227 PAST CRIMINAL CONVICTIONS OF BIDDERS

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

(a) Public bribery (R.S. 14:118)
(b) Corrupt influencing (R.S. 14:120)
(c) Extortion (R.S. 14:66)
(d) Money laundering (R.S. 14:230)

B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

(a) Theft (R.S. 14:67)
(b) Identity Theft (R.S. 14:67.16)
(c) Theft of a business record (R.S.14:67.20)
(d) False accounting (R.S. 14:70)
(e) Issuing worthless checks (R.S. 14:71)
(f) Bank fraud (R.S. 14:71.1)
(g) Forgery (R.S. 14:72)
(h) Contractors; misapplication of payments (R.S. 14:202)
(i) Malfeasance in office (R.S. 14:134)

LA. R.S. 38:2212.10 Verification of Employees

A. At the time of bidding, Appearer is registered and participates in a status verification system to verify that all new hires in the state of Louisiana are legal citizens of the United States or are legal aliens.

B. If awarded the contract, Appearer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.

C. If awarded the contract, Appearer shall require all subcontractors to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

[City's Project Name]_____ [City's Project No.]_____

Name of Project **Project No.**

LA. R.S. 23:1726(B) Certification Regarding Unpaid Workers Compensation Insurance

A. R.S. 23:1726 prohibits any entity against whom an assessment under Part X of Chapter 11 of Title 23 of the Louisiana Revised Statutes of 1950 (Alternative Collection Procedures & Assessments) is in effect, and whose right to appeal that assessment is exhausted, from submitting a bid or proposal for or obtaining any contract pursuant to Chapter 10 of Title 38 of the Louisiana Revised Statutes of 1950 and Chapters 16 and 17 of Title 39 of the Louisiana Revised Statutes of 1950.

B. By signing this bid /proposal, Affiant certifies that no such assessment is in effect against the bidding / proposing entity.

_____ _____

NAME OF BIDDER **NAME OF AUTHORIZED SIGNATORY OF BIDDER**

_____ _____

DATE **TITLE OF AUTHORIZED SIGNATORY OF BIDDER**

_____

SIGNATURE OF AUTHORIZED
SIGNATORY OF BIDDER/AFFIANT

Sworn to and subscribed before me by Affiant on the_____day of_____, 20____.

_____
Notary Public

NON-COLLUSION AFFIDAVIT

STATE OF LOUISIANA

PARISH OF TANGIPAHOA

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified in and for the Parish and State aforesaid, personally came and appeared

_____
Name, Title

_____
Contractor

hereinafter referred to as "Affiant," who, after first being duly sworn, deposed and attested to the following:

1. Affiant has contracted with the City of Hammond, Louisiana, to render the services of a General Construction Contractor for the following project

   _____
   Project Title

   in the amount of $_____._____.
   Dollars Cents

2. Affiant employed no person, corporation, firm, association, or other organization either directly or indirectly, to secure the public contract under which he received the abovesaid payment, other than persons regularly employed by the Affiant, whose services in connection with the construction of the project were in the regular course of their duties for Affiant; and

3. No part of the contract price received by the Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant, whose services in connection with the construction of the project were in the regular course of their duties for Affiant.

_____
Signature of Affiant

SWORN TO AND SUBSCRIBED before me, Notary Public, this_____day of_____,

20___in_____,_____,_____.
City Parish/County State

_____
Signature and Seal of Notary Public

My commission expires_____.
Date

BID BOND

_____
Project Title

_____
Date

KNOW ALL MEN BY THESE PRESENTS:

That_____of_____, as Principal, and_____, as Surety, are hereby held and firmly bound unto the Mayor and City Council of the City of Hammond, Louisiana (Obligee) in the in the full and just sum of five percent (5%) of the total amount of this bid, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally firmly by these presents.

The Surety represents that it is listed on the current U.S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater that the amount for which it obligates itself in this instrument or that it is a Louisiana-domiciled insurance company with at least an A- rating in the latest printing of the A.M. Best's Key Rating Guide (if the Surety qualifies by virtue of its Best's listing, this Bond amount may not exceed ten percent (10%) of the policyholders' surplus as shown in the latest A.M. Best's Key Rating Guide).

The Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by the Surety's agent or attorney-in-fact. This Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for

_____
Project Title

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

_____	_____
PRINCIPAL (Bidder)	SURETY
BY:	BY:
_____	_____
Name of Authorized Officer/Owner/Partner	Name of Agent/Attorney-in-Fact
_____	_____
Signature of Authorized Officer/Owner/Partner	Signature of Agent/Attorney-in-Fact

Seal

DOCUMENT 00 55 00 - NOTICE TO PROCEED

TO: _____

_____

_____

DATE: _____

PROJECT: _____

_____

_____

You are hereby notified to commence work on _____, 20___ in accordance with the Agreement dated _____, and you are to complete the work within_____ consecutive calendar days of the date of issuance above. The date of Substantial Completion of all work is therefore _____.

_____
(Signature)

_____
(Printed Name and Title)

ACCEPTANCE OF NOTICE

Receipt of the above Notice to

Proceed is hereby acknowledged

by:

(Signature)

this the _____ day of _____

20____.

_____
(Printed Name and Title)

END OF DOCUMENT 005500

DOCUMENT 00 60 00 - FORMS

1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

A. The following form of Owner/Contractor Agreement and form of the General Conditions shall be used for Project:

1. Owner's modified AIA Document A101, "Standard Form of Agreement between Owner and Contractor, Stipulated Sum."
2. Owner's modified AIA Document A201, "General Conditions of the Contract for Construction."

   a. The Supplementary Conditions for Project are incorporated into a modified copy of the General Conditions included in the Project Manual.

1.2 ADMINISTRATIVE FORMS

A. Administrative Forms: Additional administrative forms are specified in Division 01 General Requirements.

B. Preconstruction Forms:

1. Form of Performance Bond: "Performance Bond" bound following this document.
2. Form of Payment Bond: "Payment Bond" bound following this document.
3. Form of Certificate of Insurance: AIA Document G715, "Supplemental Attachment for ACORD Certificate of Insurance 25-S."

C. Information and Modification Forms:

1. Form for Requests for Information (RFIs): Refer to Division 01 Section 01 31 00.
2. Form of Request for Proposal: "Change Proposal Request" bound following this document.
3. Quotation Form: "Change Proposal Quotation" bound following this document.
4. Change Order Form: AIA Document G701, "Change Order."
5. Form of Architect's Memorandum for Minor Changes in the Work: "Architect's Supplemental Instruction (ASI)" bound following this document.
6. Form of Change Directive: AIA Document G714, "Construction Change Directive."

D. Payment Forms:

1. Schedule of Values Form: AIA Document G703, "Continuation Sheet."
2. Payment Application: AIA Document G702/703, "Application and Certificate for Payment and Continuation Sheet."
3. Form of Consent of Surety: AIA Document G707, "Consent of Surety to Final Payment."
4. Current versions of AIA Documents noted above can be downloaded from the AIA at https://www.aiacontracts.org/

END OF DOCUMENT 00 60 00

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

City of Hammond
PO Box 2788
Hammond, LA 70403

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

Hammond Community Center Addition
601 W. Coleman Ave.
Hammond, LA 70404

The Architect:
(Name, legal status, address and other information)

Holly and Smith Architects, APAC
208 N. Cate Street
Hammond, LA 70401
H/S Project No.: 24037

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

AIA Document A101 – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 10:39:06 CT on 02/26/2025 under Order No.4104243244 which expires on 06/29/2025, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (896301611)

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8 MISCELLANEOUS PROVISIONS

9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[✓] A date set forth in a notice to proceed issued by the Owner.

[ ] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

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[✓] Not later than ( ) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
As indicated in Notice to Proceed	As indicated in Notice to Proceed

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be ($), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

None

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ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the 1st day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the 30th day of the same month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall include:

- **.1** That portion of the Contract Sum properly allocable to completed Work;
- **.2** That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- **.1** The aggregate of any amounts previously paid by the Owner;
- **.2** The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- **.3** Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- **.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- **.5** Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

As outlined in AIA A201 General Conditions of the Contract for Construction

(Paragraphs deleted)

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§ 5.1.8 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

(Paragraph deleted)

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

.3 All requirements for final completion as outlined in the Contract Documents have been satisfied.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

Wall Street Journal Prime Interest Rate at time funds are past due

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of
(Paragraphs deleted)
dispute resolution shall be as outlined in AIA Document A201 of the Contract Documents.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

(Paragraphs deleted)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

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§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds
§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A201–2017, which is part of the Contract Documents.

(Paragraphs deleted)
ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS
§ 9.1 This Agreement is comprised of the following documents:

.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

.2 AIA Document A201™–2017, General Conditions of the Contract for Construction & Supplements, if included

(Paragraphs deleted)

.3 Drawings

Number	Title	Date

.4 Specifications

Section	Title	Date	Pages

.5 Addenda, if any:

Number	Date	Pages

(Paragraphs deleted)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
(Printed name and title)	*(Printed name and title)*

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AIA® Document A201® – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

Hammond Community Center Addition
601 W. Coleman Ave.
Hammond, LA 70403

THE OWNER:
(Name, legal status and address)

City of Hammond
PO Box 2788
Hammond, LA 70404

THE ARCHITECT:
(Name, legal status and address)

Holly and Smith Architects, APAC
208 N. Cate Street
Hammond, LA 70401
H/S Project No.:24037

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, Guide for Supplementary Conditions.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. The Contract Documents include the advertisement or invitation to bid, Instructions to Bidders, sample forms, and other information furnished by the Owner in anticipation of receiving bids or proposals.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.1.9 Persistently

The phrase "persistently fails" and other similar expressions, as used in reference to the Contractor shall be interpreted to mean any combination of acts or omissions which cause the Owner or the Architect to reasonably conclude that the Contractor will not complete the Work within the Contract Time, or the Contract Sum, or in substantial compliance with the requirements of the Contract Documents.

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§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade. The Contractor and each subcontractor shall evaluate and satisfy themselves as to the conditions and limitations under which the Work is to be performed, including, without limitations (1) the location, condition, layout and nature of the Project site and surrounding areas (2) generally prevailing climatic conditions, (3) anticipated labor supply and costs, (4) availability and cost of materials, tools and equipment, (5) Owner's continued occupation and use of existing buildings throughout the year, and (6) other similar issues. The Owner assumes no responsibility or liability for the physical condition or safety of the project site or any improvements located on the project site. The Contractor shall be solely responsible for providing a safe place for the performance of the Work. The Owner shall not be required to make any adjustment in either the Contract Sum or Contract Time in connection with any failure by the Contractor or any subcontractor to comply with the requirements of this Subparagraph 1.2.2.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.2.4 Any reference to standards (such as ASTM – American Society for Testing and Materials), shall mean the latest edition of such standards, published prior to the date of the Specifications, in accordance with the abbreviations referred to in the Technical Provisions. Where such a reference is made, the applicable standard is hereby made a part of the Specification which refers to it to the same extent as if written out in that specification in full.

§ 1.2.5 In the event of a conflict or discrepancy between scaled dimensions and given dimensions, given dimensions shall take precedence over scaled dimensions. Although the Drawings are as much as practical drawn to scale, as indicated, and dimensions are given, in the case of remodeling or reconstruction work, or in fitting work to existing conditions, the Contractor shall work to measurements of existing conditions.

§ 1.2.6 In the event the Contractor, who has declared to the Owner by execution of the owner/contractor agreement that he has read, reviewed and familiarized himself with the Contract Documents and work site, has any question or believes a discrepancy exists between the Contract Documents and the Drawings, or has any question concerning any provision in the Contract Documents or Drawings, the Contractor is obligated to bring to question or discrepancy to the attention of the Owner and Architect prior to commencement of any work or subpart of work thereof.

§ 1.2.7 Should the Contractor fail to request interpretations of questionable items in the Contract Documents prior to executing the Work, neither the Owner nor the Architect will thereafter entertain any claim for additional costs or time.

§ 1.2.8 Where a discrepancy or inconsistency appears to exist between any of the Contract Documents regarding quantity or quality, or both, of labor and materials to be furnished for the Work, the greater quantity or higher quality shall govern and will be presumed to be included in the Contract Sum. When a general term conflicts with a more specific term, the more specific term governs. Interpretation of these requirements shall be solely determined by the Architect.

§ 1.2.9 Where a given material is indicated on any of the Drawings, it is intended that such material be used throughout the length and height of walls, partitions, spandrels, panels, windows, ceilings, or in the assembly detail in which it occurs, for other similar locations throughout the building or Project, unless another material is indicated.

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§ 1.2.10 All manufactured articles, materials, and equipment shall be applied, installed, connected, erected, used, cleaned, and conditioned in accordance with the manufacturer's written or printed directions and instructions unless otherwise indicated in the Contract Documents.

§ 1.2.11 Test borings or soils test information, if made accessible to the Contractor, is not warranted by the Owner or Architect as an accurate or approximate indication of sub-surface conditions, and no claims for extra cost or extension of time resulting from a reliance by the Contractor on such information shall be allowed.

§ 1.2.12 Surveys of existing conditions executed for or on behalf of the owner is not warranted by the Architect.

§ 1.2.13 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents. The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form as outlined by the Architect.

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§ 1.8 Building Information Models Use and Reliance
Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in writing, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General
§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

(Paragraph deleted)

§ 2.2 Evidence of the Owner's Financial Arrangements
§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require or (2) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (2) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner
§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, unless otherwise noted herein, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner may furnish surveys describing physical characteristics, legal limitations and the general location of utilities for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions and effort in locating utilities as well as executing safe performance of the Work.

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§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services, properly describing such information or services needed.

§ 2.3.6 The contractor will be furnished, free of charge, up to two (2) copies of the drawings and the specifications on optical disk in electronic PDF (Portable Document Format) form. The Contractor is responsible for reproduction of the drawings and specifications for their use in executing the work as defined in the Contract Documents.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work or fails to promptly pay subcontractors and suppliers of the project in accordance with the Contract Documents and fails within a seven (7) day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such deficiencies. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the reasonable cost of additional services made necessary by such default, neglect or failure. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. Should the contractor refuse to sign the change order, upon approval from the Architect, no signature shall be required, and the change order shall be binding.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2., shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor and shall be reported immediately in the form of a request for information in such form as the Architect may require. It is

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recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall immediately report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations.

§ 3.2.5 The exactness of grades, elevations, dimensions, or locations given on any drawings issued by the Architect, or the work installed by other contractors, is not guaranteed by the Architect or the Owner. Field verification and coordination is required by the contractor as part of this agreement.

§ 3.2.6 The Contractor shall satisfy itself as to the accuracy of all grades, elevations, dimensions and locations. In all cases of interconnection of its Work with existing or other work, the Contractor shall verify at the site all dimensions relating to such existing or other work. Any errors due to the Contractor's failure to so verify all such grades, elevations, dimensions or locations shall be promptly corrected by the Contractor without any additional cost to the Owner.

§ 3.2.7 The mechanical and electrical drawings are diagrammatic only and are not intended to show the exact physical locations or configurations of work. The contractor shall have a duty to provide all necessary coordination drawings as is required to properly install the work. Such work shall be installed to clear all obstructions, permit proper clearances for the work of other trades, and present an orderly appearance where exposed. Exact locations, if needed, of fixtures and outlets, and of all other devices visible in finished spaces, shall be obtained from the Architect before the work is roughed in; work installed without such information from the Architect shall be relocated at the Contractor's expense.

§ 3.2.8 Building materials to be incorporated into the Work shall either be certified, in writing, by the manufacturer to be asbestos free or be inspected and tested by accredited testing laboratories and certified to be free of asbestos content in accordance with applicable federal standards, including but not limited to the Asbestos Hazard Emergency Response Act (AHERA) and the Toxic Substances Control Act (TSCA). "Asbestos" means the Asbestiform varieties: Chrysotile (Serpentine), Crocidolite, Amosite (Cummingtonite,Gruerite), Anthophyllite, Tremolite and Actinolite. Materials discovered to contain asbestos shall be removed immediately at the Contractor's sole expense using current standards as set forth by authorities having jurisdiction.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and any entity or other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.3.4 The Contractor is the coordinator and expediter of the total construction process and all its parts, in accordance with the Contract Documents. The Contractor shall provide sufficient supervisory staff in the field to enable efficient and expeditious handling of all matters. There shall be a Project Manager assigned by the Contractor in its home office, as well as in the field.

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§ 3.3.5 The Contractor shall take all precautions necessary to prevent loss or damage caused by vandalism, theft, burglary, pilferage, or unexplained disappearance of property of the Owner, whether or not forming part of the Work, located within those areas of the Project to which the Contractor has access. The Contractor shall have full responsibility for the security of such property of the Owner for any such loss, damage, or injury, except such as may be directly caused by agents or employees of the Owner.

§ 3.3.6 The contractor shall retain a competent registered professional engineer or registered land surveyor, acceptable to the Owner and Architect, who shall establish the exterior lines and required elevations of all buildings and structures to be erected on the site and shall establish sufficient lines and grades for the construction of associated work including, but not limited to, roads, utilities, and site grading. The engineer or land surveyor shall certify the actual location of the constructed facilities in relation to property lines, building lines, easements, and other restrictive boundaries.

§ 3.3.8 The Contractor shall employ a competent Project Manager to administer and coordinate the work. The Contractor shall submit the resume of the Project Manager for this project prior to award of the contract for approval by the Architect. This Project Manager will be required to maintain an office on the job site and be available to the Owner or the Architect for review of the job conditions and all documentation required by the construction documents. The Project Manager shall have the following qualifications:

.1 Capable of making financial binding decisions on behalf of the Contractor.
.2 Capable of preparing Change Proposal Request Quotations on behalf of the Contractor.
.3 Previous experience with at least five (5) projects of similar scope. The Architect shall have the sole authority in determining whether the Project Manager has such experience.
.4 Capable of providing a minimum of five (5) references of architects and owners for projects of similar scope. Submit the following:

(a) Project name
(b) Project cost.
(c) Project location
(d) Architect's name and telephone number
(e) Owner's name and telephone number

§ 3.3.9 The Contractor shall establish the building grades, lines, levels, column, wall and partition lines required by the various subcontractors in laying out their work.

§ 3.3.10 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. The word "provide" including derivatives shall mean to properly fabricate, complete, transport, deliver, install, erect, construct, test and furnish all labor, materials, equipment, apparatus, appurtenance, and all items and expenses necessary to properly complete the work in accordance with the terms of the Contract documents and specifications, and ready for operation or use under the terms of the Specifications.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with the procedures outlined herein.

§ 3.4.2.1 The Contractor may furnish equal brand products or equipment other than those specified in the Contract Documents, if allowed by the Contract Documents, provided the Contractor submits for prior approval a particular product other than a product specified in the Contract Documents no later than ten (10) calendar days prior to the date

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for the opening of the bids and the Architect issues an addendum providing approval of the product or equipment submitted. The name of a certain brand, make, manufacturer or definite specification is to denote the quality standard of the article desired; sets forth the general style, type, character; and is regarded merely as a standard. However, a Contractor must furnish the certain brand, or a particular brand set forth in the Contract Documents or a product approved prior to the bid opening.

In projects not subject to the Public Bid Law, after the Contract has been executed, the Owner and the Architect will consider a formal request for the substitution of products in place of those specified only under the conditions set forth in the General Requirements (Division 1 of the Specifications).

§ 3.4.2.2 By making requests for substitutions based on Subparagraph 3.4.2.1 above, the Contractor:

.1 represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified.

.2 represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified.

.3 certifies that the cost data presented is complete and includes all related costs under this Contractor except the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and

.4 will coordinate the installation of the accepted substitutes, making such changes as may be required for the Work to be completed in all respects.

§ 3.4.2.3 Should the Contractor propose a substitute material or method assembly that is of questionable quality to the Architect, suitable tests may be required to establish a basis for acceptance or rejection. Such test will be paid for by the Contractor and conducted in accordance with Article 13.5, Test and Inspections.

§ 3.4.2.4 The term "or approved equal" is not necessarily limited to the physical or technical properties of the product or material but encompasses the finish, color, texture and other pertinent qualities in like regard. Failure to satisfy in any one respect may result in rejection of the substitute product(s).

§ 3.4.2.5 If, after execution of the Contract and prior to submittal of applicable shop drawings, the Contractor desires to submit an alternate product in lieu of what has been specified or shown in the Contract Documents, the Contractor may do so in writing and as set forth in the following:

.1 Reasons the substitution is necessary to include a full explanation of the proposed substitution and submittal of all supporting data including technical information, catalogue cuts, warranties, test results, installation, instructions, operating procedures, and other like information necessary for complete evaluation of the substitution.

.2 An affidavit stating that the Contractor accepts the warranty and correction obligations in connection with the proposed substitution as if originally specified by the Architect.

§ 3.4.2.6 Proposals for substitutions shall be submitted electronically and if a physical sample is required, a minimum of two samples shall be submitted to the Architect in sufficient time to allow the Architect no less than ten (10) working days for review. No substitutions will be considered or allowed without the Contractor's submittal of complete substantiating data and information as stated herein.

§ 3.4.2.7 Substitutions or alternates submitted in accordance with the Subparagraph 3.4.2.5 above may be rejected without explanation and will be considered only under one or more of the following conditions:

.1 Required for compliance with interpretation of code requirements or insurance regulations then existing.

.2 Unavailability of specified products, through no fault of the Contractor.

.3 Subsequent information discloses inability of specified products to perform properly or to fit in designated space; or

.4 Manufacturers/fabricator refuses to certify or guarantee performance of specified product as required.

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§ 3.4.2.8 Any additional cost, including redesign costs or any loss or damage arising from the substitution of any product, material or equipment for those originally specified, including cost of changes of all other work affected by the substitution, shall be borne by the Contractor, notwithstanding approval or acceptance of such substitution by the Owner or the Architect, unless such substitution was made at the written request or direction of the Owner or the Architect.

§ 3.4.2.9 The Contractor shall only employ labor on the Project or in connection with the Work capable of working harmoniously with all trades, crafts and any other individuals associated with the Project. The Contractor shall also use its best efforts to minimize the likelihood of any strike, work stoppage or any other labor disturbance.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the contract and the work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them and shall immediately remove from the work any unfit person or persons not skilled in the task assigned to them. If in the opinion of the Architect or the Owner, the contractor is not enforcing discipline and good order among the contractor's employees and other persons carrying out the contract, he shall notify the contractor of such instances in writing. Should such instances persist, then the architect shall request in writing that the employee or other person carrying out the work be removed from the project site. The Architect's decision on this matter is final and binding. In the case of zero tolerance policies outlined by the Owner, there is no requirement for notice, the person identified as violating the policy shall immediately leave the premises. The Architect's decision on this is final and binding.

§ 3.4.4 The Contractor shall be bound by the requirements as set forth in La. R.S. 38:2212.10 which includes but is not limited to requiring all bidders on public contracts for public works to certify that they are enrolled for and actually utilize during the duration of the contract the federal "E-Verify" system to verify the status of employees as legal citizens of the United States of America or legal aliens present in the country. The Contractor shall provide a sworn affidavit executed by the Contractor certifying compliance.

§ 3.5 Warranty

§ 3.5.1 Unless noted for longer periods in the contract documents, provide a one (1) year warranty on all labor and materials provided under this contract. The Contractor shall warrant to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.5.3 The Contractor shall secure any and all written warranties or guarantees referred to in respective specifications sections. As a condition precedent to its right of final payment, Contractor shall deliver to the Architect for review and transmittal to Owner two copies of all manufacturer's warranties or guarantees, operational manuals and instructions, service contracts and other warranties or guarantees as required. The Contractor shall require each Subcontractor to execute a satisfactory written warranty or guarantee in which the Contractor and the Owner are named as beneficiaries

§ 3.5.4 If during the warranty period the contractor is notified of a warranty matter, the warranty on that item shall automatically extend one additional year from the date in which the contractor repaired or replaced the warranty item. The contractor shall be required to report this date, in writing, to the Owner and Architect. In the absence of written notification, the Architect shall establish the date.

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§ 3.5.4 Any warranty provided in paragraph 3.5.1 shall be in addition to and not in limitation of any other warranty required by the Contract Documents or otherwise prescribed by law.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. While it is not the Contractor's responsibility to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, building codes, and rules and regulations. If the Contractor observes that portions of the Contract Documents are at variance therewith, the Contractor shall immediately notify the Architect and Owner in writing, and necessary changes shall be accomplished by appropriate modification(s).

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- **.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- **.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and

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.3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to or taken from the superintendent shall be as binding as if given to or taken from the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

(Paragraph deleted)

§ 3.10.1 The Contractor shall prepare and submit within ten (10) working days of the date of the Notice to Proceed, for the Owner's and Architect's information, a Construction Schedule. At the request of the Owner or the Architect the Contractor shall make this submission in digital native format for review purposes. The Construction Schedule shall be a detailed schedule as outlined in Division One (1):

.1 Provide a graphic representation of all activities and events that will occur during the performance of the Work;

.2 Identify each phase of construction and occupancy;

.3 Set forth dates that are critical in ensuring the timely and orderly completion of the Work in accordance with the requirements of the Contract Documents. If not accepted, the Construction Schedule shall be promptly revised by the Contractor in accordance with the recommendation of the Owner or Architect and resubmitted for acceptance;

.4 The Contractor shall monitor the progress of the Work for conformance with the requirements of the Construction Schedule and shall promptly advise the Owner and Architect of any delays or potential delays. In addition, the contractor shall provide an updated Construction Schedule to reflect actual conditions with each Application for Payment or if requested by either the Owner or the Architect. In the event the progress report indicates any delays, the Contractor shall take corrective measures necessary to expedite the progress of the construction, including without limitations, (1) working additional shifts or overtime, (2) supplying additional manpower, equipment and facilities, and (3) other similar measures. Any such measures are solely for the purpose of ensuring the Contractor's compliance with the Contract Time allowed by the Contract Documents. The Contractor shall not be entitled to any adjustment in the Contract Sum in connection with such measures. In no event shall any progress report constitute an adjustment in the Contract Time or the Contract Sum unless such an adjustment is agreed to by the Owner and authorized pursuant to a written Change Order;

.5 For projects with a contract sum greater than $3,000,000.00, the Contractor shall include with the schedule, for the Owner's and Architect's information, a network analysis to identify those tasks which are on the critical path, i.e. where any delay in the completion of these tasks will lengthen the project timescale, unless action is taken;

.6 Any revision or update to the schedule will be subject to the written approval of the Owner; and

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.7 All revisions shall be submitted in PDF format and at the request of the Owner or Architect the Contractor shall submit the digital version in native format that is reviewable using the software that created the schedule.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent acceptable schedule submitted to the Owner and Architect that is complete and executed in a format that meets the actual conditions at the site

§ 3.10.4 The Owner shall reserve the right to direct a postponement or rescheduling of any date or time for the performance of any part of the Work that may interfere with the operation of the Owner's premises. The Contractor shall, upon the Owner's request, reschedule any portion of the Work affecting the Owner's operation of the premises during the hours when the premises are not in operation.

§ 3.10.5 The Contractor shall prepare and keep current, for the Architect's approval, a schedule of submittals which is coordinated with the Contractor's construction schedule and allows the Architect reasonable time to review submittals.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and delivered to the Architect for submittal to the Owner upon completion of the Work prior to final payment.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

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§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

(Paragraphs deleted)
§ 3.12.10 When professional certification of performance criteria of materials, systems, or equipment is required by the Contract Documents, the Contractor shall provide the person or party providing the certification with full information on the relevant performance requirements and on the materials, systems, or equipment that are expected to operate or be utilized at the Project site. The certification shall be based upon performance under the operating conditions generally prevailing or expected at the Project site. The Architect shall be entitled to rely upon the accuracy and completeness of such certificates.

§ 3.12.10.1 The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.12.11 All shop drawings for any architectural, structural, mechanical or electrical work must be submitted to and approved by the Architect. The Contractor represents and warrants that all shop drawings shall be prepared by persons and entities possessing the expertise and experience in the trade for which the shop drawings are prepared and, if required by the Architect or applicable law, by a licensed engineer. Any shop drawing that indicates insufficient study of drawings and specifications, illegible portions, or gross errors, will be rejected outright and the Owner will require that the Contractor resubmit such drawing in a manner consistent with the information contained in the Contract Documents. Such rejections, if any, shall not constitute a reason for granting Contractor additional time to perform the work involved.

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§ 3.13 Use of Site
The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.13.1 The right of possession of the premises and the improvements made thereon by the Contractor shall always remain the property of the Owner. The Contractor's right to entry and use thereof arises solely from the permission granted by the Owner under the Contract Documents. The Contractor shall confine its apparatus, the storage of materials and the operations of its workmen to limits indicated by law, ordinances, the work limits and staging area as shown on Site Plan (if shown), and areas made available by the Owner, and shall not unreasonably encumber the premises with its materials or equipment. Only materials and equipment which are to be used directly in the Work shall be brought and stored on the Project site by the Contractor. Protection of construction materials and equipment stored at the Project site from weather, theft, damage and all other causes is solely the responsibility of the Contractor.

§ 3.13.2 The Contractor and any entity for whom the Contractor is responsible shall not erect any sign on the Project site without the prior written consent of the Owner, which consent may be withheld in the sole discretion of the Owner.

§ 3.13.3 Contractor shall ensure that the Work, at all times, is performed in the manner that affords reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. All public areas adjacent to the site of the Work shall be free from all debris, building materials, and equipment likely to cause hazardous conditions. Contractor shall use its best efforts to not interfere with the occupancy of (1) any area and buildings adjacent to the site of the Work or (2) the building in the event of partial occupancy.

§ 3.13.4 Without the prior written approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrances , parking areas and other similar items other than those designated by the Owner.

§ 3.13.5 The Contractor shall repair at its own expense any damage from operations under its supervision or direction caused to Owner's property and facilities on the site and access routes thereto.

§ 3.13.6 The Contractor shall take all precautions necessary to prevent loss or damage caused by vandalism, theft, burglary, pilferage or unexplained disappearances of property of the Owner, whether or not forming part of the Work, located in the areas of the Project in which the Contractor has access. The Contractor shall provide for the security of the Owner's property to prevent any such loss, damage or injury except as may be directly caused by agents or employees of the Owner.

§ 3.14 Cutting and Patching
§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up
§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so, and the Owner shall be entitled to reimbursement from the Contractor.

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§ 3.16 Access to Work
The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights
The Contractor shall pay all royalties, license, and fees and defend all suits or claims for infringement of any patent rights and save the Owner harmless on account thereof and shall protect and indemnify the Owner against any and all present and future, royalties or claims resulting from the installation or utilization by the Contractor during the course of this work of any patent, articles, process or design(s).

§ 3.18 Indemnification
§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

§ 3.19 FAILURE TO PERFORM WORK
§ 3.19.1 The Contractor shall be liable to the Owner for all costs or damages, which the Owner incurs as a result of Contractor's failure to perform the Work, or any part thereof, in accordance with the Contract Documents. Contractor's failure to perform shall include, but not be limited to, the failure of its subcontractors and/or suppliers of any tier to perform. The Contractor's liability to Owner shall include, but not be limited to, (1) the increased cost of performance, including services of the Architect and other consultants resulting from the Contractor's failure to comply with the Contract Documents; (2) costs of corrective or warranty work; (3) liability to third parties.

§ 3.20 LIENS
§ 3.20.1 In the event a lien is filed by anyone in relation to the Work, the Owner shall have the right (1) to require the Contractor to furnish the Owner a release of lien or claim recorded by the person or entity filing the lien; (2) to require Contractor to discharge the lien by posting a bond with the Clerk of court for the parish in which the project is located within five calendar days of notice by the Owner to the contractor; and/or (3) to retain out any payment due or thereafter to become due, an amount sufficient to indemnify the Owner against any lien or claims of lien, including bond premiums and attorney fees and to apply the same in such manner as Owner deems necessary to protection and/or satisfy such claims and liens. In the event such lien is not discharged. The Owner may require the Contractor at its sole cost and expense including attorney fees, to hold harmless and defend the Owner of and from any and all claims, lawsuits, causes of action, and demand of any person or entity asserting or claiming any right as a result of any lien or claim, recorded or unrecorded against the contractor for default or to bond off said lien(s) and recover from Contractor all costs incurred as a result thereof, including, but not limited to bond premiums and attorney fees. Prior to receipt of partial or final payment, as appropriate, Contractor shall provide Owner a partial or final release of its liens and claims and partial and final releases of all liens and claims of all persons furnishing labor and/or materials to the Work with satisfactory evidence that there are no other liens or claims whatsoever outstanding against the Work. This subparagraph shall not apply if the Owner is not current in payment of properly certified pay applications.

§ 3.21 WORK RELATED TO EXISTING FACILITIES
§ 3.21.1 The Contractor shall not perform work in existing buildings which will interfere with normal operations, or normal traffic flow or produce excessive noise without twenty-four (24) hours written notice to the Owner and then only with their concurrence. Security of the Owner's property may require the services of a guard during nights or weekends if required by the nature of the work at no additional cost to the Owner.

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§ 3.22 INDEPENDENT CONTRACTOR/STATUTORY EMPLOYER

§ 3.22.1 The Contractor shall at all times be construed under this agreement as an independent contractor unless otherwise agreed upon in writing. This agreement shall not be considered to create a joint venture, partnership or legal relationship between the Owner and the Contractor by which either party shall share or be responsible for the debts and liabilities of the other party. Nor shall this agreement be construed as giving the right to one party to legally bind the other in any manner or to be able to incur any debts and liabilities on behalf of the other.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of the Work and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

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§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

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§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. No payments will be made to the Contractor until the information required herein is received and processed by the Architect and the Owner.

§ 5.2.2 The Contractor shall be solely responsible for selection and performance of all subcontractors. The Contractor shall not be entitled to claims for additional time and./or increase in the Contract Sum due to a problem with performance or non-performance of a subcontractor

§ 5.2.3 The Contractor shall notify the Owner and Architect in writing when a subcontractor is to be changed and substituted with another subcontractor.

§ 5.2.4 The Contractor shall not contract with a proposed person or entity to whom the Owner, the Owner's Program Manager (If applicable) or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.5 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Time shall be allowed for such change.

§ 5.3 Subcontractual Relations

All Work performed for Contractor by a Subcontractor or a sub-subcontractor will be pursuant to an appropriate agreement between Contractor and Subcontractor or Subcontractor and sub-subcontractor which specifically binds the Subcontractor or sub-subcontractor to the applicable terms and conditions of the Contract Documents for the benefit of the Owner and Architect and contains applicable waiver of subrogation provisions.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- **.1** assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor, and
- **.2** assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for any length of time,, the Subcontractor's compensation shall not be adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. Each subcontract shall specifically provide that the owner shall only be responsible to the subcontractor in the event of the exercise of an assignment for those obligations of the contractor that accrue subsequent to the owner's exercise of any rights under this conditional assignment.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to

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those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

(Paragraph deleted)

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

(Paragraph deleted)

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

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§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all the following:

- **.1** The change in the Work;
- **.2** The amount of the adjustment, if any, in the Contract Sum; and
- **.3** The extent of the adjustment, if any, in the Contract Time.

§ 7.2.2 The Contractor shall be due extended overhead for time delays only when complete stoppage of work occurs causing a contract completion extension. The stoppage must be due to acts or omissions solely attributable to the Owner. In all cases, the contractor is to notify the Architect in writing along with backup data, schedules and information proving the claim within 14 days of the occurrence.

§ 7.2.3 The amount of overhead and profit allowed for a change order is as outlined as follows:

- **.1** For the Contractor, for Work performed by the Contractor's own forces, fifteen (15%) percent of the cost.
- **.2** For the Contractor, for Work performed by the Contractor's Subcontractor; ten (10%) percent of the amount due the Subcontractor.
- **.3** For each Subcontractor or Sub-subcontractor involved, for Work performed by that Subcontractor's or Sub-subcontractor's own forces, ten (10%) percent of the cost.
- **.4** For each Subcontractor, for Work performed by the Subcontractor's Sub-subcontractors, five (5%) percent of the amount due the Subcontractor.
- **.5** Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.4.
- **.6** In order to facilitate checking of quotations for additions or deletions to the contract sum, all proposals, except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials, and subcontracts. The contractor shall use the format as prescribed by the Architect. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also. In no case will a change involving over $1,000 be approved without such itemization.

§ 7.2.4 Agreement on any Change Order shall constitute a final settlement of all matters relating to the change in the Work which is the subject of the Change order, including, but not limited to all direct and indirect costs associated with such change and any and all adjustments to the Contract Sum and the Contract Time.

§ 7.2.5 As part of the pre-construction conference submittals, the Contractor shall submit the following prior to the Contractor's initial request for payment:

- **.1** Fixed job site overhead cost itemized with documentation to support daily rates.
- **.2** Bond Premium Rate with supporting information from the General Contractor's carrier.
- **.3** Labor Burden by trade for both Subcontractors and General Contractor including breakdown of all components. The Labor Burden shall be supported by the Worker's Compensation and Employer's Liability Insurance Policy Information Page. Provide for all trades.
- **.4** Internal Rate Charges for all significant company owned equipment.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive may be used in the absence of total agreement on the terms of a Change Order. A Construction Change Directive may also be used to document the amount of liquidated damages or the additional fees due the Architect due to additional services incurred.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

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.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
.2 Unit prices stated in the Contract Documents or subsequently agreed upon;
.3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
.4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in Section 7.3.11 below, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

.1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
.5 Additional costs of supervision and field office personnel directly attributable to the change. If other work is simultaneously taking place, overall project management and supervision shall not be included in this cost.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change. Any credit to the owner shall be the sum of the materials, labor, incidentals and subcontract cost. The owner shall not be due any credit for overhead and profit due from any contracting entity.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, amounts not in dispute for such changes in the work shall be included in Applications for Payment accompanied by a Change Order indicating the parties agreement with such costs.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.3.11 In Subparagraph 7.3.4, the allowance for the combined overhead and profit included in the total cost to the Owner shall be as outlined in Subparagraph 7.2.2.2.

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§ 7.3.11 Any credit to the Owner resulting from a change in the Work shall be the sum of:

.1 Contractor's material and labor cost.
.2 Subcontractor's and/or Sub-subcontractor's material and labor cost.

Credit will not be required for overhead and profit.

§ 7.3.12 In any Change Order, no allowance or itemization of costs shall be allowed for salaries or other compensation of the Contractor's personnel at the Contractor's principal office and branch offices; any part of the Contractor's capital expenses, including interest; overhead and general expenses of any kind not included above in cost of the work; cost of supervision not specifically required by the Change Order; and costs due to negligence, including but not limited to correction of defective or nonconforming work.

§ 7.3.13 Claims for cost associated with expenses incurred due to delay of the work such as daily expenses of general conditions shall not be allowed unless the owner requests in writing the Contractor cease construction operations.

§ 7.3.14 Agreement on any Change Directive shall constitute a final settlement of all matters relating to the change in the Work which is the subject of the Change Directive, including, but not limited to all direct and indirect costs associated with such change and any and all adjustments to the Contract Sum and the Contract Time.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established by the written "Notice to Proceed". The date shall not be postponed by the failure to act of the Contractor or of persons or entities whom the Contractor is responsible.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.1.1 Contract Time is subject to such extensions as may be granted under Section 8.3. The Owner's operations will be impacted and delayed if the Project is not substantially complete within the time set forth in the Contract Documents. The Contractor and the Contractor's Surety shall be liable for and shall pay to the Owner the sum stated in the Contract Document as fixed, agreed and liquidated damages for each consecutive calendar day (Saturdays, Sundays and holidays included) of delay until the Work is substantially complete or, as applicable, until the Work is finally complete. The Owner shall be paid the sum(s) stated in the Contract Documents for liquidated damages. Such Liquidated Damages shall be withheld by the Owner from the amounts due to the Contractor for the progress payments and deducted from the Contract sum by a Construction Change Directive signed only by the Owner and Architect.

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§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.1.1 The Contractor acknowledges and agrees that adjustments in the Contract Time will be permitted for a delay only to the extent such delay (1) is not caused or could not have been anticipated by the Contractor, (2) could not be limited or avoided by the Contractor's timely notice to the Owner of the delay, (3) is of a duration not less than one (1) day, (4) affects the critical path of the progress of the Work, and (5) is not concurrent in the judgment of the architect with other work that is being executed.

§ 8.3.1.2 An extension of Contract Time, to the extent allowed under Paragraph 8.3, shall be the sole remedy of the Contractor for any (1) delay in the commencement of the Work, (2) hindrance or obstruction in the performance of the Work, (3) loss of productivity, unless a delay is caused by acts of the Owner which interfere with the Contractor's performance of the Work and only to the extent that such acts continue after the contractor furnishes the Owner and Architect with written notice of such interference. In no event shall the Contractor be entitled any indirect cost, consequential damages, lost opportunity costs, impact damages or other similar claims. The Owner's exercise of any of its rights or remedies under the Contract Documents such as ordering changes in the Work, suspension, or correction of the Work, shall not be construed as an act of interference with the Contractor's performance of the Work.

§ 8.3.1.3 If adverse weather conditions are the basis for a claim for additional time, the Contractor shall document that weather conditions had an adverse effect on the scheduled construction. An increase in the contract time due to weather shall not be cause for an increase in the contract sum.

The following are considered reasonably anticipated days of adverse weather on a monthly basis:

January	11 Days	July	6 Days
February	10 Days	August	5 Days
March	8 Days	September	4 Days
April	7 Days	October	3 Days
May	5 Days	November	5 Days
June	6 Days	December	8 Days

NOTE: Contract is on a calendar day basis.

The Contractor shall ask for total adverse weather days, the Contractor's request shall be considered only for days over the allowable number of days stated above.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15. If the claim is not made within the time limits as outlined in Article 15, all right for future claims are waived.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

§ 8.3.4 If the Contractor submits a progress report indicating, or otherwise indicating an intention to achieve, completion of the Work prior to any completion date required by the Contract Documents or indicates expiration of the Contract Time, no liability of the Owner to the Contractor shall exist.

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§ 8.4 LIQUIDATED DAMAGES

§ 8.4.1 Time is of the essence in completing the Work, and, in the event of delay on the part of the Contractor in completing the Work as specified beyond the date set forth in the Contract Documents as adjusted by Change Orders, it is distinctly understood and agreed that a deduction shall be made from the Contract Sum at a rate as stated in the Bid Proposal form plus any compensation for the Architect's services and expenses made necessary for each and every day of delay until the Work is complete. This is not a penalty but agreed upon liquidated damages for delay. The calculations shall be for each and every calendar day exclusive of the day within which completion was required and up to and including the date of completion of the Work as determined by the Architect and Owner. The expiration of the time stipulated without the work having been completed shall in itself constitute a default without the necessity of any notice being given to the Contractor of its Surety. The Contractor and its Surety agree that the above referenced sum shall be deducted at any time in the sole discretion of the Owner from the contract Sum by means of a written adjustment executed by the Owner without the contractor's signature, it specifically having been agreed upon in advance as a measure of damage to the Owner on account of the Contractor's delay.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. Payments for materials or equipment stored on the site shall be conditioned upon submission by the Contractor of bills of sale or such other procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, including applicable insurance and shall reflect retainage as follows:

.1 Projects with contract price up to and including $500,000.00 – 10% of the contract price.

.2 Projects with contract price of $500,001.99 or more – 5% of the contract price.

.3 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

(Paragraphs deleted)

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest and shall include applicable insurance, storage, and

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transportation to the site for such materials and equipment stored off the site. This decision to allow this condition lies solely with the owner.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- **.1** defective Work not remedied;
- **.2** third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- **.3** failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- **.4** reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- **.5** damage to the Owner or a Separate Contractor;
- **.6** reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
- **.7** repeated failure to carry out the Work in accordance with the Contract Documents;
- **.8** correction of defective work by Owner or completion of the work by the Owner;
- **.9** belief or knowledge by the Architect of an occurrence of an event justifying termination for cause; or
- **.10** failure to complete the punch list within 45 days of substantial completion.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

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§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents and shall so notify the Architect. Provided, however, the Owner may refuse to make payment of amount recommended by the Architect and the Owner may withhold from any payment an amount based on:

.1 The Owner's estimate of the value of any claim it has asserted against the Contractor.
.2 125% of the amount of any lien or affidavit of claim that have been filed in the Mortgage Records.
.3 Other items such as liquidated damages which allows the Owner to withhold or set-off against any amount due the Owner under this agreement.
.4 Funds due as a result of additional services of the Architect that are due as outlined in this agreement.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect and / or the Owner will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid and shall have the right to withhold payment to the contractor until such information is received Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

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(Paragraphs deleted)

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.1.1 The Work will not be considered suitable for Substantial Completion review until all Project Systems included in the Work are operational as designed and scheduled; designated instruction of the Owner's personnel in the operation of the systems has been completed and all finishes within the Contract Documents are in place. In general, the only remaining Work shall be minor in nature, so that the Owner could occupy the building on that date and the completion of the Work by the Contractor would not materially interfere with or hamper the normal business operations of the Owner. As a further condition of Substantial Completion acceptance, the Contractor shall certify that all remaining Work will be completed within forty-five (45) consecutive calendar days or as otherwise agreed upon in writing following the Date of Substantial Completion.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The contractor shall be responsible for coordinating a review of the project by all authorities having jurisdiction and respond in writing to the Owner and Architect the findings of the authorities having jurisdiction. When the Certificate of Substantial Completion is executed by all parties, the contractor shall at his expense record the Certificate of Substantial Completion at the Clerk of Court's office of the jurisdiction in which the project is located and shall provide the recordation information to the Owner and the Architect. The time for the correction period shall begin on the date the Certificate of Substantial Completion is dated by the Architect as substantially complete.

§ 9.8.3 Upon receipt of the Contractor's completion list, the Architect will make a review to determine whether the Work or designated portion thereof is substantially complete. A prerequisite to the Work being accepted as substantially complete, is the Owner's receipt of the executed Roofing Contractor's and Roofing Manufacturer's guarantees, where roofing work is part of the Contract. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use, the Contractor shall, before acceptance of the Work as Substantially Complete, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another review by the Architect to determine Substantial Completion. In no event shall acceptance of the work, or a part thereof, as substantially complete, constitute a right of Contractor to payment under the Contract for work not yet performed by the Contractor. More than one request by the Contractor for review for Substantial Completion by the Architect shall result in additional services billed by the Architect to the Owner and the Architect shall charge at a rate of $175.00 for each hour of service and deducted by the Owner from any remaining Contract funds. The contractor further agrees that funds to reimburse the Owner and the Architect for time and expenses incurred, may be withheld from the contractor's payments due from the owner, without the need to execute a change order.

§ 9.8.3.1 Upon receipt of the Contractor's list, a "punch list" of exceptions and the dollar value of each item will be prepared by the Architect. The monetary value assigned to this list will be 125% of the estimated actual value of the items to be completed or corrected. No funds assigned to this list shall be due the Contractor until all punch list items are completed and are accepted by the Architect. If the dollar value of the punch list, less the retainage amount exceeds the remaining Contract Sum, then the Project shall not be accepted as substantially complete. If delivery of material or equipment, required as part of the punch list work, is beyond the control of the Contractor, the Contractor's completion time shall be extended at no additional cost to the Owner. Failure by the Contractor to order needed material in a timely fashion shall not be a reason to extend the time. Unless extended, if all punch list items have not been completed by the end of forty-five (45) days from the Substantial Completion date through no fault of the Architect or Owner, the Contractor shall pay to the Owner Liquidated Damages in the amount specified in the Contract Documents for each and every calendar day after the date that the Final Completion of the Work is not met plus the expenses of the Architect as provided hereafter and the Owner may hold the Contractor in default. If the Owner finds the Contractor is in default, the Surety shall be notified. If within thirty (30) days after notification the Surety has not completed the punch list, the Owner may at its option, contract to have the balance of the work completed and pay for

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such work with the unpaid funds remaining in the Contract Sum. If the Surety fails to complete the punch list within the stipulated time period, the Owner may not accept Bonds submitted in the future by the Surety. All of the services of the Architect to inspect and provide any administration of the Contract in accordance with the Contract Documents after the expiration of the time for the Contractor to complete the punch list shall be paid by the Contractor at a rate of $175.00 for each hour of service and deducted by the Owner from any remaining Contract funds. The contractor further agrees that funds to reimburse the Owner and the Architect for time and expenses incurred, may be withheld from the contractor's payments due from the owner, without the need to execute a change order.

§ 9.8.4 The Certificate of Substantial Completion from the Architect shall include as an attachment the list of corrective items (punch list) to be completed by the Contractor, together with the estimated cost of completing such corrective items. In addition, the Certificate of Substantial Completion shall designate that the Contractor shall complete the list of corrective items within forty-five (45) days of the date of the Architects issuance of Substantial Completion (date of issuance). At the end of the forty-five (45) day period, without further notice to Contractor, the Owner shall have the option of either completing the items identified on the list of corrective items (punch list) and retaining the cost of the work done, including any additional architect fees from the Contract Sum, or calling on the Surety to complete the corrective items under the performance bond and/or labor and material payment bond. The contractor agrees to pay for all time and expenses incurred by the owner and the architect after the termination of the forty-five (45) days corrective period. The contractor further agrees that funds to reimburse the Owner and the Architect for time and expenses incurred, may be withheld from the contractor's payments due from the owner, without the need to execute a change order.

§ 9.8.5 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work (date of issuance) or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.6 Warranties required by the Contract Documents shall commence on the Date of Substantial Completion of the Work unless otherwise agreed to in writing by the Owner and Contractor. Unless otherwise agreed to in writing by the Owner and Contractor, security, maintenance, heat, utilities, damage to the Work not covered by the punch list, and insurance shall become the Owner's responsibility on the Date of Substantial Completion.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance

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with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.. If the Architect does not find the work acceptable under the Contract Documents, the Architect shall make one additional review; if the Work is still not acceptable, the Architect and each of the Architect's principal consultants, shall be paid $175.00 per hour for their time, each additional inspection, to be withheld from the unpaid funds remaining in the Contract Sum. The payments shall be made by the Owner and deducted from the construction contract funds, without having to execute a change order.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. (7) A Certificate from the Clerk of Court for the jurisdiction in which the project is located which shall be dated at least forty five (45) days subsequent to the date of recordation in the same office of the acceptance of Substantial Completion for the Owner and to the effect that no liens or claims for labor or materials have been recorded against the project, (8) all warranties and guarantees required under or pursuant to the Contract Documents, for review and acceptance by the Owner as part of the Final Application for Payment, (9) all operation manuals and training of Owner's staff in the operation of mechanical, electrical, heating, air conditioning and specialty equipment, and (10) reproducible drawings (as-builts) approved by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- **.1** liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- **.2** failure of the Work to comply with the requirements of the Contract Documents;
- **.3** terms of special warranties required by the Contract Documents;
- **.4** audits performed by the Owner, if permitted by the Contract Documents, after final payment; or
- **.5** any warranty required by law.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment. If upon final inspection of the work, it shall be found by the Owner that the plans, specifications, contract or change order for the work has not been fully completed, the Owner shall, until such compliance shall have been affected or adjustments satisfactory to it shall have been made, refuse to direct final payment.

§ 9.11 LIQUIDATED DAMAGES

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§ 9.11.1 The Contractor and the Contractor's Surety, if any, shall be liable for and shall pay the Owner the sums stipulated in Subparagraph 8.4.1 as liquidated damages for each calendar day of delay until the Work is determined to be complete by the Architect and Owner.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

§ 10.1.1 The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor expressly agrees that it is exclusively responsible for compliance with the Occupational Safety and Health Act (OSHA) and state and local regulations for construction and that it is the "employer" within the meaning of those regulations. It is the express intent of the parties that the contractor, and not the Architect, nor the Owner, is in charge of the Work. Any provision in the Contract Document in conflict with this paragraph shall be null and void.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- **.1** employees on the Work and other persons who may be affected thereby;
- **.2** the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- **.3** other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction; and
- **.4** the indoor air quality of buildings and adjacent occupied buildings.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel. In all cases the Contractor shall adhere to all safety requirements for storage of materials of any type.

§ 10.2.5 The Contractor shall promptly remedy damage and loss to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.5.1 Any fines levied against the Owner due to the Contractor's (or its subcontractor's) failure to comply with OSHA standards or other Federal, State, and local regulations shall be paid by the Contractor. If any such fines are not promptly paid, then the amount of the fine may be withheld by the Owner from payment to the Contractor.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

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§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property
If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances
§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect in writing of the condition.

§ 10.3.2 In the Event the Contractor encounters on the site material reasonably believed to be asbestos, lead, or polychlorinated biphenyl (PCB) which has not been rendered harmless, the Contractor shall immediately stop Work in the area affected and report the condition to the Owner and Architect in writing. The Work in the affected area shall not thereafter be resumed except by written agreement of the Owner and Contractor if in fact the material is asbestos, lead, or polychlorinated biphenyl (PCB) and has not been rendered harmless. The Work in the affected area shall be resumed immediately following the occurrence of any one of the following events (1) the Owner causes remedial Work to be performed which results in the absence of asbestos, lead or polychlorinated biphenyl (PCB), or (2) the Owner and the Contractor by written agreement, decide to resume performance of the Work, or (3) the Work may safely and lawfully proceed as determined by an appropriate governmental authority or as evidence by a written report to both the Owner and Contractor which is prepared by an environmental engineer. In no event, however, shall the Owner have any responsibility for any substance or material that is brought to the project site by the Contractor or any subcontractor, any materialmen, or supplier, or any entity for whom any of them is responsible. The Contractor agrees not to use any fill or other materials to be incorporated into the Work which are hazardous, toxic or comprised of any items that are hazardous or toxic.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs, including attorney and consultant fees of any kind or type (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

(Paragraph deleted)
§ 10.4 Emergencies
In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

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ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

The following requirements apply to all insurance and bonds required under ARTICLE 11:

.1 Insurance and Bonds provided by the Contractor shall be with a reliable company of the Contractor's choice, acceptable to and approved by the Owner and authorized to do business in the state where the project is located. Company must be rated by Best as follows:

(a) Performance and Payment (A-) Class V,
(b) All other insurance (A-), Class V,

.2 The Contractor shall have the policies endorsed to reflect and insure any occupancy by Owner at the time of such occupancy.

.3 All liability policies referred to in this Article shall be maintained within the same company

§ 11.1.2 The Contractor shall provide surety bonds when required by the Contract Documents of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents; the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.1.5 General Conditions: The following General Conditions apply to all insurance under Article 11:

.1 Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work hereunder by the Contractor, his agents, representatives, employees and subcontractors. The cost of such insurance shall be included in the Contractor's bid.

.2 Insurance provided by the Contractor shall be with a reliable company with an A.M. Best's rating of no less than A-, acceptable to and approved by the Owner, and authorized to do business in local in which the project is located.

.3 The Owner and Architect must be included as additional insured on the general liability policy.

.4 All liability insurance policies (General Liability, Auto Liability, Worker's Compensation & Umbrella Liability) must be endorsed to a waiver of subrogation in favor of the Owner and Architect.

.5 Each policy shall contain a provision signed by the agent of the company stipulating that the policy will not be canceled without thirty (30) days prior written notice to the Owner.

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.6 Any and all policy deductibles shall be paid by the Contractor.

.7 All certificates of insurance shall be delivered to the Owner within ten days of the award of the Contract by the Owner. Bidders in submitting a proposal agree to submit certified copies of insurance policies to the Owner for review.

.8 Claims made policies are not acceptable to the Owner and cannot be used to comply with insurance requirements of this Contract.

§ 11.1.5.1 All policies and certificates of insurance of the Contractor/Subcontractor shall contain the following clauses:

§ 11.1.5.1.1 The Contractor/Subcontractor's insurers will have no right of recovery or subrogation against the Owner, it being the intention of the parties that the insurance policies shall protect both parties, and Owner's insurance, if any, will not be utilized to cover any loss.

§ 11.1.5.1.2 The Owner shall be named as an additional insured by the Contractor (ISO Forms CG 20 10, Current form approved for use in the locale in which the project is located).

§ 11.1.5.1.3 The insurance companies issuing the policy or policies shall have no recourse against the Owner for payment of any premiums or for assessments under any form of policy.

§ 11.1.5.1.4 Any and all deductibles in the insurance policies shall be assumed by and be at the sole risk of the Contractor.

§ 11.1.5.1.5 Any deductibles or self-insured retentions must be declared to and approved by the Owner. At the option of the Owner, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees and volunteers; or the Contractor's bond shall guarantee payment of losses and related investigations, claim administration and defense expenses.

§ 11.1.6 INSURANCE

The Contractor/Subcontractor, prior to commencing work, shall provide at his own expense, proof of the following insurance coverage required by the contract to the Owner by insurance companies authorized in locale in which the project is located. Insurance is to be placed with insurers with an A.M. Best's rating of no less than A- This rating requirement will be waived for the workers' compensation coverage and policies written through Lloyds of London or Institute of London Underwriter (ILU) companies.

Thirty days prior notice of cancellation shall be given to the Owner by registered mail, return receipt requested, on all of the required coverage provided to the Owner. All notices will name the Contractor/Subcontractor and identify the contract number.

Insurance coverage specified in the GENERAL CONDITIONS (AIA Document A 201, 2017 Edition) to be provided by the Contractor, and any other insurance described below shall be furnished with the minimum limits indicated.

§ 11.1.6.1 Workers' Compensation:

Coverage A – Statutory benefits.
Coverage B – Employer's Liability for limits of:
Accident claims $ 1,000,000 per occurrence
Sickness $ 1,000,000 per occurrence
Insurance for federal worker injury statutes must be procured if exposure exists. This includes Longshoremen's & Harbor Workers Act, U. S. Maritime Liability, etc.

§ 11.1.6.2 Commercial General Liability Insurance with a combined single limit per occurrence for bodily injury and property damage. Insurance Service Office Commercial General Liability coverage ("occurrence ") form CG 0001. (Current form approved for use in Louisiana.) "Claims Made" form is unacceptable. This insurance shall include

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coverage for bodily injury and property damage, and indicate on the Certificate of Insurance which of the seven (7) coverages required below are not included in the policy, if any:

.1 Premises – Operations;
.2 Broad Form Contractual Liability.
.3 Products and Completed Operations
.4 Use of Contractors and Subcontractors
.5 Personal Injury;
.6 Broad Form Property Damage
.7 Explosion, Collapse and Underground (XCU) Coverage.

NOTE: On the certification of insurance, under the description of operations, the following wording is required: THE AGGREGATE LOSS LIMIT APPLIES TO EACH PROJECT, or a copy of ISO form CG2503 (Current form approved for use in Louisiana) shall be submitted.

COMBINED SINGLE LIMIT (CSL) – AMOUNT OF INSURANCE REQUIRED

Type of Construction	**Projects Under $100,000**	**Projects $100,001 - $1,000,000**	**Projects Over $1,000,000**
New Buildings:			
- Each Occurrence / Minimum Limit	$500,000	$1,000,000	$3,000,000
- Aggregate (Applicable to this Contract ONLY)	$500,000	$1,000,000	$3,000,000

Renovations: **The building(s) value for this Project is: $ *(To be obtained from the Owner)***

- Each Occurrence / Minimum Limit	$500,000*** (Depends on Building Value)	$1,000,000*** (Depends on Building Value)	$3,000,000*** (Depends on Building Value)
- Aggregate (Applicable to this Contract ONLY)	$500,000*** (Depends on Building Value)	$1,000,000*** (Depends on Building Value)	$3,000,000*** (Depends on Building Value)

****While the minimum combined single limit of $500,000 is required for all renovations, the value of a building shall be multiplied by 10% and insurance requirements will be increased at $1,000,000 intervals and rounded to the nearest $1,000,000. Example: Renovation on $33,000,000 building would require $3,000,000 minimum combined single limit of coverage. Maximum limit required at $5,000,000.00 regardless of building value.*

§ 11.1.6.3 Business Auto Liability insurance with a minimum limit of $1,000,000 BI-PD combined single limit. The policy must cover:

.1 All owned vehicles.
.2 All hired vehicles.
.3 All non-owned vehicles.

§ 11.1.6.4 An Umbrella Policy may be used to meet minimum requirements.

§ 11.1.7 All property losses shall be made payable to and adjusted with the Owner.

§ 11.1.8 All policies of insurance or declarations of coverage amounts, and types shall be approved by the Owner prior to the inception of any work.

§ 11.1.9 Other insurance required as follows:

§ 11.1.9.1 Owner's Protective Liability Insurance shall be furnished by the Contractor and naming the Owner as the Insured.

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	Projects Under $100,000	Projects $100,001 - $1,000,000	Projects Over $1,000,000
CSL – Each Occurrence	$500,000	$1,000,000	$3,000,000

§ 11.1.9.2 Asbestos Abatement Liability *(required when asbestos abatement is included in the work)*
The contractor or subcontractor who will be doing the asbestos abatement as outlined in this contract shall obtain and maintain such liability coverage for the asbestos abatement hazard and exposure with minimum limits of $1,000,000 per occurrence for the duration of the project. The policy shall name the Owner as an additional insured for the project. The policy shall be written on an "occurrence" form without a sunset clause. Claims-made coverage is unacceptable. The insurance company shall have an A.M. Best rating of at least A-.

§ 11.1.10 If, at any time, any of the said policies shall be or become unsatisfactory to the Owner, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Owner, the Contractor/Subcontractor shall promptly obtain a new policy, submit the same to the Owner for approval and submit a certificate thereof as hereinabove provided.

Upon failure of the Contractor/Subcontractor to furnish, deliver and maintain such insurance as above provided, this contract, at the election of the Owner, may be forthwith declared suspended, discontinued or terminated. Failure of the Contractor/Subcontractor to take out and/or to maintain or the taking out and/or maintenance of any required insurance, shall not relieve the Contractor/Subcontractor from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligation of the Contractor/Subcontractor concerning indemnification. The Owner reserves the right to require complete, certified copies of all required insurance policies, at any time. Should Contractor fail to obtain any insurance required under this Contract then the Owner is entitled to a reduction in the Contract sum for what insurance would reasonably have cost the Contractor.

§ 11.1.11 RISKS AND INDEMNIFICATIONS ASSUMED BY THE CONTRACTOR. Neither the acceptance of the Completed Work nor payment therefore shall release the Contractor/Subcontractor from his obligations from the insurance requirements or indemnification agreement.

§ 11.1.11.1 Additional insurance may be required on an individual basis for extra hazardous contracts and specific service agreements.

If such additional insurance is required for a specific contract, that requirement will be described in the "Special Conditions" of the contract specifications.

§ 11.1.11.2 If any of the Property and Casualty insurance requirements are not complied with at their renewal dates, payments to the Contractor/Subcontractor will be withheld until those requirements have been met, or at the option of the Owner, the Owner may pay the Renewal Premium and withhold such payments from any monies due the Contractor/Subcontractor.

§ 11.1.11.3 All property losses shall be made payable to and adjusted with the Owner.

§ 11.1.11.4 All policies and certificates of insurance shall be approved by the Owner prior to the inception of any work.

§ 11.1.11.5 If at any time any of the foregoing policies shall be or become unsatisfactory to the Owner, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Owner, the Contractor/Subcontractor shall, upon notice to that effect from the Owner, promptly obtain a new policy, submit the same to the Owner for approval and submit a certificate thereof as hereinabove provided, this Contract, at the election of the Owner, may be forthwith declared suspended, discontinued or terminated. Failure of the Contractor/Subcontractor to take out and/or maintain or the taking out and/or maintenance of any required insurance, shall not relieve the Contractor/Subcontractor from any liability under the Contract, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of the Contractor/Subcontractor concerning indemnification. The Owner reserves the right to require complete, certified copies of all required insurance policies, at any time.

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§ 11.1.12 SUBCONTRACTORS
Contractor shall be responsible for insuring that subcontractors have adequate insurance to protect the Owner and Contractor from liability.

§ 11.1.13 CERTIFICATE OF INSURANCE
§ 11.1.13.1 Contractor shall furnish the Owner with certificates of insurance affecting coverage required by this clause. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates of insurance must also contain the following in the "Description of Operations" section:

§ 11.1.13.2 If the Contractor is a General Contractor, then so state.

§ 11.1.13.3 If the Contractor is a specialty contractor, then so state and provide the list of specialties for which the contractor is insured.

§ 11.1.13.4 The certificates are to be received and approved by the Owner before work commences. The Owner reserves the right to require complete, certified copies of all required insurance policies, at any time.

§ 11.2 Owner's Insurance
§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

(Paragraphs deleted)
§ 11.3 PROPERTY INSURANCE

§ 11.3.1 Property insurance shall be on an "all-risk" (Builder's Risk) or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss. The policy for this insurance shall be completed value. This policy shall be in force to protect the Owner, the Contractor and Subcontractors for loss. The Contractor shall be responsible for any deductible on any policy of insurance if a claim is made under the policy. The Builder's Risk Insurance shall name the Owner as insured.

(Paragraphs deleted)
§ 11.3.1.1 This property insurance shall cover portions of the Work stored off the site, and portions of the Work in transit.

§ 11.3.1.2 Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.

§ 11.4 PERFORMANCE BOND AND PAYMENT BOND
§ 11.4.1 The Contractor shall furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract. The cost of the bond shall be included in the contract sum. The amount of each bond shall be equal to one hundred (100%) percent of the contract sum.

§ 11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

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§ 11.4.3 The Contractor shall deliver the required bonds to the Owner not later than three (3) days following the date the Agreement is entered into; or if the Work is to be commenced prior thereto in response to a letter of intent, the Contractor shall, prior to the commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished.

§ 11.4.4 The Contractor shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of the power of attorney.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense, without change to the contract time

§ 12.2 Correction of Work

§ 12.2.1 Before or After Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense. If prior to the date of Substantial Completion, the Contractor, a Subcontractor or anyone for whom either is responsible uses or damages any portion of the Work, including, without limitation, mechanical, electrical, plumbing and other building systems, machinery, equipment or other mechanical device, the Contractor shall cause such item to be restored to "like new" condition at no expense to the Owner.

§ 12.2.2 After Substantial Completion

§ 12.2.2 If, within one year after the date of the recordation of the certificate of Substantial Completion or Acceptance in the mortgage records for the Parish in which the project is located , the Work or any portion thereof is found by the Architect or Owner not to be in accordance with the requirements of the Contract Documents, the Contractor shall correct such Work or if it is rejected by the Owner or Architect, remove such Work from the site and replace it with Work in accordance with the Contract Documents. If circumstances exist, including, but not limited to an emergency as deemed by the Owner, the Owner may have any such Work corrected or removed and replaced. In such event, the Contractor shall reimburse the Owner for all costs and damages, including compensation for the Architect's services and expenses made necessary thereby. This period of correction of one year shall be extended as to respective portions of the work, performed after the date of the filing of the Certificate of Substantial Completion. This obligation under this subparagraph 12.2.2 shall survive acceptance of the Work under the Contract Documents and termination of the Agreement. The Owner shall give written notice promptly after the discovery of any condition of nonconforming work. Further, this obligation is in addition to and does not limit any general warranty provided by law or specified in the Contract Documents. If the work is of such a nature that requires more than 2 hours effort by the Architect, the Contractor shall pay the Owner $175.00 per hour for the Architect's time.

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition

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§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

(Paragraph deleted)
§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work
If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law
The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.1.1 The contractor and his surety yield to the rules of arbitration indicated herein (if applicable) and the jurisdiction of the Judicial District Court in which the project is located.

§ 13.2 Successors and Assigns
§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies
§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections
§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and

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approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals unless otherwise noted in the contract documents. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included in the Contract Documents, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

(Paragraphs deleted)

§ 13.6 COMMENCEMENT OF STATUTORY LIMITATION PERIOD

§ 13.6.1 As between the Owner and Contractor: except as provided by law:

.1 Before Substantial Completion. As to acts or failures to act occurring prior to the relevant date of Substantial Completion, any applicable statute of limitations shall commence to run, and any alleged cause of action shall be deemed to have accrued in any and all events not later than such date of Substantial Completion;

.2 Between Substantial Completion and Final Certificate for Payment. As to acts or failures to act occurring subsequent to the relevant date of Substantial Completion and prior to issuance of the final Certificate for Payment, any applicable statute of limitations shall commence to run, and any alleged cause of action shall be deemed to have accrued in any and all events not later than the date of issuance of the final Certificate for Payment; and

.3 After Final Certificate for Payment. As to acts or failures to act occurring after the relevant date of issuance of the final Certificate for Payment, any applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all events not later than the date of any act or failure to act by the Contractor pursuant to any Warranty provided under Section 3.5, the date of any correction of the Work or failure to correct the Work by the Contractor under Section 12.2, or the date of actual commission of any other act or failure to perform any duty or obligation by the Contractor or Owner, whichever occurs last.

§ 13.8 WORK CONTINUATION AND PAYMENT

§ 13.8.1 Unless otherwise agreed in writing, the Contractor shall carry on the Work, maintain the Schedule of the Work pending any claim or lawsuit, and, if so, the Owner shall continue to make payments in accordance with the provisions of the Contract Documents except as to any item in dispute.

§ 13.9 ATTORNEY'S FEES

§ 13.9.1 If as a result of any action or lawsuit filed by the Contractor it is necessary for the Owner to retain an attorney, the Contractor shall pay all legal fees and costs incurred by the Owner, if the Owner is the prevailing party for all or a portion of any claim.

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§ 13.9.2 In the event it is necessary for Owner to retain an attorney and/or file suit as a result of a breach by the Contractor of any of the Contractor's obligations in the Contract Documents, including, but not limited, or failing to comply with the provisions of the plans and specifications or failing to perform in a good and workmanlike manner, or failing to perform its work timely, or any other breaches of the Contractor's obligations, the Contractor will be deemed liable for any and all attorney's fees and court costs incurred by Owner.

§13.10 PROGRESS AND COORDINATION MEETINGS

§13.10.1 Pre-Construction Conference shall be held. The following shall be in attendance; Owner, Architect and consultants, Contractor and Superintendent, major subcontractors and representative of separate contractors, when applicable. The Contractor shall submit to the Architect prior to or at the Pre-Construction meeting the following: (1) List of major subcontractors and their phone numbers, (2) list of Contractor's Superintendent and Project Manager with 24 hour phone numbers, (3) tentative construction progress schedule and submittals schedule.

§13.10.2 Progress and coordination meetings will be held monthly on site or as changed in writing by the Owner. The Contractor shall distribute minutes of each meeting to all participants within seven (7) days of each meeting. The Contractor's Project Superintendent, all active Subcontractors and material suppliers shall attend the meeting.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped; or

.2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped.

(Paragraphs deleted)

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, unanticipated repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

.2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;

.3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;

.4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

.5 become insolvent, seeking relief in bankruptcy, is placed in bankruptcy involuntarily, or makes a general assignment for the benefit of the creditors and fails to provide adequate assurances, the adequacy of which the Owner will be the sole judge, of the Contractor's future performance in accordance with the requirements of the Contract Documents.

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.6 disregards the authority of the Architect;
.7 loses charge of the property of the Contractor resulting in a trustee, receiver, custodian or agent appointed under applicable law or under contract;
.8 breaches any warranty made by the Contractor under or required pursuant to the Contract Documents;
.9 fails after commencement of the Work to proceed continuously with the construction and completion of the Work for more than ten (10) working days, except as permitted under the Contract Documents; or
.10 fails to complete the punch list within the lien period as provided in 9.8.1.1.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:
.1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
.2 Accept assignment of subcontracts pursuant to Section 5.4; and
.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished. Termination by the Owner shall not suspend assessment of liquidated damages against the surety.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience
§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent
.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
.2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience
§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall
.1 cease operations as directed by the Owner in the notice;
.2 place no further orders and enter into no further subcontracts for materials, labor, services or facilities, except as necessary to complete portions of the Contract not terminated;
.3 terminate all subcontractors and orders to the extent they relate to the Work terminated; and
.4 proceed to complete the performance of Work not terminated; and
.5 take action that may be necessary or that the Owner may direct for the protection and preservation of the terminated work.

.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed.

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§ 14.4.4 The amount to be paid to the Contractor by the Owner because of the termination shall consist of:

.1 Work performed and for Work in process on or off the site to the extent completed on the terminated portion of the Contract before the effective date, the cost of that Work and the expense of paying the terminated purchase orders for materials that are properly chargeable to the terminated portion of the Contract.

.2 A fair and reasonable profit on the Work completed;

.3 No payment for profit will be paid the contractor for work not completed or for lost profits on future anticipated work.

.4 The term "cost" as used in this Paragraph 14.4 shall be listed in Subparagraph 7.3.6.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than fie 5 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, written notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

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§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.6.3 No Claim for additional time made for whatever cause will be approved unless and until the Contractor demonstrates to the satisfaction of the Owner that the Completion Time for the Work has itself been adversely affected by the actions, events, or circumstances cited in the claim. The mere fact that some portion of the Work may be affected is not sufficient to establish an entitlement to an extension to the contract Time. The baseline against which any such Claim for additional time will be judged will be the Approved Project Schedule, updated and revised as required by the Contract Documents.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- **.1** damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- **.2** damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3 and 10.4,, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within fourteen (14) calendar days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner or the Contractor or both to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten calendar days after issuance of the request, and shall either (1) provide a response on the requested supporting data or (2) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

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§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution. If the party making the claim does not respond in writing indicating disagreement with the decision and offering the reasons why they object, along with supporting documentation, within thirty (30) days of the date of the initial decision, the initial decision of the initial decision maker shall be deemed binding by all parties and both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision. The date of the initial decision shall be the date of the written response of the initial decision maker.

§ 15.2.6 Either party may file for mediation of an initial decision at any time after the decision by the initial decision maker has been made, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within fourteen (14) calendar days from the date of receipt of an initial decision, demand in writing that the other party agree to mediation. If such a demand is made and the party receiving the demand fails to agree to mediation within fourteen (14) calendar days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the final decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation.. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

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§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

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H/S

CHANGE PROPOSAL REQUEST

TITLE	PROPOSAL REQUEST Nº 000
PROJECT	PROJECT Nº
CONTRACTOR	ISSUE DATE / REVISE DATE
ADDRESS	DISTRIBUTION LIST

■ OWNER ■ CONTRACTOR

☐ CONSULTANT ■ FILE

PLEASE SUBMIT AN ITEMIZED PROPOSAL AND ITEMIZED QUOTATIONS FOR SUBCONTRACTED WORK FOR CHANGES IN THE CONTACT SUM AND CONTRACT TIME FOR PROPOSED MODIFICATIONS TO THE CONTRACT DOCUMENTS DESCRIBED HEREIN. ALL WORK SHALL BE SUBJECT TO CURRENT CONTRACT TERMS AND STATUS OF THE WORK. WITHIN FOURTEEN (14) DAYS, THE CONTRACTOR MUST SUBMIT THIS PROPOSAL OR NOTIFY THE ARCHITECT, IN WRITING, OF THE DATE ON WHICH PROPOSAL SUBMISSION IS ANTICIPATED.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATION.

DESCRIPTION

(INSERT A WRITTEN DESCRIPTION OF THE WORK)

Click or tap here to enter text.

ATTACHMENTS	REQUESTED BY THE ARCHITECT
(LIST ATTACHED DOCUMENTS THAT SUPPORT DESCRIPTION)	(PRINTED NAME AND TITLE)

CHANGE PROPOSAL QUOTATION

CPR No.: _____

PROJECT NAME: _____
H/S PROJECT No.: _____

Description of Work: _____

General Contractor Direct Costs - Breakdown No. 1 $ -
(See attached breakdown)

Total General Contractor Cost ____ % [ ]
(General Contract Direct Cost plus OH&P)

Subcontractor Cost Breakdowns
(See attached.)

Subcontractor Name	Break-down No.	A Total Direct Cost	B OH&P	C Total A+(A X B)
	2	$ -	____ %	
	3	$ -	____ %	
	4	$ -	____ %	
	5	$ -	____ %	
	6	$ -	____ %	
			____ %	
			____ %	

Subcontractor Direct Costs Total $ -
(Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P _____
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at ____ % _____
(Sum column A times General Contractor OH&P rate.)

Total Subcontractor Costs [ ]
(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal [ ]
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at ____ % _____
(Change Order Subtotal times Performance and Payment Bond rate)

Builder's Risk Insurance at ____ % _____
(Change Order Subtotal times Builder's Risk Policy rate if applicable)

Amount will be ☐ increased ☐ decreased ☒ unchanged by [ ]
(Sum of Change Order Subtotal, Performance and Payment Bond, and Insurance)

Days will be ☐ increased ☐ decreased ☒ unchanged by [ ]

Contractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown #1 Worksheet (General Contractor Breakdown)

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)

	Hourly Wage Rate Paid	Hours Worked	Total Cost
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C) -

General Contractor (Direct Cost **X** OH&P) _____ % -

Total General Contractor Cost -

Contractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown#2 Worksheet

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)	**Hourly Wage Rate Paid**	**Hours Worked**	**Total Cost**
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)	**Unit Price***	**Unit**	**Units Required**	**Total Cost**
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)	**Unit Price***	**Unit**	**Units Required**	**Total Cost**
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C)	-
Subcontractor Overhead and Profit (Direct Cost **X** OH&P) _____ %	-
Total Contractor / Subcontractor Cost	-

Contractor / Subcontractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown#3 Worksheet

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)

	Hourly Wage Rate Paid	Hours Worked	Total Cost
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C) -

Subcontractor Overhead and Profit (Direct Cost **X** OH&P) _____ % -

Total Contractor / Subcontractor Cost -

Contractor / Subcontractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown#4 Worksheet

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)

	Hourly Wage Rate Paid	Hours Worked	Total Cost
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C) -

Subcontractor Overhead and Profit (Direct Cost **X** OH&P) _____ % -

Total Contractor / Subcontractor Cost -

Contractor / Subcontractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown#5 Worksheet

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)	**Hourly Wage Rate Paid**	**Hours Worked**	**Total Cost**
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)	**Unit Price***	**Unit**	**Units Required**	**Total Cost**
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)	**Unit Price***	**Unit**	**Units Required**	**Total Cost**
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C) -

Subcontractor Overhead and Profit (Direct Cost **X** OH&P) _____ % -

Total Contractor / Subcontractor Cost -

Contractor / Subcontractor Name: _____ **Date:** _____

CPR No.: 0

Breakdown#6 Worksheet

PROJECT NAME 0

Description of Work:

Direct Cost of Work :

A. Labor (Attach Unit Price Breakdown as Necessary)

	Hourly Wage Rate Paid	Hours Worked	Total Cost
			-
			-
			-
			-
			-
			-
			-
			-
			-
	Add Labor Burden @	%	-
	LABOR TOTAL		-

B. Material (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
ATTACH ADDITIONAL DETAIL SHEETS AS NEEDED - PLACE TOTAL ON THIS LINE				
	Add Tax @		%	-
	MATERIAL TOTAL			-

C. Equipment (Attach Unit Price Breakdown as Necessary)

	Unit Price*	Unit	Units Required	Total Cost
				-
				-
				-
				-
	Add Tax @		%	-
	EQUIPMENT TOTAL			-

TOTAL DIRECT COST FOR THIS BREAKDOWN (SUM A, B & C) -

Subcontractor Overhead and Profit (Direct Cost **X** OH&P) _____ % -

Total Contractor / Subcontractor Cost -

Contractor / Subcontractor Name: _____ **Date:** _____

CPR No.: _____

Unit Price Breakdown

PROJECT NAME _____

Description of Work: _____

_____

Unit Price Tabulation

Unit Price Description	Reference*	Unit Price	Units	Total

* Reference Legend: _____

_____

_____

Unit Price Total:
(Sum Total column)

Contractor / Subcontractor Name _____ **Date:** _____

H/S

ARCHITECT'S SUPPLEMENTAL INSTRUCTION (ASI)

TITLE	ASI Nº 000
PROJECT	PROJECT Nº
CONTRACTOR	ISSUE DATE / REVISE DATE
ADDRESS	DISTRIBUTION LIST

■ OWNER ■ CONTRACTOR

☐ CONSULTANT ■ FILE

THE WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH THE FOLLOWING SUPPLEMENTAL INSTRUCTIONS ISSUED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS WITHOUT CHANGE IN THE CONTRACT SUM OR CONTRACT TIME. PROCEEDING WITH THE WORK IN ACCORDANCE WITH THESE INSTRUCTIONS INDICATES YOUR ACKNOWLEDGEMENT THAT THERE WILL BE NO CHANGE IN THE CONTRACT SUM OR CONTRACT TIME.

DESCRIPTION

(INSERT A WRITTEN DESCRIPTION OF THE WORK)

Click or tap here to enter text.

ATTACHMENTS	REQUESTED BY THE ARCHITECT
(LIST ATTACHED DOCUMENTS THAT SUPPORT DESCRIPTION)	(PRINTED NAME AND TITLE)

SECTION 01 10 00 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Purchase contracts.
5. Access to site.
6. Coordination with occupants.
7. Work restrictions.
8. Specification and Drawing conventions.
9. Miscellaneous provisions.

B. Related Requirements:

1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: 24037 - Hammond Community Center Additions.

1. Project Location: Michael J. Kenney Center. 601 W. Coleman Ave, Hammond, LA. 70404.

B. Owner: City of Hammond.

C. Architect: Holly & Smith Architects, APAC

1. 208 North Cate Street, Hammond, LA 70401; Phone: 985.345.5210, Fax: 985.345.5297.

D. Web-Based Project Software: Project software administered by Architect will be used for purposes of managing communication and documents during the construction stage.

1. See Section 01 31 00 "Project Management and Coordination." for requirements for using web-based Project software.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Storage Addition Structure consists of a metal building frame and slab on grade construction and other Work indicated in the Contract Documents.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.5 PHASED CONSTRUCTION

A. The Work shall be conducted in a single phase. with each phase .

1.6 PURCHASE CONTRACTS

A. General: Owner has negotiated Purchase contracts with suppliers of material and equipment to be incorporated into the Work. Owner will assign these Purchase contracts to Contractor. Include costs for purchasing, receiving, handling, storage if required, and installation of material and equipment in the Contract Sum unless otherwise indicated.

1. Contractor's responsibilities are same as if Contractor had negotiated Purchase contracts, including responsibility to renegotiate purchase and to execute final purchasing agreements.

1.7 ACCESS TO SITE

A. General: Contractor shall have full use of Project site for construction operations during construction period. Contractor's use of Project site is limited only by Owner's right to perform work or to retain other contractors on portions of Project.

B. Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.

a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

D. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

A. Full Owner Occupancy: Owner will occupy site and existing adjacent building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.

B. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work, provided such occupancy does not interfere with completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work.

1. Architect will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
2. Obtain a Certificate of Occupancy from authorities having jurisdiction before limited Owner occupancy.
3. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.
4. On occupancy, Owner will assume responsibility for maintenance and custodial service for occupied portions of Work.

1.9 WORK RESTRICTIONS

A. Work Restrictions, General: Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 6 a.m. to 8 p.m., Monday through Sunday, unless otherwise indicated.

1. Early Morning Hours: Insert restrictions or references to regulations by authorities having jurisdiction for restrictions on noisy work.

C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Architect Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

D. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.

1. Notify Architect Owner not less than two days in advance of proposed disruptive operations.

E. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet of entrances, operable windows, or outdoor-air intakes.

F. Restricted Substances: Use of tobacco products and other controlled substances on Project site is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

1.10 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase. Occasionally, the indicative or subjunctive mood may be used in the Section Text for clarity to describe responsibilities that must be fulfilled indirectly by the Contractor.
2. Abbreviated Language: Language used in the Specifications and other Contract Documents is abbreviated. Words and meanings shall be interpreted as appropriate. Words implied, but not stated, shall be inferred as the sense requires. Singular words shall be interpreted as plural, and plural words shall be interpreted as singular where applicable as the context of the Contract Documents indicates.
3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations published as part of the U.S. National CAD Standard and scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

1.11 MISCELLANEOUS PROVISIONS

A. Construction Parameters: Refer to drawings and specifications for the required construction parameters. The approach to how the work is executed, if outlined in these contract documents are diagrammatic representations of the approach to construction derived from the Owner¢s strategy for maintaining operations while the scope of the Work is under construction. Areas indicated as limits of the Work are the approximate location of the boundaries and are not to be construed as an absolute limit of work scope. General Contractor¢s shall acknowledge Owner requirements, field conditions, and project scheduling may alter this preliminary construction information by the time of actual performance, therefore any reliance by the General Contractor on these preliminary construction parameters are at the General Contractors own risk. Therefore, the General Contractor shall waive all claims related to delay, acceleration and/or inefficiency related to any subsequent modification of this preliminary construction parameters information.

B. Meetings to Discuss Approach: Meet with Owner and Architect far enough in advance to coordinate takeover and initiating each construction component / Approach. Failure to coordinate and document such a meeting will result in potential delays not the fault of the Owner or Architect or any of their consultants.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 25 00 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.2 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.3 ACTION SUBMITTALS

A. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.

g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor[through Construction Manager] of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.4 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.5 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.6 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Substitution request is fully documented and properly submitted.
c. Requested substitution will not adversely affect Contractor's construction schedule.
d. Requested substitution has received necessary approvals of authorities having jurisdiction.
e. Requested substitution is compatible with other portions of the Work.
f. Requested substitution has been coordinated with other portions of the Work.
g. Requested substitution provides specified warranty.
h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Not allowed.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)
END OF SECTION

H/S

SUBSTITUTION REQUEST

Project: _____ H/S Project No.: _____

_____ Owner Project No.: _____

From: _____ To: _____

Date: _____

_____

Specification Title: _____ Description: _____

Section: _____ Page: _____ Article/Paragraph: _____

Proposed Substitution: _____

Manufacturer: _____ Address: _____ Phone: _____

Trade Name: _____ Model No.: _____

Installer: _____ Address: _____ Phone: _____

History: ☐ New product ☐ 2-5 years old ☐ 5-10 yrs old ☐ More than 10 years old

Differences between proposed substitution and specified product: _____

_____

_____

☐ Point-by-point comparative data attached - *REQUIRED BY ARCHITECT*

Reason for not providing specified item: _____

_____

Similar Installation:

Project: _____ Architect: _____

Address: _____ Owner: _____

_____ Date Installed: _____

Proposed substitution affects other parts of Work: ☐ No ☐ Yes; explain _____

_____

Savings to Owner for accepting substitution: _____ ($ _____).

Proposed substitution changes Contract Time: ☐ No ☐ Yes [Add] [Deduct] _____ days.

Supporting Data Attached: ☐ Drawings ☐ Product Data ☐ Samples ☐ Tests ☐ Reports ☐ _____

SUBSTITUTION REQUEST
(Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: _____

Firm: _____

Address: _____

_____

Signature: _____

Telephone: _____

Attachments: _____

A/E's REVIEW AND ACTION

☐ Substitution approved - Make submittals in accordance with Specification Section 01330.
☐ Substitution approved as noted - Make submittals in accordance with Specification Section 01330.
☐ Substitution rejected - Use specified materials.
☐ Substitution Request received too late - Use specified materials.

Signed by: Date:

Additional Comments: ☐ Contractor ☐ Subcontractor ☐ Supplier ☐ Manufacturer ☐ A/E ☐ _____

SECTION 01 26 00 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on Architect's Supplemental Instruction (ASI) form included in Project Manual.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request, or 14 days when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

    a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    c. Include costs of labor and supervision directly attributable to the change.
    d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
    e. Quotation Form: Use Change Proposal Quotation form included in Project Manual.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 01 25 00 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use Change Proposal Quotation form included in Project Manual.

C. Tracking of Change Proposal Requests: The Architect shall maintain the official Change Proposal Request (CPR) Log . The General Contractor is allowed to monitor and maintain their own system; however, the official contract system shall be maintained by the Architect.

1. Contractor-Initiated Proposals: Assignment of a Contractor-Initiated Proposal as a Change Proposal Request shall be by the Architect, after evaluation and upon determination that the claim is valid.

D. Change Proposal Quotations shall include only the values of labor and materials that are directly affected by the requested change. It shall not include the cost of labor and materials that are on-going during the course of the work for subcontractors, suppliers, and the General Contractor. In addition, the requirements set forth in other sections of the contract documents and not allowing the cost of off-site subcontractors, suppliers and General Contractor's expenses shall apply. The Contractor shall adhere to the following when executing a Change Proposal Quotation:

1. If the work is concurrent with the ongoing construction of the project, and the work is, in the opinion of the architect, concurrent with the ongoing work in process, supervision and support personnel, including the Project Superintendent and all personnel on site shall not be included in the cost of the change.
2. If extensions of time are requested in the change and the work is, in the opinion of the architect, concurrent with the ongoing work in process, extensions of time will not be granted.
3. If extensions of time are requested because additional manpower is needed to execute the work and the work is, in the opinion of the architect, concurrent with the ongoing work in process, the lack of manpower will not be acceptable as a basis for an extension of time.
4. In all cases, the request for any supervision expenses can only be considered when an extension of time is granted that extends work beyond the substantial completion date set at the time the request is submitted and if the work is, in the opinion of the architect, non-concurrent with the ongoing work in process.

1.5 CONTRACTOR'S RESPONSE TO PROPOSAL REQUEST

A. The Contractor is obligated to respond to the time frames as noted on the issued Change Proposal Request Form or advise the Architect in writing of the date on which the proposal submission will be submitted. Failure to do so obligates the Contractor to respond within the time frame indicated on the Change Proposal Request Form. Should the timeframe for receipt of the change proposal quotation exceed that indicated on the Change Proposal Request form:

1. The Contractor shall not have grounds for a claim for a request for an extension of time.
2. The Contractor shall not have grounds for a claim for additional cost due to delay of the project.
3. The Contractor shall not have grounds for a claim for additional cost or extension of time for the development of conditions manifesting as a result of failure of the Contractor to meet the timeframes stipulated.

B. The Contractor is obligated to respond to the change request in sufficient itemized form to be properly evaluated by the Architect and the Owner. At a minimum the following shall be included in the breakdown using the forms required by the owner or as indicated within these specifications:

1. Itemized labor with unit cost for each category of labor used.
2. Wages shall itemize direct cost and delineate a labor burden markup for applicable payroll taxes, worker compensation insurance, unemployment compensation, and social security taxes. As a means to be specific the following is to be included in the Labor Burden calculations:

    a. FICA
    b. Medicaid
    c. Employer FICA and Medicaid Match
    d. Worker's Compensation
    e. FUTA
    f. SUTA
    g.
    h. All other components of labor burden not listed above are considered overhead and shall be included in overhead and profit multiplier that is allowed as per the General Conditions of the Contract for Construction. No other markups for labor burden will be considered.

3. Cost of materials, and supplies including the identification of each item and its cost.
4. Identify each piece of machinery and equipment and its individual cost. Only include the cost of the machinery for the time period in which it is being actively used.
5. Cost for estimating the change, schedule revisions, and management efforts associated with implementation of the change into the project shall not be included as line items, as they are tasks considered overhead in this contract.

C. Failure of the Contractor to provide information to properly evaluate the cost associated with the proposed change shall result in the following:

1. The Contractor shall not have grounds for a claim for a request for an extension of time.
2. The Contractor shall not have grounds for a claim for additional cost due to delay of the project.

3. The Contractor shall not have grounds for a claim for additional cost or extension of time for the development of conditions manifesting as a result of failure of the Contractor to meet the timeframes stipulated.

1.6 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 01 21 00 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.7 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, [Architect] will issue a Change Order for signatures of Owner and Contractor on AIA Document G701.

1.8 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714 . Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract. At a minimum, the Contractor shall meet the requirements noted in Paragraph 1.5B of this section plus all itemized timesheets for labor and receipts for material.
2. Owner reserves the right to monitor all construction change directives by whatever means necessary to document the work taking place. The Contractor and all subcontractors, sub-subcontractors and suppliers shall fully cooperate with the owner and the owner¢s assigned representatives in these endeavors.

1.9 CONTRACTOR'S REQUEST FOR INFORMATION (RFI)

A. Refer to Division 01 Section "Project Management and Coordination" for RFI requirements.

B. If the Contractor believes an RFI response warrants change in the Contract Time or the Contract Sum, he shall notify Architect in writing within ten (10) days of receipt of the RFI response. Assignment of an RFI as a Change Proposal Quotation shall be done by the Architect, after evaluation and upon determination that the Contractor's claim is valid.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION **01 26 00**

SECTION 01 29 00 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Arrange schedule of values consistent with format of AIA Document G703.
2. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
3. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
4. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
5. Overhead Costs: Include total cost and proportionate share of general overhead and profit for each line item.
6. Overhead Costs: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
7. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
8. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.3 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.

E. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

F. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Sustainable design action plans, including preliminary project materials cost data.
6. Schedule of unit prices.
7. Submittal schedule (preliminary if not final).
8. List of Contractor's staff assignments.
9. List of Contractor's principal consultants.
10. Copies of building permits.

11. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
12. Initial progress report.
13. Report of preconstruction conference.
14. Certificates of insurance and insurance policies.
15. Performance and payment bonds.
16. Data needed to acquire Owner's insurance.

H. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

I. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. AIA Document G706.
5. AIA Document G706A.
6. AIA Document G707.
7. Evidence that claims have been settled.
8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
9. Final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 31 00 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Project meetings.

B. Related Requirements:

1. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities[and scheduled activities of other contractors] to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

   a. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
   b. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling[, raised access floor,] and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Review: Architect will review coordination drawings to confirm that in general the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility.

C. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:

1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
2. File Preparation Format: RVF, Version 17, operating in Microsoft Windows operating system.
3. File Submittal Format: Submit or post coordination drawing files using format same as file preparation format or PDF format.
4. Architect will furnish Contractor one set of digital data files of Drawings for use in preparing coordination digital data files.

    a. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
    b. Contractor shall execute a data licensing agreement in the form of Agreement included in this Project Manual.

1.7 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.

3. Date.
4. Name of Contractor.
5. Name of Architect.
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
12. Contractor's signature.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

C. RFI Forms: AIA Document G716 .

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use software log that is part of web-based Project software.

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1.8 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Web-Based Project Software: Use Architect's web-based Project software Newforma, Inc.for purposes of hosting and managing Project communication and documentation until Final Completion.

1.9 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

B. Preconstruction Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises and existing building.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

    a. Contract Documents.
    b. Options.
    c. Related RFIs.
    d. Related Change Orders.
    e. Purchases.
    f. Deliveries.

g. Submittals.
h. Review of mockups.
i. Possible conflicts.
j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Progress Meetings: Conduct progress meetings at biweekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Status of submittals.
4) Deliveries.

5) Off-site fabrication.
6) Access.
7) Site use.
8) Temporary facilities and controls.
9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of Proposal Requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

   a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)
END OF SECTION

SECTION 01 32 00 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Preliminary Construction Schedule.
2. Contractor's construction schedule.
3. Submittals Schedule.
4. Daily construction reports.
5. Field condition reports.
6. Special Reports.

B. Related Sections in clued the following:

1. Division 01 Section “Payment Procedures” for submitting the Schedule of Values.
2. Division 01 Section “Project Management and Coordination” for submitting and distributing meeting and conference minutes.
3. Division 01 Section “Submittal Procedures” for submitting schedules and reports.
4. Division 01 Section “Quality Requirements” for submitting a schedule of tests and inspections.
5. Division 01 Section “Closeout Procedures” for submitting Project Record Documents at Project closeout.

1.3 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of the Project.

C. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

D. Float: The measure of leeway in starting and completing an activity.

E. Event: The starting or ending point of an activity.

F. Major Area: A significant construction element (e.g. a story of construction or a similar significant construction element)

G. Milestone: A key or critical point in time for reference or measurement.

H. Network Diagram: A graphic diagram of a network schedule, showing activities and activity relationships.

1.4 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. Working electronic copy of schedule file, where indicated.
2. PDF electronic file (preferred).
3. Two (2) paper copies.

B. Qualification Data: For firms and persons specified in “Quality Assurance” Article and in –house scheduling personnel to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.

C. Submittals Schedule: Submit three (3) copies of schedule. Arrange the following information in a tabular format:

1. Scheduled date for first submittal.
2. Specification Section number and title.
3. Submittal category (action or informational).
4. Name of subcontractor.
5. Description of the Work covered.
6. Scheduled date for Architect’s final release or approval.

D. Preliminary Network Diagram: Submit two (2) printed copies; one a single sheet of reproducible media, and one a print; large enough to show entire network for entire construction period.

E. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

F. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, cost and resource loading, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.

1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
3. Total Float Report: List of all activities sorted in ascending order of total float.

G. Daily Construction Reports: Submit one (1) copy at monthly intervals.

H. Field Condition Reports: Submit one (1) copy at time of discovery of differing conditions.

I. Special Reports: Submit one (1) copy at time of unusual event.

1.5 QUALITY ASSURANCE

A. Scheduling Professional Qualifications: An experienced specialist in CPM scheduling and reporting.

B. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Division 01 Section “Project Management and Coordination.” Review methods and procedures related to the Preliminary Construction Schedule and Contractor’s Construction Schedule, including, but not limited to, the following:

1. Review software limitations and content and format for reports.
2. Verify availability of qualified personnel needed to develop and update schedule.
3. Discuss constraints, including phasing work stages area separations, interim milestones and partial Owner occupancy.
4. Review and coordinate delivery dates for Owner-furnished products.
5. Review and coordinate schedule for work of Owner’s separate contracts.
6. Review time required for review of submittals and resubmittals.
7. Review requirements for tests and inspections by independent testing and inspecting agencies.
8. Review time required for startup and completion procedures.
9. Review and finalize list of construction activities to be included in schedule.
10. Review submittal requirements and procedures.
11. Review procedures for updating schedule.

1.6 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.

B. Coordinate Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 SUBMITTALS SCHEDULE

A. Preparation: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, resubmittal, ordering, manufacturing, fabrication, and delivery when establishing dates.

1. Coordinate Submittals Schedule with list of subcontracts, the Schedule of Values, and Contractor's Construction Schedule.
2. Initial Submittal: Submit concurrently with preliminary bar-chart schedule. Include submittals required during the first 60 days of construction. List those required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.

    a. At Contractor's option, show submittals on the Preliminary Construction Schedule, instead of tabulating them separately.

3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's Construction Schedule.
4. At architects option submit schedule in digital format in addition to PDF/Hardcopy.

2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Procedures: Comply with procedures contained in AGC's "Construction Planning & Scheduling."

B. Time Frame: Extend schedule from date established for the Notice to Proceed to date of Substantial Completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

C. Activities: Treat each story or separate area as a separate numbered activity for each principal element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than twenty (20) days, unless specifically allowed by Architect.
2. Procurement Activities: Include procurement process activities for long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
3. Submittal Review Time: Include review and resubmittal times indicated in Division 01 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's construction schedule with submittal schedule.
4. Startup and Testing Time: Include not less than fifteen (15) days for startup and testing.
5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
6. Punch List and Final Completion: Include not more than thirty (30) days for punch list and final completion.

D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work under More Than One Contract: Include a separate activity for each contract.
3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
4. Products Ordered in Advance: Include a separate activity for each product. Include delivery date as provided by Owner in Post-Contract information. Delivery dates indicated stipulate the earliest possible delivery date.
5. Owner-Furnished Products: Include a separate activity for each product. Include delivery date as provided by Owner in Post-Contract information. Delivery dates indicated stipulate the earliest possible delivery date. Obtain a complete list of activities from Owner.
6. Work Restrictions: Show the effect of the following items on the schedule:

    a. Coordination with existing construction.
    b. Limitations of continued occupancies.
    c. Uninterruptible services.
    d. Partial occupancy before Substantial Completion.
    e. Use of premises restrictions.
    f. Provisions for future construction.

7. Work Stages: Indicate important stages of construction for each major portion of the Work including, but not limited to, the following:

    a. Subcontract awards.
    b. Submittals.
    c. Purchases.
    d. Mockups.
    e. Fabrication.
    f. Sample testing.
    g. Deliveries.
    h. Installation.
    i. Tests and inspections.
    j. Adjusting.
    k. Curing.
    l. Startup and placement into final use and operation.

8. Area Separations: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:

    a. Structural completion.
    b. Permanent space enclosure.
    c. Completion of mechanical installation.
    d. Completion of electrical installation
    e. Substantial Completion.

E. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion

1. Temporary enclosure and space conditioning.
2. .

F. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:

1. Unresolved issues.
2. Unanswered Requests for Information.
3. Rejected or unreturned submittals.
4. Notations on returned submittals.
5. Pending modifications affecting the Work and Contract Time.

G. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.

H. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules. Submit digital version in native format at the request of the Owner or Architect.

2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (GANTT CHART)

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal Gantt-chart-type, Contractor's construction schedule within fifteen (15) days of date established for the Notice to Proceed. Follow up with CPM schedule within 30 days of Notice to Proceed.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

2.4 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions.
7. Accidents.
8. Meetings and significant decisions.
9. Unusual events.
10. Stoppages, delays, shortages, and losses.
11. Meter readings and similar recordings.
12. Emergency procedures.
13. Orders and requests of authorities having jurisdiction.
14. Change Orders received and implemented.
15. Construction Change Directives received and implemented.
16. Services connected and disconnected.
17. Equipment or system tests and startups.
18. Partial completions and occupancies.
19. Substantial Completions authorized.

B. Field Condition Reports: Immediately on discovery of a difference between field conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.5 SPECIAL REPORTS

A. General: General: Submit special reports directly to Owner within one day of an occurrence. Distribute copies of report to parties affected by the occurrence.

B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons, participating, response by Contractor’s personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Scheduling Consultant: Engage a consultant to provide planning, evaluation, and reporting using CPM scheduling.

1. In-House Option: Owner may waive the requirement to retain a consultant if Contractor employs skilled personnel with experience in CPM scheduling and reporting techniques. Submit qualifications for approval by Architect.
2. Meetings: Scheduling consultant shall attend all meetings related to Project progress, alleged delays, and time impact.

B. Contractor's Construction Schedule Updating: At one (1) month intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.
4. Upon revision of the CPM Schedule, submit to Architect. Accompany schedule with a narrative indicating what, if any, activities are behind schedule along with a recovery plan for recovering time lost.
5. Provide digital version in native format upon request by Architect.

C. Distribution: Distribute copies of approved schedule to Architect Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.

2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION **01 32 00**

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Sections:

1. Division 01 Section "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
2. See Division 1 Section "Quality Requirements" for submitting test and inspection reports.
3. See Division 1 Section "Closeout Procedures" for submitting warranties.
4. Division 01 Section "Operation and Maintenance Data" for submitting operation and maintenance manuals.
5. Division 01 Section "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
6. Division 01 Section "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action.

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

1.4 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or modifications to submittals noted by the Architect and additional time for handling and reviewing submittals required by those corrections.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Electronic copies of CAD Drawings of the Contract Drawings will be provided by Architect, at the Contractor's written request, for Contractor's use in preparing submittals.

1. Architect will furnish, at their discretion, digital data drawing files of the Contract Drawings requested by the Contractor for use in preparing Shop Drawings.

    a. Architect makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.
    b. Contractor shall execute an Electronic Data Licensing agreement in the form of Agreement included in Project Manual at the end of this Section.
    c. Contractor shall execute an Electronic Document Request on form included in Project Manual at the end of this Section.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Submittals Schedule: Comply with requirements in Division 1 Section "Construction Progress Documentation" for list of submittals and time requirements for scheduled performance of related construction activities.

D. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Initial Review: Allow fifteen (15) days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required.
2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
3. Resubmittal Review: Allow fifteen (15) days for review of each resubmittal.

E. Identification and Information: Place a permanent label or title block on each paper copy submittal item, as well as each sample submittal item, for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Provide a space approximately 4 by 5 inches on label or beside title block to record Contractor's review and approval markings and action taken by Architect.
3. Include the following information for processing and recording action taken:

    a. Project name.
    b. Date.

c. Name and address of Architect.
d. Name and address of Contractor.
e. Name and address of subcontractor.
f. Name and address of supplier.
g. Name of manufacturer.
h. Number and title of appropriate Specification Section.
i. Location(s) where product is to be installed, as appropriate.

F. Options: Identify options requiring selection by the Architect.

G. Deviations: Highlight, encircle, or otherwise specifically identify deviations from the Contract Documents on submittals.

H. Transmittal: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect will return submittals, without review, received from sources other than Contractor.

I. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in label or title block and clearly indicate extent of revision.

J. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

K. Use for Construction: Use only final submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEEDURES

A. General Submittal Procedure Requirements:

1. Post electronic submittals as PDF electronic files directly to Project Web site specifically established for Project.

   a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.

2. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."
3. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
4. Test and Inspection Reports Submittals: Comply with requirements specified in Division 01 Section "Quality Requirements."

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

    a. Manufacturer's written recommendations.
    b. Manufacturer's installation instructions.
    c. Manufacturer's catalog cuts.
    d. Manufacturer's product specifications.
    e. Standard color charts.
    f. Statement of compliance with specified referenced standards.
    g. Testing by recognized testing agency.
    h. Application of testing agency labels and seals.
    i. Notation of coordination requirements.
    j. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

    a. Wiring diagrams showing factory-installed wiring.
    b. Printed performance curves.
    c. Operational range diagrams.
    d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

    a. Dimensions.
    b. Identification of products.
    c. Fabrication and installation drawings.
    d. Roughing-in and setting diagrams.
    e. Wiring diagrams showing field-installed wiring, including power, signal, and control wiring.
    f. Shopwork manufacturing instructions.
    g. Templates and patterns.
    h. Schedules.
    i. Notation of coordination requirements.
    j. Notation of dimensions established by field measurement.
    k. Relationship to adjoining construction clearly indicated.
    l. Seal and signature of professional engineer if specified.
    m. Wiring Diagrams: Differentiate between manufacturer-installed and field-installed wiring

2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 30 by 42 inches.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package. Provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record.
2. Identification: Attach label on unexposed side of Samples that includes the following:

    a. Generic description of Sample.
    b. Product name and name of manufacturer.
    c. Sample source.
    d. Number and title of applicable Specification Section.

3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
4. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.

    a. Number of Samples: Submit two (2) full sets of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.

5. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

    a. Number of Samples: Submit two (2) sets of Samples. Architect will retain one (1) Sample sets; remainder will be returned.

        1) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three (3) sets of paired units that show approximate limits of variations.

    b. It is a request of this contract to provide all color samples to the architect before action can be taken on selection of colors. Upon receipt of the complete package the architect shall provide final selections within 45 days. The general contractor shall allow sufficient time for this to take place in his schedule.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location.

F. Contractor's Construction Schedule: Comply with requirements specified in Division 01 Section "Construction Progress Documentation."

G. Application for Payment: Comply with requirements specified in Division 01 Section "Payment Procedures."

H. Schedule of Values: Comply with requirements specified in Division 01 Section "Payment Procedures."

I. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design.

J. Coordination Drawings: Comply with requirements specified in Division 01 Section "Project Management and Coordination."

K. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

L. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on American Welding Society (AWS) forms. Include names of firms and personnel certified.

M. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

N. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

O. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

P. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

Q. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

R. Product Test Reports: Submit written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

S. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project.

T. Schedule of Tests and Inspections: Comply with requirements specified in Division 01 Section "Quality Requirements."

U. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

V. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

W. Field Test Reports: Submit reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

X. Maintenance Data: Comply with requirements specified in Division 01 Section "Operation and Maintenance Data."

2.2 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

C. Coordination: When delegated design is required, identify all associated assemblies that are affected by the delegated design. Provide coordination necessary to integrate materials into the delegated design components. Take full responsibility for complete coordination of any affected adjacent or integrated products and materials.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance/Material Submittals: Refer to requirements in Division 01 Section "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action taken, as follows:

1. Review Not Required.
2. No Exceptions Taken.
3. Make Corrections Noted.
4. Revise and Resubmit.
5. Review is only for general conformance with the design concept and the information given in the Contract Documents. Any action shown is subject to the requirements of the plans and specifications. Contractor is responsible for dimensions and quantities, which shall be confirmed and correlated at the jobsite; fabrication processes and techniques of construction; coordination of his/her work and that of all other trades; and the satisfactory execution of the work. Incomplete submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

C. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION

H/S

ELECTRONIC DOCUMENT REQUEST

DATE: _____

CONTRACTOR: _____

PROJECT: _____

PROJECT NO: _____

Contractor has read and understands Electronic Data Agreement: ❑ Yes ❑ No
Signed copy of Electronic Data Agreement attached: ❑ Yes ❑ No

Purpose of Electronic Data Use:
❑ Shop Drawings ❑ As-Built Drawings ❑Other

Contractor is requesting an electronic copy of the following files:

Sheet No.	Description

ELECTRONIC DATA AGREEMENT

CONTRACTOR: _____

PROJECT: _____

Holly & Smith Architects (H/S) is providing electronic files for the contractor's convenience and use in the preparation of shop drawings, bid documents, as-built drawings, or other use as noted on the Electronic Document Request related to the above referenced project, subject to the following terms and conditions:

H/S electronic files were prepared in Autodesk Revit 2023 and shall be exported to AutoCAD .dwg electronic format for transmission to the Contractor, and we make no representation as to the compatibility of these files with your hardware or your software.

Data contained on these electronic files is part of H/S instruments of professional service and shall not be used by the Contractor, or anyone else receiving this data through or from the Contractor, for any purpose other than as a convenience in the preparation of shop drawings, as-built drawings, or other use as noted on the Electronic Document Request for the referenced project. Any other use or reuse by the contractor or by others will be at the contractor's sole risk and without liability or legal exposure to H/S. The contractor agrees to make no claim and hereby waives, to the fullest extent permitted by law, any claim or cause of action of any nature against H/S, its officers, directors, employees, agents, or sub-consultants which may arise out of, or in connection with, the contractor's use of the electronic files.

Furthermore, the contractor shall, to the fullest extent permitted by law, indemnify and hold harmless H/S from all claims, damages, losses, liabilities, and expenses, including attorney's fees and defense costs arising out of or resulting from use of these electronic files.

These electronic files are not Contract Documents. Significant differences may exist between these electronic files and corresponding hard copy contract documents due to addenda, change orders, or other revisions. Additional related work and materials may be shown on other drawings or may be required by the specifications. H/S makes no representation regarding the accuracy, completeness, or suitability of the electronic files received. Drawings may not be drawn to scale. In the event that a conflict arises between the issued contract documents and the electronic files, the issued contract documents shall govern. The contractor is responsible for determining if any conflict exists. By use of these electronic files, the contractor is not relieved of the duty to fully comply with the contract documents, including and without limitation, the need to check, confirm, and coordinate all dimensions and details, take field measurements, verify field conditions, and coordinate work with that of other contractors for the project.

Because of the potential that the information presented on the electronic files can be modified, unintentionally or otherwise, H/S removes its ownership and/or involvement for each electronic display.

Under no circumstances shall delivery of the electronic files for use by you be deemed a sale by H/S, and H/S makes no warranties, either expressed or implied, of merchantability and fitness for any particular purpose. In no event shall H/S be liable for any loss of profit or any consequential damages.

Because data stored in electronic media format can deteriorate or be modified inadvertently, the contractor agrees to perform acceptance tests on the electronic files within 30 days of receipt, after which the contractor shall be deemed to have accepted the data thus transferred. Any data errors detected within the 30-day acceptance period will be corrected by H/S.

Accepted by: _____ Date: _____

_____

Print Name and Company

SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
2. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.2 DEFINITIONS

A. Experienced: When used with an entity or individual, "experienced" unless otherwise further described means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

B. Field Quality-Control Tests: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).

D. Mockups: Full-size physical assemblies that are constructed on-site either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Laboratory Mockups: Full-size physical assemblies constructed and tested at testing facility to verify performance characteristics.
2. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as freestanding temporary built elements, consisting of multiple products, assemblies, and subassemblies.

3. Room Mockups: Mockups of typical interior spaces complete with wall, floor, and ceiling finishes; doors; windows; millwork; casework; specialties; furnishings and equipment; and lighting.

E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.

F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

G. Source Quality-Control Tests: Tests and inspections that are performed at the source; for example, plant, mill, factory, or shop.

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.3 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1.4 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements are specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for direction before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.5 ACTION SUBMITTALS

A. Delegated-Design Services Submittal: In addition to Shop Drawings, Product Data, and other required submittals, submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility submitted to authorities having jurisdiction before starting work on the following systems:

1. Seismic-force-resisting system, designated seismic system, or component listed in the Statement of Special Inspections.
2. Main wind-force-resisting system or a wind-resisting component listed in the Statement of Special Inspections.

B. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

C. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Statement on condition of substrates and their acceptability for installation of product.
2. Statement that products at Project site comply with requirements.
3. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
4. Results of operational and other tests and a statement of whether observed performance complies with requirements.
5. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Statement that equipment complies with requirements.
2. Results of operational and other tests and a statement of whether observed performance complies with requirements.
3. Other required items indicated in individual Specification Sections.

1.8 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented according to [ASTM E 329] <Insert standard>; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, .

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:

1. Contractor responsibilities include the following:

    a. Provide test specimens representative of proposed products and construction.
    b. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
    c. Build laboratory mockups at testing facility using personnel, products, and methods of construction indicated for the completed Work.
    d. When testing is complete, remove test specimens and test assemblies, and mockups, and laboratory mockups; do not reuse products on Project.

2. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect, with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.

K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:

1. Build mockups of size indicated.
2. Build mockups in location indicated or, if not indicated, as directed by Architect.
3. Notify Architect days in advance of dates and times when mockups will be constructed.
4. Employ supervisory personnel who will oversee mockup construction. Employ workers that will be employed to perform same tasks during the construction at Project.
5. Demonstrate the proposed range of aesthetic effects and workmanship.
6. Obtain Architect's approval of mockups before starting corresponding work, fabrication, or construction.

    a. Allow seven days for initial review and each re-review of each mockup.

7. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
8. Demolish and remove mockups when directed unless otherwise indicated.

L. Laboratory Mockups: Comply with requirements of preconstruction testing and those specified in individual Specification Sections.

1.9 QUALITY CONTROL

A. Contractor Responsibilities: Tests and inspections are Contractor's responsibility. Contractor is to retain a testing company that is owner approved . Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Engage a qualified testing agency approved by the owner to perform quality-control services.
2. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
3. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
4. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
5. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

B. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

C. Testing Agency Responsibilities: Cooperate with Architect and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.

1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.
3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
6. Do not perform duties of Contractor.

D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."

E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

F. Associated Contractor Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Preliminary design mix proposed for use for material mixes that require control by testing agency.
6. Security and protection for samples and for testing and inspection equipment at Project site.

G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.10 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Engage a qualified testing agency approved by the owner to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.

PART 2 - Retesting and reinspecting corrected workPRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

SECTION 01 42 00 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Requirements:

1. Section 01 10 00 "Summary" for work restrictions and limitations on utility interruptions.

1.2 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Architect, testing agencies, and authorities having jurisdiction.

B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

1.3 INFORMATIONAL SUBMITTALS

A. Site Utilization Plan: Show temporary facilities, temporary utility lines and connections, staging areas, construction site entrances, vehicle circulation, and parking areas for construction personnel.

B. Project Identification and Temporary Signs: Show fabrication and installation details, including plans, elevations, details, layouts, typestyles, graphic elements, and message content.

C. Erosion- and Sedimentation-Control Plan: Show compliance with requirements of EPA Construction General Permit or authorities having jurisdiction, whichever is more stringent.

D. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.

E. Moisture-and Mold-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage and mold.

F. Dust- and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Include the following:

1. Locations of dust-control partitions at each phase of work.
2. HVAC system isolation schematic drawing.
3. Location of proposed air-filtration system discharge.
4. Waste-handling procedures.
5. Other dust-control measures.

1.4 QUALITY ASSURANCE

A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

C. Accessible Temporary Egress: Comply with applicable provisions in the United States Access Board's ADA-ABA Accessibility Guidelines.

1.5 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

B. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, Architect, and construction personnel office activities and to accommodate Project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furnish and equip offices as follows:

1. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases.
2. Conference room of sufficient size to accommodate meetings of 10 individuals. Provide electrical power service and 120-V ac duplex receptacles, with no fewer than one receptacle on each wall. Furnish room with conference table, chairs, and 4-foot- square tack and marker boards.
3. Drinking water and private toilet.
4. Heating and cooling equipment necessary to maintain a uniform indoor temperature of 68 to 72 deg F.
5. Lighting fixtures capable of maintaining average illumination of 20 fc at desk height.

2.2 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.

1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
2. Heating Units: Listed and labeled for type of fuel being consumed, by a qualified testing agency acceptable to authorities having jurisdiction, and marked for intended location and application.

C. Air-Filtration Units: Primary and secondary HEPA-filter-equipped portable units with four-stage filtration. Provide single switch for emergency shutoff. Configure to run continuously.

PART 3 - EXECUTION

3.1 TEMPORARY FACILITIES, GENERAL

A. Conservation: Coordinate construction and use of temporary facilities with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.

1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

3.2 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.3 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.

1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.

1. Connect temporary sewers to municipal system as directed by authorities having jurisdiction.

C. Water Service: Install water service and distribution piping in sizes and pressures adequate for construction.

D. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

E. Temporary Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

1. Provide temporary dehumidification systems when required to reduce ambient and substrate moisture levels to level required to allow installation or application of finishes and their proper curing or drying.

F. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.

G. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.

1. Install electric power service underground unless otherwise indicated.

H. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.

1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.

I. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel. Install WiFi cell phone access equipment land-based telephone line(s) for each field office.

3.4 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:

1. Provide construction for temporary offices, shops, and sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.
2. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

B. Temporary Roads and Paved Areas: Construct and maintain temporary roads and paved areas adequate for construction operations. Locate temporary roads and paved areas as indicated on Drawings.

1. Provide dust-control treatment that is nonpolluting and nontracking. Reapply treatment as required to minimize dust.

C. Traffic Controls: Comply with requirements of authorities having jurisdiction.

1. Protect existing site improvements to remain including curbs, pavement, and utilities.
2. Maintain access for fire-fighting equipment and access to fire hydrants.

D. Parking: Use designated areas of Owner's existing parking areas for construction personnel.

E. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.

1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties or endanger permanent Work or temporary facilities.
2. Remove snow and ice as required to minimize accumulations.

F. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.

1. Identification Signs: Provide Project identification signs as indicated on Drawings.
2. Temporary Signs: Provide other signs as indicated and as required to inform public and individuals seeking entrance to Project.

a. Provide temporary, directional signs for construction personnel and visitors.

3. Maintain and touch up signs so they are legible at all times.

G. Waste Disposal Facilities: Comply with requirements specified in Section 01 74 19 "Construction Waste Management and Disposal."

H. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with progress cleaning requirements in Section 01 73 00 "Execution."

I. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.

1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

3.5 SECURITY AND PROTECTION FACILITIES INSTALLATION

A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.

1. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.

B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.

C. Temporary Erosion and Sedimentation Control: Provide measures to prevent soil erosion and discharge of soil-bearing water runoff and airborne dust to undisturbed areas and to adjacent properties and walkways, according to requirements of EPA Construction General Permit or authorities having jurisdiction, whichever is more stringent.

1. Verify that flows of water redirected from construction areas or generated by construction activity do not enter or cross tree- or plant-protection zones.
2. Inspect, repair, and maintain erosion- and sedimentation-control measures during construction until permanent vegetation has been established.
3. Clean, repair, and restore adjoining properties and roads affected by erosion and sedimentation from Project site during the course of Project.
4. Remove erosion and sedimentation controls and restore and stabilize areas disturbed during removal.

D. Stormwater Control: Comply with requirements of authorities having jurisdiction. Provide barriers in and around excavations and subgrade construction to prevent flooding by runoff of stormwater from heavy rains.

E. Tree and Plant Protection: Comply with requirements specified in Section 01 56 39 "Temporary Tree and Plant Protection."

F. Tree and Plant Protection: Install temporary fencing located as indicated or outside the drip line of trees to protect vegetation from damage from construction operations. Protect tree root systems from damage, flooding, and erosion.

G. Pest Control: Engage pest-control service to recommend practices to minimize attraction and harboring of rodents, roaches, and other pests and to perform extermination and control procedures at regular intervals so Project will be free of pests and their residues at Substantial Completion. Perform control operations lawfully, using materials approved by authorities having jurisdiction.

H. Site Enclosure Fence: Before construction operations begin, furnish and install site enclosure fence in a manner that will prevent people from easily entering site except by entrance gates.

1. Extent of Fence: As required to enclose entire Project site or portion determined sufficient to accommodate construction operations.
2. Maintain security by limiting number of keys and restricting distribution to authorized personnel. Furnish one set of keys to Owner.

I. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each workday.

J. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.

K. Temporary Egress: Maintain temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction.

L. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.

1. Where heating or cooling is needed and permanent enclosure is incomplete, insulate temporary enclosures.

M. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate areas occupied by Owner from fumes and noise.

1. Construct dustproof partitions with gypsum wallboard with joints taped on occupied side, and fire-retardant-treated plywood on construction operations side.
2. Where fire-resistance-rated temporary partitions are indicated or are required by authorities having jurisdiction, construct partitions according to the rated assemblies.
3. Provide walk-off mats at each entrance through temporary partition.

N. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.

1. Prohibit smoking in construction areas. Comply with additional limits on smoking specified in other Sections.
2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.6 MOISTURE AND MOLD CONTROL

A. Contractor's Moisture-Protection Plan: Describe delivery, handling, storage, installation, and protection provisions for materials subject to water absorption or water damage.

1. Indicate procedures for discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and replacing water-damaged Work.
2. Indicate sequencing of work that requires water, such as sprayed fire-resistive materials, plastering, and terrazzo grinding, and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.
3. Indicate methods to be used to avoid trapping water in finished work.

B. Exposed Construction Period: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:

1. Protect porous materials from water damage.
2. Protect stored and installed material from flowing or standing water.
3. Keep porous and organic materials from coming into prolonged contact with concrete.
4. Remove standing water from decks.
5. Keep deck openings covered or dammed.

C. Partially Enclosed Construction Period: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:

1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
2. Keep interior spaces reasonably clean and protected from water damage.
3. Periodically collect and remove waste containing cellulose or other organic matter.
4. Discard or replace water-damaged material.
5. Do not install material that is wet.
6. Discard and replace stored or installed material that begins to grow mold.
7. Perform work in a sequence that allows wet materials adequate time to dry before enclosing the material in gypsum board or other interior finishes.

D. Controlled Construction Period: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:

1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
2. Use temporary or permanent HVAC system to control humidity within ranges specified for installed and stored materials.
3. Comply with manufacturer's written instructions for temperature, relative humidity, and exposure to water limits.

3.7 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.

1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.

1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 01 77 00 "Closeout Procedures."

END OF SECTION

SECTION 01 56 39 - TEMPORARY TREE AND PLANT PROTECTION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general protection and pruning of existing trees and plants that are affected by execution of the Work, whether temporary or permanent construction.

1.2 DEFINITIONS

A. Plant-Protection Zone: Area surrounding individual trees, groups of trees, shrubs, or other vegetation to be protected during construction and indicated on Drawings.

B. Tree-Protection Zone: Area surrounding individual trees or groups of trees to be protected during construction and defined by a circle concentric with each tree with a radius 1.5 times the diameter of the drip line unless otherwise indicated.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings:

1. Include plans, elevations, sections, and locations of protection-zone fencing and signage, showing relation of equipment-movement routes and material storage locations with protection zones.

C. Samples: For each type of the following:

1. Organic Mulch: Sealed plastic bags labeled with composition of materials by percentage of weight and source of mulch.

D. Tree Pruning Schedule: Written schedule detailing scope and extent of pruning of trees to remain that interfere with or are affected by construction.Contractor to engage a qualified arborist approved by owner to perform quality control services required by municipality.

1.4 INFORMATIONAL SUBMITTALS

A. Certification: From arborist, certifying that trees indicated to remain have been protected during construction according to recognized standards and that trees were promptly and properly treated and repaired when damaged.

B. Maintenance Recommendations: From arborist, for care and protection of trees affected by construction during and after completing the Work.

C. Existing Conditions: Documentation of existing trees and plantings indicated to remain, which establishes preconstruction conditions that might be misconstrued as damage caused by construction activities.

1.5 QUALITY ASSURANCE

A. Arborist Qualifications: Certified Arborist as certified by ISA, licensed arborist in jurisdiction where Project is located, current member of ASCA, or registered Consulting Arborist as designated by ASCA.

1.6 FIELD CONDITIONS

A. The following practices are prohibited within protection zones:

1. Storage of construction materials, debris, or excavated material.
2. Moving or parking vehicles or equipment.
3. Foot traffic.
4. Erection of sheds or structures.
5. Impoundment of water.
6. Excavation or other digging unless otherwise indicated.
7. Attachment of signs to or wrapping materials around trees or plants unless otherwise indicated.

B. Do not direct vehicle or equipment exhaust toward protection zones.

C. Prohibit heat sources, flames, ignition sources, and smoking within or near protection zones and organic mulch.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Backfill Soil: Stockpiled soil from location shown on Drawings Stockpiled soil mixed with planting soil Planting soil of suitable moisture content and granular texture for placing around tree; free of stones, roots, plants, sod, clods, clay lumps, pockets of coarse sand, concrete slurry, concrete layers or chunks, cement, plaster, building debris, and other extraneous materials harmful to plant growth.

1. Mixture: Well-blended mix of two parts stockpiled soil to one part planting soil.

B. Organic Mulch: Free from deleterious materials and suitable as a top dressing for trees and shrubs, consisting of one of the following:

1. Type: Wood and bark chips.

C. Protection-Zone Fencing: Fencing fixed in position and meeting the following requirements: Previously used materials may be used when approved by Architect.

1. Chain-Link Protection-Zone Fencing: Galvanized-steel fencing fabricated from minimum 2-inch opening, 0.148-inch- diameter wire chain-link fabric; with pipe posts, minimum 2-3/8-inch- OD line posts, and 2-7/8-inch- OD corner and pull posts; with 1-5/8-inch- OD top rails and 0.177-inch- diameter bottom tension wire; with tie wires, hog ring ties, and other accessories for a complete fence system.

a. Height: 72 inches.

2. Gates: Swing access gates matching material and appearance of fencing, to allow for maintenance activities within protection zones.

D. Protection-Zone Signage: Shop-fabricated, rigid plastic or metal sheet with attachment holes prepunched and reinforced; legibly printed with nonfading lettering.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Erosion and Sedimentation Control: Examine the site to verify that temporary erosion- and sedimentation-control measures are in place. Verify that flows of water redirected from construction areas or generated by construction activity do not enter or cross protection zones.

3.2 PREPARATION

A. Protect tree root systems from damage caused by runoff or spillage of noxious materials while mixing, placing, or storing construction materials. Protect root systems from ponding, eroding, or excessive wetting caused by dewatering operations.

B. Tree-Protection Zones: Mulch areas inside tree-protection zones and other areas indicated. Do not exceed indicated thickness of mulch.

1. Apply 4-inch uniform thickness of organic mulch unless otherwise indicated. Do not place mulch within 6 inches of tree trunks.

3.3 PROTECTION ZONES

A. Protection-Zone Fencing: Install protection-zone fencing along edges of protection zones in a manner that will prevent people from easily entering protected areas except by entrance gates.

1. Chain-Link Fencing: Install to comply with ASTM F 567 and with manufacturer's written instructions.
2. Posts: Set or drive posts into ground one-third the total height of the fence without concrete footings. Where a post is located on existing paving or concrete to remain, provide appropriate means of post support acceptable to Architect.
3. Access Gates: Install where indicated.

B. Protection-Zone Signage: Install protection-zone signage in visibly prominent locations in a manner approved by Architect.

C. Maintain protection zones free of weeds and trash.

D. Maintain protection-zone fencing and signage in good condition as acceptable to Architect and remove when construction operations are complete and equipment has been removed from the site.

3.4 EXCAVATION

A. General: Excavate at edge of protection zones and for trenches indicated within protection zones according to requirements in Section 31 20 00 "Earth Moving" unless otherwise indicated.

B. Trenching within Protection Zones: Where utility trenches are required within protection zones, excavate under or around tree roots by hand or with air spade, or tunnel under the roots by drilling, auger boring, or pipe jacking. Do not cut main lateral tree roots or taproots; cut only smaller roots that interfere with installation of utilities. Cut roots as required for root pruning.

C. Do not allow exposed roots to dry out before placing permanent backfill.

3.5 REGRADING

A. Lowering Grade: Where new finish grade is indicated below existing grade around trees, slope grade beyond the protection zone. Maintain existing grades within the protection zone.

B. Raising Grade: Where new finish grade is indicated above existing grade around trees, slope grade beyond the protection zone. Maintain existing grades within the protection zone.

C. Minor Fill within Protection Zone: Where existing grade is 2 inches or less below elevation of finish grade, fill with backfill soil. Place backfill soil in a single uncompacted layer and hand grade to required finish elevations.

3.6 FIELD QUALITY CONTROL

A. Inspections: Engage a qualified arborist to direct plant-protection measures in the vicinity of trees, shrubs, and other vegetation indicated to remain and to prepare inspection reports.

3.7 REPAIR AND REPLACEMENT

A. General: Repair or replace trees, shrubs, and other vegetation indicated to remain or to be relocated that are damaged by construction operations, in a manner approved by Architect.

1. Perform repairs of damaged trunks, branches, and roots within 24 hours according to arborist's written instructions.
2. Replace trees and other plants that cannot be repaired and restored to full-growth status, as determined by Architect.

3.8 DISPOSAL OF SURPLUS AND WASTE MATERIALS

A. Disposal: Remove excess excavated material, displaced trees, trash, and debris and legally dispose of them off Owner's property.

END OF SECTION

SECTION 01 57 23 - TEMPORARY STORM WATER POLLUTION CONTROL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Temporary stormwater pollution controls.

1.3 STORMWATER POLLUTION PREVENTION PLAN

A. The Stormwater Pollution Prevention Plan (SWPPP) shall be developed by the Contactor in general conformance with the erosion control plan provided as part of the Contract Documents.

1.4 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Meet with Owner, Architect, and earthwork subcontractor.
2. Review requirements of the SWPPP, including permitting process, worker training, and inspection and maintenance requirements.

1.5 INFORMATIONAL SUBMITTALS

A. Stormwater Pollution Prevention Plan (SWPP): Within 15 days of date established for commencement of the Work, submit completed SWPPP.

B. EPA authorization under the EPA's "2017 Construction General Permit (CGP)."

C. Stormwater Pollution Prevention (SWPP) Training Log: For each individual performing Work under the SWPPP.

D. Inspection reports.

1.6 QUALITY ASSURANCE

A. Stormwater Pollution Prevention Plan (SWPPP) Coordinator: Experienced individual or firm with a record of successful water pollution control management coordination of projects with similar requirements.

1. SWPPP Coordinator shall complete and finalize the SWPPP form.
2. SWPPP Coordinator shall be responsible for inspections and maintaining of all requirements of the SWPPP.

B. Installers: Trained as indicated in the SWPPP.

PART 2 - PRODUCTS

2.1 TEMPORARY STORMWATER POLLUTION CONTROLS

A. Provide temporary stormwater pollution controls as required by the SWPPP.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Comply with all best management practices, general requirements, performance requirements, reporting requirements, and all other requirements included in the SWPPP.

B. Locate stormwater pollution controls in accordance with the SWPPP.

C. Conduct construction as required to comply with the SWPPP and that minimize possible contamination or pollution or other undesirable effects.

1. Inspect, repair, and maintain SWPPP controls during construction.

a. Inspect all SWPPP controls not less than every seven days, and after each occurrence of a storm event, as outlined in the SWPPP.

D. Remove SWPPP controls at completion of construction and restore and stabilize areas disturbed during construction.

END OF SECTION

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for requests for substitutions.

1.2 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved by Architect through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.3 ACTION SUBMITTALS

A. Comparable Product Request Submittal: Submit request for consideration of each comparable product. Identify basis-of-design product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.

2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

    a. Form of Architect's Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
    b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 01 33 00 "Submittal Procedures." Show compliance with requirements.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.6 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.

B. Product Selection Procedures:

1. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Limited list of products may be indicated by the phrase: "Subject to compliance with requirements, provide one of the following: …"

2. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, which complies with requirements.

    a. Non-limited list of products is indicated by the phrase: "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following: …"

3. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Limited list of manufacturers is indicated by the phrase: "Subject to compliance with requirements, provide products by one of the following: …"

4. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

    a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

    1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

PART 3 - EXECUTION (Not Used)

END OF SECTION

H/S

PRIOR APPROVAL REQUEST

Project: _____ H/S Project No.: _____

_____ Owner Project No.: _____

From: _____ To: _____

Date: _____

Specification Title: _____ Description: _____

Section: _____ Page: _____ Article/Paragraph: _____

Proposed Product for Prior Approval: _____

Manufacturer: _____ Address: _____ Phone: _____

Trade Name: _____ Model No.: _____

Installer: _____ Address: _____ Phone: _____

History: ☐ New product ☐ 2-5 years old ☐ 5-10 yrs old ☐ More than 10 years old

Differences between proposed product and specified product: _____

_____

_____

☐ Point-by-point comparative data attached - *REQUIRED BY ARCHITECT*

Supporting Data Attached: ☐ Drawings ☐ Product Data ☐ Samples ☐ Tests ☐ Reports ☐ Other

The Undersigned certifies:

- Proposed product has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed product as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed product will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted Prior Approved Product will be complete in all respects.

Submitted by: _____ Address: _____

Firm: _____ _____

Signature: _____ Telephone: _____

Attachments: _____

_____

_____

PRIOR APPROVAL REQUEST
(continued)

A/E's REVIEW AND ACTION

☐ Product approved - Make submittals in accordance with Specification Section 01330.
☐ Product approved as noted - Make submittals in accordance with Specification Section 01330.
☐ Product rejected - Use specified materials.
☐ Prior Approval Request received too late - Use specified materials.

Signed by:_____ Date:

Additional Comments: ☐ Contractor ☐ Subcontractor ☐ Supplier ☐ Manufacturer ☐ A/E ☐ _____

SECTION 01 73 00 - EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.

B. Related Requirements:

1. Section 01 10 00 "Summary" for limits on use of Project site.
2. Section 01 77 00 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.

1.2 INFORMATIONAL SUBMITTALS

A. Certificates: Submit certificate signed by land surveyor certifying that location and elevation of improvements comply with requirements.

B. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

C. Certified Surveys: Submit two copies signed by land surveyor.

D. Final Property Survey: Submit 2 copies showing the Work performed and record survey data.

1.3 QUALITY ASSURANCE

A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.

B. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.

2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.

B. General: Engage a land surveyor to lay out the Work using accepted surveying practices.

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish limits on use of Project site.
3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
4. Inform installers of lines and levels to which they must comply.
5. Check the location, level and plumb, of every major element as the Work progresses.
6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect.

3.4 FIELD ENGINEERING

A. Identification: Owner will identify existing benchmarks, control points, and property corners.

B. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.

C. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.

1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.

D. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.

E. Final Property Survey: Engage a land surveyor to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by land surveyor, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.

1. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.

F. Tools and Equipment: Where possible, select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Remove and replace damaged, defective, or non-conforming Work.

3.6 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching according to requirements in Section 01 10 00 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to prevent interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.7 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 01 91 13 "General Commissioning Requirements."

B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

E. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

C. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

SECTION 01 74 19 - CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for the following:

1. Disposing of nonhazardous demolition and construction waste.

B. Related Requirements:

1. Section 04 20 00 "Unit Masonry" for disposal requirements for masonry waste.
2. Section 31 10 00 "Site Clearing" for disposition of waste resulting from site clearing and removal of above- and below-grade improvements.

1.2 DEFINITIONS

A. Construction Waste: Building, structure, and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.

B. Demolition Waste: Building, structure, and site improvement materials resulting from demolition operations.

C. Disposal: Removal of demolition or construction waste and subsequent salvage, sale, recycling, or deposit in landfill, incinerator acceptable to authorities having jurisdiction, or designated spoil areas on Owner’s property.

D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.

F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.3 ACTION SUBMITTALS

A. Waste Management Plan: Submit plan within 30 days of date established for the Notice to Proceed.

1.4 INFORMATIONAL SUBMITTALS

A. Landfill and Incinerator Disposal Records: Indicate receipt and acceptance of waste by landfills and incinerator facilities licensed to accept them. Include manifests, weight tickets, receipts, and invoices.

1.5 WASTE MANAGEMENT PLAN

A. General: Develop a waste management plan according to requirements in this Section. Plan shall consist of waste identification, waste reduction work plan, and cost/revenue analysis. Distinguish between demolition and construction waste. Indicate quantities by weight or volume, but use same units of measure throughout waste management plan.

B. Waste Identification: Indicate anticipated types and quantities of demolition site-clearing and construction waste generated by the Work. Include estimated quantities and assumptions for estimates.

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 PLAN IMPLEMENTATION

A. General: Implement approved waste management plan. Provide handling, containers, storage, signage, transportation, and other items as required to implement waste management plan during the entire duration of the Contract.

B. Waste Management Coordinator: Engage a waste management coordinator to be responsible for implementing, monitoring, and reporting status of waste management work plan.

C. Training: Train workers, subcontractors, and suppliers on proper waste management procedures, as appropriate for the Work.

1. Distribute waste management plan to everyone concerned within three days of submittal return.
2. Distribute waste management plan to entities when they first begin work on-site. Review plan procedures and locations established for salvage, recycling, and disposal.

D. Site Access and Temporary Controls: Conduct waste management operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

1. Designate and label specific areas on Project site necessary for separating materials that are to be salvaged and recycled.
2. Comply with Section 01 50 00 "Temporary Facilities and Controls" for controlling dust and dirt, environmental protection, and noise control.

3.2 DISPOSAL OF WASTE

A. General: Except for items or materials to be salvaged or recycled, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.

1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.

2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. General: Except for items or materials to be salvaged or recycled, remove waste materials and legally dispose of at designated spoil areas on Owner’s property.

C. Burning: Do not burn waste materials.

D. Burning: Burning of waste materials is permitted only at designated areas on Owner's property, provided required permits are obtained. Provide full-time monitoring for burning materials until fires are extinguished.

END OF SECTION **01 74 19**

SECTION 01 77 00 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.
5. Repair of the Work.

B. Related Requirements:

1. Section 01 78 23 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
2. Section 01 78 39 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
3. Section 01 79 00 "Demonstration and Training" for requirements to train the Owner's maintenance personnel to adjust, operate, and maintain products, equipment, and systems.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of cleaning agent.

B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

C. Certified List of Incomplete Items: Final submittal at final completion.

1.3 CLOSEOUT SUBMITTALS

A. Certificates of Release: From authorities having jurisdiction.

B. Certificate of Insurance: For continuing coverage.

C. Field Report: For pest control inspection.

1.4 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number.
5. Submit testing, adjusting, and balancing records.
6. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
3. Complete startup and testing of systems and equipment.
4. Perform preventive maintenance on equipment used prior to Substantial Completion.
5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 01 79 00 "Demonstration and Training."
6. Advise Owner of changeover in utility services.
7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
9. Complete final cleaning requirements.
10. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1.5 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Section 01 29 00 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit pest-control final inspection report.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1.6 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize list of spaces in sequential order, starting with exterior areas first .
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Submit list of incomplete items in the following format:

    a. MS Excel electronic file. Architect will return annotated file.
    b. PDF electronic file. Architect will return annotated file.
    c. Web-based project software upload. Utilize software feature for creating and updating list of incomplete items (punch list).

1.7 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

C. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

1. Submit by uploading to web-based project software site.

D. Warranties in Paper Form:

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.

E. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:

    a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    b. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    c. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    d. Sweep concrete floors broom clean in unoccupied spaces.
    e. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
    f. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
    g. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
    h. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
    i. Leave Project clean and ready for occupancy.

C. Pest Control: Comply with pest control requirements in Section 01 50 00 "Temporary Facilities and Controls." Prepare written report.

D. Construction Waste Disposal: Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations, before requesting inspection for determination of Substantial Completion.

B. Repair, or remove and replace, defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

END OF SECTION

SECTION 01 78 23 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory manuals.
2. Emergency manuals.
3. Systems and equipment operation manuals.
4. Systems and equipment maintenance manuals.
5. Product maintenance manuals.

1.2 CLOSEOUT SUBMITTALS

A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Architect will comment on whether content of operation and maintenance submittals is acceptable.
2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.

B. Format: Submit operation and maintenance manuals in the following format:

1. Submit by uploading to web-based project software site. Enable reviewer comments on draft submittals.
2. Submit three paper copies.

C. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 15 days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual within 15 days of receipt of Architect's comments and prior to commencing demonstration and training.

D. Comply with Section 01 77 00 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

1.3 FORMAT OF OPERATION AND MAINTENANCE MANUALS

A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

B. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, post-type binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
2. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.

   a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
   b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

1.4 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name, Phone number and contact information for Contractor.
6. Name, Phone number and contact information for Construction Manager.
7. Name, Phone Number and contact information for Architect.
8. Name and contact information for Commissioning Authority.
9. Names, phone numbers and contact information for major consultants to the Architect that designed the systems contained in the manuals.
10. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

1.5 EMERGENCY MANUALS

A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.

B. Content: Organize manual into a separate section for each of the following:

1. Type of emergency.
2. Emergency instructions.
3. Emergency procedures.

C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:

1. Fire.
2. Flood.
3. Gas leak.
4. Water leak.
5. Power failure.
6. Water outage.
7. System, subsystem, or equipment failure.
8. Chemical release or spill.

D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.

E. Emergency Procedures: Include the following, as applicable:

1. Instructions on stopping.
2. Shutdown instructions for each type of emergency.
3. Operating instructions for conditions outside normal operating limits.
4. Required sequences for electric or electronic systems.
5. Special operating instructions and procedures.

1.6 SYSTEMS AND EQUIPMENT OPERATION MANUALS

A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.

B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

C. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

D. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

F. Piped Systems: Diagram piping as installed, and identify color coding where required for identification.

1.7 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.

B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds, as described below.

C. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

    a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

H. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1.8 PRODUCT MAINTENANCE MANUALS

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name, phone number and contact information.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 78 39 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.

B. Related Requirements:

1. Section 01 73 00 "Execution" for final property survey.
2. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.2 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit copies of record Drawings as follows:

a. Initial Submittal:

1) Submit PDF electronic files of scanned record prints and one of file prints.
2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:

1) Submit three paper-copy set(s) of marked-up record prints.
2) Submit PDF electronic files of scanned record prints and three set(s) of prints.
3) Print each drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit one paper copy of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one paper copy of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

1.3 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:

1. Format: Same digital data software program, version, and operating system as the original Contract Drawings.
2. Format: DWG, Version, Microsoft Windows operating system.
3. Format: Annotated PDF electronic file with comment function enabled.

4. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
5. Refer instances of uncertainty to Architect for resolution.
6. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.

    a. See Section 01 31 00 "Project Management and Coordination" for requirements related to use of Architect's digital data files.
    b. Architect will provide data file layer information. Record markups in separate layers.

C. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Format: Annotated PDF electronic file with comment function enabled.
3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
4. Identification: As follows:

    a. Project name.
    b. Date.
    c. Designation "PROJECT RECORD DRAWINGS."
    d. Name of Architect.
    e. Name of Contractor.

1.4 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
3. Note related Change Orders, record Product Data, and record Drawings where applicable.

B. Format: Submit record Specifications as annotated PDF electronic file.

1.5 RECORD PRODUCT DATA

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.

2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

C. Format: Submit record Product Data as annotated PDF electronic file.

1. Include record Product Data directory organized by Specification Section number and title, electronically linked to each item of record Product Data.

1.6 MAINTENANCE OF RECORD DOCUMENTS

A. Maintenance of Record Documents: Store record documents in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION

SECTION 01 79 00 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.2 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

1.3 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module.

1. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper and PDF file format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.4 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination."

1.5 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.6 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Systems and equipment operation manuals.
    c. Systems and equipment maintenance manuals.
    d. Product maintenance manuals.
    e. Project Record Documents.
    f. Identification systems.
    g. Warranties and bonds.
    h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.
    b. Instructions on stopping.
    c. Shutdown instructions for each type of emergency.
    d. Operating instructions for conditions outside of normal operating limits.
    e. Sequences for electric or electronic systems.

f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

   a. Startup procedures.
   b. Equipment or system break-in procedures.
   c. Routine and normal operating instructions.
   d. Regulation and control procedures.
   e. Control sequences.
   f. Safety procedures.
   g. Instructions on stopping.
   h. Normal shutdown instructions.
   i. Operating procedures for emergencies.
   j. Operating procedures for system, subsystem, or equipment failure.
   k. Seasonal and weekend operating instructions.
   l. Required sequences for electric or electronic systems.
   m. Special operating instructions and procedures.

5. Adjustments: Include the following:

   a. Alignments.
   b. Checking adjustments.
   c. Noise and vibration adjustments.
   d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

   a. Diagnostic instructions.
   b. Test and inspection procedures.

7. Maintenance: Include the following:

   a. Inspection procedures.
   b. Types of cleaning agents to be used and methods of cleaning.
   c. List of cleaning agents and methods of cleaning detrimental to product.
   d. Procedures for routine cleaning.
   e. Procedures for preventive maintenance.
   f. Procedures for routine maintenance.
   g. Instruction on use of special tools.

8. Repairs: Include the following:

   a. Diagnosis instructions.
   b. Repair instructions.
   c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
   d. Instructions for identifying parts and components.
   e. Review of spare parts needed for operation and maintenance.

1.7 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

1.8 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a demonstration performance-based test.

F. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.9 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode[with vibration reduction technology].

1. Submit video recordings on CD-ROM or thumb drive.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

E. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 02 41 19 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building or structure.
2. Demolition and removal of selected site elements.

1.2 DEFINITIONS

A. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and salvaged or removed and reinstalled.

1.3 PREINSTALLATION MEETINGS

A. Predemolition Conference: Conduct conference at Project site.

1.4 INFORMATIONAL SUBMITTALS

A. Predemolition Photographs or Video: Submit before Work begins.

1.5 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.6 FIELD CONDITIONS

A. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

B. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

C. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.

D. Storage or sale of removed items or materials on-site is not permitted.

E. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire-protection facilities in service during selective demolition operations.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 PEFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI/ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped before starting selective demolition operations.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

D. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs .

1. Comply with requirements specified in Section 01 32 33 "Photographic Documentation."

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.

1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated to be removed.

a. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.

3.3 PREPARATION

A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

1. Comply with requirements for access and protection specified in Section 01 50 00 "Temporary Facilities and Controls."

B. Temporary Facilities: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.

3.4 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
2. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
3. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain[fire watch and] portable fire-suppression devices during flame-cutting operations.
4. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
5. Dispose of demolished items and materials promptly. Comply with requirements in Section 01 74 19 "Construction Waste Management and Disposal."

B. Reuse of Building Elements: Project has been designed to result in end-of-Project rates for reuse of building elements as follows. Do not demolish building elements beyond what is indicated on Drawings without Architect's approval.

3.5 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be[recycled,] reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site[and legally dispose of them in an EPA-approved landfill].

1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
4. Comply with requirements specified in Section 01 74 19 "Construction Waste Management and Disposal."

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

3.6 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION

SECTION 03 30 00 - CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions, apply to this Section.

1.2 SUMMARY

A. This Section specifies cast-in place concrete, including formwork, reinforcement, concrete materials, mixture design, placement procedures, and finishes, for the following:

1. Grade beams
2. Slabs-on-grade.

B. This specification section applies to all references in the contract documents to specification section 03 10 00, 03 20 00, or 03 30 00. C. Related Sections include the following:

1. Division 31 Section "Earth Moving - Building Pad" for drainage fill under slabson-grade.

1.3 DEFINITIONS

A. Cementitious Materials: Portland cement. None of the following are allowed in any concrete in this project: blended hydraulic cement, fly ash and other pozzolans, ground granulated blastfurnace slag, and silica fume; subject to compliance with requirements. B. W/C Ratio: The ratio by weight of water to cementitious materials.

1.4 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Design Mixtures: Submit a design mixture for each concrete mixture, proportioned on the basis of field experience or trial mixtures, or both, as required by ACI 318-14, chapter 26. Evidence of the ability of the proposed mixture to comply with concrete mixture requirements on the Drawings shall be included. The evidence shall be based on field test records or laboratory trial batches. For concrete mixtures with 28-day compressive strengths greater than 5000 psi, test data shall be provided in accordance with criteria of article 4.2.3 of ACI 301. Submit alternate design mixtures when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant adjustments.

1. Indicate amount of mixing water to be withheld for later addition at Project site. The amount of water withheld shall not exceed five percent (5%) of the total batch water.

C. Steel Reinforcement Shop Drawings: Placing drawings that detail fabrication, bending, and placement. Comply with ACI 315 "Manual of Standard Practice for Detailing Reinforced Concrete Structures" showing but not limited to bar sizes, lengths, material, grade, bar schedules, stirrup spacing, bent bar diagrams, bar arrangement, splices and laps, mechanical connections, tie spacing, hoop spacing, and supports for concrete reinforcement. Reproductions made from contract drawings will not be accepted. Submit one (1) electronic print. Review of shop drawings by the Engineer will be for general compliance with contract documents. D. Field quality-control test and inspection reports.

D. The scope of the above submittals shall only include the items covered by this Section. Do not include items covered by other Sections such as site paving product data, site paving design mixtures, or site paving steel reinforcement shop drawings.

1.5 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site (with video teleconferencing capabilities) and verify acceptable date with Architect and Engineer a minimum of one week prior to scheduling.

1. Before submitting design mixtures, review concrete design mixture and examine procedures for ensuring quality of concrete materials. Require representatives of each entity directly concerned with cast-in-place concrete to attend, including the following:

    a. Contractor's superintendent.
    b. Independent testing agency responsible for concrete design mixtures.
    c. Ready-mix concrete manufacturer.
    d. Concrete Subcontractor.

2. Review special inspection and testing and inspecting agency procedures for field quality control, concrete finishes and finishing, cold- and hot-weather concreting procedures, curing procedures, construction contraction and isolation joints, and joint-filler strips, semirigid joint fillers, forms and form removal limitations, shoring and reshoring procedures, vapor-retarder installation, anchor rod and anchorage device installation tolerances, steel reinforcement installation, methods for achieving specified floor and slab flatness and levelness, floor and slab flatness and levelness measurement, concrete repair procedures, and concrete protection.
3. Contact vapor retarder manufacturer for preinstallation meeting and to coordinate review of the vapor barrier installation either by digital review or in person.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: A qualified installer who employs qualified personnel on the Project, Flatwork Technicians with at least three (3) years experience, Finishers with at least three (3) years experience and a Supervisor with at least ten (10) years experience in concrete finishing and flatwork.

B. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.

C. Testing Agency Qualifications: An independent agency, acceptable to authorities having jurisdiction, qualified according to ASTM C 1077 and ASTM E 329 for testing indicated, as documented according to ASTM E 548.

1. Personnel conducting field tests shall be qualified as ACI Concrete Field Testing Technician, Grade 1, according to ACI CP-01 or an equivalent certification program.
2. Personnel performing laboratory tests shall be ACI-certified Concrete Strength Testing Technician and Concrete Laboratory Testing Technician - Grade I. Testing Agency laboratory supervisor shall be an ACI-certified Concrete Laboratory Testing Technician - Grade II.

D. Source Limitations: Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant, obtain aggregate from one source, and obtain admixtures through one source from a single manufacturer.

E. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:

1. ACI 301, "Specification for Structural Concrete for Buildings,"
2. ACI 117, "Specifications for Tolerances for Concrete Construction and Materials."
3. ACI 318, "Building Code Requirements for Structural Concrete."

F. Concrete Testing Service: Owner shall engage (and pay for) a qualified independent testing agency to perform material evaluation tests. Contractor shall engage and pay a qualified independent testing agency to design concrete mixtures.

G. Materials and installed work may require testing and retesting, as directed by Architect, at anytime during progress of work. Allow free access to material stockpiles and facilities. Tests, including retesting of rejected materials for installed work, shall be done at Contractor's expense.

H. For all concrete placement events, all steel reinforcement, other embedded items, and formwork shall be set and finalized a minimum of (3) three hours prior to the time of initial concrete placement to allow time for proper observation/inspection by the design team and the testing agency and time for resolution of any discrepancies.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Steel Reinforcement: Deliver, store, and handle steel reinforcement to prevent bending and damage.

B. Waterstops (if required): Store waterstops under cover to protect from moisture, sunlight, dirt, oil, and other contaminants.

PART 2 - PRODUCTS

2.1 FORM-FACING MATERIALS

A. Forms for Exposed Finished Concrete: Form-facing panels that will provide continuous, true, and smooth concrete surfaces. Furnish in largest practicable sizes to minimize number of joints.

1. Plywood, metal, or other approved panel materials.

a. B-B (Concrete Form), Class 1 or better; mill oiled and edge sealed.

B. Forms for Unexposed Finished Concrete: Plywood, lumber, metal, or another approved material. Provide lumber dressed on at least two edges and one side for tight fit.

1. Form foundation elements as indicated on contract documents (typically placed in general notes of the structural plans).

C. Forms for Cylindrical Columns, Pedestals, and Supports: Metal, glass-fiber-reinforced plastic, paper, or fiber tubes that will produce surfaces with gradual or abrupt irregularities not exceeding specified formwork surface class. Provide units with sufficient wall thickness to resist plastic concrete loads without detrimental deformation.

D. Chamfer Strips (if required): Wood, metal, PVC, or rubber strips, 3/4 by 3/4 inch, minimum.

E. Form-Release Agent: Commercially formulated form-release agent that will not bond with, stain, or adversely affect concrete surfaces and will not impair subsequent treatments of concrete surfaces.

1. Formulate form-release agent with rust inhibitor for steel form-facing materials.

F. Form Ties: Factory-fabricated, removable or snap-off metal or glass-fiber-reinforced plastic form ties designed to resist lateral pressure of fresh concrete on forms and to prevent spalling of concrete on removal.

1. Furnish units that will leave no corrodible metal closer than 1 inch to the plane of exposed concrete surface.
2. Furnish ties that, when removed, will leave holes no larger than 1 inch in diameter in concrete surface.
3. Furnish ties with integral water-barrier plates to walls indicated to receive dampproofing or waterproofing.

2.2 STEEL REINFORCEMENT

A. Reinforcing Bars: ASTM A 615/A 615M, Grade 60, deformed.

B. Plain-Steel Wire: ASTM A 82.

C. Deformed-Steel Wire: ASTM A 1064.

D. Plain-Steel Welded Wire Reinforcement: ASTM A 1064, plain, fabricated from as-drawn steel wire into flat sheets.

E. Deformed-Steel Welded Wire Reinforcement: ASTM A 1064, flat sheet.

2.3 REINFORCEMENT ACCESSORIES

A. Joint Dowel Bars (if required): ASTM A 615/A 615M, Grade 60, plain-steel bars, cut bars true to length with ends square and free of burrs.

B. Bar Supports: Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening reinforcing bars and welded wire reinforcement in place. Manufacture bar supports from steel wire, plastic, or precast concrete according to CRSI's "Manual of Standard Practice," of greater compressive strength than concrete and as follows:

1. For concrete surfaces exposed to view or weather where legs of wire bar supports contact forms (or occur within 1-1/2 inches of surface), use CRSI Class 1 plastic-protected steel wire or CRSI Class 2 stainless-steel bar supports.

2.4 CONCRETE MATERIALS

A. Cementitious Material: Use either of the following cementitious materials, of the same type, brand, and source, throughout Project:

1. Portland Cement: ASTM C 150, Type I/II unless otherwise acceptable to Architect.
2. Blended Hydraulic Cement: ASTM C 595, Type IL, 10% limestone substitution.

B. Normal-Weight Aggregates: ASTM C 33, coarse aggregate or better, graded. Provide aggregates from a single source with documented service record data of satisfactory service in similar applications and service conditions using similar aggregates and cementitious materials.

1. Maximum Coarse-Aggregate Size: 1 inch nominal for regular sand and gravel mixtures.
2. Maximum Coarse-Aggregate Size: 0.5 inch nominal for sand and pea gravel mixtures. Use a #8 stone aggregate gradation per ASTM C 33 for pea gravel aggregate.
3. Fine Aggregate: Free of materials with deleterious reactivity to alkali in cement. C. Water: ASTM C 94/C 94M and potable. Clean and not detrimental to concrete.

2.5 ADMIXTURES

A. Air-Entraining Admixture: ASTM C 260.

B. Chemical Admixtures: Provide admixtures certified by manufacturer to be compatible with other admixtures and that will not contribute water-soluble chloride ions exceeding those permitted in hardened concrete. Do not use calcium chloride or admixtures containing calcium chloride.

1. Water-Reducing Admixture: ASTM C 494/C 494M, Type A.
2. Retarding Admixture: ASTM C 494/C 494M, Type B.
3. Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type D.
4. High-Range, Water-Reducing Admixture: ASTM C 494/C 494M, Type F.

5. High-Range, Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type G.
6. Plasticizing and Retarding Admixture: ASTM C 1017/C 1017M, Type II.

2.6 WATERSTOPS

A. Self-Expanding Butyl Strip Waterstops: Manufactured rectangular or trapezoidal strip, butyl rubber with sodium bentonite or other hydrophilic polymers, for adhesive bonding to concrete, 3/4 by 1 inch.

1. Products: Subject to compliance with requirements, provide one of the following:

B. Carlisle Coatings & Waterproofing Inc; MiraSTOP.

C. CETCO; Volclay Waterstop-RX.

D. Concrete Sealants Inc.; Conseal CS-231.

E. Greenstreak; Swellstop.

F. Henry Company, Sealants Division; Hydro-Flex.

G. JP Specialties, Inc.; Earth Shield Type 20.

2.7 VAPOR RETARDERS

A. Plastic Vapor Retarder: ASTM E 1745, Class A. Include manufacturer's recommended adhesive or pressure-sensitive tape. The vapor retarder shall maintain a permeance of less than .01 perms as tested before and after mandatory conditioning tests (per ASTM E 1745 Section 7.1 and subparagraphs 7.1.2-5).

1. Available Products:

   a. Fortifiber Building Systems Group; Moistop Ultra.
   b. Meadows, W. R., Inc.; Perminator.
   c. Raven Industries Inc.; Vapor Block.
   d. Reef Industries, Inc.; Griffolyn.
   e. Stego Industries, LLC; Stego Wrap.

2. Refer to contract plan documents for minimum vapor retarder thickness in mils.
3. Vapor proofing mastic: water vapor transmission rate per ASTM E 96 of 0.3 perms or lower.
4. Seam tape: must have a water vapor transmission rate of 0.3 perms or lower in accordance with ASTM E 96

2.8 CURING MATERIALS

A. Absorptive Cover: AASHTO M 182, Class 2, burlap cloth made from jute or kenaf, weighing approximately 9 oz./sq. yd. when dry.

B. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet.

C. Water: Potable.

D. Curing compounds must be approved for use with types of floor finishes and sealers/hardeners specified in Contract Documents. Curing compound shall not interfere with bonding of floor covering. The following list of compounds does not indicate acceptance with the floor finishes utilized. Contractor shall only submit for approval curing compounds that are guaranteed not to interfere with bonding of any floor covering. Contractor assumes all responsibility for compliance of curing compounds with respect to this requirement.

E. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, dissipating.

1. Available Products:

a. Ashford Formula
b. Anti-Hydro International, Inc.; AH Curing Compound #2 DR WB.
c. Burke by Edoco; Aqua Resin Cure.
d. ChemMasters; Safe-Cure Clear.
e. Conspec Marketing & Manufacturing Co., Inc., a Dayton Superior Company; W.B. Resin Cure.
f. Dayton Superior Corporation; Day Chem Rez Cure (J-11-W).
g. Euclid Chemical Company (The); Kurez DR VOX.
h. Kaufman Products, Inc.; Thinfilm 420.
i. Lambert Corporation; Aqua Kure-Clear.
j. L&M Construction Chemicals, Inc.; L&M Cure R.
k. Meadows, W. R., Inc.; 1100 Clear.
l. Nox-Crete Products Group, Kinsman Corporation; Resin Cure E.
m. Symons Corporation, a Dayton Superior Company; Resi-Chem Clear Cure.
n. Tamms Industries, Inc.; Horncure WB 30.
o. Unitex; Hydro Cure 309.
p. US Mix Products Company; US Spec Maxcure Resin Clear.
q. Vexcon Chemicals, Inc.; Certi-Vex Enviocure 100.

F. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, nondissipating, certified by curing compound manufacturer to not interfere with bonding of floor covering.

1. Available Products:

a. Ashford Formula
b. Anti-Hydro International, Inc.; AH Clear Cure WB.
c. Burke by Edoco; Spartan Cote WB II.
d. ChemMasters; Safe-Cure & Seal 20.
e. Conspec Marketing & Manufacturing Co., Inc., a Dayton Superior Company; Cure and Seal WB.
f. Dayton Superior Corporation; Safe Cure and Seal (J-18).
g. Euclid Chemical Company (The); Aqua Cure VOX.
h. Kaufman Products, Inc.; Cure & Seal 309 Emulsion.
i. Lambert Corporation; Glazecote Sealer-20.
j. L&M Construction Chemicals, Inc.; Dress & Seal WB.
k. Meadows, W. R., Inc.; Vocomp-20.
l. Metalcrete Industries; Metcure.
m. Nox-Crete Products Group, Kinsman Corporation; Cure & Seal 150E.
n. Symons Corporation, a Dayton Superior Company; Cure & Seal 18 Percent E.
o. Tamms Industries, Inc.; Clearseal WB 150.
p. Unitex; Hydro Seal.

q. US Mix Products Company; US Spec Hydrasheen 15 percent
r. Vexcon Chemicals, Inc.; Starseal 309.

2.9 RELATED MATERIALS

A. Expansion- and Isolation-Joint-Filler Strips (if required): ASTM D 1751, asphalt-saturated cellulosic fiber or ASTM D 1752, cork or self-expanding cork.

B. Bonding Agent (if required): ASTM C 1059, Type II, non-redispersible, acrylic emulsion or styrene butadiene..

C. Epoxy Bonding Adhesive (if required): ASTM C 881, two-component epoxy resin, capable of humid curing and bonding to damp surfaces, of class suitable for application temperature and of grade to suit requirements, and as follows:

1. Provide material "type", "grade" and "class" to suit project requirements.

2.10 REPAIR MATERIALS

A. Repair Underlayment (if required): Cement-based, polymer-modified, self-leveling product that can be applied in thicknesses from 1/8 inch and that can be feathered at edges to match adjacent floor elevations.

1. Cement Binder: ASTM C 150, portland cement or hydraulic or blended hydraulic cement as defined in ASTM C 219.
2. Primer: Product of underlayment manufacturer recommended for substrate, conditions, and application.
3. Aggregate: Well-graded, washed gravel, 1/8 to 1/4 inch or coarse sand as recommended by underlayment manufacturer.
4. Compressive Strength: Not less than 4100 psi at 28 days when tested according to ASTM C 109/C 109M.

B. Repair Overlayment (if required): Cement-based, polymer-modified, self-leveling product that can be applied in thicknesses from 1/8 inch and that can be feathered at edges to match adjacent floor elevations.

1. Cement Binder: ASTM C 150, portland cement or hydraulic or blended hydraulic cement as defined in ASTM C 219.
2. Primer: Product of topping manufacturer recommended for substrate, conditions, and application.
3. Aggregate: Well-graded, washed gravel, 1/8 to 1/4 inch or coarse sand as recommended by topping manufacturer.
4. Compressive Strength: Not less than 5000 psi at 28 days when tested according to ASTM C 109/C 109M.

2.11 CONCRETE MIXTURES, GENERAL

A. Prepare design mixtures for each type and strength of concrete, proportioned on the basis of laboratory trial mixture or field test data, or both, according to ACI 301.

1. Use a qualified independent testing agency for preparing and reporting proposed mixture designs based on laboratory trial mixtures.

B. Limit water-soluble, chloride-ion content in hardened concrete to 0.06 percent by weight of cement.

C. Admixtures: Use admixtures according to manufacturer's written instructions.

1. Use water-reducing, high-range water-reducing or plasticizing admixture in concrete, as required, for placement and workability.

   a. Do not use high-range water-reducing or super plasticizing admixtures in slabs.

2. Use water-reducing and retarding admixture when required by high temperatures, low humidity, or other adverse placement conditions.
3. Use water-reducing admixture in pumped concrete, concrete for heavy-use industrial slabs and parking structure slabs, and concrete required to be watertight.
4. Use corrosion-inhibiting admixture in concrete mixtures where indicated.
5. If more than one admixture is used in a concrete mix, assure that only compatible admixtures are used.
6. Do not use an air-entraining admixture or allow total air content to exceed 3 percent for concrete used in trowel-finished floors.

   a. This requirement does not apply to lightweight concrete.
   b. Air content for lightweight concrete shall comply with any fire-rated assembly requirements listed by Architect.

D. Maximum W/C Ratio: 0.50 and as required to achieve specified concrete strength.

2.12 CONCRETE MIXTURES FOR BUILDING ELEMENTS

E. Design mixes to provide concrete with the properties as indicated on the structural drawings.

2.13 FABRICATING REINFORCEMENT

F. Fabricate steel reinforcement according to CRSI's "Manual of Standard Practice."

2.12 CONCRETE MIXING

A. Ready-Mixed Concrete: Measure, batch, mix, and deliver concrete according to ASTM C 94/C 94M, and furnish batch ticket information. The time concrete is unloaded shall be recorded on each batch ticket.

1. When air temperature is between 85 and 90 deg F, reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 90 deg F, reduce mixing and delivery time to 60 minutes.
2. Batch ticket information shall include information necessary to calculate total mixing water and the amount of water added by the receiver. B. Project-Site Mixing is not allowed.

PART 3 - EXECUTION

3.1 FORMWORK

A. Design, erect, shore, brace, and maintain formwork, according to ACI 301, to support vertical, lateral, static, and dynamic loads, and construction loads that might be applied, until structure can support such loads.

B. Construct formwork so concrete members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.

C. Limit concrete surface irregularities, designated by ACI 117 and ACI 347R as abrupt or gradual, as follows:

1. Class A, 1/8 inch for smooth-formed finished surfaces.
2. Class C, 1/2 inch for rough-formed finished surfaces. D. Construct forms tight enough to prevent loss of concrete mortar.

D. Fabricate forms for easy removal without hammering or prying against concrete surfaces. Provide crush or wrecking plates where stripping may damage cast concrete surfaces. Provide top forms for inclined surfaces steeper than 1.5 horizontal to 1 vertical.

1. Install keyways, reglets, recesses, and the like, for easy removal.
2. Do not use rust-stained steel form-facing material.

E. Set edge forms, bulkheads, and intermediate screed strips for slabs to achieve required elevations and slopes in finished concrete surfaces. Provide and secure units to support screed strips; use strike-off templates or compacting-type screeds.

F. Provide temporary openings for cleanouts and inspection ports where interior area of formwork is inaccessible. Close openings with panels tightly fitted to forms and securely braced to prevent loss of concrete mortar. Locate temporary openings in forms at inconspicuous locations.

G. Chamfer exterior corners and edges of permanently exposed concrete, unless otherwise indicated.

H. Form openings, chases, offsets, sinkages, keyways, reglets, blocking, screeds, and bulkheads required in the Work. Determine sizes and locations from trades providing such items.

I. Clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt, and other debris just before placing concrete.

J. Retighten forms and bracing before placing concrete, as required, to prevent mortar leaks and maintain proper alignment.

K. Coat contact surfaces of forms with form-release agent, according to manufacturer's written instructions, before placing reinforcement.

3.2 EMBEDDED ITEMS

A. Place and secure anchorage devices and other embedded items required for adjoining work that is attached to or supported by cast-in-place concrete. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

1. Install anchor rods, accurately located, to elevations required and complying with tolerances in Section 7.5 of AISC's "Code of Standard Practice for Steel Buildings and Bridges."
2. Install and secure anchor rods prior to placing of concrete.
3. Install reglets to receive waterproofing and to receive through-wall flashings in outer face of concrete frame at exterior walls, where flashing is shown at lintels, shelf angles, and other conditions.
4. Install dovetail anchor slots in concrete structures as indicated.
5. Provide additional rebar if required to secure rebar dowels in proper location.

B. Do not run any mechanical/electrical/plumbing pipes or conduit horizontally through concrete slabs, unless approved by the Engineer. These items shall also not bear continuously along grade beams and shall only cross perpendicular over top of grade beam in the concrete thickness below the slab at isolated locations.

C. Do not run any mechanical/electrical/plumbing pipes or conduit through concrete footings, unless approved by the Engineer. All mechanical/electrical/plumbing items shall be routed to avoid conflicts with concrete construction.

3.3 REMOVING AND REUSING FORMS

A. General: Formwork for sides of beams, walls, columns, and similar parts of the Work that <u>does not support weight of concrete</u> may be removed after cumulatively curing at not less than 50 deg F for 24 hours after placing concrete, if concrete is hard enough to not be damaged by formremoval operations and curing and protection operations are maintained.

B. Clean and repair surfaces of forms to be reused in the Work. Split, frayed, delaminated, or otherwise damaged form-facing material will not be acceptable for exposed surfaces. Apply new form-release agent.

C. When forms are reused, clean surfaces, remove fins and laitance, and tighten to close joints. Align and secure joints to avoid offsets. Do not use patched forms for exposed concrete surfaces unless approved by Architect.

D. Plastic Vapor Retarders: Place, protect, and repair vapor retarders according to ASTM E 1643 and manufacturer's written instructions.

1. If vapor barrier is installed before the grade beam pour, seal vapor barrier to the inside face of grade beams along the entire vapor barrier perimeter using tape with a surface that creates a mechanical seal to freshly-placed grade beam concrete, per manufacturer's instructions.
2. If vapor barrier is installed after the grade beam pour, seal vapor barrier to the inside face of grade beams along the entire vapor barrier perimeter using tape and termination bar per manufacturer's instructions. Ensure the grade beam surface is clean and dry prior to adhering tape.
3. Lap joints 6 inches and seal with manufacturer's recommended tape.

4. Repair damaged areas by cutting patches of required vapor retarder, overlapping damaged area 6 inches and taping all four sides with approved tape.
5. Seal all penetrations (including pipes) per manufacturer's instructions.
6. The vapor retarder shall be sealed at the perimeter.

3.4 STEEL REINFORCEMENT

A. General: Comply with CRSI's "Manual of Standard Practice" for placing reinforcement.

1. Do not cut or puncture vapor retarder. Repair damage and reseal vapor retarder before placing concrete.

B. Clean reinforcement of loose rust and mill scale, earth, ice, and other foreign materials that would reduce bond to concrete.

C. Accurately position, support, and secure reinforcement against displacement. Locate and support reinforcement with bar supports to maintain minimum concrete cover. Do not tack weld crossing reinforcing bars.

1. Weld reinforcing bars according to AWS D1.4, where indicated.

D. Maximum spacing of bar supports for slab/mat reinforcement shall be 48 inches on center or less as required to secure reinforcement during construction operations.

E. Precast concrete blocks shall only be used to support reinforcement from the ground. Concrete blocks shall not be used for support of top reinforcement in concrete slabs or mats.

F. Set wire ties with ends directed into concrete, not toward exposed concrete surfaces.

G. Install bar reinforcement in longest practicable lengths on bar supports spaced to minimize sagging. Lap ends of bars as indicated on the structural contract drawings.

H. Install welded wire reinforcement in lengths as long as practicable. Lap adjoining pieces as specified on drawings or a minimum of two full mesh if not otherwise specified. Offset laps of adjoining widths to prevent continuous laps in either direction.

3.5 JOINTS

A. General: Construct joints true to line with faces perpendicular to surface plane of concrete.

B. Construction Joints: Install so strength and appearance of concrete are not impaired, at locations indicated or as approved by Architect.

1. Place joints perpendicular to main reinforcement. Do not continue reinforcement through sides of strip placements of floors and slabs (unless noted otherwise on drawings).
2. Form joints as indicated on drawings. Do not use metal keyways
3. Locate joints for beams, slabs, joists, and girders in the middle third of spans. Offset joints in girders a minimum distance of twice the beam width from a beamgirder intersection.
4. Locate horizontal joints in walls and columns at underside of floors, slabs, beams, and girders and at the top of footings or floor slabs.
5. Space vertical joints in walls as indicated. Locate joints beside piers integral with walls, near corners, and in concealed locations where possible.

6. Construction joints shall not be placed in any slab areas with floor coverings prone to cracking, unless written approval is provided the Architect. When construction joints are allowed in slab areas with floor coverings prone to cracking, the contractor shall assure that joints are properly considered in floor covering installation as required to prevent reflective cracking.

C. Doweled Joints (as indicated on drawings): Install dowel bars and support assemblies at joints where indicated.

3.6 WATERSTOPS

A. Flexible Waterstops: Install in construction joints and at other joints indicated to form a continuous diaphragm. Install in longest lengths practicable. Support and protect exposed waterstops during progress of the Work. Field fabricate joints in waterstops according to manufacturer's written instructions.

B. Self-Expanding Strip Waterstops: Install in construction joints and at other locations indicated, according to manufacturer's written instructions, adhesive bonding, mechanically fastening, and firmly pressing into place. Install in longest lengths practicable.

1. Place at locations indicated on plans.
2. Place at concrete construction joints below site grade in order to avoid water intrusion into interior space.

    a. Place at wall to slab (or mat foundation) joints below site grade.
    b. Place at wall to wall joints below site grade.

3.7 CONCRETE PLACEMENT

A. Before placing concrete, verify that installation of formwork, reinforcement, and embedded items is complete and that required inspections have been performed.

1. All embedded items, including anchor bolts, rebar dowels, etc., shall be set prior to placement of concrete.
2. For foundation elements, verify that water is not present in the excavation prior to placement of concrete.

B. Before test sampling and placing concrete, water may be added at Project site, subject to limitations of ACI 301 and in accordance with ASTM C94.

1. Determine initial slump prior to any water addition at Project site and before any significant concrete discharge.
2. Measure and record water added on Project site and resulting slump.
3. The amount of water added shall not exceed the amount allowed in the approved design mixture.
4. Do not add water to concrete after adding high-range water-reducing admixtures to mixture.
5. Do not exceed specified W/C ratio or slump per approved design mixture.
6. Do not add water to concrete delivered in equipment not acceptable for mixing.
7. Do not add water if more than 0.25 cubic yards of concrete has already been discharged from the mixer.

8. All water added shall be under the pressure and direction of flow required to achieve uniformity in concrete. Immediately after addition of water, the drum or blades of the truck mixer or agitator shall be turned an additional 30 revolutions or more if necessary, at mixing speed, until uniformity of concrete is achieved.

C. Deposit concrete continuously in one layer or in horizontal layers of such thickness that no new concrete will be placed on concrete that has hardened enough to cause seams or planes of weakness. If a section cannot be placed continuously, provide construction joints as indicated. Deposit concrete to avoid segregation.

1. Deposit concrete in horizontal layers of depth to not exceed formwork design pressures and in a manner to avoid inclined construction joints.
2. Consolidate placed concrete with mechanical vibrating equipment according to ACI 301.
3. Do not use vibrators to transport concrete inside forms. Insert and withdraw vibrators vertically at uniformly spaced locations to rapidly penetrate placed layer and at least 6 inches into preceding layer. Do not insert vibrators into lower layers of concrete that have begun to lose plasticity. At each insertion, limit duration of vibration to time necessary to consolidate concrete and complete embedment of reinforcement and other embedded items without causing mixture constituents to segregate.

D. Deposit and consolidate concrete for floors and slabs in a continuous operation, within limits of construction joints, until placement of a panel or section is complete.

1. Consolidate concrete during placement operations so concrete is thoroughly worked around reinforcement and other embedded items and into corners.
2. Maintain reinforcement in position on chairs during concrete placement.
3. Screed slab surfaces with a straightedge and strike off to correct elevations.
4. Slope surfaces uniformly to drains where required.
5. Begin initial floating using bull floats or darbies to form a uniform and opentextured surface plane, before excess bleedwater appears on the surface. Do not further disturb slab surfaces before starting finishing operations.

E. Cold-Weather Placement: Comply with ACI 306.1 and as follows. Protect concrete work from physical damage or reduced strength that could be caused by frost, freezing actions, or low temperatures.

1. When average high and low temperature is expected to fall below 40 deg F for three successive days, maintain delivered concrete mixture temperature within the temperature range required by ACI 301.
2. Do not place concrete when temperature is 36 deg F or below or if temperature is expected to reach 36 deg F (or below) within 12 hours of the anticipated time for completing a concrete pour.
3. Do not use frozen materials or materials containing ice or snow. Do not place concrete on frozen subgrade or on subgrade containing frozen materials.
4. Do not use calcium chloride, salt, or other materials containing antifreeze agents or chemical accelerators unless otherwise specified and approved in mixture designs.

F. Hot-Weather Placement: Comply with ACI 301, ACI 305R, and as follows:

1. Maintain concrete temperature below 90 deg F at time of placement. Chilled mixing water or chopped ice may be used to control temperature, provided water equivalent of ice is calculated to total amount of mixing water. Using liquid nitrogen to cool concrete is Contractor's option.
2. Fog-spray forms, steel reinforcement, and subgrade just before placing concrete. Keep subgrade uniformly moist without standing water, soft spots, or dry areas.

G. Ensure reinforcement, inserts, waterstops, embedded parts, and formed construction joint devices will not be disturbed during concrete placement.

3.8 FINISHING FORMED SURFACES

A. Rough-Formed Finish: (For formed concrete surfaces not exposed to view) As-cast concrete texture imparted by form-facing material with tie holes and defects repaired and patched. Remove fins and other projections that exceed specified limits on formed-surface irregularities.

1. Apply to concrete surfaces not exposed to public view.

B. Smooth-Formed Finish: (For formed concrete surfaces exposed to view) As-cast concrete texture imparted by form-facing material, arranged in an orderly and symmetrical manner with a minimum of seams. Repair and patch tie holes and defects. Remove fins and other projections that exceed specified limits on formed-surface irregularities.

1. Apply to concrete surfaces exposed to public view, to receive a rubbed finish, or to be covered with a coating or covering material applied directly to concrete.

C. Rubbed Finish: Consult with Project Architect to determine the type of rubbed finish prior to pouring of concrete. Apply one of the following to smooth-formed finished as-cast concrete as indicated or directed by Architect:

1. Smooth-Rubbed Finish: Not later than one day after form removal, moisten concrete surfaces and rub with carborundum brick or another abrasive until producing a uniform color and texture. Do not apply cement grout other than that created by the rubbing process.
2. Grout-Cleaned Finish: Wet concrete surfaces and apply grout of a consistency of thick paint to coat surfaces and fill small holes. Mix one part portland cement to one and one-half parts fine sand with a 1:1 mixture of bonding admixture and water. Add white portland cement in amounts determined by trial patches so color of dry grout will match adjacent surfaces. Scrub grout into voids and remove excess grout. When grout whitens, rub surface with clean burlap and keep surface damp by fog spray for at least 36 hours.
3. Cork-Floated Finish: Wet concrete surfaces and apply a stiff grout. Mix one part portland cement and one part fine sand with a 1:1 mixture of bonding agent and water. Add white portland cement in amounts determined by trial patches so color of dry grout will match adjacent surfaces. Compress grout into voids by grinding surface. In a swirling motion, finish surface with a cork float.

D. Related Unformed Surfaces: At tops of walls, horizontal offsets, and similar unformed surfaces adjacent to formed surfaces, strike off smooth and finish with a texture matching adjacent formed surfaces. Continue final surface treatment of formed surfaces uniformly across adjacent unformed surfaces, unless otherwise indicated.

3.9

3.10 FINISHING FLOORS AND SLABS

A. A. General:

1. Comply with ACI 302.1R recommendations for screeding, restraightening, and finishing operations for concrete surfaces. Do not wet concrete surfaces.
2. See architectural drawings for slab finish requirements or consult the Project Architect if finishes have not been supplied on the architectural drawings.

B. Scratch Finish: While still plastic, texture concrete surface that has been screeded and bullfloated or darbied. Use stiff brushes, brooms, or rakes to produce a profile amplitude of 1/4 inch in 1 direction.

1. Apply scratch finish to surfaces to receive concrete floor toppings and to receive mortar setting beds for bonded cementitious floor finishes.

C. Float Finish: Consolidate surface with power-driven floats or by hand floating if area is small or inaccessible to power driven floats. Restraighten, cut down high spots, and fill low spots. Repeat float passes and restraightening until surface is left with a uniform, smooth, granular texture.

1. Apply float finish to surfaces indicated, to receive trowel finish and to be covered with fluid-applied or sheet waterproofing, built-up or membrane roofing, or sandbed terrazzo.

D. Trowel Finish: After applying float finish, apply first troweling and consolidate concrete by hand or power-driven trowel. Continue troweling passes and restraighten until surface is free of trowel marks and uniform in texture and appearance. Grind smooth any surface defects that would telegraph through applied coatings or floor coverings.

1. Apply a trowel finish to surfaces indicated, exposed to view or to be covered with resilient flooring, carpet, ceramic or quarry tile set over a cleavage membrane, paint, or another thin-film-finish coating system.

a. Finish surfaces to the following tolerances, see structural drawings

E. Trowel and Fine-Broom Finish: Apply a first trowel finish to surfaces where ceramic or quarry tile is to be installed by either thickset or thin-set method. While concrete is still plastic, slightly scarify surface with a fine broom.

1. Comply with flatness and levelness tolerances for trowel finished floor surfaces.

F. Broom Finish: Apply a broom finish to exterior concrete platforms, steps, and ramps, and elsewhere as indicated.

1. Immediately after float finishing, slightly roughen trafficked surface by brooming with fiber-bristle broom perpendicular to main traffic route. Coordinate required final finish with Architect before application.
2. After curing, lightly work surface with a steel wire brush or an abrasive stone and water to expose slip-resistive aggregate.

3.11 MISCELLANEOUS CONCRETE ITEMS

A. Filling In: Fill in holes and openings left in concrete structures, unless otherwise indicated, after work of other trades is in place. Mix, place, and cure concrete, as specified, to blend with in-place construction. Provide other miscellaneous concrete filling indicated or required to complete the Work.

3.12 CONCRETE PROTECTING AND CURING

A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures. Comply with ACI 306.1 for cold-weather protection and ACI 301 for hot-weather protection during curing.

B. Evaporation Retarder: Apply evaporation retarder to unformed concrete surfaces if hot, dry, or windy conditions cause moisture loss approaching 0.2 lb/sq. ft. x h before and during finishing operations. Apply according to manufacturer's written instructions after placing, screeding, and bull floating or darbying concrete, but before float finishing.

C. Formed Surfaces: Cure formed concrete surfaces, including underside of beams, supported slabs, and other similar surfaces. If forms remain during curing period, moist cure after loosening forms. If removing forms before end of curing period, continue curing for the remainder of the curing period.

D. Unformed Surfaces: Begin curing immediately after finishing concrete. Cure unformed surfaces, including floors and slabs, concrete floor toppings, and other surfaces.

E. Cure concrete according to ACI 308.1, by one or a combination of the following methods:

1. Moisture Curing: Keep surfaces continuously moist for not less than seven days with the following materials:

   a. Water.
   b. Continuous water-fog spray.
   c. Absorptive cover, water saturated, and kept continuously wet. Cover concrete surfaces and edges with 12-inch lap over adjacent absorptive covers.

2. Moisture-Retaining-Cover Curing: Cover concrete surfaces with moistureretaining cover for curing concrete, placed in widest practicable width, with sides and ends lapped at least 12 inches, and sealed by waterproof tape or adhesive. Cure for not less than seven days. Immediately repair any holes or tears during curing period using cover material and waterproof tape.

   a. Moisture cure or use moisture-retaining covers to cure concrete surfaces to receive floor coverings.
   b. Moisture cure or use moisture-retaining covers to cure concrete surfaces to receive penetrating liquid floor treatments.
   c. Cure concrete surfaces to receive floor coverings with either a moistureretaining cover or a curing compound that the manufacturer certifies will not interfere with bonding of floor covering used on Project..

3. Curing Compound: Apply uniformly in continuous operation by power spray or roller according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Maintain continuity of coating and repair damage during curing period.

   a. After curing period has elapsed, remove curing compound without damaging concrete surfaces by method recommended by curing compound manufacturer unless manufacturer certifies curing compound will not interfere with bonding of floor covering used on Project.

3.13 CONCRETE SURFACE REPAIRS

A. Defective Concrete: Repair and patch defective areas when approved by Architect. Remove and replace concrete that cannot be repaired and patched to Architect's approval.

B. Patching Mortar: Mix dry-pack patching mortar, consisting of one part portland cement to two and one-half parts fine aggregate passing a No. 16 sieve, using only enough water for handling and placing.

C. Repairing Formed Surfaces: Surface defects include color and texture irregularities, cracks, spalls, air bubbles, honeycombs, rock pockets, fins and other projections on the surface, and stains and other discolorations that cannot be removed by cleaning.

1. Immediately after form removal, cut out honeycombs, rock pockets, and voids more than 1/2 inch in any dimension in solid concrete, but not less than 1 inch in depth. Make edges of cuts perpendicular to concrete surface. Clean, dampen with water, and brush-coat holes and voids with bonding agent. Fill and compact with patching mortar before bonding agent has dried. Fill form-tie voids with patching mortar or cone plugs secured in place with bonding agent.
2. Repair defects on surfaces exposed to view by blending white portland cement and standard portland cement so that, when dry, patching mortar will match surrounding color. Patch a test area at inconspicuous locations to verify mixture and color match before proceeding with patching. Compact mortar in place and strike off slightly higher than surrounding surface.
3. Repair defects on concealed formed surfaces that affect concrete's durability and structural performance as determined by Architect.

D. Repairing Unformed Surfaces: Test unformed surfaces, such as floors and slabs, for finish and verify surface tolerances specified for each surface. Correct low and high areas. Test surfaces sloped to drain for trueness of slope and smoothness; use a sloped template.

1. Repair finished surfaces containing defects. Surface defects include spalls, popouts, honeycombs, rock pockets, crazing and cracks in excess of 0.01 inch wide or that penetrate to reinforcement or completely through unreinforced sections regardless of width, and other objectionable conditions.
2. After concrete has cured at least 14 days, correct high areas by grinding.
3. Correct localized low areas during or immediately after completing surface finishing operations by cutting out low areas and replacing with patching mortar. Finish repaired areas to blend into adjacent concrete.
4. Correct other low areas scheduled to receive floor coverings with a repair underlayment. Prepare, mix, and apply repair underlayment and primer according to manufacturer's written instructions to produce a smooth, uniform, plane, and level surface. Feather edges to match adjacent floor elevations.
5. Correct other low areas scheduled to remain exposed with a repair topping. Cut out low areas to ensure a minimum repair topping depth of 1/4 inch to match adjacent floor elevations. Prepare, mix, and apply repair topping and primer according to manufacturer's written instructions to produce a smooth, uniform, plane, and level surface.

6. Repair defective areas, except random cracks and single holes 1 inch or less in diameter, by cutting out and replacing with fresh concrete. Remove defective areas with clean, square cuts and expose steel reinforcement with at least a 3/4inch clearance all around. Dampen concrete surfaces in contact with patching concrete and apply bonding agent. Mix patching concrete of same materials and mixture as original concrete except without coarse aggregate. Place, compact, and finish to blend with adjacent finished concrete. Cure in same manner as adjacent concrete.
7. Repair random cracks and single holes 1 inch or less in diameter with patching mortar. Groove top of cracks and cut out holes to sound concrete and clean off dust, dirt, and loose particles. Dampen cleaned concrete surfaces and apply bonding agent. Place patching mortar before bonding agent has dried. Compact patching mortar and finish to match adjacent concrete. Keep patched area continuously moist for at least 72 hours.

E. Perform structural repairs of concrete, subject to Architect's approval, using epoxy adhesive and patching mortar.

F. Repair materials and installation not specified above may be used, subject to Architect's approval.

3.14 FIELD QUALITY CONTROL

A. Testing and Inspecting: Owner will engage a qualified testing and inspecting agency to perform field tests and inspections and prepare test reports. .

B. Concrete Tests: Testing of composite samples of fresh concrete obtained according to ASTM C 172 shall be performed according to the following requirements:

1. Testing Frequency: Obtain one composite sample for each day's pour of each concrete mixture exceeding 5 cu. yd., but less than 25 cu. yd., plus one set for each additional 50 cu. yd. or fraction thereof.

    a. When frequency of testing will provide fewer than five compressivestrength tests for each concrete mixture, testing shall be conducted from at least five randomly selected batches or from each batch if fewer than five are used.

2. Slump: ASTM C 143/C 143M; one test at point of discharge for each composite sample, but not less than one test for each day's pour of each concrete mixture. Perform additional tests when concrete consistency appears to change or is questionable.

    a. Determine initial slump prior to any water addition to concrete at Project site and before any significant concrete discharge.
    b. Measure and record water added to concrete on Project site and resulting slump.
    c. Record amount of water indicated on batch ticket allowed to be added.

3. Air Content: ASTM C 231, pressure method, for normal-weight concrete; one test for each composite sample, but not less than one test for each day's pour of each concrete mixture.
4. Concrete Temperature: ASTM C 1064/C 1064M; one test hourly when air temperature is 40 deg F and below and when 80 deg F and above, and one test for each composite sample.
5. Unit Weight: ASTM C 567, fresh unit weight of structural lightweight concrete; one test for each composite sample, but not less than one test for each day's pour of each concrete mixture.
6. Compression Test Specimens: ASTM C 31/C 31M.

a. Cast and laboratory cure five standard cylinder specimens for each composite sample.
b. Testing Agency shall be responsible for providing curing container for composite samples on Site as required for initial curing period and verifying that standard-cured composite samples are cured in accordance with ASTM C31/C31M. Testing Agency shall document method of initial curing.
c. The Contractor shall provide secured space, electrical power, and access for initial curing of test specimens.

7. Compressive-Strength Tests: ASTM C 39/C 39M.

   a. Test one specimen at 7 days, three specimens at 28 days, and hold one specimen for testing at 56 days, if necessary.
   b. A compressive-strength test shall be the average compressive strength from a set of three specimens obtained from same composite sample and tested at age indicated.

8. Strength of each concrete mixture will be satisfactory if every average of any three consecutive compressive-strength tests equals or exceeds specified compressive strength and no compressive-strength test value falls below specified compressive strength by more than 500 psi.
9. Test results shall be reported in writing to Architect, concrete manufacturer, and Contractor within 48 hours of testing. Reports of compressive-strength tests shall contain Project identification name and number, date of concrete placement, name of concrete testing and inspecting agency, location of concrete batch in Work (illustrated via highlighting of elements on structural plans), design compressive strength at 28 days, concrete mixture proportions and materials, concrete unit weight, compressive breaking strength, and type of break for both 7- and 28-day tests. Deviations from the requirements of the Contract Documents shall be clearly identified and described on the reports.
10. Nondestructive Testing: Impact hammer, sonoscope, or other nondestructive device may be permitted by Architect but will not be used as sole basis for approval or rejection of concrete.
11. Additional Tests: Testing and inspecting agency shall make additional tests of concrete when test results indicate that slump, air entrainment, compressive strengths, or other requirements have not been met, as directed by Architect. Testing and inspecting agency may conduct tests to determine adequacy of concrete by cored cylinders complying with ASTM C 42/C 42M or by other methods as directed by Architect.
12. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.
13. Correct deficiencies in the Work that test reports and inspections indicate does not comply with the Contract Documents.

C. Measure floor and slab flatness and levelness, per requirements on drawings, according to ASTM E 1155 within 72 hours of finishing.

END OF SECTION

SECTION 05 50 00 - METAL FABRICATIONS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Miscellaneous steel framing and supports.
2. Shelf angles.
3. Loose bearing and leveling plates.

B. Products furnished, but not installed, under this Section include the following:

1. Loose steel lintels.
2. Anchor bolts, steel pipe sleeves, slotted-channel inserts, and wedge-type inserts indicated to be cast into concrete or built into unit masonry.
3. Steel weld plates and angles for casting into concrete for applications where they are not specified in other Sections.

1.2 ACTION SUBMITTALS

A. Product Data: For the following:

1. Paint products.
2. Grout.

B. Shop Drawings: Show fabrication and installation details. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items.

C. Delegated-Design Submittal: For ladders, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Delegated Design: Engage a qualified professional engineer, as defined in Section 01 40 00 "Quality Requirements," to design ladders.

B. Structural Performance of Aluminum Ladders: Aluminum ladders, including landings, shall withstand the effects of loads and stresses within limits and under conditions specified in ANSI A14.3.

C. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes acting on exterior metal fabrications by preventing buckling, opening of joints, overstressing of components, failure of connections, and other detrimental effects.

1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.2 METALS

A. Metal Surfaces, General: Provide materials with smooth, flat surfaces unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

B. Steel Plates, Shapes, and Bars: ASTM A 36/A 36M.

C. Stainless-Steel Bars and Shapes: ASTM A 276, Type 316L.

D. Steel Tubing: ASTM A 500/A 500M, cold-formed steel tubing.

E. Steel Pipe: ASTM A 53/A 53M, Standard Weight (Schedule 40) unless otherwise indicated.

F. Slotted Channel Framing: Cold-formed metal box channels (struts) complying with MFMA-4.

1. Size of Channels: As indicated.
2. Material: Galvanized steel, ASTM A 653/A 653M, structural steel, Grade 33, with G90 coating; 0.079-inch nominal thickness.
3. Material: Cold-rolled steel, ASTM A 1008/A 1008M, commercial steel, Type B; 0.0677-inch minimum thickness; coated with rust-inhibitive, baked-on, acrylic enamel.

2.3 FASTENERS

A. General: Unless otherwise indicated, provide Type 316 stainless-steel fasteners for exterior use and zinc-plated fasteners with coating complying with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, at exterior walls. Select fasteners for type, grade, and class required.

1. Provide stainless-steel fasteners for fastening aluminum.
2. Provide stainless-steel fasteners for fastening stainless steel.

B. Cast-in-Place Anchors in Concrete: Either threaded type or wedge type unless otherwise indicated; galvanized ferrous castings, either ASTM A 47/A 47M malleable iron or ASTM A 27/A 27M cast steel. Provide bolts, washers, and shims as needed, all hot-dip galvanized per ASTM F 2329.

C. Post-Installed Anchors: Torque-controlled expansion anchors.

1. Material for Interior Locations: Carbon-steel components zinc plated to comply with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, unless otherwise indicated.
2. Material for Exterior Locations and Where Stainless Steel Is Indicated: Alloy Group 2 stainless-steel bolts, ASTM F 593, and nuts, ASTM F 594.

D. Slotted-Channel Inserts: Cold-formed, hot-dip galvanized-steel box channels (struts) complying with MFMA-4, 1-5/8 by 7/8 inches by length indicated with anchor straps or studs not less than 3 inches long at not more than 8 inches o.c. Provide with temporary filler and tee-head bolts, complete with washers and nuts, all zinc-plated to comply with ASTM B 633, Class Fe/Zn 5, as needed for fastening to inserts.

2.4 MISCELLANEOUS MATERIALS

A. Shop Primers: Provide primers that comply with Section 09 91 13 "Exterior Painting." Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79 and compatible with topcoat.

1. Use primer containing pigments that make it easily distinguishable from zinc-rich primer.

B. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.

C. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D 1187/D 1187M.

D. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M. Provide grout specifically recommended by manufacturer for interior and exterior applications.

E. Concrete: Comply with requirements in Section 03 30 00 "Cast-in-Place Concrete" for normal-weight, air-entrained, concrete with a minimum 28-day compressive strength of 3000 psi.

2.5 FABRICATION, GENERAL

A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Use connections that maintain structural value of joined pieces.

B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges. Remove sharp or rough areas on exposed surfaces.

C. Weld corners and seams continuously to comply with the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended.

D. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners or welds where possible. Locate joints where least conspicuous.

E. Fabricate seams and other connections that are exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.

F. Where units are indicated to be cast into concrete or built into masonry, equip with integrally welded steel strap anchors not less than 8 inches from ends and corners of units and 24 inches o.c.

2.6 MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.

B. Fabricate units from steel shapes, plates, and bars of welded construction unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction.

2.7 SHELF ANGLES

A. Fabricate shelf angles from steel angles of sizes indicated and for attachment to concrete framing. Provide horizontally slotted holes to receive 3/4-inch bolts, spaced not more than 6 inches from ends and 24 inches o.c., unless otherwise indicated.

B. For cavity walls, provide vertical channel brackets to support angles from backup masonry and concrete.

C. Galvanize shelf angles located in exterior walls.

D. Furnish wedge-type concrete inserts, complete with fasteners, to attach shelf angles to cast-in-place concrete.

2.8 MISCELLANEOUS STEEL TRIM

A. Unless otherwise indicated, fabricate units from steel shapes, plates, and bars of profiles shown with continuously welded joints and smooth exposed edges. Miter corners and use concealed field splices where possible.

B. Provide cutouts, fittings, and anchorages as needed to coordinate assembly and installation with other work.

C. Galvanize exterior miscellaneous steel trim.

2.9 LOOSE BEARING AND LEVELING PLATES

A. Provide loose bearing and leveling plates for steel items bearing on masonry or concrete construction. Drill plates to receive anchor bolts and for grouting.

2.10 LOOSE STEEL LINTELS

A. Fabricate loose steel lintels from steel angles and shapes of size indicated for openings and recesses in masonry walls and partitions at locations indicated.

B. Galvanize loose steel lintels located in exterior walls.

C. Prime loose steel lintels located in exterior walls with zinc-rich primer.

2.11 STEEL WELD PLATES AND ANGLES

A. Provide steel weld plates and angles not specified in other Sections, for items supported from concrete construction as needed to complete the Work. Provide each unit with no fewer than two integrally welded steel strap anchors for embedding in concrete.

2.12 FINISHES, GENERAL

A. Finish metal fabrications after assembly.

2.13 STEEL AND IRON FINISHES

A. Galvanizing: Hot-dip galvanize items as indicated to comply with ASTM A 153/A 153M for steel and iron hardware and with ASTM A 123/A 123M for other steel and iron products.

B. Shop prime iron and steel items not indicated to be galvanized unless they are to be embedded in concrete, sprayed-on fireproofing, or masonry, or unless otherwise indicated.

1. Shop prime with universal shop primer primers specified in Section 09 91 13 "Exterior Painting" unless zinc-rich primer is indicated.

C. Preparation for Shop Priming: Prepare surfaces to comply with SSPC-SP 3, "Power Tool Cleaning."

D. Shop Priming: Apply shop primer to comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.

B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations. Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.

C. Field Welding: Comply with the following requirements:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction.

E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

3.2 INSTALLING BEARING AND LEVELING PLATES

A. Clean concrete and masonry bearing surfaces of bond-reducing materials, and roughen to improve bond to surfaces. Clean bottom surface of plates.

B. Set bearing and leveling plates on wedges, shims, or leveling nuts. After bearing members have been positioned and plumbed, tighten anchor bolts. Do not remove wedges or shims but, if protruding, cut off flush with edge of bearing plate before packing with nonshrink grout. Pack grout solidly between bearing surfaces and plates to ensure that no voids remain.

3.3 ADJUSTING AND CLEANING

A. Touchup Painting: Immediately after erection, clean field welds, bolted connections, and abraded areas. Paint uncoated and abraded areas with the same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.

B. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A 780/A 780M.

END OF SECTION **05 50 00**

SECTION 06 10 00 - ROUGH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:
1. Wood blocking and nailers.
2. Wood furring.
3. Wood sleepers.
4. Plywood backing panels.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product.

1.3 INFORMATIONAL SUBMITTALS

A. Material Certificates: For dimension lumber specified to comply with minimum allowable unit stresses. Indicate species and grade selected for each use and design values approved by the ALSC Board of Review.

PART 2 - PRODUCTS

2.1 WOOD PRODUCTS, GENERAL

A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Grade lumber by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.

1. Factory mark each piece of lumber with grade stamp of grading agency.
2. For exposed lumber indicated to receive a stained or natural finish, mark grade stamp on end or back of each piece.
3. Dress lumber, S4S, unless otherwise indicated.

B. Maximum Moisture Content of Lumber: 15 percent for 2-inch nominal thickness or less; 19 percent for more than 2-inch nominal thickness unless otherwise indicated.

2.2 WOOD-PRESERVATIVE-TREATED LUMBER

A. Preservative Treatment by Pressure Process: AWPA U1; Use Category UC2 for interior construction not in contact with ground, Use Category UC3b for exterior construction not in contact with ground, and Use Category UC4a for items in contact with ground.

1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium. Do not use inorganic boron (SBX) for sill plates.

B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or that does not comply with requirements for untreated material.

C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.

D. Application: Treat all rough carpentry unless otherwise indicated.

1. Wood cants, nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing.
2. Wood sills, sleepers, blocking, furring, and similar concealed members in contact with masonry or concrete.
3. Wood framing and furring attached directly to the interior of below-grade exterior masonry or concrete walls.
4. Wood framing members that are less than 18 inches above the ground in crawlspaces or unexcavated areas.
5. Wood floor plates that are installed over concrete slabs-on-grade.

2.3 FIRE-RETARDANT-TREATED MATERIALS

A. General: Where fire-retardant-treated materials are indicated, materials shall comply with requirements in this article, that are acceptable to authorities having jurisdiction, and with fire-test-response characteristics specified as determined by testing identical products per test method indicated by a qualified testing agency.

B. Fire-Retardant-Treated Lumber and Plywood by Pressure Process: Products with a flame-spread index of 25 or less when tested according to ASTM E 84, and with no evidence of significant progressive combustion when the test is extended an additional 20 minutes, and with the flame front not extending more than 10.5 feet beyond the centerline of the burners at any time during the test.

1. Exterior Type: Treated materials shall comply with requirements specified above for fire-retardant-treated lumber and plywood by pressure process after being subjected to accelerated weathering according to ASTM D 2898. Use for exterior locations and where indicated.
2. Interior Type A: Treated materials shall have a moisture content of 28 percent or less when tested according to ASTM D 3201 at 92 percent relative humidity. Use where exterior type is not indicated.

C. Kiln-dry lumber after treatment to maximum moisture content of 19 percent. Kiln-dry plywood after treatment to maximum moisture content of 15 percent.

D. Identify fire-retardant-treated wood with appropriate classification marking of qualified testing agency.

E. Application: Treat items indicated on Drawings, and the following:

1. Framing for raised platforms.
2. Framing for stages.
3. Concealed blocking.
4. Framing for non-load-bearing partitions.
5. Framing for non-load-bearing exterior walls.
6. Roof construction.

7. Plywood backing panels.

2.4 MISCELLANEOUS LUMBER

A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:

1. Blocking.
2. Nailers.
3. Rooftop equipment bases and support curbs.
4. Furring.

B. Dimension Lumber Items: Construction or No. 2 grade lumber of any species.

2.5 PLYWOOD BACKING PANELS

A. Equipment Backing Panels: Plywood, DOC PS 1, Exterior, A-C , fire-retardant treated, in thickness indicated or, if not indicated, not less than 3/4-inch nominal thickness.

2.6 FASTENERS

A. General: Fasteners shall be of size and type indicated and shall comply with requirements specified in this article for material and manufacture.

1. Where rough carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fastenersof Type 304 stainless steel.

B. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

2.7 METAL FRAMING ANCHORS

A. Allowable design loads, as published by manufacturer, shall meet or exceed those of products of manufacturers listed. Manufacturer's published values shall be determined from empirical data or by rational engineering analysis and demonstrated by comprehensive testing performed by a qualified independent testing agency. Framing anchors shall be punched for fasteners adequate to withstand same loads as framing anchors.

B. Hot-Dip, Heavy-Galvanized Steel Sheet: ASTM A 653/A 653M; structural steel (SS), high-strength low-alloy steel Type A, or high-strength low-alloy steel Type B (HSLAS Type B); G185 coating designation; and not less than 0.036 inch thick.

1. Use for wood-preservative-treated lumber and where indicated.

2.8 MISCELLANEOUS MATERIALS

A. Sill-Sealer Gaskets: Glass-fiber-resilient insulation, fabricated in strip form, for use as a sill sealer; 1-inch nominal thickness, compressible to 1/32 inch; selected from manufacturer's standard widths to suit width of sill members indicated.

B. Adhesives for Gluing Furring to Concrete or Masonry: Formulation complying with ASTM D 3498 that is approved for use indicated by adhesive manufacturer.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Framing Standard: Comply with AF&PA's WCD 1, "Details for Conventional Wood Frame Construction," unless otherwise indicated.

B. Set rough carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit rough carpentry accurately to other construction. Locate furring, nailers, blocking, and similar supports to comply with requirements for attaching other construction.

C. Install metal framing anchors to comply with manufacturer's written instructions. Install fasteners through each fastener hole.

D. Do not splice structural members between supports unless otherwise indicated.

E. Comply with AWPA M4 for applying field treatment to cut surfaces of preservative-treated lumber.

F. Where wood-preservative-treated lumber is installed adjacent to metal decking, install continuous flexible flashing separator between wood and metal decking.

G. Securely attach rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:

1. Table 2304.9.1, "Fastening Schedule," in ICC's International Building Code (IBC).
2. ICC-ES evaluation report for fastener.

3.2 PROTECTION

A. Protect wood that has been treated with inorganic boron (SBX) from weather. If, despite protection, inorganic boron-treated wood becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

B. Protect rough carpentry from weather. If, despite protection, rough carpentry becomes wet enough that moisture content exceeds that specified, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION

SECTION 07 21 00 - THERMAL INSULATION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Glass-fiber blanket.
2. Mineral-wool blanket.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

A. Product test reports.

B. Research reports.

PART 2 - PRODUCTS

2.1 GLASS-FIBER BLANKET

A. Glass-Fiber Blanket, Unfaced : ASTM C 665, Type I; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E 84; passing ASTM E 136 for combustion characteristics.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. CertainTeed Corporation.
b. Johns Manville; a Berkshire Hathaway company.
c. Knauf Insulation.
d. Owens Corning.
e. Prior Approved Equal.

B. Glass-Fiber Blanket, Polypropylene-Scrim-Kraft Faced : ASTM C 665, Type II (nonreflective faced), Class A (faced surface with a flame-spread index of 25 or less); Category 1 (membrane is a vapor barrier).

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. CertainTeed Corporation.
b. Johns Manville; a Berkshire Hathaway company.
c. Knauf Insulation.

d. Owens Corning.
e. Prior Approved Equal.

2.2 MINERAL-WOOL BLANKETS

A. Mineral-Wool Blanket, Unfaced : ASTM C 665, Type I (blankets without membrane facing); consisting of fibers; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E 84; passing ASTM E 136 for combustion characteristics.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. Industrial Insulation Group, LLC (IIG-LLC).
b. ROXUL.
c. Thermafiber, Inc.; an Owens Corning company.
d. Prior Approved Equal.

2.3 ACCESSORIES

A. Insulation for Miscellaneous Voids:

1. Glass-Fiber Insulation: ASTM C 764, Type II, loose fill; with maximum flame-spread and smoke-developed indexes of 5, per ASTM E 84.

B. Insulation Anchors, Spindles, and Standoffs: As recommended by manufacturer.

C. Adhesive for Bonding Insulation: Product compatible with insulation and air and water barrier materials, and with demonstrated capability to bond insulation securely to substrates without damaging insulation and substrates.

D. Eave Ventilation Troughs: Preformed, rigid fiberboard or plastic sheets designed and sized to fit between roof framing members and to provide ventilation between insulated attic spaces and vented eaves.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Comply with insulation manufacturer's written instructions applicable to products and applications.

B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.

C. Extend insulation to envelop entire area to be insulated. Fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.

D. Provide sizes to fit applications and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units unless multiple layers are otherwise shown or required to make up total thickness or to achieve R-value.

3.2 INSTALLATION OF INSULATION IN FRAMED CONSTRUCTION

A. Blanket Insulation: Install in cavities formed by framing members according to the following requirements:

1. Use insulation widths and lengths that fill the cavities formed by framing members. If more than one length is required to fill the cavities, provide lengths that will produce a snug fit between ends.
2. Place insulation in cavities formed by framing members to produce a friction fit between edges of insulation and adjoining framing members.
3. Maintain 3-inch clearance of insulation around recessed lighting fixtures not rated for or protected from contact with insulation.
4. Attics: Install eave ventilation troughs between roof framing members in insulated attic spaces at vented eaves.
5. For metal-framed wall cavities where cavity heights exceed 96 inches, support unfaced blankets mechanically and support faced blankets by taping flanges of insulation to flanges of metal studs.
6. For wood-framed construction, install blankets according to ASTM C 1320 and as follows:

    a. With faced blankets having stapling flanges, lap blanket flange over flange of adjacent blanket to maintain continuity of vapor retarder once finish material is installed over it.

7. Vapor-Retarder-Faced Blankets: Tape joints and ruptures in vapor-retarder facings, and seal each continuous area of insulation to ensure airtight installation.

    a. Exterior Walls: Set units with facing placed toward as indicated on Drawings.
    b. Interior Walls: Set units with facing placed toward areas of high humidity.

B. Miscellaneous Voids: Install insulation in miscellaneous voids and cavity spaces where required to prevent gaps in insulation using the following materials:

1. Glass-Fiber Insulation: Compact to approximately 40 percent of normal maximum volume equaling a density of approximately 2.5 lb/cu. ft..
2. Spray Polyurethane Insulation: Apply according to manufacturer's written instructions.

END OF SECTION **07 21 00**

SECTION 07 21 30 - PRE-ENGINEERED BUILDING INSULATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Pre-Engineered Building Insulation for New Construction.

1.2 RELATED SECTIONS

A. Section 133419 - Pre-Engineered Metal Buildings.

B. Division 15 - Mechanical; Rough-in utilities.

C. Division 16 - Electrical; Rough-in utilities.

1.3 REFERENCES

A. ASTM E 84 - Standard Test Method for Surface Burning Characteristics of Building Materials.

B. ASTM E 96 - Standard Test Method for Water Vapor Transmission of Materials in Sheet Form (Procedure B).

C. ASTM C 665 - Standard Specification for Mineral-Fiber Blanket Thermal Insulation for Light Frame Construction and Manufactured Housing.

D. NFPA 255 - Standard Method of Test of Surface Burning Characteristics of Building Materials.

E. UL 723 - Tests for Surface Burning Characteristics of Building Materials.

F. ASTM C 1136 - Standard Specification for Flexible, Low Permeance Vapor Retarders for Thermal Insulation.

1.4 DESIGN REQUIREMENTS

A. Insulating system shall have a continuous vapor barrier inside of building purlins, girts, and insulation to provide complete isolation from inside conditioned air.

1.5 SUBMITTALS

A. Submit under provisions of Section 01 30 00.

B. Product Data: Manufacturer's data sheets on each product to be used, including:

1. Preparation instructions and recommendations.
2. Storage and handling requirements and recommendations.
3. Installation instructions.

C. Shop Drawings: Indicate locations of connections and attachments, general details, anchorages and method of anchorage and installation.

D. Verification Samples: For each finish product specified, two samples, minimum size 6 inches square or long, representing actual products required for this project.

E. Manufacturer's Certificate: Certify products meet or exceed specified requirements.

1.6 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing product systems specified in this section with minimum five years documented experience.

B. Installer Qualifications: Company specializing in performing work of this section.

C. Insulation system components to include a ten-year limited material warranty.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Store products in manufacturer's unopened packaging until ready for installation.

B. Store products indoors and protect from moisture, construction traffic, and damage.

1.8 PROJECT CONDITIONS

A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

1. Acceptable Manufacturer: Thermal Design, Inc., Simple Saver System. P.O. Box 468, 601 N. Main Street, Madison, NE 68748. ASD. Tel: (800) 255-0776 or (402) 454-6591. Fax: (402) 454-2708. Email: sales@thermaldesign.com, www.thermaldesign.com.Thermal Design, Inc., Simple Saver System
2. Prior Approved Equal

B. Requests for substitutions will be considered in accordance with provisions of Section 01 60 00.

2.2 MATERIALS

A. Simple Saver System consists of Batt Insulation, Roof Insulation, Wall Insulation, Vapor Barrier Liner Fabric, Thermal Breaks, Straps, and other devices and components in a proprietary insulation system as follows:

1. Batt Insulation: ASTM C 991 Type 1; preformed formaldehyde-free glass fiber batt conforming to the following:

    a. Thermal Resistance: R of_(RSI of_).
    b. Batt Size: Equal to purlin/girt spacing by manufacturer's standard lengths.
    c. Unfaced.

2. Roof Insulation: Formaldehyde-free fiberglass batt or fiberglass blanket complying with ASTM C 991 Type 1 and ASTM E 84 with a thermal resistance and thickness as follows:

    a. R-25; , 8 inches .

3. Vapor Barrier Liner Fabric: Syseal® type woven, reinforced, high-density polyethylene yarns coated on both sides with a continuous white or colored polyethylene coatings, as follows:

    a. Product complies with ASTM C 1136, Types I through Type VI.
    b. Perm rating: 0.02 for fabric and for seams in accordance with ASTM E 96.
    c. Flame/Smoke Properties:

        1) 25/50 in accordance with ASTM E 84.
        2) Self-extinguishes with field test using matches or butane lighter.

    d. Ultra violet radiation inhibitor to minimum UVMAX® rating of 8.
    e. Size and seaming: Manufactured in large custom pieces by extrusion welding from roll goods, and fabricated to substantially fit defined building area with minimum practicable job site sealing.
    f. Provide with factory double, extrusion welded seams. Stapled seams or heat-melted seams are not acceptable due to degradation of fabric.
    g. Factory-folded to allow for rapid installation.
    h. Color:

        1) White.

4. Vapor Barrier Lap Sealant: Solvent-based, polyethylene fabric adhesive.
5. Vapor Barrier Tape: Double-sided sealant tape 3/4 inch wide by 1/32 inch (.79 mm) thick.
6. Vapor Barrier Patch Tape: Single-sided, adhesive backed sealant tape 3 inches wide made from same material as liner fabric.
7. Thermal Breaks:

    a. 1/8 inch thick by 3 inch wide white, closed-cell polyethylene foam with pre-applied adhesive film and peel-off backing.
    b. Polystyrene Snap-R snap-on thermal blocks.

8. Straps:

    a. 100 KSI minimum yield tempered, high-tensile-strength steel.
    b. Size: Not less than 0.020 inch thick by 1 inch by continuous length.
    c. Galvanized, primed, and painted to match specified finish color on the exposed side.
    d. Color:

        1) White.

e. High-tensile-strength stainless steel.
f. Woven polyester plastic. Color as selected.

9. Fasteners:

a. For light gage steel: #12 by 3/4 (19 mm) inch plated Tek 2 type screws with sealing washer, painted to match specified color.
b. For heavy gage steel: #12 by 1-1/2 inch plated Tek 4 type screws with sealing washer, painted to match specified color.
c. For wood, concrete, other materials: As recommended by manufacturer.

10. Wall Insulation Hangers: Fast-R preformed rigid hangers, 32 inch long galvanized steel strips with barbed arrows every 8 inches along its length.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that building structure including all bracing and any concealed building systems are completed and approved prior to installing liner system and insulation in the structure.

B. Correct any unsatisfactory conditions before proceeding.

C. If conditions are the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.2 INSTALLATION - GENERAL

A. Install pre-engineered building insulation system in accordance with manufacturer's installation instructions and the approved shop drawings.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

C. Install in exterior spaces without gaps or voids. Do not compress insulation.

D. Trim insulation neatly to fit spaces. Insulate miscellaneous gaps and voids.

E. Fit insulation tight in spaces and tight to exterior side of the sealed liner fabric and around mechanical and electrical services within plane of insulation.

3.3 ROOF INSULATION INSTALLATION

A. Straps:

1. Cut straps to length and install in the pattern and spacings indicated on shop drawings.
2. Tension straps to required value.

B. Vapor Barrier Fabric:

1. Install vapor barrier fabric in large one-piece custom fabricated pieces to substantially fit defined building areas with minimum practicable job site sealing.
2. Position pre-folded fabric on the strap platform along one eave purlin.
3. Clamp the two bottom corners at the eave and also centered on the bay.
4. Pull the other end of the pleat-folded fabric across the building width on the strap platform, pausing only at the ridge to fasten the straps and fabric in position where plane of roof changes and to release temporary fasteners on the opposite ridge purlins.
5. Once positioned, install fasteners from the bottom side at each strap/purlins intersection.
6. Trim edges and seal along the rafters.
7. All seams must be completely sealed and stapled seams not acceptable.

C. Insulation:

1. Unpack, and shake to a thickness exceeding the specified thickness.
2. Ensure that cavities are filled completely with insulation.
3. Place on the vapor barrier liner fabric without voids or gaps.
4. Place top layer of insulation over and perpendicular to the purlins without voids or gaps, as roof sheathing is applied.
5. Place thermal block on top of purlins or bottom of purlins for retrofit work, if no other thermal break exists.
6. Place new insulation between purlins at the required thickness for the R-value specified.

D. Seal vapor barrier fabric to the wall fabric and elsewhere as required to provide a continuous vapor barrier.

3.4 WALL INSULATION INSTALLATION

A. Insulation:

1. Install thermal break to exterior surface of girts as wall sheathing is applied.
2. Install self-sticking foam thermal break to interior surface of girts prior to installation of insulation.
3. Position and secure Fast-R hangers to girts on the inside face of the wall sheathing.
4. Cut insulation to required lengths to fit vertically between girts.
5. Fluff the insulation to the full-specified thickness.
6. Neatly position in place and secure to Fast-R hangers.
7. Ensure that cavities are filled completely with insulation.

B. Vapor Barrier Fabric:

1. Install vapor barrier fabric in large one-piece custom fabricated pieces to substantially fit defined building areas with minimum practicable job site sealing.
2. Apply the vapor barrier fabric by clamping it in position over eave strap and installing fasteners through the eave strap into each roof strap, permanently clamping the wall fabric between them.
3. Once in position, draw the vapor barrier fabric down over the column flanges to the base angle and install vertical straps along each column and 5 feet 0 inches on center, maximum, fastening to each girt to retain system permanently in place.
4. All seams must be completely sealed and stapled seams not acceptable.

C. Seal wall fabric to the roof fabric, to the base angle and up the columns to provide a continuous vapor barrier.

3.5 CLEANING

A. Clean dirt or exposed sealant from the exposed vapor barrier fabric.

B. Remove scraps and debris from the site.

3.6 PROTECTION

A. Protect system products until completion of installation.

B. Repair or replace damaged products before completion of insulation system installation.

3.7 SCHEDULE

A. Ceiling Insulation general: R-25.

END OF SECTION

SECTION 07 41 13.16 - STANDING-SEAM METAL ROOF PANELS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes standing-seam metal roof panels.

B. Related Sections:

1. Section 07 42 93 "Soffit Panels" for metal panels used in horizontal soffit applications.

1.3 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Meet with Owner, Architect, Owner's insurer if applicable, metal panel Installer, metal panel manufacturer's representative, structural-support Installer, and installers whose work interfaces with or affects metal panels, including installers of roof accessories and roof-mounted equipment.
2. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
3. Review methods and procedures related to metal panel installation, including manufacturer's written instructions.
4. Examine support conditions for compliance with requirements, including alignment between and attachment to structural members.
5. Review structural loading limitations of deck purlins and rafters during and after roofing.
6. Review flashings, special details, drainage, penetrations, equipment curbs, and condition of other construction that affect metal panels.
7. Review governing regulations and requirements for insurance, certificates, and tests and inspections if applicable.
8. Review temporary protection requirements for metal panel systems during and after installation.
9. Review procedures for repair of metal panels damaged after installation.
10. Document proceedings, including corrective measures and actions required, and furnish copy of record to each participant.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each type of panel and accessory.

B. Shop Drawings:

1. Include fabrication and installation layouts of metal panels; details of edge conditions, joints, panel profiles, corners, anchorages, attachment system, trim, flashings, closures, and accessories; and special details.
2. Accessories: Include details of the flashing, trim, and anchorage systems, at a scale of not less than 1-1/2 inches per 12 inches.

C. Samples for Initial Selection: For each type of metal panel indicated with factory-applied color finishes.

1. Include similar Samples of trim and accessories involving color selection.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Product Test Reports: For each product, for tests performed by a qualified testing agency.

C. Field quality-control reports.

D. Sample Warranties: For special warranties.

1.6 CLOSEOUT SUBMITTALS

A. Maintenance Data: For metal panels to include in maintenance manuals.

1.7 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

B. UL-Certified, Portable Roll-Forming Equipment: UL-certified, portable roll-forming equipment capable of producing metal panels warranted by manufacturer to be the same as factory-formed products. Maintain UL certification of portable roll-forming equipment for duration of work.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Deliver components, metal panels, and other manufactured items so as not to be damaged or deformed. Package metal panels for protection during transportation and handling.

B. Unload, store, and erect metal panels in a manner to prevent bending, warping, twisting, and surface damage.

C. Stack metal panels horizontally on platforms or pallets, covered with suitable weathertight and ventilated covering. Store metal panels to ensure dryness, with positive slope for drainage of water. Do not store metal panels in contact with other materials that might cause staining, denting, or other surface damage.

D. Retain strippable protective covering on metal panels during installation.

E. Wear gloves when handling to prevent fingerprints and soiling of surface.

1.9 FIELD CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit assembly of metal panels to be performed according to manufacturers' written instructions and warranty requirements.

1.10 COORDINATION

A. Coordinate sizes and locations of roof curbs, equipment supports, and roof penetrations with actual equipment provided.

B. Coordinate metal panel installation with rain drainage work, flashing, trim, construction of soffits, and other adjoining work to provide a leakproof, secure, and noncorrosive installation.

1.11 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of metal panel systems that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:

a. Structural failures including rupturing, cracking, or puncturing.
b. Deterioration of metals and other materials beyond normal weathering.

2. Warranty Period: Two years from date of Substantial Completion.

B. Special Warranty on Panel Finishes: Manufacturer's standard form in which manufacturer agrees to repair finish or replace metal panels that show evidence of deterioration of factory-applied finishes within specified warranty period.

1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:

a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.

2. Finish Warranty Period: 20 years from date of Substantial Completion.

C. Special Weathertightness Warranty: Owner's standard form in which manufacturer agrees to repair or replace standing-seam metal roof panel assemblies that fail to remain weathertight, including leaks, within specified warranty period.

1. Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Solar Reflectance Index (SRI): Three-year-aged SRI not less than 64 or initial SRI not less than 82 when calculated according to ASTM E 1980, based on testing identical products by a qualified testing agency.

B. Energy Performance: Provide roof panels according to one of the following when tested according to CRRC-1:

1. Three-year, aged solar reflectance of not less than 0.55 and emissivity of not less than 0.75.
2. Three-year, aged Solar Reflectance Index of not less than 64 when calculated according to ASTM E 1980.

C. Structural Performance: Provide metal panel systems capable of withstanding the effects of the following loads, based on testing according to ASTM E 1592:

1. Wind Loads: As indicated on Drawings.
2. Other Design Loads: As indicated on Drawings.
3. Deflection Limits: For wind loads, no greater than 1/240 of the span.
4. .

D. Air Infiltration: Air leakage of not more than 0.06 cfm/sq. ft. when tested according to ASTM E 1680 at the following test-pressure difference:

1. Test-Pressure Difference: 6.24 lbf/sq. ft..

E. Water Penetration under Static Pressure: No water penetration when tested according to ASTM E 1646 at the following test-pressure difference:

1. Test-Pressure Difference: 6.24 lbf/sq. ft..

F. Hydrostatic-Head Resistance: No water penetration when tested according to ASTM E 2140.

G. Wind-Uplift Resistance: Provide metal roof panel assemblies that comply with UL 580 for wind-uplift-resistance class indicated.

1. Uplift Rating: UL 135.

H. FM Global Listing: Provide metal roof panels and component materials that comply with requirements in FM Global 4471 as part of a panel roofing system and that are listed in FM Global's "Approval Guide" for Class 1 or noncombustible construction, as applicable. Identify materials with FM Global markings.

1. Fire/Windstorm Classification: Class 1A-105.
2. Hail Resistance: MH.

I. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes by preventing buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.

1. Temperature Change (Range): 120 deg F, ambient; 180 deg F, material surfaces.

2.2 STANDING-SEAM METAL ROOF PANELS

A. General: Provide factory-formed metal roof panels designed to be installed by lapping and interconnecting raised side edges of adjacent panels with joint type indicated and mechanically attaching panels to supports using concealed clips in side laps. Include clips, cleats, pressure plates, and accessories required for weathertight installation.

1. Steel Panel Systems: Unless more stringent requirements are indicated, comply with ASTM E 1514.

B. Trapezoidal leg, Seamed-Joint, Standing-Seam Metal Roof Panels : Formed with trapezoidal ribs at panel edges and intermediate stiffening ribs symmetrically spaced between ribs; designed for sequential installation by mechanically attaching panels to supports using concealed clips located under one side of panels, engaging opposite edge of adjacent panels, and mechanically seaming panels together.

1. Basis-of-Design Product: Subject to compliance with requirements, provide product MBCI Double-Lok to Match Existing roof, lock panel system or comparable product by one of the following:

a. MBCI

b. Berridge Manufacturing Company.
c. CENTRIA Architectural Systems.
d. Fabral.
e. McElroy Metal, Inc.
f. Prior Approved Equal

2. Metallic-Coated Steel Sheet: Zinc-coated (galvanized) steel sheet complying with ASTM A 653/A 653M, G90 coating designation, or aluminum-zinc alloy-coated steel sheet complying with ASTM A 792/A 792M, Class AZ50 coating designation; structural quality. Prepainted by the coil-coating process to comply with ASTM A 755/A 755M.

a. Nominal Thickness: 0.028 inch .
b. Exterior Finish: Three-coat fluoropolymer .
c. Color: As selected by Architect from manufacturer's full range .

3. Clips: One-piece fixed to accommodate thermal movement.

a. Material: 0.064-inch- nominal thickness, zinc-coated (galvanized) or aluminum-zinc alloy-coated steel sheet.

4. Joint Type: Single folded.
5. Panel Coverage: Match Existing
6. Panel Height: Match Existing

2.3 MISCELLANEOUS MATERIALS

A. Miscellaneous Metal Subframing and Furring: ASTM C 645; cold-formed, metallic-coated steel sheet, ASTM A 653/A 653M, G90 coating designation or ASTM A 792/A 792M, Class AZ50 coating designation unless otherwise indicated. Provide manufacturer's standard sections as required for support and alignment of metal panel system.

B. Panel Accessories: Provide components required for a complete, weathertight panel system including trim, copings, fasciae, mullions, sills, corner units, clips, flashings, sealants, gaskets, fillers, closure strips, and similar items. Match material and finish of metal panels unless otherwise indicated.

1. Closures: Provide closures at eaves and ridges, fabricated of same metal as metal panels.
2. Backing Plates: Provide metal backing plates at panel end splices, fabricated from material recommended by manufacturer.
3. Closure Strips: Closed-cell, expanded, cellular, rubber or crosslinked, polyolefin-foam or closed-cell laminated polyethylene; minimum 1-inch- thick, flexible closure strips; cut or premolded to match metal panel profile. Provide closure strips where indicated or necessary to ensure weathertight construction.

C. Flashing and Trim: Provide flashing and trim formed from same material as metal panels as required to seal against weather and to provide finished appearance. Locations include, but are not limited to, eaves, rakes, corners, bases, framed openings, ridges, fasciae, and fillers. Finish flashing and trim with same finish system as adjacent metal panels.

D. Gutters: Formed from same material as roof panels, complete with end pieces, outlet tubes, and other special pieces as required. Fabricate in minimum 96-inch- long sections, of size and metal thickness according to SMACNA's "Architectural Sheet Metal Manual." Furnish gutter supports spaced a maximum of 36 inches o.c., fabricated from same metal as gutters. Provide wire ball strainers of compatible metal at outlets. Finish gutters to match metal roof panels roof fascia and rake trim.

E. Downspouts: Formed from same material as roof panels. Fabricate in 10-foot- long sections, complete with formed elbows and offsets, of size and metal thickness according to SMACNA's "Architectural Sheet Metal Manual." Finish downspouts to match gutters.

F. Roof Curbs: Fabricated from same material as roof panels, 0.048-inch nominal thickness; with bottom of skirt profiled to match roof panel profiles and with welded top box and integral full-length cricket. Fabricate curb subframing of 0.060-inch- nominal thickness, angle-, C-, or Z-shaped steel sheet. Fabricate curb and subframing to withstand indicated loads of size and height indicated. Finish roof curbs to match metal roof panels.

1. Insulate roof curb with 1-inch- thick, rigid insulation.

G. Panel Fasteners: Self-tapping screws designed to withstand design loads.

H. Panel Sealants: Provide sealant type recommended by manufacturer that are compatible with panel materials, are nonstaining, and do not damage panel finish.

1. Sealant Tape: Pressure-sensitive, 100 percent solids, gray polyisobutylene compound sealant tape with release-paper backing. Provide permanently elastic, nonsag, nontoxic, nonstaining tape 1/2 inch wide and 1/8 inch thick.

2. Joint Sealant: ASTM C 920; elastomeric polyurethane or silicone sealant; of type, grade, class, and use classifications required to seal joints in metal panels and remain weathertight; and as recommended in writing by metal panel manufacturer.
3. Butyl-Rubber-Based, Solvent-Release Sealant: ASTM C 1311.

2.4 FABRICATION

A. General: Fabricate and finish metal panels and accessories at the factory, by manufacturer's standard procedures and processes, as necessary to fulfill indicated performance requirements demonstrated by laboratory testing. Comply with indicated profiles and with dimensional and structural requirements.

B. On-Site Fabrication: Subject to compliance with requirements of this Section, metal panels may be fabricated on-site using UL-certified, portable roll-forming equipment if panels are of same profile and warranted by manufacturer to be equal to factory-formed panels. Fabricate according to equipment manufacturer's written instructions and to comply with details shown.

C. Provide panel profile, including major ribs and intermediate stiffening ribs, if any, for full length of panel.

D. Fabricate metal panel joints with factory-installed captive gaskets or separator strips that provide a weathertight seal and prevent metal-to-metal contact, and that minimize noise from movements.

E. Sheet Metal Flashing and Trim: Fabricate flashing and trim to comply with manufacturer's recommendations and recommendations in SMACNA's "Architectural Sheet Metal Manual" that apply to design, dimensions, metal, and other characteristics of item indicated.

1. Form exposed sheet metal accessories that are without excessive oil canning, buckling, and tool marks and that are true to line and levels indicated, with exposed edges folded back to form hems.
2. Seams for Other Than Aluminum: Fabricate nonmoving seams in accessories with flat-lock seams. Tin edges to be seamed, form seams, and solder.
3. Sealed Joints: Form nonexpansion, but movable, joints in metal to accommodate sealant and to comply with SMACNA standards.
4. Conceal fasteners and expansion provisions where possible. Exposed fasteners are not allowed on faces of accessories exposed to view.
5. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal recommended in writing by metal panel manufacturer.

    a. Size: As recommended by SMACNA's "Architectural Sheet Metal Manual" or metal panel manufacturer for application, but not less than thickness of metal being secured.

2.5 FINISHES

A. Protect mechanical and painted finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

B. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in same piece are unacceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

C. Steel Panels and Accessories:

1. Three-Coat Fluoropolymer: AAMA 621. Fluoropolymer finish containing not less than 70 percent PVDF resin by weight in both color coat and clear topcoat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.
2. Concealed Finish: Apply pretreatment and manufacturer's standard white or light-colored acrylic or polyester backer finish consisting of prime coat and wash coat with a minimum total dry film thickness of 0.5 mil.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, metal panel supports, and other conditions affecting performance of the Work.

1. Examine primary and secondary roof framing to verify that rafters, purlins, angles, channels, and other structural panel support members and anchorages have been installed within alignment tolerances required by metal roof panel manufacturer.
2. Examine solid roof sheathing to verify that sheathing joints are supported by framing or blocking and that installation is within flatness tolerances required by metal roof panel manufacturer.

a. Verify that air- or water-resistive barriers have been installed over sheathing or backing substrate to prevent air infiltration or water penetration.

B. Examine roughing-in for components and systems penetrating metal panels to verify actual locations of penetrations relative to seam locations of metal panels before installation.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Miscellaneous Supports: Install subframing, furring, and other miscellaneous panel support members and anchorages according to ASTM C 754 and metal panel manufacturer's written recommendations.

B. Flashings: Install flashings to cover underlayment to comply with requirements specified in Section 07 62 00 "Sheet Metal Flashing and Trim."

3.3 METAL PANEL INSTALLATION

A. General: Install metal panels according to manufacturer's written instructions in orientation, sizes, and locations indicated. Install panels perpendicular to supports unless otherwise indicated. Anchor metal panels and other components of the Work securely in place, with provisions for thermal and structural movement.

1. Shim or otherwise plumb substrates receiving metal panels.
2. Flash and seal metal panels at perimeter of all openings. Fasten with self-tapping screws. Do not begin installation until air- or water-resistive barriers and flashings that will be concealed by metal panels are installed.
3. Install screw fasteners in predrilled holes.
4. Locate and space fastenings in uniform vertical and horizontal alignment.
5. Install flashing and trim as metal panel work proceeds.
6. Provide panel runs in continuous lengths from ridge to eave.
7. Align bottoms of metal panels and fasten with blind rivets, bolts, or self-tapping screws. Fasten flashings and trim around openings and similar elements with self-tapping screws.
8. Provide weathertight escutcheons for pipe- and conduit-penetrating panels.

B. Fasteners:

1. Steel Panels: Use stainless-steel fasteners for surfaces exposed to the exterior; use galvanized-steel fasteners for surfaces exposed to the interior.

C. Anchor Clips: Anchor metal roof panels and other components of the Work securely in place, using manufacturer's approved fasteners according to manufacturers' written instructions.

D. Metal Protection: Where dissimilar metals contact each other or corrosive substrates, protect against galvanic action as recommended in writing by metal panel manufacturer.

E. Standing-Seam Metal Roof Panel Installation: Fasten metal roof panels to supports with concealed clips at each standing-seam joint at location, spacing, and with fasteners recommended in writing by manufacturer.

1. Install clips to supports with self-tapping fasteners.
2. Install pressure plates at locations indicated in manufacturer's written installation instructions.
3. Snap Joint: Nest standing seams and fasten together by interlocking and completely engaging factory-applied sealant.
4. Seamed Joint: Crimp standing seams with manufacturer-approved, motorized seamer tool so clip, metal roof panel, and factory-applied sealant are completely engaged.
5. Watertight Installation:

   a. Apply a continuous ribbon of sealant or tape to seal joints of metal panels, using sealant or tape as recommend in writing by manufacturer as needed to make panels watertight.
   b. Provide sealant or tape between panels and protruding equipment, vents, and accessories.
   c. At panel splices, nest panels with minimum 6-inch end lap, sealed with sealant and fastened together by interlocking clamping plates.

F. Clipless Metal Panel Installation: Fasten metal panels to supports with screw fasteners at each lapped joint at location and spacing recommended by manufacturer.

G. Accessory Installation: Install accessories with positive anchorage to building and weathertight mounting, and provide for thermal expansion. Coordinate installation with flashings and other components.

1. Install components required for a complete metal panel system including trim, copings, corners, seam covers, flashings, sealants, gaskets, fillers, closure strips, and similar items. Provide types indicated by metal roof panel manufacturers; or, if not indicated, types recommended by metal roof panel manufacturer.

H. Flashing and Trim: Comply with performance requirements, manufacturer's written installation instructions, and SMACNA's "Architectural Sheet Metal Manual." Provide concealed fasteners where possible, and set units true to line and level as indicated. Install work with laps, joints, and seams that will be permanently watertight and weather resistant.

1. Install exposed flashing and trim that is without buckling and tool marks, and that is true to line and levels indicated, with exposed edges folded back to form hems. Install sheet metal flashing and trim to fit substrates and achieve waterproof and weather-resistant performance.
2. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at a maximum of 10 feet with no joints allowed within 24 inches of corner or intersection. Where lapped expansion provisions cannot be used or would not be sufficiently weather resistant and waterproof, form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with mastic sealant (concealed within joints).

I. Gutters: Join sections with riveted and soldered or lapped and sealed joints. Attach gutters to eave with gutter hangers spaced not more than 36 inches o.c. using manufacturer's standard fasteners. Provide end closures and seal watertight with sealant. Provide for thermal expansion.

J. Downspouts: Join sections with telescoping joints. Provide fasteners designed to hold downspouts securely 1 inch away from walls; locate fasteners at top and bottom and at approximately 60 inches o.c. in between.

1. Provide elbows at base of downspouts to direct water away from building.
2. Connect downspouts to underground drainage system indicated.

K. Roof Curbs: Install flashing around bases where they meet metal roof panels.

L. Pipe Flashing: Form flashing around pipe penetration and metal roof panels. Fasten and seal to metal roof panels as recommended by manufacturer.

3.4 ERECTION TOLERANCES

A. Installation Tolerances: Shim and align metal panel units within installed tolerance of 1/4 inch in 20 feet on slope and location lines as indicated and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

3.5 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect metal roof panel installation, including accessories. Report results in writing.

B. Remove and replace applications of metal roof panels where tests and inspections indicate that they do not comply with specified requirements.

C. Additional tests and inspections, at Contractor's expense, are performed to determine compliance of replaced or additional work with specified requirements.

D. Prepare test and inspection reports.

3.6 CLEANING AND PROTECTION

A. Remove temporary protective coverings and strippable films, if any, as metal panels are installed, unless otherwise indicated in manufacturer's written installation instructions. On completion of metal panel installation, clean finished surfaces as recommended by metal panel manufacturer. Maintain in a clean condition during construction.

B. Replace metal panels that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION **07 41 13.16**

Section 07 42 13.13 - FORMED METAL WALL PANELS

PART 1 -

1.1 SECTION INCLUDES

A. Flush-profile, concealed fastener metal wall panels, with related metal trim and accessories.

1.2 RELATED REQUIREMENTS

A. Division 05 Section "Structural Steel Framing" for steel framing supporting metal panels.

B. Division 05 Section "Cold-Formed Metal Framing" for cold-formed metal framing supporting metal panels.

C. Division 07 Section "Thermal Insulation" for thermal insulation installed behind metal panels.

D. Division 07 Section "Air Barriers" for air barriers within wall assembly and adjacent to wall assembly.

E. Division 07 Section "Metal Soffit " for soffit and wall liner panels installed with metal panels.

F. Division 07 Section "Sheet Metal Flashing and Trim" for sheet metal flashing items in addition to items specified in this Section.

G. Division 13 Section "Metal Building Systems" for steel framing supporting metal panels.

1.3 REFERENCES

A. American Architectural Manufacturer's Association (AAMA): www.aamanet.org:

1. AAMA 621 - Voluntary Specifications for High Performance Organic Coatings on Coil Coated Architectural Hot Dipped Galvanized (HDG) & Zinc-Aluminum Coated Steel Substrates.
2. AAMA 809.2 Voluntary Specification Non-Drying Sealants.

B. American Society of Civil Engineers (ASCE): www.asce.org/codes-standards:

1. ASCE 7 - Minimum Design Loads for Buildings and Other Structures.

C. ASTM International (ASTM): www.astm.org:

1. ASTM A755 - Specification for Steel Sheet, Metallic Coated by the Hot-Dip Process and Prepainted by the Coil-Coating Process for Exterior Exposed Building Products.
2. ASTM A792/A792M - Standard Specification for Steel Sheet, 55% Aluminum-Zinc Alloy-Coated by the Hot-Dip Process.
3. ASTM C920 - Specification for Elastomeric Joint Sealants.
4. ASTM D2244 - Test Method for Calculation of Color Differences from Instrumentally Measured Color Coordinates.
5. ASTM D4214 - Test Methods for Evaluating Degree of Chalking of Exterior Paint Films.

6. ASTM E1592 - Standard Test Method for Structural Performance of Sheet Metal Roof and Siding Systems by Uniform Static Air Pressure Difference.

D. International Accreditation Service (IAS):

1. IAS AC472 Accreditation Criteria for Inspection Programs for Manufacturers of Metal Building Systems, Part B.

1.4 QUALITY ASSURANCE

A. Manufacturer/Source: Provide metal panel assemblies and accessories from a single manufacturer accredited under IAS AC472, Part B.

B. Manufacturer Qualifications: Approved manufacturer listed in this Section with minimum five years experience in manufacture of similar products in successful use in similar applications.

1. Approval of Comparable Products: Submit the following in accordance with project substitution requirements, within time allowed for substitution review:

a. Product data, including certified independent test data indicating compliance with requirements.
b. Samples of each component.
c. Sample shop drawings from similar project.
d. Project References: Minimum of five installations not less than three years old, with Owner and Architect contact information.
e. Sample warranty.
f. Certificate of accreditation under IAS AC472 Part B.

2. Substitutions following award of contract are not allowed except as stipulated in Division 01 General Requirements.
3. Approved manufacturers must meet separate requirements of Submittals Article.

C. Installer Qualifications: Experienced Installer [certified by metal panel manufacturer] with minimum of five years experience with successfully completed projects of a similar nature and scope.

1. Installer's Field Supervisor: Experienced mechanic [certified by metal panel manufacturer] supervising work on site whenever work is underway.

D. Steel Construction Publications: Comply with published recommendations in the following, unless more stringent requirements are indicated.

1. American Institute of Steel Construction (AISC): "Steel Construction Manual."
2. American Iron and Steel Institute (AISI): "Cold Formed Steel Design Manual."

1.5 ADMINISTRATIVE REQUIREMENTS

A. Preinstallation Meeting: Prior to erection of framing, conduct preinstallation meeting at site attended by Owner, Architect, metal panel installer, metal panel manufacturer's technical representative, inspection agency and related trade contractors.

1. Coordinate building framing in relation to metal panel system.
2. Coordinate openings and penetrations of metal panel system.

3. Coordinate work of Division 07 Sections "Roof Specialties" and "Roof Accessories" and openings and penetrations and manufacturer's accessories with installation of metal panels.

1.6 ACTION SUBMITTALS

A. Product Data: Manufacturer’s data sheets for specified products. Include data indicating compliance with performance requirements.

B. Shop Drawings: Show layouts of metal panels. Include details of each condition of installation, panel profiles, and attachment to building. Provide details at a minimum scale 1-1/2-inch per foot of edge conditions, joints, fastener and sealant placement, flashings, openings, penetrations, and special details. Make distinctions between factory and field assembled work.

1. Indicate points of supporting structure that must coordinate with metal panel system installation.
2. Include structural data indicating compliance with performance requirements and requirements of local authorities having jurisdiction.

C. Samples for Initial Selection: For each exposed product specified including sealants. Provide representative color charts of manufacturer's full range of colors.

D. Samples for Verification: Provide 12-inch- long section of each metal panel profile. Provide color chip verifying color selection.

1.7 INFORMATIONAL SUBMITTALS

A. Product Test Reports: Indicating compliance of products with requirements.

B. Qualification Information: For Installer firm and Installer’s field supervisor.

C. IAS Accreditation Certificate: Indicating that manufacturer is accredited under provisions of IAS AC472 Part B.

D. Manufacturer's warranty: Unexecuted sample copy of manufacturer's warranty.

1.8 CLOSEOUT SUBMITTALS

A. Maintenance data.

B. Manufacturer's Warranty: Executed copy of manufacturer's warranty.

1.9 DELIVERY, STORAGE, AND HANDLING

A. Protect products of metal panel system during shipping, handling, and storage to prevent staining, denting, deterioration of components or other damage. Protect panels and trim bundles during shipping.

1. Deliver, unload, store, and erect metal panels and accessory items without misshaping panels or exposing panels to surface damage from weather or construction operations.

2. Store in accordance with Manufacturer's written instruction. Provide wood collars for stacking and handling in the field.
3. Shield foam insulated metal panels from direct sunlight until installation.

1.10 WARRANTY

A. Special Manufacturer's Warranty: On manufacturer's standard form, in which manufacturer agrees to repair or replace metal panel assemblies that fail in materials and workmanship within one year from date of Substantial Completion.

B. Special Panel Finish Warranty: On Manufacturer's standard form, in which Manufacturer agrees to repair or replace metal panels that evidence deterioration of factory-applied finish within the warranty period, as follows:

1. **Fluoropolymer** Two-Coat System:

a. Basis of Design System: **MBCI, AVP**.
b. Color fading in excess of 5 Hunter units per ASTM D 2244.
c. Chalking in excess of No. 8 rating per ASTM D 4214.
d. Failure of adhesion, peeling, checking, or cracking.
e. Warranty Period: 40 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURER

A. Basis of Design Manufacturer: **MBCI Metal Roof and Wall Systems, Division of NCI Group, Inc.**; Houston TX. Tel: (877)713-6224; Email: info@mbci.com; Web: www.mbci.com.

1. Provide basis of design product, or comparable product approved by Architect prior to bid.

2.2 PERFORMANCE REQUIREMENTS

A. General: Provide metal panel system meeting performance requirements as determined by application of specified tests by a qualified testing facility on manufacturer's standard assemblies.

B. Structural Performance: Provide metal panel assemblies capable of withstanding the effects of indicated loads and stresses within limits and under conditions indicated, as determined by ASTM E1592:

1. Wind Loads: Determine loads based on uniform pressure, importance factor, exposure category, and basic wind speed indicated on drawings.

a. Wind Negative Pressure: Certify capacity of metal panels by actual testing of proposed assembly.

2. Deflection Limits: Withstand inward and outward wind-load design pressures in accordance with applicable building code with maximum deflection of 1/120 of the span with no evidence of failure.

3. Seismic Performance: Comply with ASCE 7 Sections 9, "Earthquake Loads."

C. Thermal Movements: Allow for thermal movements from variations in both ambient and internal temperatures. Accommodate movement of support structure caused by thermal expansion and contraction. Allow for deflection and design for thermal stresses caused by temperature differences from one side of the panel to the other.

2.3 FORMED METAL WALL PANELS

A. **Flush-Profile, Exposed Fastener Metal Wall Panels**: Structural metal panels consisting of formed metal sheet with vertical panel edges and flat pan, with nested lapped edges, and attached to supports using exposed fasteners.

1. Basis of Design: **MBCI, AVP**. To Match Existing

   a. Berridge Manufacturing Company.
   b. CENTRIA Architectural Systems.
   c. Fabral.
   d. Prior Approved Equal

2. Aluminum-Zinc Alloy-Coated Steel Sheet: ASTM A792/A792M, structural quality, Grade 50, Coating Class AZ50 prepainted by the coil-coating process per ASTM A755/A755M.

   a. Nominal Thickness: 22 gage coated thickness, with smooth surface.

      1) Exterior Finish: Fluoropolymer two-coat system.
      2) Color: Match Architect's custom color.

3. Panel Width: Match Existing
4. Panel Thickness: Match Existing

2.4 MISCELLANEOUS MATERIALS

A. General: Provide complete metal panel assemblies incorporating trim, copings, fasciae, gutters and downspouts, and miscellaneous flashings. Provide required fasteners, closure strips, and sealants as indicated in manufacturer's written instructions.

B. Flashing and Trim: Match material, thickness, and finish of metal panels.

C. Panel Fasteners: Self-tapping screws and other acceptable fasteners recommended by metal panel manufacturer. supply corrosion-resistant fasteners with heads matching color of metal panels by means of factory-applied coating, with weathertight resilient washers.

D. Panel Sealants:

1. VOC Content of Interior Sealants: Sealants used inside the weatherproofing system shall comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):

   a. Architectural Sealants: 250 g/L.

2.5 FABRICATION

A. General: Provide factory fabricated and finished metal panels, trim, and accessories meeting performance requirements, indicated profiles, and structural requirements.

B. Sheet Metal Flashing and Trim: Fabricate flashing and trim to comply with manufacturer's written instructions, approved shop drawings, and project drawings.

2.6 FINISHES

A. Finishes, General: Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.

B. Fluoropolymer Two-Coat System: 0.2 – 0.3 mil primer with 0.7 - 0.8 mil 70 percent PVDF fluoropolymer color coat, AAMA 621.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine metal panel system substrate with Installer present. Inspect for erection tolerances and other conditions that would adversely affect installation of metal panels.

1. Inspect framing that will support insulated metal panels to determine if support components are installed as indicated on approved shop drawings and are within tolerances acceptable to metal panel manufacturer and installer. Confirm presence of acceptable framing members at recommended spacing to match installation requirements of metal panels.

B. Correct out-of-tolerance work and other deficient conditions prior to proceeding with insulated metal panel installation.

3.2 METAL PANEL INSTALLATION

A. Exposed-Fastener Formed Metal Panels: Install metal panel system in accordance with manufacturer's written instructions, approved shop drawings, project drawings, and referenced publications. Install metal panels in orientation, sizes, and locations indicated. Anchor panels and other components securely in place. Provide for thermal and structural movement.

B. Fasten metal panels to supports with fasteners at each location indicated on approved shop drawings, at spacing and with fasteners recommended by manufacturer. Fasten panel to support structure through leading panel flange. Snap-fit back flange of subsequent panel into secured flange of previous panel. Where indicated, fasten panels together through flush-fitted panel sides.

1. Cut panels in field where required using manufacturer's recommended methods.
2. Dissimilar Materials: Where elements of metal panel system will come into contact with dissimilar materials, treat faces and edges in contact with dissimilar materials as recommended by metal panel manufacturer.

C. Attach panel flashing trim pieces to supports using recommended fasteners.

3.3 ACCESSORY INSTALLATION

A. General: Install metal panel accessories with positive anchorage to building and weather tight mounting; provide for thermal expansion. Coordinate installation with flashings and other components.

1. Install components required for a complete metal panel assembly, including trim, copings, flashings, sealants, closure strips, and similar items.
2. Comply with details of assemblies utilized to establish compliance with performance requirements and manufacturer's written installation instructions.
3. Set units true to line and level as indicated. Install work with laps, joints, and seams that will be permanently weather resistant.

3.4 CLEANING AND PROTECTION

A. Clean finished surfaces as recommended by metal panel manufacturer.

B. Replace damaged panels and accessories that cannot be repaired to the satisfaction of the Architect.

END OF SECTION

SECTION 07 62 00 - SHEET METAL FLASHING AND TRIM

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Manufactured through-wall flashing with snaplock receiver.
2. Manufactured reglets with counterflashing.
3. Formed roof-drainage sheet metal fabrications.
4. Formed low-slope roof sheet metal fabrications.
5. Formed wall sheet metal fabrications.
6. Formed equipment support flashing.

B. Related Requirements:

1. Section 06 10 53 "Miscellaneous Rough Carpentry" for wood nailers, curbs, and blocking.

1.3 COORDINATION

A. Coordinate sheet metal flashing and trim layout and seams with sizes and locations of penetrations to be flashed, and joints and seams in adjacent materials.

B. Coordinate sheet metal flashing and trim installation with adjoining roofing and wall materials, joints, and seams to provide leakproof, secure, and noncorrosive installation.

1.4 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review construction schedule. Verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
2. Review special roof details, roof drainage, roof-penetration flashing, equipment curbs, and condition of other construction that affect sheet metal flashing and trim.
3. Review requirements for insurance and certificates if applicable.
4. Review sheet metal flashing observation and repair procedures after flashing installation.

1.5 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each manufactured product and accessory.

B. Shop Drawings: For sheet metal flashing and trim.

1. Include plans, elevations, sections, and attachment details.
2. Detail fabrication and installation layouts, expansion-joint locations, and keyed details. Distinguish between shop- and field-assembled work.
3. Include identification of material, thickness, weight, and finish for each item and location in Project.
4. Include details for forming, including profiles, shapes, seams, and dimensions.
5. Include details for joining, supporting, and securing, including layout and spacing of fasteners, cleats, clips, and other attachments. Include pattern of seams.
6. Include details of termination points and assemblies.
7. Include details of expansion joints and expansion-joint covers, including showing direction of expansion and contraction from fixed points.
8. Include details of roof-penetration flashing.
9. Include details of edge conditions, including eaves, ridges, valleys, rakes, crickets, and counterflashings as applicable.
10. Include details of special conditions.
11. Include details of connections to adjoining work.
12. Detail formed flashing and trim at scale of not less than 3 inches per 12 inches.

C. Samples for Initial Selection: For each type of sheet metal and accessory indicated with factory-applied finishes.

1.6 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.

B. Product Certificates: For each type of coping and roof edge flashing that is FM Approvals approved.

C. Sample Warranty: For special warranty.

1.7 CLOSEOUT SUBMITTALS

A. Maintenance Data: For sheet metal flashing and trim, and its accessories, to include in maintenance manuals.

1.8 QUALITY ASSURANCE

A. Fabricator Qualifications: Employs skilled workers who custom fabricate sheet metal flashing and trim similar to that required for this Project and whose products have a record of successful in-service performance.

1. For copings and roof edge flashings that are FM Approvals approved, shop shall be listed as able to fabricate required details as tested and approved.

1.9 DELIVERY, STORAGE, AND HANDLING

A. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage. Store sheet metal flashing and trim materials away from uncured concrete and masonry.

B. Protect strippable protective covering on sheet metal flashing and trim from exposure to sunlight and high humidity, except to extent necessary for period of sheet metal flashing and trim installation.

1.10 WARRANTY

A. Special Warranty on Finishes: Manufacturer agrees to repair finish or replace sheet metal flashing and trim that shows evidence of deterioration of factory-applied finishes within specified warranty period.

1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:

a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.

2. Finish Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. General: Sheet metal flashing and trim assemblies shall withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Completed sheet metal flashing and trim shall not rattle, leak, or loosen, and shall remain watertight.

B. Sheet Metal Standard for Flashing and Trim: Comply with NRCA's "The NRCA Roofing Manual" and SMACNA's "Architectural Sheet Metal Manual" requirements for dimensions and profiles shown unless more stringent requirements are indicated.

C. Sheet Metal Standard for Copper: Comply with CDA's "Copper in Architecture Handbook." Conform to dimensions and profiles shown unless more stringent requirements are indicated.

D. FM Approvals Listing: Manufacture and install roof edge flashings that are listed in FM Approvals' "RoofNav" and approved for windstorm classification, Class 1-105. Identify materials with name of fabricator and design approved by FM Approvals.

E. SPRI Wind Design Standard: Manufacture and install roof edge flashings tested according to SPRI ES-1 and capable of resisting the following design pressure:

1. Design Pressure: As indicated on Drawings.

F. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes to prevent buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.

1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.2 SHEET METALS

A. General: Protect mechanical and other finishes on exposed surfaces from damage by applying strippable, temporary protective film before shipping.

B. Aluminum Sheet: ASTM B 209 , alloy as standard with manufacturer for finish required, with temper as required to suit forming operations and performance required; with smooth, flat surface.

1. As-Milled Finish: Standard one-side bright .
2. Alclad Finish: Metallurgically bonded surfacing alloy on both sides, forming aluminum sheet with reflective luster.
3. Factory Prime Coating: Where painting after installation is required, pretreat metal with white or light-colored, factory-applied, baked-on epoxy primer coat; minimum dry film thickness of 0.2 mil.
4. Exposed Coil-Coated Finish:

   a. Two-Coat Fluoropolymer: AAMA 2605. Fluoropolymer finish containing not less than 70 percent PVDF resin by weight in both color coat and clear topcoat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.

5. Color: As selected by Architect from manufacturer's full range.
6. Concealed Finish: Pretreat with manufacturer's standard white or light-colored acrylic or polyester backer finish, consisting of prime coat and wash coat with minimum total dry film thickness of 0.5 mil.

2.3 UNDERLAYMENT MATERIALS

A. Self-Adhering, High-Temperature Sheet: Minimum 30 mils thick, consisting of a slip-resistant polyethylene- or polypropylene-film top surface laminated to a layer of butyl- or SBS-modified asphalt adhesive, with release-paper backing; specifically designed to withstand high metal temperatures beneath metal roofing. Provide primer according to written recommendations of underlayment manufacturer.

1. Products: Subject to compliance with requirements, provide one of the following:

   a. Carlisle Residential; a division of Carlisle Construction Materials; WIP 300HT.
   b. Grace Construction Products; W.R. Grace & Co. -- Conn.; Grace Vycor? Plus Self-Adhered Flashing.
   c. Henry Company; Blueskin PE200 HT.
   d. Kirsch Building Products, LLC; Sharkskin Ultra SA.
   e. Metal-Fab Manufacturing, LLC; MetShield.
   f. Owens Corning; WeatherLock Metal High Temperature Underlayment.

2. Thermal Stability: ASTM D 1970; stable after testing at 240 deg F or higher.
3. Low-Temperature Flexibility: ASTM D 1970; passes after testing at minus 20 deg F or lower.

B. Slip Sheet: Rosin-sized building paper, 3 lb/100 sq. ft.minimum.

2.4 MISCELLANEOUS MATERIALS

A. General: Provide materials and types of fasteners, protective coatings, sealants, and other miscellaneous items as required for complete sheet metal flashing and trim installation and as recommended by manufacturer of primary sheet metal or manufactured item unless otherwise indicated.

B. Fasteners: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads and recommended by manufacturer of primary sheet metal or manufactured item.

1. General: Blind fasteners or self-drilling screws, gasketed, with hex-washer head.

   a. Blind Fasteners: High-strength aluminum or stainless-steel rivets suitable for metal being fastened.

2. Fasteners for Sheet: Copper, hardware bronze or passivated Series 300 stainless steel.
3. Fasteners for Aluminum Sheet: Aluminum or Series 300 stainless steel.
4. Fasteners for Steel Sheet: Series 300 stainless steel or hot-dip galvanized steel according to ASTM A 153/A 153M or ASTM F 2329.

C. Solder:

1. For Copper-Clad Stainless Steel: ASTM B 32, Grade Sn50, 50 percent tin and 50 percent lead.
2. For Zinc-Tin Alloy-Coated : ASTM B 32, 100 percent tin, with maximum lead content of 0.2 percent, as recommended by sheet metal manufacturer.
3. For Zinc-Coated (Galvanized) Steel: ASTM B 32, [Grade Sn50, 50 percent tin and 50 percent lead or Grade Sn60, 60 percent tin and 40 percent lead] [with maximum lead content of 0.2 percent].

D. Elastomeric Sealant: ASTM C 920, elastomeric polyurethane polymer sealant; of type, grade, class, and use classifications required to seal joints in sheet metal flashing and trim and remain watertight.

E. Butyl Sealant: ASTM C 1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for hooked-type expansion joints with limited movement.

F. Epoxy Seam Sealer: Two-part, noncorrosive, aluminum seam-cementing compound, recommended by aluminum manufacturer for exterior nonmoving joints, including riveted joints.

G. Bituminous Coating: Cold-applied asphalt emulsion according to ASTM D 1187.

H. Asphalt Roofing Cement: ASTM D 4586, asbestos free, of consistency required for application.

2.5 MANUFACTURED SHEET METAL FLASHING AND TRIM

A. Through-Wall, Ribbed, Sheet Metal Flashing: Manufacture through-wall sheet metal flashing for embedment in masonry, with ribs at 3-inch intervals along length of flashing to provide integral mortar bond. Manufacture through-wall flashing with snaplock receiver on exterior face to receive counterflashing.

1. Stainless Steel: 0.016 inch thick.

a. Products: Subject to compliance with requirements, provide one of the following:

1) Cheney Flashing Company; Cheney Flashing (Dovetail).
2) Hohmann & Barnard, Inc; STF Sawtooth Flashing.
3) Keystone Flashing Company, Inc; Keystone Three-Way Interlocking Thruwall Flashing.

B. Reglets: Units of type, material, and profile required, formed to provide secure interlocking of separate reglet and counterflashing pieces, and compatible with flashing indicated with factory-mitered and -welded corners and junctions and with interlocking counterflashing on exterior face, of same metal as reglet.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. Cheney Flashing Company.
b. Fry Reglet Corporation.
c. Hickman Company, W. P.
d. National Sheet Metal Systems, Inc.

2. Material: Aluminum, 0.024 inch thick .
3. Masonry Type: Provide with offset top flange for embedment in masonry mortar joint.
4. Accessories:

a. Counterflashing Wind-Restraint Clips: Provide clips to be installed before counterflashing to prevent wind uplift of counterflashing's lower edge.

5. Finish: With manufacturer's standard color coating.

2.6 FABRICATION, GENERAL

A. General: Custom fabricate sheet metal flashing and trim to comply with details shown and recommendations in cited sheet metal standard that apply to design, dimensions, geometry, metal thickness, and other characteristics of item required. Fabricate sheet metal flashing and trim in shop to greatest extent possible.

1. Fabricate sheet metal flashing and trim in thickness or weight needed to comply with performance requirements, but not less than that specified for each application and metal.
2. Obtain field measurements for accurate fit before shop fabrication.
3. Form sheet metal flashing and trim to fit substrates without excessive oil canning, buckling, and tool marks; true to line, levels, and slopes; and with exposed edges folded back to form hems.

4. Conceal fasteners and expansion provisions where possible. Do not use exposed fasteners on faces exposed to view.

B. Fabrication Tolerances: Fabricate sheet metal flashing and trim that is capable of installation to a tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

C. Fabrication Tolerances: Fabricate sheet metal flashing and trim that is capable of installation to tolerances specified in MCA's "Guide Specification for Residential Metal Roofing."

D. Expansion Provisions: Form metal for thermal expansion of exposed flashing and trim.

1. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with butyl sealant concealed within joints.
2. Use lapped expansion joints only where indicated on Drawings.

E. Sealant Joints: Where movable, nonexpansion-type joints are required, form metal to provide for proper installation of elastomeric sealant according to cited sheet metal standard.

F. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal.

G. Fabricate cleats and attachment devices of sizes as recommended by cited sheet metal standard for application, but not less than thickness of metal being secured.

H. Seams: Fabricate nonmoving seams with flat-lock seams. Tin edges to be seamed, form seams, and solder.

I. Seams: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with elastomeric sealant unless otherwise recommended by sealant manufacturer for intended use. Rivet joints where necessary for strength.

J. Seams for Aluminum: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with epoxy seam sealer. Rivet joints where necessary for strength.

K. Do not use graphite pencils to mark metal surfaces.

2.7 ROOF-DRAINAGE SHEET METAL FABRICATIONS

A. Hanging Gutters: Fabricate to cross section required, complete with end pieces, outlet tubes, and other accessories as required. Fabricate in minimum 96-inch- long sections. Furnish flat-stock gutter brackets and flat-stock gutter spacers and straps fabricated from same metal as gutters, of size recommended by cited sheet metal standard but with thickness not less than twice the gutter thickness. Fabricate expansion joints, expansion-joint covers, gutter bead reinforcing bars, and gutter accessories from same metal as gutters. Shop fabricate interior and exterior corners.

1. Gutter Profile: according to cited sheet metal standard.
2. Expansion Joints: Butt type with cover plate .
3. Gutters with Girth up to 15 Inches: Fabricate from the following materials:

a. Aluminum: 0.032 inch thick.

B. Downspouts: Fabricate rectangular downspouts to dimensions indicated, complete with mitered elbows. Furnish with metal hangers from same material as downspouts and anchors. Shop fabricate elbows.

1. Fabricated Hanger Style: according to SMACNA's "Architectural Sheet Metal Manual."
2. Manufactured Hanger Style: according to SMACNA's "Architectural Sheet Metal Manual."
3. Fabricate from the following materials:

a. Aluminum: 0.024 inch thick.

C. Splash Pans: Fabricate to dimensions and shape required and from the following materials:

1. Aluminum: 0.040 inch thick.

2.8 LOW-SLOPE ROOF SHEET METAL FABRICATIONS

A. Roof Edge Flashing (Gravel Stop) and Fascia Cap: Match Existing - Fabricate in minimum 96-inch- long, but not exceeding 12-foot- long sections. Furnish with 6-inch- wide, joint cover plates. Shop fabricate interior and exterior corners.

1. Joint Style: Butted with expansion space and 6-inch- wide, concealed backup plate .
2. Fabricate with scuppers spaced 10 feet apart, to dimensions required with 4-inch- wide flanges and base extending 4 inches beyond cant or tapered strip into field of roof. Fasten gravel guard angles to base of scupper.
3. Fabricate from the Following Materials:

a. Aluminum: 0.050 inch thick.

B. Copings: Match Existing - Fabricate in minimum 96-inch- long, but not exceeding 12-foot- long, sections. Fabricate joint plates of same thickness as copings. Furnish with continuous cleats to support edge of external leg and drill elongated holes for fasteners on interior leg. Miter corners, fasten and seal watertight. Shop fabricate interior and exterior corners.

1. Coping Profile: according to SMACNA's "Architectural Sheet Metal Manual."
2. Joint Style: Butted with expansion space and 6-inch- wide, concealed backup plate.
3. Fabricate from the Following Materials:

a. Aluminum: 0.050 inch thick.

C. Roof-to-Wall Transition Expansion-Joint Cover: Fabricate from the following materials: Shop fabricate interior and exterior corners.

1. Aluminum: 0.050 inch thick.

D. Base Flashing: Shop fabricate interior and exterior corners. Fabricate from the following materials:

1. Aluminum: 0.040 inch thick.

E. Counterflashing: Shop fabricate interior and exterior corners. Fabricate from the following materials:

1. Aluminum: 0.032 inch thick.

F. Flashing Receivers: Fabricate from the following materials:

1. Aluminum: 0.032 inch thick.

G. Roof-Penetration Flashing: Fabricate from the following materials:

1. Stainless Steel: 0.019 inch thick.

H. Roof-Drain Flashing: Fabricate from the following materials:

1. Stainless Steel: 0.016 inch thick.

2.9 WALL SHEET METAL FABRICATIONS

A. Through-Wall Flashing: Fabricate continuous flashings in minimum 96-inch- long, but not exceeding 12-foot- long, sections, under copings, and at shelf angles. Fabricate discontinuous lintel, sill, and similar flashings to extend 6 inches beyond each side of wall openings; and form with 2-inch- high, end dams. Fabricate from the following materials:

1. Stainless Steel: 0.016 inch thick.

B. Opening Flashings in Frame Construction: Fabricate head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings. Form head and sill flashing with 2-inch- high, end dams. Fabricate from the following materials:

1. Aluminum: 0.032 inch thick.

2.10 MISCELLANEOUS SHEET METAL FABRICATIONS

A. Equipment Support Flashing: Fabricate from the following materials:

1. Stainless Steel: 0.019 inch thick.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, substrate, and other conditions affecting performance of the Work.

1. Verify compliance with requirements for installation tolerances of substrates.
2. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.
3. Verify that air- or water-resistant barriers have been installed over sheathing or backing substrate to prevent air infiltration or water penetration.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 UNDERLAYMENT INSTALLATION

A. Self-Adhering Sheet Underlayment: Install self-adhering sheet underlayment, wrinkle free. Prime substrate if recommended by underlayment manufacturer. Comply with temperature restrictions of underlayment manufacturer for installation; use primer for installing underlayment at low temperatures. Apply in shingle fashion to shed water, with end laps of not less than 6 inches staggered 24 inches between courses. Overlap side edges not less than 3-1/2 inches. Roll laps and edges with roller. Cover underlayment within 14 days.

B. Apply slip sheet, wrinkle free, directly on substrate before installing sheet metal flashing and trim.

3.3 INSTALLATION, GENERAL

A. General: Anchor sheet metal flashing and trim and other components of the Work securely in place, with provisions for thermal and structural movement. Use fasteners, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.

1. Install sheet metal flashing and trim true to line, levels, and slopes. Provide uniform, neat seams with minimum exposure of solder, welds, and sealant.
2. Install sheet metal flashing and trim to fit substrates and to result in watertight performance. Verify shapes and dimensions of surfaces to be covered before fabricating sheet metal.
3. Space cleats not more than 12 inches apart. Attach each cleat with at least two fasteners. Bend tabs over fasteners.
4. Install exposed sheet metal flashing and trim with limited oil canning, and free of buckling and tool marks.
5. Torch cutting of sheet metal flashing and trim is not permitted.
6. Do not use graphite pencils to mark metal surfaces.

B. Metal Protection: Where dissimilar metals contact each other, or where metal contacts pressure-treated wood or other corrosive substrates, protect against galvanic action or corrosion by painting contact surfaces with bituminous coating or by other permanent separation as recommended by sheet metal manufacturer or cited sheet metal standard.

1. Coat concealed side of uncoated-aluminum and stainless-steel sheet metal flashing and trim with bituminous coating where flashing and trim contact wood, ferrous metal, or cementitious construction.
2. Underlayment: Where installing sheet metal flashing and trim directly on cementitious or wood substrates, install underlayment and cover with slip sheet.

C. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at maximum of 10 feet with no joints within 24 inches of corner or intersection.

1. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with sealant concealed within joints.
2. Use lapped expansion joints only where indicated on Drawings.

D. Fasteners: Use fastener sizes that penetrate substrate not less than recommended by fastener manufacturer to achieve maximum pull-out resistance.

E. Conceal fasteners and expansion provisions where possible in exposed work and locate to minimize possibility of leakage. Cover and seal fasteners and anchors as required for a tight installation.

F. Seal joints as required for watertight construction.

1. Use sealant-filled joints unless otherwise indicated. Embed hooked flanges of joint members not less than 1 inch into sealant. Form joints to completely conceal sealant. When ambient temperature at time of installation is between 40 and 70 deg F, set joint members for 50 percent movement each way. Adjust setting proportionately for installation at higher ambient temperatures. Do not install sealant-type joints at temperatures below 40 deg F.
2. Prepare joints and apply sealants to comply with requirements in Section 07 92 00 "Joint Sealants."

G. Rivets: Rivet joints in uncoated aluminum where necessary for strength.

3.4 ROOF-DRAINAGE SYSTEM INSTALLATION

A. General: Install sheet metal roof-drainage items to produce complete roof-drainage system according to cited sheet metal standard unless otherwise indicated. Coordinate installation of roof perimeter flashing with installation of roof-drainage system.

B. Hanging Gutters: Join sections with riveted and soldered joints or joints sealed with sealant. Provide for thermal expansion. Attach gutters at eave or fascia to firmly anchor them in position. Provide end closures and seal watertight with sealant. Slope to downspouts.

1. Fasten gutter spacers to front and back of gutter.
2. Anchor and loosely lock back edge of gutter to continuous cleat.
3. Anchor back of gutter that extends onto roof deck with cleats spaced not more than 24 inches apart.
4. Anchor gutter with gutter brackets straps spaced not more than 24 inches apart to roof deck, unless otherwise indicated, and loosely lock to front gutter bead.
5. Install gutter with expansion joints at locations indicated, but not exceeding, 50 feet apart. Install expansion-joint caps.
6. Install continuous gutter screens on gutters with noncorrosive fasteners, hinged to swing open for cleaning gutters.

C. Downspouts: Join sections with 1-1/2-inch telescoping joints.

1. Provide hangers with fasteners designed to hold downspouts securely to walls. Locate hangers at top and bottom and at approximately 60 inches o.c.
2. Provide elbows at base of downspout to direct water away from building.
3. Connect downspouts to underground drainage system.

D. Splash Pans: Install where downspouts discharge on low-slope roofs. Set in elastomeric sealant compatible with the substrate.

3.5 ROOF FLASHING INSTALLATION

A. General: Install sheet metal flashing and trim to comply with performance requirements, sheet metal manufacturer's written installation instructions, and cited sheet metal standard. Provide concealed fasteners where possible, and set units true to line, levels, and slopes. Install work with laps, joints, and seams that are permanently watertight and weather resistant.

B. Roof Edge Flashing: Anchor to resist uplift and outward forces according to recommendations in cited sheet metal standard unless otherwise indicated. Interlock bottom edge of roof edge flashing with continuous cleat anchored to substrate at staggered 3-inch centers.

C. Roof Edge Flashing: Anchor to resist uplift and outward forces according to recommendations in FM Global Property Loss Prevention Data Sheet 1-49 for FM Approvals' listing for required windstorm classification.

D. Copings: Anchor to resist uplift and outward forces according to recommendations in cited sheet metal standard unless otherwise indicated.

E. Copings: Anchor to resist uplift and outward forces according to recommendations in FM Global Property Loss Prevention Data Sheet 1-49 for specified FM Approvals' listing for required windstorm classification.

F. Pipe or Post Counterflashing: Install counterflashing umbrella with close-fitting collar with top edge flared for elastomeric sealant, extending minimum of 4 inches over base flashing. Install stainless-steel draw band and tighten.

G. Counterflashing: Coordinate installation of counterflashing with installation of base flashing. Insert counterflashing in reglets or receivers and fit tightly to base flashing. Extend counterflashing 4 inches over base flashing. Lap counterflashing joints minimum of 4 inches. Secure in waterproof manner by means of snap-in installation and sealant or lead wedges and sealant unless otherwise indicated.

H. Roof-Penetration Flashing: Coordinate installation of roof-penetration flashing with installation of roofing and other items penetrating roof. Seal with elastomeric sealant and clamp flashing to pipes that penetrate roof.

3.6 WALL FLASHING INSTALLATION

A. General: Install sheet metal wall flashing to intercept and exclude penetrating moisture according to cited sheet metal standard unless otherwise indicated. Coordinate installation of wall flashing with installation of wall-opening components such as windows, doors, and louvers.

B. Through-Wall Flashing: Installation of through-wall flashing is specified in Section 04 20 00 "Unit Masonry."

C. Reglets: Installation of reglets is specified in Section 04 20 00 "Unit Masonry."

D. Opening Flashings in Frame Construction: Install continuous head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings.

3.7 MISCELLANEOUS FLASHING INSTALLATION

A. Equipment Support Flashing: Coordinate installation of equipment support flashing with installation of roofing and equipment. Weld or seal flashing with elastomeric sealant to equipment support member.

3.8 ERECTION TOLERANCES

A. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

B. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerances specified in MCA's "Guide Specification for Residential Metal Roofing."

3.9 CLEANING AND PROTECTION

A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.

B. Clean and neutralize flux materials. Clean off excess solder.

C. Clean off excess sealants.

D. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed unless otherwise indicated in manufacturer's written installation instructions. On completion of sheet metal flashing and trim installation, remove unused materials and clean finished surfaces as recommended by sheet metal flashing and trim manufacturer. Maintain sheet metal flashing and trim in clean condition during construction.

E. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION **07 62 00**

SECTION 07 84 43 - JOINT FIRESTOPPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Joints in or between fire-resistance-rated constructions.

B. Related Requirements:

1. Section 07 95 13.13 "Interior Expansion Joint Cover Assemblies" for fire-resistive manufactured expansion-joint cover assemblies for interior floors, walls, and ceilings.
2. Section 07 95 13.16 "Exterior Expansion Joint Cover Assemblies" for fire-resistive manufactured expansion-joint cover assemblies for exterior building walls, soffits, and parapets.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Product Schedule: For each joint firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing agency.

1. Engineering Judgments: Where Project conditions require modification to a qualified testing agency's illustration for a particular joint firestopping system condition, submit illustration, with modifications marked, approved by joint firestopping system manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Product Test Reports: For each joint firestopping system, for tests performed by a qualified testing agency.

1.5 CLOSEOUT SUBMITTALS

A. Installer Certificates: From Installer indicating that joint firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: A firm that has been approved by FM Approvals according to FM Approvals 4991, "Approval of Firestop Contractors," or been evaluated by UL and found to comply with UL's "Qualified Firestop Contractor Program Requirements."

1.7 PROJECT CONDITIONS

A. Environmental Limitations: Do not install joint firestopping systems when ambient or substrate temperatures are outside limits permitted by joint firestopping system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

B. Install and cure joint firestopping systems per manufacturer's written instructions using natural means of ventilation or, where this is inadequate, forced-air circulation.

1.8 COORDINATION

A. Coordinate construction of joints to ensure that joint firestopping systems can be installed according to specified firestopping system design.

B. Coordinate sizing of joints to accommodate joint firestopping systems.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Fire-Test-Response Characteristics:

1. Perform joint firestopping system tests by a qualified testing agency acceptable to authorities having jurisdiction.
2. Test per testing standards referenced in "Joint Firestopping Systems" Article. Provide rated systems complying with the following requirements:

    a. Joint firestopping systems shall bear classification marking of a qualified testing agency.

        1) UL in its "Fire Resistance Directory."
        2) Intertek Group in its "Directory of Listed Building Products."

2.2 JOINT FIRESTOPPING SYSTEMS

A. Joint Firestopping Systems: Systems that resist spread of fire, passage of smoke and other gases, and maintain original fire-resistance rating of assemblies in or between which joint firestopping systems are installed. Joint firestopping systems shall accommodate building movements without impairing their ability to resist the passage of fire and hot gases.

B. Joints in or between Fire-Resistance-Rated Construction: Provide joint firestopping systems with ratings determined per ASTM E1966 or UL 2079.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

    a. 3M Fire Protection Products.
    b. A/D Fire Protection Systems Inc.
    c. Grabber Construction Products.
    d. Hilti, Inc.
    e. Nelson Firestop; a brand of Emerson Industrial Automation.
    f. NUCO Inc.
    g. Passive Fire Protection Partners.
    h. RectorSeal.
    i. ROCKWOOL (ROXUL Inc.).
    j. Specified Technologies, Inc.
    k. Thermafiber, Inc.; an Owens Corning company.
    l. Tremco, Inc.
    m. Prior Approved Equal.

2. Fire-Resistance Rating: Equal to or exceeding the fire-resistance rating of the wall, floor, or roof in or between which it is installed.

C. Accessories: Provide components of joint firestopping systems, including primers and forming materials, that are needed to install elastomeric fill materials and to maintain ratings required. Use only components specified by joint firestopping system manufacturer and approved by the qualified testing agency for conditions indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for joint configurations, substrates, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Cleaning: Before installing joint firestopping systems, clean joints immediately to comply with fire-resistive joint system manufacturer's written instructions and the following requirements:

1. Remove from surfaces of joint substrates foreign materials that could interfere with adhesion of elastomeric fill materials or compromise fire-resistive rating.
2. Clean joint substrates to produce clean, sound surfaces capable of developing optimum bond with elastomeric fill materials. Remove loose particles remaining from cleaning operation.
3. Remove laitance and form-release agents from concrete.

B. Prime substrates where recommended in writing by joint firestopping system manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

3.3 INSTALLATION

A. General: Install joint firestopping systems to comply with manufacturer's written installation instructions and published drawings for products and applications indicated.

B. Install forming materials and other accessories of types required to support elastomeric fill materials during their application and in position needed to produce cross-sectional shapes and depths required to achieve fire ratings indicated.

1. After installing elastomeric fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not indicated as permanent components of fire-resistive joint system.

C. Install elastomeric fill materials for joint firestopping systems by proven techniques to produce the following results:

1. Elastomeric fill voids and cavities formed by joints and forming materials as required to achieve fire-resistance ratings indicated.
2. Apply elastomeric fill materials so they contact and adhere to substrates formed by joints.
3. For elastomeric fill materials that will remain exposed after completing the Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

3.4 IDENTIFICATION

A. Joint Identification: Identify joint firestopping systems with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches of joint edge so labels are visible to anyone seeking to remove or joint firestopping system. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:

1. The words "Warning - Joint Firestopping - Do Not Disturb. Notify Building Management of Any Damage."
2. Contractor's name, address, and phone number.
3. Designation of applicable testing agency.
4. Date of installation.
5. Manufacturer's name.
6. Installer's name.

3.5 FIELD QUALITY CONTROL

A. Inspecting Agency: Owner will engage a qualified testing agency to perform tests and inspections according to ASTM E2393.

B. Where deficiencies are found or joint firestopping systems are damaged or removed due to testing, repair or replace joint firestopping systems so they comply with requirements.

C. Proceed with enclosing joint firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

3.6 CLEANING AND PROTECTION

A. Clean off excess elastomeric fill materials adjacent to joints as the Work progresses by methods and with cleaning materials that are approved in writing by joint firestopping system manufacturers and that do not damage materials in which joints occur.

B. Provide final protection and maintain conditions during and after installation that ensure joint firestopping systems are without damage or deterioration at time of Substantial Completion. If damage or deterioration occurs despite such protection, cut out and remove damaged or deteriorated joint firestopping systems immediately and install new materials to produce joint firestopping systems complying with specified requirements.

3.7 JOINT FIRESTOPPING SYSTEM SCHEDULE

A. Wall-to-Wall, Joint Firestopping Systems:

1. Assembly Rating: 1 hours.
2. Nominal Joint Width: As indicated.
3. Movement Capabilities: Class I

B. Floor-to-Wall, Joint Firestopping Systems:

1. Assembly Rating: 1 hours.
2. Nominal Joint Width: As indicated.

C. Movement Capabilities: Class I - Head-of-Wall, Fire-Resistive Joint Firestopping Systems:

1. Assembly Rating: 1 hours.
2. Nominal Joint Width: As indicated.
3. Movement Capabilities: Class I

D. Bottom-of-Wall, Joint Firestopping Systems:

1. Assembly Rating: 1 hours.
2. Nominal Joint Width: As indicated.
3. Movement Capabilities: Class I

END OF SECTION **07 84 43**

SECTION 07 92 00 - JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Silicone joint sealants.
2. Nonstaining silicone joint sealants.
3. Urethane joint sealants.
4. Mildew-resistant joint sealants.
5. Butyl joint sealants.
6. Latex joint sealants.

1.3 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.4 ACTION SUBMITTALS

A. Product Data: For each joint-sealant product.

B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

C. Joint-Sealant Schedule: Include the following information:

1. Joint-sealant application, joint location, and designation.
2. Joint-sealant manufacturer and product name.
3. Joint-sealant formulation.
4. Joint-sealant color.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified testing agency.

B. Product Test Reports: For each kind of joint sealant, for tests performed by manufacturer and witnessed by a qualified testing agency.

C. Field-Adhesion-Test Reports: For each sealant application tested.

D. Sample Warranties: For special warranties.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.

B. Product Testing: Test joint sealants using a qualified testing agency.

1. Testing Agency Qualifications: Qualified according to ASTM C 1021 to conduct the testing indicated.

1.7 PRECONSTRUCTION TESTING

A. Preconstruction Laboratory Testing: Submit to joint-sealant manufacturers, for testing indicated below, samples of materials that will contact or affect joint sealants.

1. Adhesion Testing: Use ASTM C 794 to determine whether priming and other specific joint preparation techniques are required to obtain rapid, optimum adhesion of joint sealants to joint substrates.
2. Compatibility Testing: Use ASTM C 1087 to determine sealant compatibility when in contact with glazing and gasket materials.
3. Stain Testing: Use ASTM C 1248 to determine stain potential of sealant when in contact with masonry substrates.
4. Submit manufacturer's recommended number of pieces of each type of material, including joint substrates, joint-sealant backings, and miscellaneous materials.
5. Schedule sufficient time for testing and analyzing results to prevent delaying the Work.
6. For materials failing tests, obtain joint-sealant manufacturer's written instructions for corrective measures, including use of specially formulated primers.
7. Testing will not be required if joint-sealant manufacturers submit data that are based on previous testing, not older than 24 months, of sealant products for adhesion to, staining of, and compatibility with joint substrates and other materials matching those submitted.

B. Preconstruction Field-Adhesion Testing: Before installing sealants, field test their adhesion to Project joint substrates as follows:

1. Locate test joints where indicated on Project or, if not indicated, as directed by Architect.
2. Conduct field tests for each kind of sealant and joint substrate.
3. Notify Architect seven days in advance of dates and times when test joints will be erected.
4. Arrange for tests to take place with joint-sealant manufacturer's technical representative present.

a. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1.1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

1) For joints with dissimilar substrates, verify adhesion to each substrate separately; extend cut along one side, verifying adhesion to opposite side. Repeat procedure for opposite side.

5. Report whether sealant failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. For sealants that fail adhesively, retest until satisfactory adhesion is obtained.
6. Evaluation of Preconstruction Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing, in absence of other indications of noncompliance with requirements, will be considered satisfactory. Do not use sealants that fail to adhere to joint substrates during testing.

1.8 FIELD CONDITIONS

A. Do not proceed with installation of joint sealants under the following conditions:

1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
2. When joint substrates are wet.
3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.9 WARRANTY

A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.

B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:

1. Movement of the structure caused by stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
2. Disintegration of joint substrates from causes exceeding design specifications.
3. Mechanical damage caused by individuals, tools, or other outside agents.
4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.

B. Low-Emitting Interior Sealants: Sealants and sealant primers shall comply with the testing and product requirements of the California Department of Health's (formerly, the California Department of Health Services') "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

C. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.2 SILICONE JOINT SEALANTS

A. Silicone, S, NS, 50, NT: Single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Dow Corning Corporation; 791.
b. Pecora Corporation; PCS.
c. Sika Corporation U.S.; Sikasil WS-295 FPS.

B. Silicone, S, NS, 100/50, T, NT: Single-component, nonsag, plus 100 percent and minus 50 percent movement capability, traffic- and nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 100/50, Uses T and NT.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Dow Corning Corporation; NS.
b. May National Associates, Inc., a subsidiary of Sika Corporation U.S.; Bondaflex Sil 728 NS.

C. Silicone, S, P, 100/50, T, NT: Single-component, pourable, plus 100 percent and minus 50 percent movement capability traffic- and nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade P, Class 100/50, Uses T and NT.

1. Products: Subject to compliance with requirements, provide one of the following:

a. May National Associates, Inc., a subsidiary of Sika Corporation U.S.; .

2.3 NONSTAINING SILICONE JOINT SEALANTS

A. Nonstaining Joint Sealants: No staining of substrates when tested according to ASTM C 1248.

B. Silicone, Nonstaining, S, NS, 100/50, NT: Nonstaining, single-component, nonsag, plus 100 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 100/50, Use NT.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Pecora Corporation; .
b. Tremco Incorporated; Spectrem 1.

2.4 URETHANE JOINT SEALANTS

A. Urethane, S, NS, 25, NT: Single-component, nonsag, nontraffic-use, plus 25 percent and minus 25 percent movement capability, urethane joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Bostik, Inc.; Chem-Calk .
b. Pecora Corporation; Dynatrol I-XL.
c. Sika Corporation U.S.; Sikaflex Textured Sealant.
d. Tremco Incorporated; Dymonic.

2.5 MILDEW-RESISTANT JOINT SEALANTS

A. Mildew-Resistant Joint Sealants: Formulated for prolonged exposure to humidity with fungicide to prevent mold and mildew growth.

2.6 BUTYL JOINT SEALANTS

A. Butyl-Rubber-Based Joint Sealants: ASTM C 1311.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Bostik, Inc.; Chem-Calk 300.
b. Pecora Corporation; BC-158.

2.7 LATEX JOINT SEALANTS

A. Acrylic Latex: Acrylic latex or siliconized acrylic latex, ASTM C 834, Type OP, Grade NF.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Pecora Corporation; AC-20.
b. Tremco Incorporated; Tremflex 834.

2.8 JOINT-SEALANT BACKING

A. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.

B. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.9 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:

1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:

a. Concrete.
b. Masonry.
c. Unglazed surfaces of ceramic tile.
d. Exterior insulation and finish systems.

3. Remove laitance and form-release agents from concrete.
4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:

a. Metal.
b. Glass.
c. Porcelain enamel.
d. Glazed surfaces of ceramic tile.

B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.

B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.

C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear sealant backings.
3. Remove absorbent sealant backings that have become wet before sealant application, and replace them with dry materials.

D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.

E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

1. Remove excess sealant from surfaces adjacent to joints.
2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.
4. Provide flush joint profile at locations indicated on Drawings according to Figure 8B in ASTM C 1193.
5. Provide recessed joint configuration of recess depth and at locations indicated on Drawings according to Figure 8C in ASTM C 1193.

    a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

3.4 FIELD QUALITY CONTROL

A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:

1. Extent of Testing: Test completed and cured sealant joints as follows:

    a. Perform 10 tests for the first 1000 feet of joint length for each kind of sealant and joint substrate.
    b. Perform one test for each 1000 feet of joint length thereafter or one test per each floor per elevation.

2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

    a. For joints with dissimilar substrates, verify adhesion to each substrate separately; extend cut along one side, verifying adhesion to opposite side. Repeat procedure for opposite side.

3. Inspect tested joints and report on the following:

    a. Whether sealants filled joint cavities and are free of voids.
    b. Whether sealant dimensions and configurations comply with specified requirements.
    c. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. Compare these results to determine if adhesion complies with sealant manufacturer's field-adhesion hand-pull test criteria.

4. Record test results in a field-adhesion-test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant material, sealant configuration, and sealant dimensions.
5. Repair sealants pulled from test area by applying new sealants following same procedures used originally to seal joints. Ensure that original sealant surfaces are clean and that new sealant contacts original sealant.

B. Evaluation of Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.5 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.6 PROTECTION

A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.7 JOINT-SEALANT SCHEDULE

A. Joint-Sealant Application: Exterior joints in horizontal traffic surfaces.

1. Joint Locations:

   a. Control and expansion joints in brick pavers.
   b. Isolation and contraction joints in cast-in-place concrete slabs.
   c. Joints between plant-precast architectural concrete paving units.
   d. Joints in stone paving units, including steps.
   e. Tile control and expansion joints.
   f. Joints between different materials listed above.
   g. Other joints as indicated on Drawings.

2. Joint Sealant: Urethane, M, P, 50, T, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

B. Joint-Sealant Application: Exterior joints in horizontal traffic surfaces subject to water immersion.

1. Joint Locations:

   a. Joints in pedestrian plazas.
   b. Other joints as indicated on Drawings.

2. Joint Sealant: Urethane, immersible, S, P, 25, T, NT, I.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

C. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces.

1. Joint Locations:

    a. Construction joints in cast-in-place concrete.
    b. Joints between plant-precast architectural concrete units.
    c. Control and expansion joints in unit masonry.
    d. Joints in dimension stone cladding.
    e. Joints in glass unit masonry assemblies.
    f. Joints in exterior insulation and finish systems.
    g. Joints between metal panels.
    h. Joints between different materials listed above.
    i. Perimeter joints between materials listed above and frames of doors windowsand louvers.
    j. Control and expansion joints in ceilings and other overhead surfaces.
    k. Other joints as indicated on Drawings.

2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

D. Joint-Sealant Application: Interior joints in horizontal traffic surfaces.

1. Joint Locations:

    a. Isolation joints in cast-in-place concrete slabs.
    b. Control and expansion joints in stone flooring.
    c. Control and expansion joints in brick flooring.
    d. Control and expansion joints in tile flooring.
    e. Other joints as indicated on Drawings.

2. Joint Sealant: Urethane, S, P, 25, T, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

E. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal nontraffic surfaces.

1. Joint Locations:

    a. Control and expansion joints on exposed interior surfaces of exterior walls.
    b. Tile control and expansion joints.
    c. Vertical joints on exposed surfaces of unit masonry concrete walls andpartitions.
    d. Joints on underside of plant-precast structural concrete beams and planks.
    e. Other joints as indicated on Drawings.

2. Joint Sealant: Urethane, S, NS, 25, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

F. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal nontraffic surfaces not subject to significant movement.

1. Joint Locations:

    a. Control joints on exposed interior surfaces of exterior walls.
    b. Perimeter joints between interior wall surfaces and frames of interior doorswindows.
    c. Other joints as indicated on Drawings.

2. Joint Sealant: Acrylic latex.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

G. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces and horizontal nontraffic surfaces.

1. Joint Locations:

a. Joints between plumbing fixtures and adjoining walls, floors, and counters.
b. Tile control and expansion joints where indicated.
c. Other joints as indicated on Drawings.

2. Joint Sealant: Silicone, mildew resistant, acid curing, S, NS, 25, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

H. Joint-Sealant Application: Concealed mastics.

1. Joint Locations:

a. Aluminum thresholds.
b. Sill plates.
c. Other joints as indicated on Drawings.

2. Joint Sealant: Butyl-rubber based.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

END OF SECTION **07 92 00**

SECTION 08 11 13 - HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes:

1. Interior standard steel doors and frames.
2. Exterior standard steel doors and frames.

B. Related Requirements:

1. Section 08 71 00 "Door Hardware" for door hardware for hollow-metal doors.

1.3 DEFINITIONS

A. Minimum Thickness: Minimum thickness of base metal without coatings according to NAAMM-HMMA 803 or SDI A250.8.

1.4 COORDINATION

A. Coordinate anchorage installation for hollow-metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.

B. Coordinate requirements for installation of door hardware, electrified door hardware, and access control and security systems.

1.5 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.6 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, core descriptions, fire-resistance ratings, and finishes.

B. Shop Drawings: Include the following:

1. Elevations of each door type.
2. Details of doors, including vertical- and horizontal-edge details and metal thicknesses.
3. Frame details for each frame type, including dimensioned profiles and metal thicknesses.
4. Locations of reinforcement and preparations for hardware.
5. Details of each different wall opening condition.
6. Details of electrical raceway and preparation for electrified hardware, access control systems, and security systems.
7. Details of anchorages, joints, field splices, and connections.
8. Details of accessories.
9. Details of moldings, removable stops, and glazing.

C. Samples for Initial Selection: For hollow-metal doors and frames with factory-applied color finishes.

D. Product Schedule: For hollow-metal doors and frames, prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings. Coordinate with final door hardware schedule.

1.7 INFORMATIONAL SUBMITTALS

A. Product Test Reports: For each type of hollow-metal door and frame assembly, for tests performed by a qualified testing agency.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Deliver hollow-metal doors and frames palletized, packaged, or crated to provide protection during transit and Project-site storage. Do not use nonvented plastic.

1. Provide additional protection to prevent damage to factory-finished units.

B. Deliver welded frames with two removable spreader bars across bottom of frames, tack welded to jambs and mullions.

C. Store hollow-metal doors and frames vertically under cover at Project site with head up. Place on minimum 4-inch- high wood blocking. Provide minimum 1/4-inch space between each stacked door to permit air circulation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Ceco Door; ASSA ABLOY.
2. Curries Company; ASSA ABLOY.
3. Deansteel Manufacturing Company, Inc.
4. Mesker Door Inc.
5. Pioneer Industries.
6. Republic Doors and Frames.

7. Steelcraft; an Allegion brand.
8. Prior Approved Equal.

2.2 PERFORMANCE REQUIREMENTS

A. Fire-Rated Assemblies: Complying with NFPA 80 and listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction for fire-protection ratings indicated, based on testing at positive pressure according to NFPA 252 or UL 10C.

1. Smoke- and Draft-Control Assemblies: Provide assemblies with gaskets listed and labeled for smoke and draft control by a qualified testing agency acceptable to authorities having jurisdiction, based on testing according to UL 1784 and installed in compliance with NFPA 105.
2. Oversize Fire-Rated Door Assemblies: For units exceeding sizes of tested assemblies, provide certification by a qualified testing agency that doors comply with standard construction requirements for tested and labeled fire-rated door assemblies except for size.

B. Fire-Rated, Borrowed-Lite Assemblies: Complying with NFPA 80 and listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated, based on testing according to NFPA 257 or UL 9.

C. Windborne-Debris Impact Resistance: Pass missile-impact and cyclic-pressure tests when tested according to ASTM E 1886 and testing information in ASTM E 1996 . .

1. Large-Missile Test: For glazed openings located within 30 feet of grade.

D. Thermally Rated Door Assemblies: Provide door assemblies with U-factor of not more than 0.50 deg Btu/F x h x sq. ft. when tested according to ASTM C 518.

2.3 STANDARD STEEL DOORS AND FRAMES

A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.

B. Heavy-Duty Doors and Frames: SDI A250.8, Level 2; SDI A250.4, Level B. .

1. Doors:

a. Type: As indicated in the Door and Frame Schedule.
b. Thickness: 1-3/4 inches.
c. Face: Metallic-coated steel sheet, minimum thickness of 0.042 inch, with minimum A60coating.
d. Edge Construction: Model 1, Full Flush.
e. Edge Bevel: Bevel lock and hinge edges 1/8 inch in 2 inches.
f. Top Edge Closures: Close top edges of doors with flush closures of same material as face sheets. Seal joints against water penetration.
g. Bottom Edges: Close bottom edges of doors where required for attachment of weather stripping with end closures or channels of same material as face sheets. Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape.
h. Core: Polyurethane.

i. Fire-Rated Core: Manufacturer's standard vertical steel stiffener with insulation core for fire-rated doors.

2. Frames:

a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum A60coating.
b. Construction: Face welded.

3. Exposed Finish: Prime.

2.4 FRAME ANCHORS

A. Jamb Anchors:

1. Type: Anchors of minimum size and type required by applicable door and frame standard, and suitable for performance level indicated.
2. Quantity: Minimum of three anchors per jamb, with one additional anchor for frames with no floor anchor. Provide one additional anchor for each 24 inches of frame height above 7 feet.

B. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor.

C. Floor Anchors for Concrete Slabs with Underlayment: Adjustable-type anchors with extension clips, allowing not less than 2-inch height adjustment. Terminate bottom of frames at top of underlayment.

D. Material: ASTM A 879/A 879M, Commercial Steel (CS), 04Z coating designation; mill phosphatized.

1. For anchors built into exterior walls, steel sheet complying with ASTM A 1008/A 1008M or ASTM A 1011/A 1011M; hot-dip galvanized according to ASTM A 153/A 153M, Class B.

2.5 MATERIALS

A. Hot-Rolled Steel Sheet: ASTM A 1011/A 1011M, Commercial Steel (CS), Type B; free of scale, pitting, or surface defects; pickled and oiled.

B. Metallic-Coated Steel Sheet: ASTM A 653/A 653M, Commercial Steel (CS), Type B.

C. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A 153/A 153M.

D. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow-metal frames of type indicated.

E. Mineral-Fiber Insulation: ASTM C 665, Type I (blankets without membrane facing); consisting of fibers manufactured from slag or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively; passing ASTM E 136 for combustion characteristics.

F. Glazing: Comply with requirements in Section 08 80 00 "Glazing."

2.6 FABRICATION

A. Door Astragals: Provide overlapping astragal on one leaf of pairs of doors where required by NFPA 80 for fire-performance rating or where indicated. Extend minimum 3/4 inch beyond edge of door on which astragal is mounted or as required to comply with published listing of qualified testing agency.

B. Hollow-Metal Frames: Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as frames.

1. Sidelite and Transom Bar Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by welding, or by rigid mechanical anchors.
2. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
3. Door Silencers: Except on weather-stripped frames, drill stops to receive door silencers as follows. Keep holes clear during construction.

   a. Single-Door Frames: Drill stop in strike jamb to receive three door silencers.
   b. Double-Door Frames: Drill stop in head jamb to receive two door silencers.

4. Terminated Stops: Terminate stops 6 inches above finish floor with a 45 -degree angle cut, and close open end of stop with steel sheet closure. Cover opening in extension of frame with welded-steel filler plate, with welds ground smooth and flush with frame.

C. Hardware Preparation: Factory prepare hollow-metal doors and frames to receive templated mortised hardware, and electrical wiring; include cutouts, reinforcement, mortising, drilling, and tapping according to SDI A250.6, the Door Hardware Schedule, and templates.

1. Reinforce doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.
2. Comply with BHMA A156.115 for preparing hollow-metal doors and frames for hardware.

D. Glazed Lites: Provide stops and moldings around glazed lites where indicated. Form corners of stops and moldings with butted or mitered hairline joints.

1. Provide stops and moldings flush with face of door, and with beveled stops unless otherwise indicated.
2. Multiple Glazed Lites: Provide fixed and removable stops and moldings so that each glazed lite is capable of being removed independently.
3. Provide fixed frame moldings on outside of exterior and on secure side of interior doors and frames. Provide loose stops and moldings on inside of hollow-metal doors and frames.
4. Coordinate rabbet width between fixed and removable stops with glazing and installation types indicated.
5. Provide stops for installation with countersunk flat- or oval-head machine screws spaced uniformly not more than 9 inches o.c. and not more than 2 inches o.c. from each corner.

2.7 STEEL FINISHES

A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.

1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with SDI A250.10; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

PART 3 - EXECUTION

3.1 PREPARATION

A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces. Touch up factory-applied finishes where spreaders are removed.

B. Drill and tap doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.

3.2 INSTALLATION

A. General: Install hollow-metal doors and frames plumb, rigid, properly aligned, and securely fastened in place. Comply with approved Shop Drawings and with manufacturer's written instructions.

B. Hollow-Metal Frames: Comply with SDI A250.11.

1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces without damage to completed Work.

    a. Where frames are fabricated in sections, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces. Touch-up finishes.
    b. Install frames with removable stops located on secure side of opening.

2. Fire-Rated Openings: Install frames according to NFPA 80.
3. Floor Anchors: Secure with postinstalled expansion anchors.

    a. Floor anchors may be set with power-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.

4. Solidly pack mineral-fiber insulation inside frames.
5. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout or mortar.
6. In-Place Concrete or Masonry Construction: Secure frames in place with postinstalled expansion anchors. Countersink anchors, and fill and make smooth, flush, and invisible on exposed faces.
7. Installation Tolerances: Adjust hollow-metal frames to the following tolerances:

    a. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
    b. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.

c. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
d. Plumbness: Plus or minus 1/16 inch, measured at jambs at floor.

C. Hollow-Metal Doors: Fit and adjust hollow-metal doors accurately in frames, within clearances specified below.

1. Non-Fire-Rated Steel Doors: Comply with SDI A250.8.
2. Fire-Rated Doors: Install doors with clearances according to NFPA 80.
3. Smoke-Control Doors: Install doors according to NFPA 105.

D. Glazing: Comply with installation requirements in Section 08 80 00 "Glazing" and with hollow-metal manufacturer's written instructions.

3.3 CLEANING AND TOUCHUP

A. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.

B. Metallic-Coated Surface Touchup: Clean abraded areas and repair with galvanizing repair paint according to manufacturer's written instructions.

C. Touchup Painting: Cleaning and touchup painting of abraded areas of paint are specified in painting Sections.

END OF SECTION **08 11 13**

SECTION 08 71 00 - DOOR HARDWARE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes commercial door hardware for the following:

1. Swinging doors.

B. Door hardware includes, but is not necessarily limited to, the following:

1. Mechanical door hardware.

C. Related Sections:

1. Division 08 Section “Hollow Metal Doors and Frames”.
2. Division 08 Section “Flush Wood Doors”.

D. Codes and References: Comply with the version year adopted by the Authority Having Jurisdiction.

1. ANSI A117.1 - Accessible and Usable Buildings and Facilities.
2. ICC/IBC - International Building Code.
3. NFPA 70 - National Electrical Code.
4. NFPA 80 - Fire Doors and Windows.
5. NFPA 101 - Life Safety Code.
6. NFPA 105 - Installation of Smoke Door Assemblies.
7. State Building Codes, Local Amendments.

E. Standards: All hardware specified herein shall comply with the following industry standards as applicable. Any undated reference to a standard shall be interpreted as referring to the latest edition of that standard:

1. ANSI/BHMA Certified Product Standards - A156 Series.
2. UL10C - Positive Pressure Fire Tests of Door Assemblies.

1.3 SUBMITTALS

A. Product Data: Manufacturer's product data sheets including installation details, material descriptions, dimensions of individual components and profiles, operational descriptions and finishes.

B. Door Hardware Schedule: Prepared by or under the supervision of supplier, detailing fabrication and assembly of door hardware, as well as procedures and diagrams. Coordinate the final Door Hardware Schedule with doors, frames, and related work to ensure proper size, thickness, hand, function, and finish of door hardware.

1. Format: Comply with scheduling sequence and vertical format in DHI's "Sequence and Format for the Hardware Schedule."
2. Organization: Organize the Door Hardware Schedule into door hardware sets indicating complete designations of every item required for each door or opening. Organize door hardware sets in same order as in the Door Hardware Sets at the end of Part 3. Submittals that do not follow the same format and order as the Door Hardware Sets will be rejected and subject to resubmission.
3. Content: Include the following information:

    a. Type, style, function, size, label, hand, and finish of each door hardware item.
    b. Manufacturer of each item.
    c. Fastenings and other pertinent information.
    d. Location of door hardware set, cross-referenced to Drawings, both on floor plans and in door and frame schedule.
    e. Explanation of abbreviations, symbols, and codes contained in schedule.
    f. Mounting locations for door hardware.
    g. Door and frame sizes and materials.
    h. Warranty information for each product.

4. Submittal Sequence: Submit the final Door Hardware Schedule at earliest possible date, particularly where approval of the Door Hardware Schedule must precede fabrication of other work that is critical in the Project construction schedule. Include Product Data, Samples, Shop Drawings of other work affected by door hardware, and other information essential to the coordinated review of the Door Hardware Schedule.

C. Keying Schedule: After a keying meeting with the owner has taken place prepare a separate keying schedule detailing final instructions. Submit the keying schedule in electronic format. Include keying system explanation, door numbers, key set symbols, hardware set numbers and special instructions. Owner must approve submitted keying schedule prior to the ordering of permanent cylinders/cores.

D. Informational Submittals:

1. Product Test Reports: Indicating compliance with cycle testing requirements, based on evaluation of comprehensive tests performed by manufacturer and witnessed by a qualified independent testing agency.

E. Operating and Maintenance Manuals: Provide manufacturers operating and maintenance manuals for each item comprising the complete door hardware installation in quantity as required in Division 01, Closeout Procedures.

1.4 QUALITY ASSURANCE

A. Hardware Supplier and Hardware Installer must obtain a license with the Louisiana Office of State Fire Marshall in accordance to RS 40:1464 and RS 40:1664.

B. Manufacturers Qualifications: Engage qualified manufacturers with a minimum 5 years of documented experience in producing hardware and equipment similar to that indicated for this Project and that have a proven record of successful in-service performance.

C. Certified Products: Where specified, products must maintain a current listing in the Builders Hardware Manufacturers Association (BHMA) Certified Products Directory (CPD).

D. Installer Qualifications: A minimum 3 years documented experience installing both standard and electrified door hardware similar in material, design, and extent to that indicated for this Project and whose work has resulted in construction with a record of successful in-service performance.

E. Door Hardware Supplier Qualifications: Experienced commercial door hardware distributors with a minimum 5 years documented experience supplying both mechanical and electromechanical hardware installations comparable in material, design, and extent to that indicated for this Project. Supplier recognized as a factory direct distributor by the manufacturers of the primary materials with a warehousing facility in Project's vicinity. Supplier to have on staff a certified Architectural Hardware Consultant (AHC) available during the course of the Work to consult with Contractor, Architect, and Owner concerning both standard and electromechanical door hardware and keying.

F. Source Limitations: Obtain each type and variety of door hardware specified in this section from a single source unless otherwise indicated.

1. Electrified modifications or enhancements made to a source manufacturer's product line by a secondary or third party source will not be accepted.

G. Each unit to bear third party permanent label demonstrating compliance with the referenced standards.

H. Keying Conference: Conduct conference to comply with requirements in Division 01 Section "Project Meetings." Keying conference to incorporate the following criteria into the final keying schedule document:

1. Function of building, purpose of each area and degree of security required.
2. Plans for existing and future key system expansion.
3. Requirements for key control storage and software.
4. Installation of permanent keys, cylinder cores and software.
5. Address and requirements for delivery of keys.

I. Pre-Submittal Conference: Conduct coordination conference in compliance with requirements in Division 01 Section "Project Meetings" with attendance by representatives of Supplier(s), Installer(s), and Contractor(s) to review proper methods and the procedures for receiving, handling, and installing door hardware.

1. Prior to installation of door hardware, conduct a project specific training meeting to instruct the installing contractors' personnel on the proper installation and adjustment of their respective products. Product training to be attended by installers of door hardware (including electromechanical hardware) for aluminum, hollow metal and wood doors. Training will include the use of installation manuals, hardware schedules, templates and physical product samples as required.
2. Inspect and discuss electrical roughing-in, power supply connections, and other preparatory work performed by other trades.
3. Review sequence of operation narratives for each unique access controlled opening.

4. Review and finalize construction schedule and verify availability of materials.
5. Review the required inspecting, testing, commissioning, and demonstration procedures

J. At completion of installation, provide written documentation that components were applied to manufacturer's instructions and recommendations and according to approved schedule.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Inventory door hardware on receipt and provide secure lock-up and shelving for door hardware delivered to Project site. Do not store electronic access control hardware, software or accessories at Project site without prior authorization.

B. Tag each item or package separately with identification related to the final Door Hardware Schedule, and include basic installation instructions with each item or package.

C. Deliver, as applicable, permanent keys, cylinders, cores, access control credentials, software and related accessories directly to Owner via registered mail or overnight package service. Instructions for delivery to the Owner shall be established at the "Keying Conference".

1.6 COORDINATION

A. Templates: Obtain and distribute to the parties involved templates for doors, frames, and other work specified to be factory prepared for installing standard and electrified hardware. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing hardware to comply with indicated requirements.

B. Door and Frame Preparation: Doors and corresponding frames are to be prepared, reinforced and pre-wired (if applicable) to receive the installation of the specified electrified, monitoring, signaling and access control system hardware without additional in-field modifications.

1.7 WARRANTY

A. General Warranty: Reference Division 01, General Requirements. Special warranties specified in this Article shall not deprive Owner of other rights Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by Contractor under requirements of the Contract Documents.

B. Warranty Period: Written warranty, executed by manufacturer(s), agreeing to repair or replace components of standard and electrified door hardware that fails in materials or workmanship within specified warranty period after final acceptance by the Owner. Failures include, but are not limited to, the following:

1. Structural failures including excessive deflection, cracking, or breakage.
2. Faulty operation of the hardware.
3. Deterioration of metals, metal finishes, and other materials beyond normal weathering.
4. Electrical component defects and failures within the systems operation.

C. Warranty Period: Unless otherwise indicated, warranty shall be one year from date of Substantial Completion.

1.8 MAINTENANCE SERVICE

A. Maintenance Tools and Instructions: Furnish a complete set of specialized tools and maintenance instructions as needed for Owner's continued adjustment, maintenance, and removal and replacement of door hardware.

PART 2 - PRODUCTS

2.1 SCHEDULED DOOR HARDWARE

A. General: Provide door hardware for each door to comply with requirements in Door Hardware Sets and each referenced section that products are to be supplied under.

B. Designations: Requirements for quantity, item, size, finish or color, grade, function, and other distinctive qualities of each type of door hardware are indicated in the Door Hardware Sets at the end of Part 3. Products are identified by using door hardware designations, as follows:

1. Named Manufacturer's Products: Product designation and manufacturer are listed for each door hardware type required for the purpose of establishing requirements. Manufacturers' names are abbreviated in the Door Hardware Schedule.

C. Substitutions: Requests for substitution and product approval for inclusive mechanical and electromechanical door hardware in compliance with the specifications must be submitted in writing and in accordance with the procedures and time frames outlined in Division 01, Substitution Procedures. Approval of requests is at the discretion of the architect, owner, and their designated consultants.

2.2 HANGING DEVICES

A. Hinges: ANSI/BHMA A156.1 butt hinges with number of hinge knuckles and other options as specified in the Door Hardware Sets.

1. Quantity: Provide the following hinge quantity:
   a. Two Hinges: For doors with heights up to 60 inchesThree Hinges: For doors with heights 61 to 90 inchesFour Hinges: For doors with heights 91 to 120 inchesFor doors with heights more than 120 inchesprovide 4 hinges, plus 1 hinge for every 30 inchesof door height greater than 120 inches

2. Hinge Size: Provide the following, unless otherwise indicated, with hinge widths sized for door thickness and clearances required:

   a. Widths up to 3’0”: 4-1/2” standard or heavy weight as specified.
   b. Sizes from 3’1” to 4’0”: 5” standard or heavy weight as specified.

3. Hinge Weight and Base Material: Unless otherwise indicated, provide the following:

   a. Exterior Doors: Heavy weight, non-ferrous, ball bearing or oil impregnated bearing hinges unless Hardware Sets indicate standard weight.
   b. Interior Doors: Standard weight, steel, ball bearing or oil impregnated bearing hinges unless Hardware Sets indicate heavy weight.

4. Hinge Options: Comply with the following:

    a. Non-removable Pins: With the exception of electric through wire hinges, provide set screw in hinge barrel that, when tightened into a groove in hinge pin, prevents removal of pin while door is closed; for the all out-swinging lockable doors.

5. Manufacturers:

    a. Hager Companies (HA) - BB Series, 5 knuckle.
    b. McKinney (MK) - TA/T4A Series, 5 knuckle.

B. Continuous Geared Hinges: ANSI/BHMA A156.26 Grade 1-600 continuous geared hinge. with minimum 0.120-inch thick extruded 6063-T6 aluminum alloy hinge leaves and a minimum overall width of 4 inches. Hinges are non-handed, reversible and fabricated to template screw locations. Factory trim hinges to suit door height and prepare for electrical cut-outs.

1. Manufacturers:

    a. Bommer Industries (BO).
    b. Pemko (PE).

2.3 CYLINDERS AND KEYING

A. General: Cylinder manufacturer to have minimum (10) years experience designing secured master key systems and have on record a published security keying system policy.

1. Manufacturers:

    a. dormakaba Best (BE).
    b. Match Existing, Field Verify.

B. Cylinder Types: Original manufacturer cylinders able to supply the following cylinder formats and types:

1. Threaded mortise cylinders with rings and cams to suit hardware application.
2. Rim cylinders with back plate, flat-type vertical or horizontal tailpiece, and raised trim ring.
3. Bored or cylindrical lock cylinders with tailpieces as required to suit locks.
4. Tubular deadlocks and other auxiliary locks.
5. Mortise and rim cylinder collars to be solid and recessed to allow the cylinder face to be flush and be free spinning with matching finishes.
6. Keyway: Match Facility Standard.

C. Small Format Interchangeable Cores: Provide small format interchangeable cores (SFIC) as specified, core insert, removable by use of a special key; usable with other manufacturers' cylinders.

D. Keying System: Each type of lock and cylinders to be factory keyed.

1. Supplier shall conduct a "Keying Conference" to define and document keying system instructions and requirements.
2. Furnish factory cut, nickel-silver large bow permanently inscribed with a visual key control number as directed by Owner.
3. Existing System: Field verify and key cylinders to match Owner's existing system.

E. Key Quantity: Provide the following minimum number of keys:

1. Change Keys per Cylinder: Two (2)
2. Master Keys (per Master Key Level/Group): Five (5).
3. Construction Keys (where required): Ten (10).
4. Construction Control Keys (where required): Two (2).
5. Permanent Control Keys (where required): Two (2).

F. Construction Keying: Provide temporary keyed construction cores.

G. Key Registration List (Bitting List):

1. Provide keying transcript list to Owner's representative in the proper format for importing into key control software.
2. Provide transcript list in writing or electronic file as directed by the Owner.

2.4 MECHANICAL LOCKS AND LATCHING DEVICES

A. Mortise Locksets, Grade 1 (Heavy Duty): ANSI/BHMA A156.13, Series 1000, Operational Grade 1 Certified Products Directory (CPD) listed. Locksets are to be manufactured with a corrosion resistant steel case and be field-reversible for handing without disassembly of the lock body.

1. Where specified, provide status indicators with highly reflective color and wording for “locked/unlocked” or “vacant/occupied” with custom wording options if required. Indicator to be located above the cylinder with the inside thumb-turn not blocking the visibility of the indicator status. Indicator window size to be a minimum of 2.1” x 0.6” with a curved design allowing a 180-degree viewing angle with protective covering to prevent tampering.
2. Manufacturers:

   a. Corbin Russwin Hardware (RU) - ML2000 Series.
   b. dormakaba Best (BE) - 45H Series.

2.5 LOCK AND LATCH STRIKES

A. Strikes: Provide manufacturer's standard strike with strike box for each latch or lock bolt, with curved lip extended to protect frame, finished to match door hardware set, unless otherwise indicated, and as follows:

1. Flat-Lip Strikes: For locks with three-piece antifriction latchbolts, as recommended by manufacturer.
2. Extra-Long-Lip Strikes: For locks used on frames with applied wood casing trim.
3. Aluminum-Frame Strike Box: Provide manufacturer's special strike box fabricated for aluminum framing.
4. Double-lipped strikes: For locks at double acting doors. Furnish with retractable stop for rescue hardware applications.

B. Standards: Comply with the following:

1. Strikes for Mortise Locks and Latches: BHMA A156.13.
2. Strikes for Bored Locks and Latches: BHMA A156.2.

3. Strikes for Auxiliary Deadlocks: BHMA A156.36.
4. Dustproof Strikes: BHMA A156.16.

2.6 CONVENTIONAL EXIT DEVICES

A. General Requirements: All exit devices specified herein shall meet or exceed the following criteria:

1. Exit devices shall have a five-year warranty.
2. At doors not requiring a fire rating, provide devices complying with NFPA 101 and listed and labeled for "Panic Hardware" according to UL305. Provide proper fasteners as required by manufacturer including sex nuts and bolts at openings specified in the Hardware Sets.
3. Where exit devices are required on fire rated doors, provide devices complying with NFPA 80 and with UL labeling indicating "Fire Exit Hardware". Provide devices with the proper fasteners for installation as tested and listed by UL. Consult manufacturer’s catalog and template book for specific requirements.
4. Except on fire rated doors, provide exit devices with hex key dogging device to hold the pushbar and latch in a retracted position. Provide optional keyed cylinder dogging on devices where specified in Hardware Sets.
5. Devices must fit flat against the door face with no gap that permits unauthorized dogging of the push bar. The addition of filler strips is required in any case where the door light extends behind the device as in a full glass configuration.
6. Lever Operating Trim: Where exit devices require lever trim, furnish manufacturer's heavy duty escutcheon trim with threaded studs for thru-bolts.

    a. Lock Trim Design: As indicated in Hardware Sets, provide finishes and designs to match that of the specified locksets.
    b. Where function of exit device requires a cylinder, provide a cylinder (Rim or Mortise) as specified in Hardware Sets.

7. Vertical Rod Exit Devices: Where surface or concealed vertical rod exit devices are used at interior openings, provide as less bottom rod (LBR) unless otherwise indicated. Provide dust proof strikes where thermal pins are required to project into the floor.
8. Narrow Stile Applications: At doors constructed with narrow stiles, or as specified in Hardware Sets, provide devices designed for maximum 2” wide stiles.
9. Dummy Push Bar: Nonfunctioning push bar matching functional push bar.
10. Rail Sizing: Provide exit device rails factory sized for proper door width application.
11. Through Bolt Installation: For exit devices and trim as indicated in Door Hardware Sets.

B. Conventional Push Rail Exit Devices (Heavy Duty): ANSI/BHMA A156.3, Grade 1 Certified Products Directory (CPD) listed panic and fire exit hardware devices furnished in the functions specified in the Hardware Sets. Exit device latch to be stainless steel, pullman type, with deadlock feature.

1. Manufacturers:

    a. Corbin Russwin Hardware (RU) - ED4000 / ED5000 Series.
    b. Von Duprin (VD) - 35A/98 XP Series.

2.7 DOOR CLOSERS

A. All door closers specified herein shall meet or exceed the following criteria:

1. General: Door closers to be from one manufacturer, matching in design and style, with the same type door preparations and templates regardless of application or spring size. Closers to be non-handed with full sized covers.
2. Standards: Closers to comply with UL-10C for Positive Pressure Fire Test and be U.L. listed for use of fire rated doors.
3. Size of Units: Comply with manufacturer's written recommendations for sizing of door closers depending on size of door, exposure to weather, and anticipated frequency of use. Where closers are indicated for doors required to be accessible to the Americans with Disabilities Act, provide units complying with ANSI ICC/A117.1.
4. Closer Arms: Provide heavy duty, forged steel closer arms unless otherwise indicated in Hardware Sets.
5. Closers shall not be installed on exterior or corridor side of doors; where possible install closers on door for optimum aesthetics.
6. Closer Accessories: Provide door closer accessories including custom templates, special mounting brackets, spacers and drop plates as required for proper installation. Provide through-bolt and security type fasteners as specified in the hardware sets.

B. Door Closers, Surface Mounted (Heavy Duty): ANSI/BHMA A156.4, Grade 1 Certified Products Directory (CPD) listed surface mounted, heavy duty door closers with complete spring power adjustment, sizes 1 thru 6; and fully operational adjustable according to door size, frequency of use, and opening force. Closers to be rack and pinion type, one piece cast iron or aluminum alloy body construction, with adjustable backcheck and separate non-critical valves for closing sweep and latch speed control. Provide non-handed units standard.

1. Heavy duty surface mounted door closers shall have a 25-year warranty.
2. Manufacturers:

   a. Corbin Russwin Hardware (RU) - DC6000 Series.
   b. LCN Closers (LC) - 4040 Series.

2.8 ARCHITECTURAL TRIM

A. Door Protective Trim

1. General: Door protective trim units to be of type and design as specified below or in the Hardware Sets.
2. Size: Fabricate protection plates (kick, armor, or mop) not more than 2" less than door width (LDW) on stop side of single doors and 1” LDW on stop side of pairs of doors, and not more than 1" less than door width on pull side. Coordinate and provide proper width and height as required where conflicting hardware dictates. Height to be as specified in the Hardware Sets.
3. Where plates are applied to fire rated doors with the top of the plate more than 16” above the bottom of the door, provide plates complying with NFPA 80. Consult manufacturer’s catalog and template book for specific requirements for size and applications.
4. Protection Plates: ANSI/BHMA A156.6 protection plates (kick, armor, or mop), fabricated from the following:

   a. Stainless Steel: 300 grade, 050-inchthick.

5. Options and fasteners: Provide manufacturer's designated fastener type as specified in the Hardware Sets. Provide countersunk screw holes.
6. Manufacturers:

a. Rockwood (RO).
b. Trimco (TC).

2.9 DOOR STOPS AND HOLDERS

A. General: Door stops and holders to be of type and design as specified below or in the Hardware Sets.

B. Door Stops and Bumpers: ANSI/BHMA A156.16, Grade 1 door stops and wall bumpers. Provide wall bumpers, either convex or concave types with anchorage as indicated, unless floor or other types of door stops are specified in Hardware Sets. Do not mount floor stops where they will impede traffic. Where floor or wall bumpers are not appropriate, provide overhead type stops and holders.

1. Manufacturers:

a. Rockwood (RO).
b. Trimco (TC).

2.10 ARCHITECTURAL SEALS

A. General: Thresholds, weatherstripping, and gasket seals to be of type and design as specified below or in the Hardware Sets. Provide continuous weatherstrip gasketing on exterior doors and provide smoke, light, or sound gasketing on interior doors where indicated. At exterior applications provide non-corrosive fasteners and elsewhere where indicated.

B. Smoke Labeled Gasketing: Assemblies complying with NFPA 105 that are listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction, for smoke control ratings indicated, based on testing according to UL 1784.

1. Provide smoke labeled perimeter gasketing at all smoke labeled openings.

C. Fire Labeled Gasketing: Assemblies complying with NFPA 80 that are listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction, for fire ratings indicated, based on testing according to UL-10C.

1. Provide intumescent seals as indicated to meet UL10C Standard for Positive Pressure Fire Tests of Door Assemblies, and NPFA 252, Standard Methods of Fire Tests of Door Assemblies.

D. Sound-Rated Gasketing: Assemblies that are listed and labeled by a testing and inspecting agency, for sound ratings indicated.

E. Replaceable Seal Strips: Provide only those units where resilient or flexible seal strips are easily replaceable and readily available from stocks maintained by manufacturer.

F. Manufacturers:

1. National Guard Products (NG).
2. Pemko (PE).

2.11 FABRICATION

A. Fasteners: Provide door hardware manufactured to comply with published templates generally prepared for machine, wood, and sheet metal screws. Provide screws according to manufacturers recognized installation standards for application intended.

2.12 FINISHES

A. Standard: Designations used in the Hardware Sets and elsewhere indicate hardware finishes complying with ANSI/BHMA A156.18, including coordination with traditional U.S. finishes indicated by certain manufacturers for their products.

B. Provide quality of finish, including thickness of plating or coating (if any), composition, hardness, and other qualities complying with manufacturer's standards, but in no case less than specified by referenced standards for the applicable units of hardware

C. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine scheduled openings, with Installer present, for compliance with requirements for installation tolerances, labeled fire door assembly construction, wall and floor construction, and other conditions affecting performance.

B. Notify architect of any discrepancies or conflicts between the door schedule, door types, drawings and scheduled hardware. Proceed only after such discrepancies or conflicts have been resolved in writing.

3.2 PREPARATION

A. Hollow Metal Doors and Frames: Comply with ANSI/DHI A115 series.

B. Wood Doors: Comply with ANSI/DHI A115-W series.

3.3 INSTALLATION

A. Install each item of mechanical and electromechanical hardware and access control equipment to comply with manufacturer's written instructions and according to specifications.

1. Installers are to be trained and certified by the manufacturer on the proper installation and adjustment of fire, life safety, and security products including: hanging devices; locking devices; closing devices; and seals.

B. Mounting Heights: Mount door hardware units at heights indicated in following applicable publications, unless specifically indicated or required to comply with governing regulations:

1. Standard Steel Doors and Frames: DHI's "Recommended Locations for Architectural Hardware for Standard Steel Doors and Frames."
2. DHI TDH-007-20: Installation Guide for Doors and Hardware.
3. Where indicated to comply with accessibility requirements, comply with ANSI A117.1 "Accessibility Guidelines for Buildings and Facilities."
4. Provide blocking in drywall partitions where wall stops or other wall mounted hardware is located.

C. Retrofitting: Install door hardware to comply with manufacturer's published templates and written instructions. Where cutting and fitting are required to install door hardware onto or into surfaces that are later to be painted or finished in another way, coordinate removal, storage, and reinstallation of surface protective trim units with finishing work specified in Division 9 Sections. Do not install surface-mounted items until finishes have been completed on substrates involved.

D. Thresholds: Set thresholds for exterior and acoustical doors in full bed of sealant complying with requirements specified in Division 7 Section "Joint Sealants."

E. Storage: Provide a secure lock up for hardware delivered to the project but not yet installed. Control the handling and installation of hardware items so that the completion of the work will not be delayed by hardware losses before and after installation.

3.4 FIELD QUALITY CONTROL

A. Field Inspection (Punch Report): Reference Division 01 Sections “Closeout Procedures”. Produce project punch report for each installed door opening indicating compliance with approved submittals and verification hardware is properly installed, operating and adjusted. Include list of items to be completed and corrected, indicating the reasons or deficiencies causing the Work to be incomplete or rejected.

1. Organization of List: Include separate Door Opening and Deficiencies and Corrective Action Lists organized by Mark, Opening Remarks and Comments, and related Opening Images and Video Recordings.

3.5 ADJUSTING

A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.

3.6 CLEANING AND PROTECTION

A. Protect all hardware stored on construction site in a covered and dry place. Protect exposed hardware installed on doors during the construction phase. Install any and all hardware at the latest possible time frame.

B. Clean adjacent surfaces soiled by door hardware installation.

C. Clean operating items as necessary to restore proper finish. Provide final protection and maintain conditions that ensure door hardware is without damage or deterioration at time of owner occupancy.

3.7 DEMONSTRATION

A. Instruct Owner's maintenance personnel to adjust, operate, and maintain mechanical and electromechanical door hardware.

3.8 DOOR HARDWARE SETS

A. The hardware sets represent the design intent and direction of the owner and architect. They are a guideline only and should not be considered a detailed hardware schedule. Discrepancies, conflicting hardware and missing items should be brought to the attention of the architect with corrections made prior to the bidding process. Omitted items not included in a hardware set should be scheduled with the appropriate additional hardware required for proper application and functionality.

1. Quantities listed are for each pair of doors, or for each single door.
2. The supplier is responsible for handing and sizing all products.
3. Where multiple options for a piece of hardware are given in a single line item, the supplier shall provide the appropriate application for the opening.

B. Manufacturer’s Abbreviations:

1. MK - McKinney
2. PE - Pemko
3. RU – Corbin Russwin
4. BE - BEST Access & Door Closers
5. RO - Rockwood

Hardware Sets

Set: 1.0

Doors: 103

1	Continuous Hinge	CFM__HD1		PE
1	Storeroom Lock	ML2057 LWA CTxSB	US26D	RU
1	Cyl/Permanent Core	Match existing Best SFIC		BE
1	Surface Closer	DC6210 A11 M54	626	RU
1	Kick Plate	K1050 10" CSK BEV	US32D	RO
1	Threshold	2005AT x Width		PE
1	Gasketing	2891APK (Head and Jambs)		PE
1	Sweep	3452APK x Width		PE

SECTION 09 21 16.23 - GYPSUM BOARD SHAFT WALL ASSEMBLIES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes gypsum board shaft wall assemblies.

1.2 ACTION SUBMITTALS

A. Product Data: For each component of gypsum board shaft wall assembly.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 119 by an independent testing agency.

B. STC-Rated Assemblies: Provide materials and construction identical to those of assemblies tested according to ASTM E 90 and classified according to ASTM E 413 by a testing and inspecting agency.

2.2 GYPSUM BOARD SHAFT WALL ASSEMBLIES

A. Fire-Resistance Rating: 2 hours .

B. STC Rating: 51, minimum .

C. Gypsum Shaftliner Board:

1. Type X: ASTM C 1396/C 1396M; manufacturer's proprietary fire-resistive liner panels with paper faces, 1 inch thick, with double beveled long edges.

    a. Products: Subject to compliance with requirements, provide one of the following:

        1) American Gypsum; Shaft Liner Shaft Liner Panels.
        2) CertainTeed Corporation; ProRoc Shaftliner.
        3) Continental Building Products, LLC; Shaftliner Type X.
        4) Georgia-Pacific Building Products; ToughRock Fireguard Shaftliner.
        5) National Gypsum Company; Gold Bond Brand Fire-Shield Shaftliner.
        6) PABCO Gypsum; Pabcore Shaftliner Type X.
        7) Temple-Inland Building Products by Georgia-Pacific; Fire-Rated SilentGuard Gypsum Shaftliner System.
        8) United States Gypsum Company; Sheetrock Brand Gypsum Liner Panel.
        9) Prior Approved Equal
        10) Insert manufacturer's name; product name or designation.

D. Non-Load-Bearing Steel Framing, General: Complying with ASTM C 645 requirements for metal unless otherwise indicated and complying with requirements for fire-resistance-rated assembly indicated.

E. Studs: Manufacturer's standard profile for repetitive, corner, and end members as follows:

1. Depth: As indicated .
2. Minimum Base-Metal Thickness: 0.030 inch .

F. Runner Tracks: Manufacturer's standard J-profile track with manufacturer's standard long-leg length, but at least 2 inches long and matching studs in depth.

1. Minimum Base-Metal Thickness: Matching steel studs .

G. Firestop Tracks: Top runner manufactured to allow partition heads to expand and contract with movement of the structure while maintaining continuity of fire-resistance-rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.

1. Products: Subject to compliance with requirements, [provide the following] [provide one of the following] [available products that may be incorporated into the Work include, but are not limited to, the following]:

a. Blazeframe Industries; Shaftwall Intumescent Framing/Fire Stop System.
b. Fire Trak Corp; Fire Trak System attached to studs with Fire Trak Posi Klip.
c. Grace Construction Products; W.R. Grace & Co. -- Conn.; FlameSafe FlowTrak System.
d. Metal-Lite; The System.
e. Prior Approved Equal.

H. Finish Panels: As indicated. .

2.3 AUXILIARY MATERIALS

A. Trim Accessories: Cornerbead, edge trim, and control joints of material and shapes as specified in Section 09 29 00 "Gypsum Board" that comply with gypsum board shaft wall assembly manufacturer's written instructions for application indicated.

B. Steel Drill Screws: ASTM C 1002 unless otherwise indicated.

C. Track Fasteners: Power-driven fasteners of size and material required to withstand loading conditions imposed on shaft wall assemblies without exceeding allowable design stress of track, fasteners, or structural substrates in which anchors are embedded.

D. Reinforcing: Galvanized-steel reinforcing strips with 0.033-inch minimum thickness of base metal (uncoated).

E. Acoustical Sealant: Section 07 92 19 "Acoustical Joint Sealants."

PART 3 - EXECUTION

3.1 INSTALLATION

A. General: Install gypsum board shaft wall assemblies to comply with requirements of fire-resistance-rated assemblies indicated and manufacturer's written installation instructions.

B. Examine panels before installation. Reject panels that are wet, moisture damaged, or mold damaged.

C. Sprayed Fire-Resistive Materials: Coordinate with gypsum board shaft wall assemblies so both elements of Work remain complete and undamaged.

D. Do not bridge building expansion joints with shaft wall assemblies; frame both sides of expansion joints with furring and other support.

E. Install supplementary framing in gypsum board shaft wall assemblies around openings and as required for blocking, bracing, and support of gravity and pullout loads of fixtures, equipment, services, heavy trim, furnishings, wall-mounted door stops, and similar items that cannot be supported directly by shaft wall assembly framing.

1. Elevator Hoistway: At elevator hoistway-entrance door frames, provide jamb struts on each side of door frame.
2. Reinforcing: Provide where items attach directly to shaft wall assembly as indicated on Drawings; accurately position and secure behind at least one layer of face panel.

F. Penetrations: Install supplementary steel framing around perimeter of penetration and fire protection behind boxes containing wiring devices, elevator call buttons and floor indicators, and similar items.

G. Isolate perimeter of gypsum panels from building structure to prevent cracking of panels while maintaining continuity of fire-rated construction.

H. Firestop Tracks: Where indicated, install to maintain continuity of fire-resistance-rated assembly indicated.

I. Control Joints: Install control joints according to ASTM C 840 and in specific locations approved by Architect while maintaining fire-resistance rating of gypsum board shaft wall assemblies.

J. Sound-Rated Shaft Wall Assemblies: Seal gypsum board shaft walls with acoustical sealant at perimeter of each assembly where it abuts other work and at joints and penetrations within each assembly.

K. Gypsum Board Cants: At projections into shaft exceeding 4 inches , install gypsum board cants covering tops of projections.

L. Installation Tolerance: Install each framing member so fastening surfaces vary not more than 1/8 inch from the plane formed by faces of adjacent framing.

M. Remove and replace panels that are wet, moisture damaged, or mold damaged.

END OF SECTION

SECTION 09 22 16 - NON-STRUCTURAL METAL FRAMING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Non-load-bearing steel framing systems for interior partitions.
2. Suspension systems for interior ceilings and soffits.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

A. Product Certificates: For each type of code-compliance certification for studs and tracks.

B. Evaluation reports for post-installed anchors.

1.4 QUALITY ASSURANCE

A. Code-Compliance Certification of Studs and Tracks: Provide documentation that framing members are certified according to the product-certification program of the Steel Framing Industry Association or the Steel Stud Manufacturers Association.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Fire-Test-Response Characteristics: For fire-resistance-rated assemblies that incorporate non-load-bearing steel framing, provide materials and construction identical to those tested in assembly indicated, according to ASTM E 119 by an independent testing agency.

B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated on Drawings, according to ASTM E 90 and classified according to ASTM E 413 by an independent testing agency.

2.2 FRAMING SYSTEMS

A. Framing Members, General: Comply with ASTM C 754 for conditions indicated.

1. Protective Coating: Coating with equivalent corrosion resistance of ASTM A 653/A 653M, G40, hot-dip galvanized unless otherwise indicated.

B. Studs and Tracks: ASTM C 645. Use either conventional steel studs and tracks or embossed, high-strength steel studs and tracks.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

   a. CEMCO; California Expanded Metal Products Co.
   b. ClarkDietrich Building Systems.
   c. MarinoWARE.
   d. MBA Building Supplies.
   e. MRI Steel Framing, LLC.
   f. Phillips Manufacturing Co.
   g. Steel Network, Inc. (The).
   h. Prior Approved Equal.

2. Minimum Base-Steel Thickness: As indicated on Drawings As required by performance requirements for horizontal deflection 0.0296 inch.
3. Depth: As indicated on Drawings .

C. Slip-Type Head Joints: Where indicated, provide one of the following:

1. Clip System: Clips designed for use in head-of-wall deflection conditions that provide a positive attachment of studs to tracks while allowing 1-1/2-inch minimum vertical movement.
2. Double-Track System: ASTM C 645 top outer tracks, inside track with 2-inch- deep flanges in thickness not less than indicated for studs and fastened to studs, and outer track sized to friction-fit over inner track.

D. Firestop Tracks: Top track manufactured to allow partition heads to expand and contract with movement of structure while maintaining continuity of fire-resistance-rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.

E. Flat Strap and Backing Plate: Steel sheet for blocking and bracing in length and width indicated.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

   a. ClarkDietrich Building Systems.
   b. MRI Steel Framing, LLC.
   c. Prior Approved Equal

2. Minimum Base-Steel Thickness: As indicated on Drawings or a minimum of 0.0296 inch.

F. Cold-Rolled Channel Bridging: Steel, 0.0538-inch minimum base-steel thickness, with minimum 1/2-inch- wide flanges.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

   a. ClarkDietrich Building Systems.
   b. MRI Steel Framing, LLC.
   c. Prior approved equal

2. Depth: As indicated on Drawings or a minimum of 1-1/2 inches.

3. Clip Angle: Not less than 1-1/2 by 1-1/2 inches, 0.068-inch- thick, galvanized steel.

G. Hat-Shaped, Rigid Furring Channels: ASTM C 645.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. ClarkDietrich Building Systems.
b. MRI Steel Framing, LLC.
c. Prior approved equal

2. Minimum Base-Steel Thickness: As indicated on Drawings or a minimum of 0.0296 inch.
3. Depth: As indicated on Drawings .

H. Resilient Furring Channels: 1/2-inch- deep, steel sheet members designed to reduce sound transmission.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. ClarkDietrich Building Systems.
b. MRI Steel Framing, LLC.
c. Prior approved equal

2. Configuration: Asymmetrical or hat shaped.

I. Cold-Rolled Furring Channels: 0.053-inch uncoated-steel thickness, with minimum 1/2-inch-wide flanges.

1. Depth: As indicated on Drawings or a minimum of 3/4 inch.
2. Furring Brackets: Adjustable, corrugated-edge-type steel sheet with minimum uncoated-steel thickness of 0.0329 inch.
3. Tie Wire: ASTM A 641/A 641M, Class 1 zinc coating, soft temper, 0.062-inch- diameter wire, or double strand of 0.048-inch- diameter wire.

J. Z-Shaped Furring: With slotted or nonslotted web, face flange of 1-1/4 inches, wall attachment flange of 7/8 inch, minimum uncoated-steel thickness of 0.0179 inch, and depth required to fit insulation thickness indicated.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. ClarkDietrich Building Systems.
b. MRI Steel Framing, LLC.
c. Prior approved equal

2.3 SUSPENSION SYSTEMS

A. Tie Wire: ASTM A 641/A 641M, Class 1 zinc coating, soft temper, 0.062-inch- diameter wire, or double strand of 0.048-inch- diameter wire.

B. Hanger Attachments to Concrete:

1. Post-Installed Anchors: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC01 AC193 AC58 or AC308 as appropriate for the substrate.

    a. Uses: Securing hangers to structure.
    b. Type: torque-controlled, adhesive anchor or adhesive anchor.
    c. Material for Interior Locations: Carbon-steel components zinc-plated to comply with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, unless otherwise indicated.

C. Wire Hangers: ASTM A 641/A 641M, Class 1 zinc coating, soft temper, 0.16 inch in diameter.

D. Flat Hangers: Steel sheet, 1 by 3/16 inch by length indicated .

E. Carrying Channels (Main Runners): Cold-rolled, commercial-steel sheet with a base-steel thickness of 0.0538 inch and minimum 1/2-inch- wide flanges.

1. Depth: 2-1/2 inches .

F. Furring Channels (Furring Members):

1. Cold-Rolled Channels: 0.0538-inch uncoated-steel thickness, with minimum 1/2-inch-wide flanges, 3/4 inch deep.
2. Steel Studs and Tracks: ASTM C 645. Use either conventional steel studs and tracks or embossed, high-strength steel studs and tracks.

    a. Minimum Base-Steel Thickness: As indicated on Drawings or a minimum of 0.0190 inch.
    b. Depth: As indicated on Drawings or a minimum of 2-1/2 inches.

3. Hat-Shaped, Rigid Furring Channels: ASTM C 645, 7/8 inch deep.

    a. Minimum Base-Steel Thickness: As indicated on Drawings or a minimum of 0.0296 inch.

4. Resilient Furring Channels: 1/2-inch- deep members designed to reduce sound transmission.

    a. Configuration: Asymmetrical or hat shaped.

2.4 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards.

1. Fasteners for Steel Framing: Of type, material, size, corrosion resistance, holding power, and other properties required to fasten steel members to substrates.

B. Isolation Strip at Exterior Walls: Provide the following:

1. Foam Gasket: Adhesive-backed, closed-cell vinyl foam strips that allow fastener penetration without foam displacement, 1/8 inch thick, in width to suit steel stud size.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Installation Standard: ASTM C 754.

1. Gypsum Board Assemblies: Also comply with requirements in ASTM C 840 that apply to framing installation.

B. Install framing and accessories plumb, square, and true to line, with connections securely fastened.

C. Install supplementary framing, and blocking to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, furnishings, or similar construction.

D. Install bracing at terminations in assemblies.

E. Do not bridge building control and expansion joints with non-load-bearing steel framing members. Frame both sides of joints independently.

3.2 INSTALLING FRAMED ASSEMBLIES

A. Install framing system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.

B. Where studs are installed directly against exterior masonry walls or dissimilar metals at exterior walls, install isolation strip between studs and exterior wall.

C. Install studs so flanges within framing system point in same direction.

D. Install tracks at floors and overhead supports. Extend framing full height to structural supports or substrates above suspended ceilings except where partitions are indicated to terminate at suspended ceilings. Continue framing around ducts that penetrate partitions above ceiling.

1. Slip-Type Head Joints: Where framing extends to overhead structural supports, install to produce joints at tops of framing systems that prevent axial loading of finished assemblies.
2. Door Openings: Screw vertical studs at jambs to jamb anchor clips on door frames; install track section (for cripple studs) at head and secure to jamb studs.

    a. Install two studs at each jamb unless otherwise indicated.
    b. Install cripple studs at head adjacent to each jamb stud, with a minimum 1/2-inch clearance from jamb stud to allow for installation of control joint in finished assembly.
    c. Extend jamb studs through suspended ceilings and attach to underside of overhead structure.

3. Other Framed Openings: Frame openings other than door openings the same as required for door openings unless otherwise indicated. Install framing below sills of openings to match framing required above door heads.

4. Fire-Resistance-Rated Partitions: Install framing to comply with fire-resistance-rated assembly indicated and support closures and to make partitions continuous from floor to underside of solid structure.

    a. Firestop Track: Where indicated, install to maintain continuity of fire-resistance-rated assembly indicated.

5. Sound-Rated Partitions: Install framing to comply with sound-rated assembly indicated.

E. Direct Furring:

1. Screw to wood framing.
2. Attach to concrete or masonry with stub nails, screws designed for masonry attachment, or powder-driven fasteners spaced 24 inches o.c.

F. Z-Shaped Furring Members:

1. Erect insulation, specified in Section 07 21 00 "Thermal Insulation," vertically and hold in place with Z-shaped furring members spaced 24 inches o.c.
2. Except at exterior corners, securely attach narrow flanges of furring members to wall with concrete stub nails, screws designed for masonry attachment, or powder-driven fasteners spaced 24 inches o.c.
3. At exterior corners, attach wide flange of furring members to wall with short flange extending beyond corner; on adjacent wall surface, screw-attach short flange of furring channel to web of attached channel. At interior corners, space second member no more than 12 inches from corner and cut insulation to fit.

G. Installation Tolerance: Install each framing member so fastening surfaces vary not more than 1/8 inch from the plane formed by faces of adjacent framing.

3.3 INSTALLING CEILING SUSPENSION SYSTEMS

A. Install suspension system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.

B. Isolate suspension systems from building structure where they abut or are penetrated by building structure to prevent transfer of loading imposed by structural movement.

C. Suspend hangers from building structure as follows:

1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structural or suspension system.

    a. Splay hangers only where required to miss obstructions and offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.

2. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with locations of hangers required to support standard suspension system members, install supplemental suspension members and hangers in the form of trapezes or equivalent devices.

    a. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced installation standards.

3. Wire Hangers: Secure by looping and wire tying, either directly to structures or to inserts, eye screws, or other devices and fasteners that are secure and appropriate for substrate, and in a manner that will not cause hangers to deteriorate or otherwise fail.
4. Flat Hangers: Secure to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices and fasteners that are secure and appropriate for structure and hanger, and in a manner that will not cause hangers to deteriorate or otherwise fail.
5. Do not attach hangers to steel roof deck.
6. Do not attach hangers to permanent metal forms. Furnish cast-in-place hanger inserts that extend through forms.
7. Do not attach hangers to rolled-in hanger tabs of composite steel floor deck.
8. Do not connect or suspend steel framing from ducts, pipes, or conduit.

D. Fire-Resistance-Rated Assemblies: Wire tie furring channels to supports.

E. Seismic Bracing: Sway-brace suspension systems with hangers used for support.

F. Installation Tolerances: Install suspension systems that are level to within 1/8 inch in 12 feet measured lengthwise on each member that will receive finishes and transversely between parallel members that will receive finishes.

END OF SECTION **09 22 16**

SECTION 09 29 00 - GYPSUM BOARD

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Interior gypsum board.
2. Tile backing panels.
3. Texture finishes.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each texture finish indicated on same backing indicated for Work.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 119 by an independent testing agency.

B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 90 and classified according to ASTM E 413 by an independent testing agency.

2.2 GYPSUM BOARD, GENERAL

A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.

2.3 INTERIOR GYPSUM BOARD

A. Gypsum Wallboard: ASTM C 1396/C 1396M.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. American Gypsum.
b. CertainTeed Corporation.
c. Continental Building Products, LLC.
d. Georgia-Pacific Building Products.

e. National Gypsum Company.
f. PABCO Gypsum.
g. Temple-Inland Building Products by Georgia-Pacific.
h. USG Corporation.
i. Prior Approved Equal

2. Thickness: 5/8 inch.
3. Long Edges: Tapered and featured (rounded or beveled) for prefilling.

B. Gypsum Board, Type X: ASTM C 1396/C 1396M.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. American Gypsum.
b. CertainTeed Corporation.
c. Continental Building Products, LLC.
d. Georgia-Pacific Building Products.
e. National Gypsum Company.
f. PABCO Gypsum.
g. Temple-Inland Building Products by Georgia-Pacific.
h. USG Corporation.
i. Prior Approved Equal

2. Thickness: 5/8 inch.
3. Long Edges: Tapered and featured (rounded or beveled) for prefilling.

C. Gypsum Ceiling Board: ASTM C 1396/C 1396M.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. American Gypsum.
b. CertainTeed Corporation.
c. Continental Building Products, LLC.
d. Georgia-Pacific Building Products.
e. National Gypsum Company.
f. PABCO Gypsum.
g. Temple-Inland Building Products by Georgia-Pacific.
h. USG Corporation.
i. Prior Approved Equal

2. Thickness: 5/8 inch.
3. Long Edges: Tapered.

D. Abuse-Resistant Gypsum Board: ASTM C 1396/C 1396M gypsum board, tested according to ASTM C 1629/C 1629M.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. American Gypsum.
b. CertainTeed Corporation.
c. Continental Building Products, LLC.
d. Georgia-Pacific Building Products.

e. National Gypsum Company.
f. USG Corporation.
g. Prior approved equal.

2. Core: 5/8 inch, Type X.
3. Surface Abrasion: ASTM C 1629/C 1629M, meets or exceeds Level 1 requirements.
4. Long Edges: Tapered.
5. Mold Resistance: ASTM D 3273, score of 10 as rated according to ASTM D 3274.

E. Impact-Resistant Gypsum Board: ASTM C 1396/C 1396M gypsum board, tested according to ASTM C 1629/C 1629M.

F. Mold-Resistant Gypsum Board: ASTM C 1396/C 1396M. With moisture- and mold-resistant core and paper surfaces.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. American Gypsum.
b. CertainTeed Corporation.
c. Continental Building Products, LLC.
d. Georgia-Pacific Building Products.
e. National Gypsum Company.
f. PABCO Gypsum.
g. Temple-Inland Building Products by Georgia-Pacific.
h. USG Corporation.
i. Prior Approved Equal

2. Core: 5/8 inch, Type X.
3. Long Edges: Tapered.
4. Mold Resistance: ASTM D 3273, score of 10 as rated according to ASTM D 3274.

2.4 TRIM ACCESSORIES

A. Interior Trim: ASTM C 1047.

1. Material: Galvanized or aluminum-coated steel sheet or rolled zinc .
2. Shapes:

a. Cornerbead.
b. Bullnose bead.
c. LC-Bead: J-shaped; exposed long flange receives joint compound.
d. L-Bead: L-shaped; exposed long flange receives joint compound.
e. U-Bead: J-shaped; exposed short flange does not receive joint compound.
f. Expansion (control) joint.
g. Curved-Edge Cornerbead: With notched or flexible flanges.

B. Exterior Trim: ASTM C 1047.

1. Material: Hot-dip galvanized-steel sheet, plastic, or rolled zinc .
2. Shapes:

a. Cornerbead.
b. LC-Bead: J-shaped; exposed long flange receives joint compound.

c. Expansion (Control) Joint: One-piece, rolled zinc with V-shaped slot and removable strip covering slot opening.

2.5 JOINT TREATMENT MATERIALS

A. General: Comply with ASTM C 475/C 475M.

B. Joint Tape:

1. Interior Gypsum Board: Paper.
2. Exterior Gypsum Soffit Board: Paper.

C. Joint Compound for Interior Gypsum Board: For each coat, use formulation that is compatible with other compounds applied on previous or for successive coats.

1. Prefilling: At open joints, rounded or beveled panel edges, and damaged surface areas, use setting-type taping compound.
2. Embedding and First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use drying-type, all-purpose compound.

   a. Use setting-type compound for installing paper-faced metal trim accessories.

3. Fill Coat: For second coat, use drying-type, all-purpose compound.
4. Finish Coat: For third coat, use drying-type, all-purpose compound.
5. Skim Coat: For final coat of Level 5 finish, use drying-type, all-purpose compound high-build interior coating product designed for application by airless sprayer and to be used instead of skim coat to produce Level 5 finish.

2.6 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards and manufacturer's written instructions.

B. Steel Drill Screws: ASTM C 1002 unless otherwise indicated.

1. Use screws complying with ASTM C 954 for fastening panels to steel members from 0.033 to 0.112 inch thick.
2. For fastening cementitious backer units, use screws of type and size recommended by panel manufacturer.

C. Sound-Attenuation Blankets: ASTM C 665, Type I (blankets without membrane facing) produced by combining thermosetting resins with mineral fibers manufactured from glass, slag wool, or rock wool.

1. Fire-Resistance-Rated Assemblies: Comply with mineral-fiber requirements of assembly.

D. Acoustical Sealant: Manufacturer's standard nonsag, paintable, nonstaining latex sealant complying with ASTM C 834. Product effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. Accumetric LLC.
b. Franklin International.
c. Grabber Construction Products.
d. Hilti, Inc.
e. Pecora Corporation.
f. Specified Technologies, Inc.
g. USG Corporation.
h. Prior approved equal

E. Thermal Insulation: As specified in Section 07 21 00 "Thermal Insulation."

2.7 TEXTURE FINISHES

A. Non-Aggregate Finish: Premixed, vinyl texture finish for spray application.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. CertainTeed Corporation.
b. National Gypsum Company.
c. USG Corporation.
d. Prior approved equal

2. Texture: Orange peel .

PART 3 - EXECUTION

3.1 APPLYING AND FINISHING PANELS

A. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.

B. Comply with ASTM C 840.

C. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments. Provide 1/4- to 1/2-inch- wide spaces at these locations and trim edges with edge trim where edges of panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.

D. Provide expansion control joints in all gypsum board runs over 30'-0" in any directions.

E. For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.

F. Prefill open joints, rounded or beveled edges, and damaged surface areas.

G. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.

H. Gypsum Board Finish Levels: Finish panels to levels indicated below and according to ASTM C 840:

1. Level 1: Ceiling plenum areas, concealed areas, and where indicated.
2. Level 2: Panels that are substrate for tile .
3. Level 4: At panel surfaces that will be exposed to view unless otherwise indicated.

    a. Primer and its application to surfaces are specified in Section 09 91 23 "Interior Painting."

4. Level 5: Where indicated on Drawings.

    a. Primer and its application to surfaces are specified in Section 09 91 23 "Interior Painting."

I. Glass-Mat Faced Panels: Finish according to manufacturer's written instructions.

3.2 APPLYING TEXTURE FINISHES

A. Surface Preparation and Primer: Prepare and apply primer to gypsum panels and other surfaces receiving texture finishes. Apply primer to surfaces that are clean, dry, and smooth.

B. Texture Finish Application: Mix and apply finish using powered spray equipment, to produce a uniform texture matching approved mockup and free of starved spots or other evidence of thin application or of application patterns.

3.3 PROTECTION

A. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.

B. Remove and replace panels that are wet, moisture damaged, and mold damaged.

END OF SECTION

SECTION 09 65 13 - RESILIENT BASE AND ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Thermoset-rubber base.
2. Rubber molding accessories.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each exposed product and for each color and texture specified, not less than 12 inches long.

C. Samples for Initial Selection: For each type of product indicated.

D. Product Schedule: For resilient base and accessory products. Use same designations indicated on Drawings.

1.4 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run,] that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Furnish not less than 10 linear feet for every 500 linear feet or fraction thereof, of each type, color, pattern, and size of resilient product installed.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store resilient products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F.

1.6 FIELD CONDITIONS

A. Maintain ambient temperatures within range recommended by manufacturer, but not less than 70 deg F or more than 95 deg F, in spaces to receive resilient products during the following periods:

1. 48 hours before installation.
2. During installation.
3. 48 hours after installation.

B. After installation and until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer, but not less than 55 deg F or more than 95 deg F.

C. Install resilient products after other finishing operations, including painting, have been completed.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Products shall comply with the requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

2.2 THERMOSET-RUBBER BASE

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Burke Mercer Flooring Products; a division of Burke Industries Inc.
2. Flexco.
3. Johnsonite; A Tarkett Company.
4. Roppe Corporation, USA.
5. Prior Approved Equal

B. Product Standard: ASTM F 1861, Type TS (rubber, vulcanized thermoset), Group I (solid, homogeneous).

1. Style:

a. Cove

C. Thickness: 0.125 inch.

D. Height: 4 inches.

E. Lengths: Coils in manufacturer's standard length.

F. Outside Corners: Job formed.

G. Inside Corners: Job formed.

H. Colors: As selected from Manufacturer's full line of colors.

2.3 RUBBER MOLDING ACCESSORY

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Burke Mercer Flooring Products; a division of Burke Industries Inc.
2. Flexco.
3. Johnsonite; A Tarkett Company.
4. Roppe Corporation, USA.

B. Description: Resilient transition strips where resilient floor meets carpet tile, resilient reducer strip where resilient floor meets concrete floor.

C. Profile and Dimensions: As indicated.

D. Locations: Provide rubber molding accessories in areas indicated.

E. Colors and Patterns: As selected from Manufacturer's full line of colors.

2.4 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, portland-cement-based or blended hydraulic-cement-based formulation provided or approved by resilient-product manufacturer for applications indicated.

B. Adhesives: Water-resistant type recommended by resilient-product manufacturer for resilient products and substrate conditions indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of resilient products.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

1. Installation of resilient products indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Prepare substrates according to manufacturer's written instructions to ensure adhesion of resilient products.

B. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound; remove bumps and ridges to produce a uniform and smooth substrate.

C. Do not install resilient products until materials are the same temperature as space where they are to be installed.

1. At least 48 hours in advance of installation, move resilient products and installation materials into spaces where they will be installed.

D. Immediately before installation, sweep and vacuum clean substrates to be covered by resilient products.

3.3 RESILIENT BASE INSTALLATION

A. Comply with manufacturer's written instructions for installing resilient base.

B. Apply resilient base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.

C. Install resilient base in lengths as long as practical without gaps at seams and with tops of adjacent pieces aligned.

D. Tightly adhere resilient base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.

E. Do not stretch resilient base during installation.

F. On masonry surfaces or other similar irregular substrates, fill voids along top edge of resilient base with manufacturer's recommended adhesive filler material.

G. Preformed Corners: Install preformed corners before installing straight pieces.

3.4 RESILIENT ACCESSORY INSTALLATION

A. Comply with manufacturer's written instructions for installing resilient accessories.

B. Resilient Molding Accessories: Butt to adjacent materials and tightly adhere to substrates throughout length of each piece. Install reducer strips at edges of floor covering that would otherwise be exposed.

3.5 CLEANING AND PROTECTION

A. Comply with manufacturer's written instructions for cleaning and protecting resilient products.

B. Perform the following operations immediately after completing resilient-product installation:

1. Remove adhesive and other blemishes from surfaces.
2. Sweep and vacuum horizontal surfaces thoroughly.
3. Damp-mop horizontal surfaces to remove marks and soil.

C. Protect resilient products from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.

D. Cover resilient products subject to wear and foot traffic until Substantial Completion.

END OF SECTION **09 65 13**

SECTION 09 91 23 - INTERIOR PAINTING

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes surface preparation and the application of paint systems on interior substrates.

1. Steel and iron.
2. Galvanized metal.
3. Gypsum board.

1.2 DEFINITIONS

A. MPI Gloss Level 1: Not more than five units at 60 degrees and 10 units at 85 degrees, according to ASTM D 523.

B. MPI Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.

C. MPI Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.

D. MPI Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D 523.

E. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.

F. MPI Gloss Level 6: 70 to 85 units at 60 degrees, according to ASTM D 523.

G. MPI Gloss Level 7: More than 85 units at 60 degrees, according to ASTM D 523.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product. Include preparation requirements and application instructions.

1. Include Printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.

B. Samples: For each type of paint system and in each color and gloss of topcoat.

1.4 QUALITY ASSURANCE

A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1. Architect will select one surface to represent surfaces and conditions for application of each paint system.

    a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft..
    b. Other Items: Architect will designate items or areas required.

2. Final approval of color selections will be based on mockups.

    a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.

B. **EXTRA MATERIALS**

1. Provide extra materials equal to 5% of each paint color used.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Benjamin Moore & Co.
2. Coronado Paint; Benjamin Moore Company.
3. Glidden Professional.
4. PPG Architectural Coatings.
5. Sherwin-Williams Company (The).
6. Or approved equal
7. Valspar Corporation - Architectural (Pro).
8. Prior approved equal

B. Products: Subject to compliance with requirements, provide one of the products listed in the Interior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."

B. Material Compatibility:

1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.

C. Emissions Requirements: Field-applied paints and coatings that are inside the weatherproofing system shall comply with either of the following:

1. Low-Emitting Materials: VOC emissions shall comply with the requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
2. VOC content shall not exceed limits of authorities having jurisdiction and the following:

    a. Flat Coatings: 50 g/L.
    b. Nonflat Coatings: 100 g/L.
    c. Primers, Sealers, and Undercoats: 100 g/L.
    d. Shellacs, Clear: 730 g/L.
    e. Shellacs, Pigmented: 550 g/L.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:

    1. Concrete: 12 percent.
    2. Masonry (Clay and CMUs): 12 percent.
    3. Gypsum Board: 12 percent.

C. Verify suitability of substrates, including surface conditions and compatibility with existing finishes and primers.

D. Proceed with coating application only after unsatisfactory conditions have been corrected.

    1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.

    1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.

3.3 APPLICATION

A. Apply paints according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."

B. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

3.4 INTERIOR PAINTING SCHEDULE

A. Steel Substrates:

1. Latex System, Alkyd Primer MPI INT 5.1Q MPI INT 5.1QQ:

   a. Prime Coat: Primer, alkyd, anti-corrosive, for metal, MPI #79.
   b. Prime Coat: Shop primer specified in Section where substrate is specified.
   c. Intermediate Coat: Latex, interior, matching topcoat.

   d. Topcoat: Latex, interior (MPI Gloss Level 4), MPI #43.
   e. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

2. High-Performance Architectural Latex System MPI INT 5.1R MPI INT 5.1R:Public All exposed structural steel .

   a. Prime Coat: Primer, alkyd, quick dry, for metal, MPI #76.
   b. Prime Coat: Primer, alkyd, anti-corrosive, for metal, MPI #79.
   c. Intermediate Coat: Latex, interior, high performance architectural, matching topcoat.
   d. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 2), MPI #138.
   e. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 3), MPI #139.
   f. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 4), MPI #140.
   g. Topcoat: Latex, interior, high performance architectural, semi-gloss (MPI Gloss Level 5), MPI #141.

3. Water-Based Dry-Fall System MPI INT 5.1C MPI INT 5.1CC:

   a. Prime Coat: Primer, alkyd, quick dry, for metal, MPI #76.
   b. Prime Coat: Primer, alkyd, anti-corrosive, for metal, MPI #79.
   c. Prime Coat: Shop primer specified in Section where substrate is specified.
   d. Topcoat: Dry fall, latex, flat, MPI #118.
   e. Topcoat: Dry fall, water based, for galvanized steel, flat (MPI Gloss Level 1), MPI #133.
   f. Topcoat: Dry fall, latex (MPI Gloss Level 3), MPI #155.
   g. Topcoat: Dry fall, latex (MPI Gloss Level 5), MPI #226.

B. Galvanized-Metal Substrates:

1. Latex System MPI INT 5.3A:

   a. Prime Coat: Primer, galvanized, water based, MPI #134.

   b. Intermediate Coat: Latex, interior, matching topcoat.
   c. Topcoat: Latex, interior (MPI Gloss Level 3), MPI #52.
   d. Topcoat: Latex, interior (MPI Gloss Level 4), MPI #43.

e. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

C. Gypsum Board Substrates:

1. Latex over Latex Sealer System MPI INT 9.2A:

a. Prime Coat: Primer sealer, latex, interior, MPI #50.
b. Prime Coat: Latex, interior, matching topcoat.
c. Intermediate Coat: Latex, interior, matching topcoat.
d. Topcoat: Latex, interior (MPI Gloss Level 2), MPI #44.
e. Topcoat: Latex, interior (MPI Gloss Level 3), MPI #52.
f. Topcoat: Latex, interior (MPI Gloss Level 4), MPI #43.
g. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

END OF SECTION **09 91 23**

SECTION 10 44 16 - FIRE EXTINGUISHERS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes portable, hand-carried fire extinguishers and mounting brackets for fire extinguishers.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

A. Warranty: Sample of special warranty.

1.4 CLOSEOUT SUBMITTALS

A. Operation and maintenance data.

1.5 COORDINATION

A. Coordinate type and capacity of fire extinguishers with fire-protection cabinets to ensure fit and function.

1.6 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace fire extinguishers that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Six years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. NFPA Compliance: Fabricate and label fire extinguishers to comply with NFPA 10, "Portable Fire Extinguishers."

1. Fire Extinguishers: Listed and labeled for type, rating, and classification by an independent testing agency acceptable to authorities having jurisdiction.Contractor to provide proper charging and tagging of all extinguishers

2.2 PORTABLE, HAND-CARRIED FIRE EXTINGUISHERS

A. Fire Extinguishers: Type, size, and capacity for each fire-protection cabinet mounting bracket indicated.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

   a. Amerex Corporation.
   b. Ansul Incorporated; Tyco International.
   c. Babcock-Davis.
   d. Badger Fire Protection.
   e. Guardian Fire Equipment, Inc.
   f. JL Industries, Inc.; a division of the Activar Construction Products Group.
   g. Larsens Manufacturing Company.
   h. Pyro-Chem; Tyco Fire Suppression & Building Products.

2. Instruction Labels: Include pictorial marking system complying with NFPA 10, Appendix B, and bar coding for documenting fire-extinguisher location, inspections, maintenance, and recharging.

B. Multipurpose Dry-Chemical Type : UL-rated 10lb nominal capacity, with monoammonium phosphate-based dry chemical in manufacturer's standard enameled container.

2.3 MOUNTING BRACKETS

A. Mounting Brackets: Manufacturer's standard galvanized steel, designed to secure fire extinguisher to wall or structure, of sizes required for types and capacities of fire extinguishers indicated, with plated or black baked-enamel finish.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

   a. Amerex Corporation.
   b. Ansul Incorporated; Tyco International.
   c. Babcock-Davis.
   d. Badger Fire Protection.
   e. Guardian Fire Equipment, Inc.
   f. JL Industries, Inc.; a division of the Activar Construction Products Group.
   g. Larsens Manufacturing Company.
   h. Pyro-Chem; Tyco Fire Suppression & Building Products.
   i. Or approved equal

B. Identification: Lettering complying with authorities having jurisdiction for letter style, size, spacing, and location. Locate as indicated by Architect.

1. Identify bracket-mounted fire extinguishers with the words "FIRE EXTINGUISHER" in red letter decals applied to mounting surface.

   a. Orientation: Vertical .

PART 3 - EXECUTION

3.1 INSTALLATION

A. Examine fire extinguishers for proper charging and tagging.

1. Remove and replace damaged, defective, or undercharged fire extinguishers.

B. Install fire extinguishers and mounting brackets in locations indicated and in compliance with requirements of authorities having jurisdiction.

1. Mounting Brackets: Top of fire extinguisher to be at 42 inches above finished floor.

C. Mounting Brackets: Fasten mounting brackets to surfaces, square and plumb, at locations indicated.

END OF SECTION **10 44 16**

SECTION 13 34 19 - METAL BUILDING SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Structural-steel framing.
2. Metal roof panels.
3. Metal wall panels.
4. Metal soffit panels.
5. Thermal insulation.
6. Accessories.

1.2 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of metal building system component.

B. Shop Drawings: Indicate components by others. Include full building plan, elevations, sections, details and attachments to other work.

C. Samples: For units with factory-applied finishes.

D. Delegated-Design Submittal: For metal building systems.

1. Include analysis data indicating compliance with performance requirements and design data signed and sealed by the qualified professional engineer responsible for their preparation.

1.4 INFORMATIONAL SUBMITTALS

A. Welding certificates.

B. Letter of Design Certification: Signed and sealed by a qualified professional engineer. Include the following:

1. Name and location of Project.
2. Order number.
3. Name of manufacturer.
4. Name of Contractor.
5. Building dimensions including width, length, height, and roof slope.
6. Indicate compliance with AISC standards for hot-rolled steel and AISI standards for cold-rolled steel, including edition dates of each standard.
7. Governing building code and year of edition.

8. Design Loads: Include dead load, roof live load, collateral loads, roof snow load, deflection, wind loads/speeds and exposure, seismic design category or effective peak velocity-related acceleration/peak acceleration, and auxiliary loads (cranes).
9. Load Combinations: Indicate that loads were applied acting simultaneously with concentrated loads, according to governing building code.
10. Building-Use Category: Indicate category of building use and its effect on load importance factors.

C. Material test reports.

D. Source quality-control reports.

E. Field quality-control reports.

F. Sample warranties.

1.5 CLOSEOUT SUBMITTALS

A. Maintenance data.

1.6 QUALITY ASSURANCE

A. Manufacturer Qualifications: A qualified manufacturer.

1. Accreditation: Manufacturer's facility accredited according to the International Accreditation Service's AC472, "Accreditation Criteria for Inspection Programs for Manufacturers of Metal Building Systems."
2. Engineering Responsibility: Preparation of comprehensive engineering analysis and Shop Drawings by a professional engineer who is legally qualified to practice in jurisdiction where Project is located.

B. Erector Qualifications: An experienced erector who specializes in erecting and installing work similar in material, design, and extent to that indicated for this Project and who is acceptable to manufacturer.

C. Welding Qualifications: Qualify procedures and personnel according to the following:

1. AWS D1.1/D1.1M, "Structural Welding Code - Steel."
2. AWS D1.3, "Structural Welding Code - Sheet Steel."

1.7 WARRANTY

A. Special Warranty on Metal Panel Finishes: Manufacturer agrees to repair finish or replace metal panels that show evidence of deterioration of factory-applied finishes within specified warranty period.

1. Finish Warranty Period: 25 years from date of Substantial Completion.

B. Special Weathertightness Warranty for Standing-Seam Metal Roof Panels: Manufacturer agrees to repair or replace standing-seam metal roof panel assemblies that leak or otherwise fail to remain weathertight within specified warranty period.

1. Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. A&S Building Systems, Inc.; a division of NCI.
2. ACI Building Systems, Inc.
3. All American Systems; a division of NCI Building Systems, Inc.
4. Alliance Steel, Inc.
5. American Buildings Company; a Nucor Company.
6. Behlen Mfg. Co.
7. Butler Manufacturing Company; a division of BlueScope Buildings North America, Inc.
8. CBC Steel Buildings; a Nucor Company.
9. Ceco Building Systems; an NCI company.
10. Chief Buildings; Chief Industries, Inc.
11. Dean Steel Buildings, Inc.
12. Garco Building Systems; a division of NCI.
13. Gulf States Manufacturers; Nucor Company.
14. Heritage Building Systems; a division of NCI Building Systems, Inc.
15. Inland Buildings; a Schulte Building Systems Company.
16. Kirby Building Systems; a Nucor Company.
17. Mesco Building Solutions; a division of NCI Building Systems, Inc.
18. Metallic Building Company.
19. Mid-West Steel Building Company; an NCI company.
20. Nucor Building Systems.
21. Oakland Metal Buildings, Inc.
22. Pinnacle Structures, Inc.
23. Star Building Systems; a division of NCI Building Systems, Inc.
24. Steel Systems; a division of NCI Building Systems, Inc.
25. Tyler Building Systems, L.P.
26. United Structures of America, Inc.
27. Varco-Pruden Buildings; a division of BlueScope Buildings North America, Inc.
28. Vulcan Steel Structures, Inc.
29. Prior approved equal.

2.2 PERFORMANCE REQUIREMENTS

A. Delegated Design: Engage a qualified professional engineer, as defined in Section 01 40 00 "Quality Requirements," to design metal building system.

B. Structural Performance: Metal building systems shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated according to procedures in MBMA's "Metal Building Systems Manual."

1. Design Loads: As indicated on Drawings.

2. Deflection and Drift Limits: Design metal building system assemblies to withstand serviceability design loads without exceeding deflections and drift limits recommended in AISC Steel Design Guide No. 3 "Serviceability Design Considerations for Steel Buildings."
3. Deflection and Drift Limits: No greater than the following:

    a. Purlins and Rafters: Vertical deflection as indicated on drawings .
    b. Girts: Horizontal deflection as indicated on drawings.
    c. Metal Roof Panels: Vertical deflection of 1/240 of the span.
    d. Metal Wall Panels: Horizontal deflection as indicated on drawings.
    e. Design secondary-framing system to accommodate deflection of primary framing and construction tolerances, and to maintain clearances at openings.
    f. Lateral Drift: as indicated on drawings.

C. Seismic Performance: Metal building system shall withstand the effects of earthquake motions determined according to the codes and criteria indicated on the drawings.

D. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes by preventing buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.

    1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

E. Fire-Resistance Ratings: Where assemblies are indicated to have a fire-resistance rating, provide metal panel assemblies identical to those of assemblies tested for fire resistance per ASTM E 119 or ASTM E 108 by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

    1. Indicate design designations from UL's "Fire Resistance Directory," FM Global's "Approval Guide," or from the listings of another qualified testing agency.

F. Fire-Rated Door Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency, for fire-protection ratings indicated, based on testing at positive pressure according to NFPA 252 or UL 10C.

    1. Oversize Fire-Rated Door Assemblies: For units exceeding sizes of tested assemblies, provide certification by a qualified testing agency that doors comply with standard construction requirements for tested and labeled fire-rated door assemblies except for size.

G. Structural Performance for Metal Roof[and Wall] Panels: Provide metal panel systems capable of withstanding the effects of the following loads, based on testing according to ASTM E 1592:

    1. Wind Loads: As indicated on Drawings.

H. Air Infiltration for Metal Roof Panels: Air leakage of not more than 0.06 cfm/sq. ft. when tested according to ASTM E 1680 at the following test-pressure difference:

    1. Test-Pressure Difference: 6.24 lbf/sq. ft..

I. Air Infiltration for Metal Wall Panels: Air leakage of not more than 0.06 cfm/sq. ft. when tested according to ASTM E 283 at the following test-pressure difference:

    1. Test-Pressure Difference: 6.24 lbf/sq. ft..

J. Water Penetration for Metal Roof Panels: No water penetration when tested according to ASTM E 1646 at the following test-pressure difference:

1. Test-Pressure Difference: 6.24 lbf/sq. ft..

K. Water Penetration for Metal Wall Panels: No water penetration when tested according to ASTM E 331 at the following test-pressure difference:

1. Test-Pressure Difference: 6.24 lbf/sq. ft..

L. Wind-Uplift Resistance: Provide metal roof panel assemblies that comply with UL 580 for wind-uplift-resistance class indicated.

1. Uplift Rating: UL 120.

M. FM Global Listing: Provide metal roof panels and component materials that comply with requirements in FM Global 4471 as part of a panel roofing system and that are listed in FM Global's "Approval Guide" for Class 1 or noncombustible construction, as applicable. Identify materials with FM Global markings.

1. Hail Resistance: SH.

2.3 STRUCTURAL-STEEL FRAMING

A. Structural Steel: Comply with AISC 360, "Specification for Structural Steel Buildings."

B. Bolted Connections: Comply with RCSC's "Specification for Structural Joints Using High-Strength Bolts."

C. Cold-Formed Steel: Comply with AISI's "North American Specification for the Design of Cold-Formed Steel Structural Members" for design requirements and allowable stresses.

D. Primary Framing: Manufacturer's standard primary-framing system, designed to withstand required loads and specified requirements. Primary framing includes transverse and lean-to frames; rafters and rake beams; sidewall, intermediate, end-wall, and corner columns; and wind bracing.

1. General: Provide frames with attachment plates, bearing plates, and splice members. Factory drill for field-bolted assembly. Provide frame span and spacing indicated. **The Intent of metal building frame is to match existing building in height, slope, length and width when all finishes material applied.**

a. Slight variations in span and spacing may be acceptable if necessary to comply with manufacturer's standard, as approved by Architect.

2. Frame Configuration:As per drawings .
3. Exterior Column: As per drawings .
4. Rafter: As per drawings .

E. End-Wall Framing: Manufacturer's standard primary end-wall framing fabricated for field-bolted assembly to comply with the following:

F. Secondary Framing: Manufacturer's standard secondary framing, including purlins, girts, eave struts, flange bracing, base members, gable angles, clips, headers, jambs, and other miscellaneous structural members. Unless otherwise indicated, fabricate framing from either cold-formed, structural-steel sheet or roll-formed, metallic-coated steel sheet, prepainted with coil coating, to comply with the following:

G. Anchor Rods: Headed anchor rods as indicated in Anchor Rod Plan for attachment of metal building to foundation.

2.4 METAL ROOF PANELS

A. Standing-Seam, Vertical-Rib, Metal Roof Panels: Formed with interlocking ribs at panel edges and intermediate stiffening ribs symmetrically spaced between ribs; designed for sequential installation by mechanically attaching panels to supports using concealed clips located under one side of panels and engaging opposite edge of adjacent panels.

1. Refer to Specification section 07 41 13.16 - Standing Seam Metal Roof panel. For Metal roofing specifications.

2.5 METAL WALL PANELS

A. Concealed-Fastener, Flush-Profile, Metal Wall Panels : Refer to Section 07 42 13.13 - Formed Metal Wall panels for metal wall panel specifications.

2.6 METAL SOFFIT PANELS

A. General: Provide factory-formed metal soffit panels designed to be installed by lapping and interconnecting side edges of adjacent panels and mechanically attaching through panel to supports using concealed fasteners and factory-applied sealant in side laps. Include accessories required for weathertight installation. Refer to Section 07 42 93 - Soffit panels for soffit panel specifications.

2.7 THERMAL INSULATION

A. Refer to section 07 21 00 - Thermal Insulation for insulation specifications. and Refer to Section 07 21 30 - Pre-Engineered Building Insulation for faced Metal Building Insulation: ASTM C 991, Type II, glass-fiber-blanket insulation; 0.5-lb/cu. ft. density; 2-inch- wide, continuous, vapor-tight edge tabs; with a flame-spread index of 25 or less.

B. Retainer Strips: For securing insulation between supports, 0.025-inch nominal-thickness, formed, metallic-coated steel or PVC retainer clips colored to match insulation facing.

C. Vapor-Retarder Facing: ASTM C 1136, with permeance not greater than 0.02 perm when tested according to ASTM E 96/E 96M, Desiccant Method.

2.8 ACCESSORIES

A. General: Provide accessories as standard with metal building system manufacturer and as specified. Fabricate and finish accessories at the factory to greatest extent possible, by manufacturer's standard procedures and processes. Comply with indicated profiles and with dimensional and structural requirements.

1. Form exposed sheet metal accessories that are without excessive oil-canning, buckling, and tool marks and that are true to line and levels indicated, with exposed edges folded back to form hems.

B. Roof Panel Accessories: Provide components required for a complete metal roof panel assembly including copings, fasciae, corner units, ridge closures, clips, sealants, gaskets, fillers, closure strips, and similar items. Match material and finish of metal roof panels unless otherwise indicated.

C. Wall Panel Accessories: Provide components required for a complete metal wall panel assembly including copings, fasciae, mullions, sills, corner units, clips, sealants, gaskets, fillers, closure strips, and similar items. Match material and finish of metal wall panels unless otherwise indicated.

D. Flashing and Trim: Zinc-coated (galvanized) or aluminum-zinc alloy-coated steel sheet, 0.018-inch nominal uncoated steel thickness, prepainted with coil coating; finished to match adjacent metal panels.

E. Roof Curbs: Zinc-coated (galvanized) or aluminum-zinc alloy-coated steel sheet, 0.048-inch nominal uncoated steel thickness prepainted with coil coating; finished to match metal roof panels; with welded top box and bottom skirt, and integral full-length cricket; capable of withstanding loads of size and height indicated.

F. Pipe Flashing: Premolded, EPDM pipe collar with flexible aluminum ring bonded to base.

2.9 FABRICATION

A. General: Design components and field connections required for erection to permit easy assembly.

1. Mark each piece and part of the assembly to correspond with previously prepared erection drawings, diagrams, and instruction manuals.
2. Fabricate structural framing to produce clean, smooth cuts and bends. Punch holes of proper size, shape, and location. Members shall be free of cracks, tears, and ruptures.

B. Tolerances: Comply with MBMA's "Metal Building Systems Manual" for fabrication and erection tolerances.

C. Primary Framing: Shop fabricate framing components to indicated size and section, with baseplates, bearing plates, stiffeners, and other items required for erection welded into place. Cut, form, punch, drill, and weld framing for bolted field assembly.

D. Secondary Framing: Shop fabricate framing components to indicated size and section by roll forming or break forming, with baseplates, bearing plates, stiffeners, and other plates required for erection welded into place. Cut, form, punch, drill, and weld secondary framing for bolted field connections to primary framing.

E. Metal Panels: Fabricate and finish metal panels at the factory to greatest extent possible, by manufacturer's standard procedures and processes, as necessary to fulfill indicated performance requirements. Comply with indicated profiles and with dimensional and structural requirements.

1. Provide panel profile, including major ribs and intermediate stiffening ribs, if any, for full length of metal panel.

2.10 SOURCE QUALITY CONTROL

A. Special Inspection: Owner will engage a qualified special inspector to perform source quality control inspections and to submit reports.

1. Accredited Manufacturers: Special inspections will not be required if fabrication is performed by an IAS AC472-accredited manufacturer approved by authorities having jurisdiction to perform such Work without special inspection.

B. Product will be considered defective if it does not pass tests and inspections.

C. Prepare test and inspection reports.

PART 3 - EXECUTION

3.1 ERECTION OF STRUCTURAL FRAMING

A. Erect metal building system according to manufacturer's written instructions and drawings.

B. Do not field cut, drill, or alter structural members without written approval from metal building system manufacturer's professional engineer.

C. Set structural framing accurately in locations and to elevations indicated, according to AISC specifications referenced in this Section. Maintain structural stability of frame during erection.

D. Base and Bearing Plates: Clean concrete- and masonry-bearing surfaces of bond-reducing materials, and roughen surfaces prior to setting plates. Clean bottom surface of plates.

1. Set plates for structural members on wedges, shims, or setting nuts as required.
2. Tighten anchor rods after supported members have been positioned and plumbed. Do not remove wedges or shims but, if protruding, cut off flush with edge of plate before packing with grout.
3. Promptly pack grout solidly between bearing surfaces and plates so no voids remain. Neatly finish exposed surfaces; protect grout and allow to cure. Comply with manufacturer's written installation instructions for shrinkage-resistant grouts.

E. Align and adjust structural framing before permanently fastening. Before assembly, clean bearing surfaces and other surfaces that will be in permanent contact with framing. Perform necessary adjustments to compensate for discrepancies in elevations and alignment.

1. Level and plumb individual members of structure.
2. Make allowances for difference between temperature at time of erection and mean temperature when structure will be completed and in service.
3. **Verify that framing matches existing building in height, slope, length and width when all finishes material applied.**

F. Primary Framing and End Walls: Erect framing level, plumb, rigid, secure, and true to line. Level baseplates to a true even plane with full bearing to supporting structures, set with double-nutted anchor bolts. Use grout to obtain uniform bearing and to maintain a level base-line elevation. Moist-cure grout for not less than seven days after placement.

1. Make field connections using high-strength bolts installed according to RCSC's "Specification for Structural Joints Using High-Strength Bolts" for bolt type and joint type specified.

   a. Joint Type: Snug tightened or pretensioned as required by manufacturer.

G. Secondary Framing: Erect framing level, plumb, rigid, secure, and true to line. Field bolt secondary framing to clips attached to primary framing.

1. Provide rake or gable purlins with tight-fitting closure channels and fasciae.
2. Locate and space wall girts to suit openings such as doors and windows.
3. Provide supplemental framing at entire perimeter of openings, including doors, windows, ventilators, and other penetrations of roof and walls.

H. Steel Joists: Install joists and accessories plumb, square, and true to line; securely fasten to supporting construction according to SJI's "Standard Specifications and Load Tables for Steel Joists and Joist Girders," joist manufacturer's written instructions, and requirements in this Section.

1. Before installation, splice joists delivered to Project site in more than one piece.
2. Space, adjust, and align joists accurately in location before permanently fastening.
3. Install temporary bracing and erection bridging, connections, and anchors to ensure that joists are stabilized during construction.
4. Joist Installation: Bolt joists to supporting steel framework using carbon-steel bolts unless otherwise indicated.
5. Joist Installation: Bolt joists to supporting steel framework using high-strength structural bolts unless otherwise indicated. Comply with RCSC's "Specification for Structural Joints Using High-Strength Bolts" for high-strength structural bolt installation and tightening requirements.
6. Joist Installation: Weld joist seats to supporting steel framework.
7. Install and connect bridging concurrently with joist erection, before construction loads are applied. Anchor ends of bridging lines at top and bottom chords if terminating at walls or beams.

I. Bracing: Install bracing in roof and sidewalls where indicated on erection drawings.

1. Tighten rod and cable bracing to avoid sag.
2. Locate interior end-bay bracing only where indicated.

J. Framing for Openings: Provide shapes of proper design and size to reinforce openings and to carry loads and vibrations imposed, including equipment furnished under mechanical and electrical work. Securely attach to structural framing.

K. Erection Tolerances: Maintain erection tolerances of structural framing within AISC 303.

3.2 METAL PANEL INSTALLATION, GENERAL

A. General: Anchor metal panels and other components of the Work securely in place, with provisions for thermal and structural movement.

1. Field cut metal panels as required for doors, windows, and other openings. Cut openings as small as possible, neatly to size required, and without damage to adjacent metal panel finishes.

   a. Field cutting of metal panels by torch is not permitted unless approved in writing by manufacturer.

2. Install metal panels perpendicular to structural supports unless otherwise indicated.
3. Flash and seal metal panels with weather closures at perimeter of openings and similar elements. Fasten with self-tapping screws.
4. Locate and space fastenings in uniform vertical and horizontal alignment.
5. Locate metal panel splices over structural supports with end laps in alignment.
6. Lap metal flashing over metal panels to allow moisture to run over and off the material.

B. Lap-Seam Metal Panels: Install screw fasteners using power tools with controlled torque adjusted to compress EPDM washers tightly without damage to washers, screw threads, or metal panels. Install screws in predrilled holes.

1. Arrange and nest side-lap joints so prevailing winds blow over, not into, lapped joints. Lap ribbed or fluted sheets one full rib corrugation. Apply metal panels and associated items for neat and weathertight enclosure. Avoid "panel creep" or application not true to line.

C. Metal Protection: Where dissimilar metals contact each other or corrosive substrates, protect against galvanic action by painting contact surfaces with corrosion-resistant coating, by applying rubberized-asphalt underlayment to each contact surface, or by other permanent separation as recommended by metal roof panel manufacturer.

D. Joint Sealers: Install gaskets, joint fillers, and sealants where indicated and where required for weatherproof performance of metal panel assemblies. Provide types of gaskets, fillers, and sealants indicated; or, if not indicated, provide types recommended by metal panel manufacturer.

1. Seal metal panel end laps with double beads of tape or sealant the full width of panel. Seal side joints where recommended by metal panel manufacturer.
2. Prepare joints and apply sealants to comply with requirements in Section 07 92 00 "Joint Sealants."

3.3 METAL ROOF PANEL INSTALLATION

A. General: Provide metal roof panels of full length from eave to ridge unless otherwise indicated or restricted by shipping limitations.

1. Install ridge caps as metal roof panel work proceeds.
2. Flash and seal metal roof panels with weather closures at eaves and rakes. Fasten with self-tapping screws.

B. Standing-Seam Metal Roof Panels: Fasten metal roof panels to supports with concealed clips at each standing-seam joint, at location and spacing and with fasteners recommended by manufacturer.

1. Install clips to supports with self-drilling or self-tapping fasteners.
2. Install pressure plates at locations indicated in manufacturer's written installation instructions.
3. Snap Joint: Nest standing seams and fasten together by interlocking and completely engaging factory-applied sealant.
4. Seamed Joint: Crimp standing seams with manufacturer-approved motorized seamer tool so that clip, metal roof panel, and factory-applied sealant are completely engaged.
5. Rigidly fasten eave end of metal roof panels and allow ridge end free movement for thermal expansion and contraction. Predrill panels for fasteners.
6. Provide metal closures at peaks rake edges rake walls and each side of ridge and hip caps.

C. Metal Fascia Panels: Align bottom of metal panels and fasten with blind rivets, bolts, or self-drilling or self-tapping screws. Flash and seal metal panels with weather closures where fasciae meet soffits, along lower panel edges, and at perimeter of all openings.

3.4 METAL WALL PANEL INSTALLATION

A. General: Install metal wall panels in orientation, sizes, and locations indicated on Drawings. Install panels perpendicular to girts, extending full height of building, unless otherwise indicated. Anchor metal wall panels and other components of the Work securely in place, with provisions for thermal and structural movement.

1. Unless otherwise indicated, begin metal panel installation at corners with center of rib lined up with line of framing.
2. Shim or otherwise plumb substrates receiving metal wall panels.
3. When two rows of metal panels are required, lap panels 4 inches minimum.
4. When building height requires two rows of metal panels at gable ends, align lap of gable panels over metal wall panels at eave height.
5. Rigidly fasten base end of metal wall panels and allow eave end free movement for thermal expansion and contraction. Predrill panels.
6. Flash and seal metal wall panels with weather closures at eaves and rakes, and at perimeter of all openings. Fasten with self-tapping screws.
7. Install screw fasteners in predrilled holes.
8. Install flashing and trim as metal wall panel work proceeds.
9. Apply elastomeric sealant continuously between metal base channel (sill angle) and concrete, and elsewhere as indicated on Drawings; if not indicated, as necessary for waterproofing.
10. Align bottom of metal wall panels and fasten with blind rivets, bolts, or self-drilling or self-tapping screws.
11. Provide weatherproof escutcheons for pipe and conduit penetrating exterior walls.

B. Metal Wall Panels: Install metal wall panels on exterior side of girts. Attach metal wall panels to supports with fasteners as recommended by manufacturer.

3.5 METAL SOFFIT PANEL INSTALLATION

A. Provide metal soffit panels the full width of soffits. Install panels perpendicular to support framing.

B. Flash and seal metal soffit panels with weather closures where panels meet walls and at perimeter of all openings.

3.6 THERMAL INSULATION INSTALLATION

A. General: Install insulation concurrently with metal panel installation, in thickness indicated to cover entire surface, according to manufacturer's written instructions.

1. Set vapor-retarder-faced units with vapor retarder toward warm side of construction unless otherwise indicated. Do not obstruct ventilation spaces except for firestopping.
2. Tape joints and ruptures in vapor retarder, and seal each continuous area of insulation to the surrounding construction to ensure airtight installation.
3. Install factory-laminated, vapor-retarder-faced blankets straight and true in one-piece lengths, with both sets of facing tabs sealed, to provide a complete vapor retarder.
4. Install blankets straight and true in one-piece lengths. Install vapor retarder over insulation, with both sets of facing tabs sealed, to provide a complete vapor retarder.

B. Blanket Roof Insulation: Comply with the following installation method:

1. Refer to Section 07 21 30 - Pre-Engineered Building Insulation

C. Blanket Wall Insulation: Extend insulation and vapor retarder over and perpendicular to top flange of secondary framing. Hold in place by metal wall panels fastened to secondary framing.

1. Retainer Strips: Install retainer strips at each longitudinal insulation joint, straight and taut, nesting with secondary framing to hold insulation in place.

3.7 DOOR AND FRAME INSTALLATION

A. General: Install doors and frames plumb, rigid, properly aligned, and securely fastened in place according to manufacturers' written instructions. Coordinate installation with wall flashings and other components. Seal perimeter of each door frame with elastomeric sealant used for metal wall panels.

B. Personnel Doors and Frames: Install doors and frames according to NAAMM-HMMA 840.

1. At fire-rated openings, install frames according to, and doors with clearances specified in, NFPA 80.

C. Field Glazing: Comply with installation requirements in Section 08 80 00 "Glazing."

D. Door Hardware:

1. Install surface-mounted items after finishes have been completed at heights indicated in DHI's "Recommended Locations for Architectural Hardware for Standard Steel Doors and Frames."

2. Set units level, plumb, and true to line and location. Adjust and reinforce attachment substrates as necessary for proper installation and operation.
3. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.
4. Set thresholds for exterior doors in full bed of sealant complying with requirements for concealed mastics specified in Section 07 92 00 "Joint Sealants."

3.8 WINDOW INSTALLATION

A. General: Install windows plumb, rigid, properly aligned, without warp or rack of frames or sash, and securely fasten in place according to manufacturer's written instructions. Coordinate installation with wall flashings and other components. Seal perimeter of each window frame with elastomeric sealant used for metal wall panels.

1. Separate dissimilar materials from sources of corrosion or electrolytic action at points of contact with other materials by complying with requirements specified in AAMA/WDMA/CSA 101/I.S.2/A440.

B. Set sill members in bed of sealant or with gaskets, for weathertight construction.

C. Install windows and components to drain condensation, water penetrating joints, and moisture migrating within windows to the exterior.

D. Mount screens directly to frames with tapped screw clips.

3.9 ACCESSORY INSTALLATION

A. General: Install accessories with positive anchorage to building and weathertight mounting, and provide for thermal expansion. Coordinate installation with flashings and other components.

1. Install components required for a complete metal roof panel assembly, including trim, copings, ridge closures, seam covers, flashings, sealants, gaskets, fillers, closure strips, and similar items.
2. Install components for a complete metal wall panel assembly, including trim, copings, corners, seam covers, flashings, sealants, gaskets, fillers, closure strips, and similar items.
3. Where dissimilar metals contact each other or corrosive substrates, protect against galvanic action by painting contact surfaces with corrosion-resistant coating, by applying rubberized-asphalt underlayment to each contact surface, or by other permanent separation as recommended by manufacturer.

B. Flashing and Trim: Comply with performance requirements, manufacturer's written installation instructions, and SMACNA's "Architectural Sheet Metal Manual." Provide concealed fasteners where possible, and set units true to line and level. Install work with laps, joints, and seams that will be permanently watertight and weather resistant.

1. Install exposed flashing and trim that is without excessive oil-canning, buckling, and tool marks and that is true to line and levels indicated, with exposed edges folded back to form hems. Install sheet metal flashing and trim to fit substrates and to result in waterproof and weather-resistant performance.

2. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at a maximum of 10 feet with no joints allowed within 24 inches of corner or intersection. Where lapped or bayonet-type expansion provisions cannot be used or would not be sufficiently weather resistant and waterproof, form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with mastic sealant (concealed within joints).

C. Gutters: Join sections with riveted-and-soldered or lapped-and-sealed joints. Attach gutters to eave with gutter hangers spaced as required for gutter size, but not more than 36 inches o.c. using manufacturer's standard fasteners. Provide end closures and seal watertight with sealant. Provide for thermal expansion.

D. Downspouts: Join sections with 1-1/2-inch telescoping joints. Provide fasteners designed to hold downspouts securely 1 inch away from walls; locate fasteners at top and bottom and at approximately 60 inches o.c. in between.

1. Provide elbows at base of downspouts to direct water away from building.
2. Tie downspouts to underground drainage system indicated.

E. Roof Curbs: Install curbs at locations indicated on Drawings. Install flashing around bases where they meet metal roof panels.

F. Pipe Flashing: Form flashing around pipe penetration and metal roof panels. Fasten and seal to panel as recommended by manufacturer.

3.10 FIELD QUALITY CONTROL

A. Special Inspections: Contractor will engage a qualified special inspector to perform field quality control special inspections and to submit reports.

B. Product will be considered defective if it does not pass tests and inspections.

C. Prepare test and inspection reports.

END OF SECTION

SECTION 31 21 00 - EARTH MOVING (BUILDING PAD)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section

1.2 SUMMARY

A. This Section includes the following:

1. Preparing subgrades for buildings.
2. Excavating and backfilling for buildings and structures.
3. Drainage course for slabs-on-grade.
4. Excavating and backfilling for utility trenches.
5. Excavating and backfilling trenches for buried mechanical and electrical utilities and pits for buried utility structures.

B. Related Sections include the following:

1. Division 01 Section "Quality Requirements" for independent testing agency procedures and administrative requirements.
2. Division 03 Section "Cast-in-Place Concrete".

1.3 DEFINITIONS

A. Backfill: Soil material or controlled low-strength material used to fill an excavation.

1. Initial Backfill: Backfill placed beside and over pipe in a trench, including haunches to support sides of pipe.
2. Final Backfill: Backfill placed over initial backfill to fill a trench.

B. Bedding Course: Course placed over the excavated subgrade in a trench before laying pipe.

C. Borrow Soil: Satisfactory soil imported from off-site for use as fill or backfill.

D. Drainage Course: Course beneath the slab that minimizes upward capillary flow of pore water.

E. Excavation: Removal of material encountered above subgrade elevations and to lines and dimensions indicated.

1. Authorized Additional Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions as directed by Architect. Authorized additional excavation and replacement material will be paid for according to Contract provisions for changes in the Work.
2. Unauthorized Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions without direction by Architect. Unauthorized excavation, as well as remedial work directed by Architect, shall be without additional compensation.

F. Fill: Soil materials used to raise existing grades.

G. Structures: Buildings, footings, foundations, retaining walls, slabs, tanks, curbs, mechanical and electrical appurtenances, or other man-made stationary features constructed above or below the ground surface.

H. Subgrade: Surface or elevation remaining after completing excavation, or top surface of a fill or backfill immediately below subbase, drainage fill, or topsoil materials.

I. Utilities: On-site underground pipes, conduits, ducts, and cables, as well as underground services within buildings.

1.4 SUBMITTALS

A. Material Test Reports: From a qualified testing agency indicating and interpreting test results for compliance of the following with requirements indicated:

1. Classification according to ASTM D 2487 of each on-site and borrow soil material proposed for fill and backfill.
2. Test reports on borrow material.
3. Field density test reports.
4. One optimum moisture-maximum density curve for each type of soil encountered.

1.5 QUALITY ASSURANCE

A. Codes and Standards: Perform work in compliance with applicable requirements of governing authorities having jurisdiction.

B. Geotechnical Testing Agency Qualifications: Qualified according to ASTM E 329 and ASTM D 3740 for testing indicated.

C. Testing & Inspection Service: Owner will engage and pay for soil testing and inspection service for quality control testing during earthwork operations. Contractor shall pay for all retesting of failed tests.

1.6 PROJECT CONDITIONS

A. Traffic: Minimize interference with adjoining roads, streets, walks, and other adjacent occupied or used facilities during earth moving operations.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
2. Provide alternate routes around closed or obstructed traffic ways if required by Owner or authorities having jurisdiction.

B. Existing Utilities: Locate existing underground utilities before performing earthwork. If utilities are to remain in place, provide protection from damage during earthwork operations.

C. Interruption of Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted in writing by Architect and then only after arranging to provide temporary utility services according to requirements indicated.

1. Notify Architect not less than two days in advance of proposed utility interruptions.
2. Do not proceed with utility interruptions without Architect's written permission.
3. Contact utility-locator service for area where Project is located before excavating.

D. Demolish and completely remove from site existing underground utilities indicated to be removed. Coordinate with utility companies to shut off services if lines are active.

PART 2 - PRODUCTS

2.1 SOIL MATERIALS

A. Satisfactory Soils:

1. Imported soil fill material used to raise the site grade shall be either a low plasticity silty or sandy clay (USCS Classification, CL) or a clayey sand (SC), shall be free of roots, construction debris, organic matter or any other deleterious materials, have a maximum clay lump size less than two (2) inches and have a liquid limit of less than 45 and a plasticity index value between 10 and 25. If a fine-grained sandy clay soil is used for select fill, close moisture content control will be required to achieve the recommended degree of compaction.

B. Unsatisfactory Soils: Soils other than satisfactory soils.

1. Unsatisfactory soils also include satisfactory soils not maintained within -2 to +3 percentage points of the optimum moisture content at time of compaction as determined by the Standard Proctor test (ASTM D 698).

C. Bedding Course: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D 2940; except with 100 percent passing a 1-inch sieve and not more than 8 percent passing a No. 200 sieve.

D. Drainage Course: Provide a stone or sand drainage layer (per list below) at contractor's option beneath the concrete slab and vapor retarder.

1. A 4" thick layer number 8 washed gravel per ASTM C33, complying with the following gradation:

Sieve Size	Percent Passing
1/2"	100
3/8"	85 to 100
a. 4	10 to 30
b. 8	0 to 10
c. 16	0 to 5

E. A 4" thick layer of number 57 crushed and washed limestone per ASTM C33. complying with the following gradation:

Sieve Size	Percent Passing
1-1/2"	100
1"	95 to 100
1/2"	25 to 60
No. 4	0 to 10
No. 8	0 to 5

2.2 ACCESSORIES

A. Warning Tape: Acid- and alkali-resistant polyethylene film warning tape manufactured for marking and identifying underground utilities, 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility; colored as follows:

1. Red: Electric.
2. Yellow: Gas, oil, steam, and dangerous materials.
3. Orange: Telephone and other communications.
4. Blue: Water systems.
5. Green: Sewer systems.

B. Detectable Warning Tape: Acid- and alkali-resistant polyethylene film warning tape manufactured for marking and identifying underground utilities, a minimum of 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility, with metallic core encased in a protective jacket for corrosion protection, detectable by metal detector when tape is buried up to 30 inches deep; colored as follows:

1. Red: Electric.
2. Yellow: Gas, oil, steam, and dangerous materials.
3. Orange: Telephone and other communications.
4. Blue: Water systems.
5. Green: Sewer systems.

PART 3 - EXECUTION

3.1 PREPARATION

A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by earthwork operations.

B. In order to prepare the building and pavement areas for fill or for insitu soils to be used as a final subgrade, the site shall be stripped of all vegetation, soft or loose surface soils, obstructions and all deleterious materials. This includes any loose or water-softened surface materials.

1. When trees are removed, the entire root ball shall be excavated such that the remaining roots measure 1/2 inch in diameter, or less.
2. Strip 6 inches of topsoil minimum at building pad and within 10 feet of the building. Additional stripping may be required in some areas. The actual removal depth shall be determined in the field by the Testing Agency.

C. Additional information for preparation requirements of subgrade for earthwork operations including removal of vegetation, topsoil, debris, obstructions, and deleterious materials from ground surface, and treatment or improvement are specified in Division 31 Section "Site Clearing."

D. Provide protective insulating materials to protect subgrades and foundation soils against freezing temperatures or frost.

E. If unstable subgrade is encountered after initial topsoil stripping, the Architect or Testing Agency may require the grading contractor to perform processing and drying of the upper maximum 12 inches of native subgrade by frequent windrowing with a dozer or plowing with a set of heavy duty disc harrows for at least three consecutive working days to achieve stable conditions for fill placement before consideration other mitigation approaches. The windrowing and drying effort shall be performed during a period with at least three consecutive days forecasted to be dry. The processed areas shall be sealed with the dozer at the end of the day in case of unanticipated overnight rain. The subgrade drying effort described above shall be included in the base bid.

F. If unsuitable bearing materials are encountered at required subgrade elevations, carry excavations deeper and replace excavated materials as directed by Architect.

G. Stability of Excavations: Slope sides of excavations to comply with local codes and ordinances having jurisdiction (including all OSHA requirements). Shore and brace where sloping is not possible because of space restrictions or stability of material excavated.

H. See Section 3.7 below for required proofroll of existing subgrade to be performed immediately after preparation work noted above is complete.

3.2 DEWATERING

A. Prevent surface water and ground water from entering excavations, from ponding on prepared subgrades, and from flooding Project site and surrounding area.

B. Protect subgrades from softening, undermining, washout, and damage by rain or water accumulation.

1. Reroute surface water runoff away from excavated areas. Do not allow water to accumulate in excavations. Do not use excavated trenches as temporary drainage ditches.
2. Install a dewatering system to keep subgrades dry and convey ground water away from excavations. Maintain until dewatering is no longer required.

3.3 EXPLOSIVES

C. Explosives: Do not use explosives.

3.3 EXCAVATION, GENERAL

A. Unclassified Excavation: Excavate to subgrade elevations regardless of the character of surface and subsurface conditions encountered. Unclassified excavated materials may include rock, soil materials, and obstructions. No changes in the Contract Sum or the Contract Time will be authorized for rock excavation or removal of obstructions.

1. If excavated materials intended for fill and backfill include unsatisfactory soil materials and rock, replace with satisfactory soil materials.

B. Avoid opening excavations during inclement weather.

C. Excavations shall not have deleterious effects on adjacent foundations or structures. Sequence construction as required to avoid deep excavations adjacent to foundations or structures, or when deep excavations adjacent to foundations or structures are unavoidable, provide temporary shoring as required in consultation with Geotechnical Engineer.

3.4 EXCAVATION FOR STRUCTURES

A. Excavate to indicated elevations and dimensions within a tolerance of plus or minus 1 inch. If applicable, extend excavations a sufficient distance from structures for placing and removing concrete formwork, for installing services and other construction, and for inspections.

1. Excavations for Footings and Foundations: Do not disturb bottom of excavation. Excavate by hand to final grade just before placing concrete reinforcement. Trim bottoms to required lines and grades to leave solid base to receive other work.
2. Excavation for Underground Tanks, Basins, and Mechanical or Electrical Utility Structures: Excavate to elevations and dimensions indicated within a tolerance of plus or minus 1 inch. Do not disturb bottom of excavations intended as bearing surfaces.
3. The base of all excavations for structures shall be free of water, loose soil, unsuitable bearing materials including soft soil, and other foreign materials.

3.5 EXCAVATION FOR UTILITY TRENCHES

A. Excavate trenches to indicated gradients, lines, depths, and elevations.

1. Beyond building perimeter, excavate trenches to allow installation of top of pipe below frost line.

B. Excavate trenches to uniform widths to provide the following clearance on each side of pipe or conduit. Excavate trench walls vertically from trench bottom to 12 inches higher than top of pipe or conduit, unless otherwise indicated.

1. Clearance: 12 inches each side of pipe or conduit.

C. Trench Bottoms: Excavate and shape trench bottoms to provide uniform bearing and support of pipes and conduit. Shape subgrade to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits. Remove projecting stones and sharp objects along trench subgrade.

1. For pipes and conduit less than 8 inches in nominal diameter and flat-bottomed, multipleduct conduit units, hand-excavate trench bottoms and support pipe and conduit on an undisturbed subgrade.
2. For pipes and conduit 8 inches or larger in nominal diameter, shape bottom of trench to support bottom 90 degrees of pipe circumference. Fill depressions with tamped sand backfill. Alternatively, excavate the trench 6" deeper than the bottom of the pipe and provide 6" bedding course.
3. Excavate trenches 6 inches deeper than elevation required in rock or other unyielding bearing material to allow for bedding course.

3.6 SUBGRADE INSPECTION

A. Notify Architect when excavations have reached required subgrade.

B. If Architect determines that unsatisfactory soil is present, continue excavation and replace with compacted backfill or fill material as directed.

C. Proof-roll existing subgrade (after preparation as noted above has been completed) below the building slabs with heavy pneumatic-tired equipment to identify soft pockets and areas of excess yielding. Do not proof-roll wet or saturated subgrades.

1. Contact Architect, Engineer, and Testing Agency 48 hours prior to proof- rolling. A representative of the Testing Agency must be on site during proof-rolling operations.
2. Completely proof-roll subgrade in one direction, repeating proof-rolling in direction perpendicular to first direction. Limit vehicle speed to 3 mph.
3. Proof-roll with a loaded 10-wheel, tandem-axle dump truck weighing not less than 15 tons.
4. Excavate soft spots, unsatisfactory soils, and areas of excessive pumping or rutting, as determined by Testing Agency and as directed by Architect, and replace with compacted backfill or fill as directed.

a. Prior to consideration of removal and replacement of existing soils, drying and processing of existing subgrade for three consecutive dry days shall be performed as described in Section 3.1 and existing subgrade shall be retested by proof-roll immediately after drying and processing period is complete.

D. Authorized additional excavation and replacement material will be paid for according to Contract provisions for changes in the Work.

E. Reconstruct subgrades damaged by freezing temperatures, frost, rain, accumulated water, or construction activities, as directed by Architect, without additional compensation.

3.7 UNAUTHORIZED EXCAVATION

A. Fill unauthorized excavation under foundations or wall footings by extending bottom elevation of concrete foundation or footing to excavation bottom, without altering top elevation. Lean concrete fill, with 28-day compressive strength of 2000 psi, may be used when approved by Architect.

1. Fill unauthorized excavations under other construction or utility pipe as directed by Architect.

3.8 STORAGE OF SOIL MATERIALS

A. Stockpile borrow soil materials and excavated satisfactory soil materials without intermixing. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.

1. Stockpile soil materials away from edge of excavations. Do not store within drip line of remaining trees.

3.9 BACKFILL

A. Place and compact backfill in excavations promptly, but not before completing the following:

1. Construction below finish grade including, where applicable, subdrainage, dampproofing, waterproofing, and perimeter insulation.
2. Surveying locations of underground utilities for Record Documents.

3. Testing and inspecting underground utilities.
4. Removing concrete formwork.
5. Removing trash and debris.
6. Removing temporary shoring and bracing, and sheeting.
7. Installing permanent or temporary horizontal bracing on horizontally supported walls. B. Place backfill on subgrades free of mud, frost, snow, or ice.

3.10 UTILITY TRENCH BACKFILL

A. Place backfill on subgrades free of mud, frost, snow, or ice.

B. Place and compact bedding course on trench bottoms and where indicated. Shape bedding course to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits.

C. Backfill trenches excavated under footings and within 18 inches of bottom of footings with a lean concrete fill to elevation of bottom of footings. Provide a lean concrete fill with a 28-day compressive strength of 2500 psi.

D. Provide 4-inch- thick, concrete-base slab support for piping or conduit less than 30 inches below surface of roadways. After installing and testing, completely encase piping or conduit in a minimum of 4 inches of concrete before backfilling or placing roadway subbase.

E. Place and compact initial backfill of satisfactory soil, free of particles larger than 1 inch in any dimension, to a height of 12 inches over the utility pipe or conduit.

1. Carefully compact initial backfill under pipe haunches and compact evenly up on both sides and along the full length of utility piping or conduit to avoid damage or displacement of piping or conduit. Coordinate backfilling with utilities testing.

F. Backfill voids with satisfactory soil while installing and removing shoring and bracing.

G. Place and compact final backfill of satisfactory soil to final subgrade elevation.

H. All utility trenches that penetrate the building shall be effectively sealed to restrict water intrusion and flow through trenches that could migrate below the building. An effective clay "trench plug" that extends at least five (5) feet out from the face of the building exterior shall be constructed at each utility trench which penetrates the building perimeter. The plug material shall be a clay satisfactory soil compacted at a water content at or above the soils optimum water content. The clay satisfactory soil shall be placed to completely surround the utility line and be compacted.

I. Install warning tape directly above utilities, 12 inches below finished grade, except 6 inches below subgrade under pavements and slabs.

3.11 SOIL FILL

A. Plow, scarify, bench, or break up sloped surfaces steeper than 1 vertical to 4 horizontal so fill material will bond with existing material.

B. Place and compact fill material in layers to required elevations as follows:

1. Under steps and ramps, use satisfactory soil material.

2. Under building slabs (and within 10 feet of building slab edges), use satisfactory soil material.
3. Under footings and foundations, use satisfactory soil material C. Place soil fill on subgrades free of mud, frost, snow, or ice.

3.12 SOIL MOISTURE CONTROL

A. Uniformly moisten or aerate subgrade and each subsequent fill or backfill soil layer before compaction to within -2 to +3 percentage points of the optimum moisture content at time of compaction as determined by the Standard Proctor test (ASTM D 698).

1. Do not place backfill or fill soil material on surfaces that are muddy, frozen, or contain frost or ice.
2. Remove and replace, or scarify and air dry otherwise satisfactory soil material that exceeds the optimum moisture content allowance stated above and is too wet to compact to the specified dry unit weight.

3.13 COMPACTION OF SOIL BACKFILLS AND FILLS

A. Place backfill and fill soil materials only after the site has been proof-rolled.

B. Place backfill and fill soil materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment, and not more than 4 inches in loose depth for material compacted by hand-operated tampers.

C. Place backfill and fill soil materials evenly on all sides of structures to required elevations, and uniformly along the full length of each structure.

D. Compact all satisfactory soil materials to at least 95 percent of the maximum dry density as determined by the Standard Proctor compaction test (ASTM D 698).

3.14 GRADING

A. General: Uniformly grade areas to a smooth surface, free of irregular surface changes. Comply with compaction requirements and grade to cross sections, lines, and elevations indicated.

1. Provide a smooth transition between adjacent existing grades and new grades.
2. Cut out soft spots, fill low spots, and trim high spots to comply with required surface tolerances.
3. Compact grading fill materials outside of building slab limits to at least 90 percent of the maximum dry density as determined by the Standard Proctor compaction test (ASTM D 698).

B. Site Grading: Slope grades to direct water away from buildings and to prevent ponding.

C. Grading inside Building Lines: Finish subgrade to a tolerance of 1/2 inch when tested with a 10foot straightedge.

3.15 DRAINAGE COURSE UNDER CONCRETE SLABS-ON-GRADE

A. Subgrade shall be inspected by Testing Agency after compacted fill is complete and immediately prior to placement of drainage course.

B. Provide a drainage course using granular material as defined in part 2 of this specification.

C. Place drainage course on subgrades free of mud, frost, snow, or ice.

D. On prepared subgrade, place and compact drainage course under cast-in-place concrete slabson-grade as follows:

1. Place drainage course 6 inches or less in compacted thickness in a single layer.
2. Place drainage course that exceeds 6 inches in compacted thickness in layers of equal thickness, with no compacted layer more than 6 inches thick or less than 3 inches thick.
3. Compact each layer of drainage course to a minimum relative density of 75 percent as per ASTM D4253.

3.16 FIELD QUALITY CONTROL

A. Special Inspections: Owner will engage a qualified special inspector to perform the following special inspections:

1. Determine prior to placement of fill that site has been prepared in compliance with requirements.
2. Determine that fill material and maximum lift thickness comply with requirements.
3. Determine, at the required frequency, that in-place density of compacted fill complies with requirements.

B. Testing Agency: Owner will engage a qualified independent geotechnical engineering testing agency to perform field quality-control testing.

C. Provide inspections and test in accordance with Chapter 17 of the International Building Code.

D. Allow testing agency to inspect and test subgrades and each fill or backfill layer. Proceed with subsequent earthwork only after test results for previously completed work comply with requirements.

E. Testing agency will test compaction of soils in place according to ASTM D 1557, ASTM D 2167, ASTM D 2922, ASTM D 2937 and ASTM D 698, as applicable. Tests will be performed at the following locations and frequencies:

1. Building Slab Areas: At subgrade and at each compacted fill and backfill layer, at least 1 test for every 2000 sq. ft. or less of building slab area, but in no case fewer than 3 tests.
2. Foundation Wall Backfill: At each compacted backfill layer, at least 1 test for each 100 feet or less of wall length, but no fewer than 2 tests.
3. Trench Backfill: At each compacted initial and final backfill layer, at least 1 test for each 100 feet or less of trench length, but no fewer than 2 tests.

F. When testing agency reports that subgrades, fills, or backfills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace soil to depth required; recompact and retest until specified compaction is obtained.

G. Testing agency shall verify materials below shallow foundations are adequate to achieve the design bearing capacity.

3.17 PROTECTION

A. Protecting Graded Areas: Protect newly graded areas from traffic, freezing, and erosion. Keep free of trash and debris.

B. Repair and reestablish grades to specified tolerances where completed or partially completed surfaces become eroded, rutted, settled, or where they lose compaction due to subsequent construction operations or weather conditions.

1. Scarify or remove and replace soil material to depth as directed by Architect (or Engineer); reshape and recompact.

C. Where settling occurs before Project correction period elapses, remove finished surfacing, backfill with additional soil material, compact, and reconstruct surfacing.

1. Restore appearance, quality, and condition of finished surfacing to match adjacent work, and eliminate evidence of restoration to greatest extent possible.

3.18 DISPOSAL OF SURPLUS AND WASTE MATERIALS

A. Disposal: Remove surplus satisfactory soil and waste material, including unsatisfactory soil, trash, and debris, and legally dispose of it off of Owner's property.

END OF SECTION 31 21 00

SECTION 31 23 19 - DEWATERING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes construction dewatering.

B. Related Sections:

1. Division 01 Section "Construction Progress Documentation and Photographic Documentation" for recording preexisting conditions and dewatering system progress.
2. Division 31 Section "Earth Moving" for excavating, backfilling, site grading, and for site utilities.
3. Division 31 Section "Excavation Support and Protection" for shoring, bracing, and sheet piling of excavations.

1.3 PERFORMANCE REQUIREMENTS

A. Dewatering Performance: Design, furnish, install, test, operate, monitor, and maintain dewatering system of sufficient scope, size, and capacity to control hydrostatic pressures and to lower, control, remove, and dispose of ground water and permit excavation and construction to proceed on dry, stable subgrades.

1. Delegated Design: Design dewatering system, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
2. Continuously monitor and maintain dewatering operations to ensure erosion control, stability of excavations and constructed slopes, that excavation does not flood, and that damage to subgrades and permanent structures is prevented.
3. Prevent surface water from entering excavations by grading, dikes, or other means.
4. Accomplish dewatering without damaging existing buildings, structures, and site improvements adjacent to excavation.
5. Remove dewatering system when no longer required for construction.

1.4 ACTION SUBMITTALS

A. Shop Drawings: For dewatering system. Show arrangement, locations, and details of wells and well points; locations of risers, headers, filters, pumps, power units, and discharge lines; and means of discharge, control of sediment, and disposal of water.

1. Include layouts of piezometers and flow-measuring devices for monitoring performance of dewatering system.

2. Include a written plan for dewatering operations including control procedures to be adopted if dewatering problems arise.

B. Delegated-Design Submittal: For dewatering system indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified Installer, land surveyor and professional engineer.

B. Field quality-control reports.

C. Other Informational Submittals:

1. Photographs or Videotape: Show existing conditions of adjoining construction and site improvements that might be misconstrued as damage caused by dewatering operations.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: An experienced installer that has specialized in design of dewatering systems and dewatering work.

B. Regulatory Requirements: Comply with governing EPA notification regulations before beginning dewatering. Comply with hauling and disposal regulations of authorities having jurisdiction.

C. Preinstallation Conference: Conduct conference at Project site.

1. Review methods and procedures related to dewatering including, but not limited to, the following:

a. Inspection and discussion of condition of site to be dewatered including coordination with temporary erosion control measures and temporary controls and protections.
b. Geotechnical report.
c. Proposed site clearing and excavations.
d. Existing utilities and subsurface conditions.
e. Coordination for interruption, shutoff, capping, and continuation of utility services.
f. Construction schedule. Verify availability of Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
g. Testing and monitoring of dewatering system.

1.7 PROJECT CONDITIONS

A. Interruption of Existing Utilities: Do not interrupt any utility serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility according to requirements indicated:

1. Notify Architect no fewer than two days in advance of proposed interruption of utility.
2. Do not proceed with interruption of utility without Architect's written permission.

B. Project-Site Information: A geotechnical report has been prepared for this Project and is available for information only. The opinions expressed in this report are those of geotechnical engineer and represent interpretations of subsoil conditions, tests, and results of analyses conducted by geotechnical engineer. Owner will not be responsible for interpretations or conclusions drawn from this data.

1. Make additional test borings and conduct other exploratory operations necessary for dewatering.
2. The geotechnical report is included elsewhere in the Project Manual.

C. Survey Work: Engage a qualified land surveyor or professional engineer to survey adjacent existing buildings, structures, and site improvements, establishing exact elevations at fixed points to act as benchmarks. Clearly identify benchmarks and record existing elevations.

1. During dewatering, regularly resurvey benchmarks, maintaining an accurate log of surveyed elevations for comparison with original elevations. Promptly notify Architect if changes in elevations occur or if cracks, sags, or other damage is evident in adjacent construction.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 PREPARATION

A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by dewatering operations.

1. Prevent surface water and subsurface or ground water from entering excavations, from ponding on prepared subgrades, and from flooding site and surrounding area.
2. Protect subgrades and foundation soils from softening and damage by rain or water accumulation.

B. Install dewatering system to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.

C. Provide temporary grading to facilitate dewatering and control of surface water.

D. Monitor dewatering systems continuously.

E. Promptly repair damages to adjacent facilities caused by dewatering.

F. Protect and maintain temporary erosion and sedimentation controls, which are specified in Division 01 Section "Temporary Facilities and Controls" and Division 31 Section "Site Clearing" during dewatering operations.

3.2 INSTALLATION

A. Install dewatering system utilizing wells, well points, or similar methods complete with pump equipment, standby power and pumps, filter material gradation, valves, appurtenances, water disposal, and surface-water controls.

1. Space well points or wells at intervals required to provide sufficient dewatering.
2. Use filters or other means to prevent pumping of fine sands or silts from the subsurface.

B. Before excavating below ground-water level, place system into operation to lower water to specified levels. Operate system continuously until drains, sewers, and structures have been constructed and fill materials have been placed or until dewatering is no longer required.

C. Provide an adequate system to lower and control ground water to permit excavation, construction of structures, and placement of fill materials on dry subgrades. Install sufficient dewatering equipment to drain water-bearing strata above and below bottom of foundations, drains, sewers, and other excavations.

1. Do not permit open-sump pumping that leads to loss of fines, soil piping, subgrade softening, and slope instability.

D. Reduce hydrostatic head in water-bearing strata below subgrade elevations of foundations, drains, sewers, and other excavations.

1. Maintain piezometric water level a minimum of 24 inches below surface of excavation.

E. Dispose of water removed by dewatering in a manner that avoids endangering public health, property, and portions of work under construction or completed. Dispose of water and sediment in a manner that avoids inconvenience to others. Provide sumps, sedimentation tanks, and other flow-control devices as required by authorities having jurisdiction.

F. Provide standby equipment on site, installed and available for immediate operation, to maintain dewatering on continuous basis if any part of system becomes inadequate or fails. If dewatering requirements are not satisfied due to inadequacy or failure of dewatering system, restore damaged structures and foundation soils at no additional expense to Owner.

1. Remove dewatering system from Project site on completion of dewatering. Plug or fill well holes with sand or cut off and cap wells a minimum of 36 inches below overlying construction.

G. Damages: Promptly repair damages to adjacent facilities caused by dewatering operations.

3.3 FIELD QUALITY CONTROL

A. Observation Wells: Provide, take measurements, and maintain at least the minimum number of observation wells or piezometers indicated; additional observation wells may be required by authorities having jurisdiction.

1. Observe and record daily elevation of ground water and piezometric water levels in observation wells.

2. Repair or replace, within 24 hours, observation wells that become inactive, damaged, or destroyed. In areas where observation wells are not functioning properly, suspend construction activities until reliable observations can be made. Add or remove water from observation-well risers to demonstrate that observation wells are functioning properly.
3. Fill observation wells, remove piezometers, and fill holes when dewatering is completed.

B. Provide continual observation to ensure that subsurface soils are not being removed by the dewatering operation.

END OF SECTION **31 23 19**

SECTION 31 31 16 - TERMITE CONTROL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Soil treatment.
2. Wood treatment.

B. Related Requirements:

1. Section 06 10 00 "Rough Carpentry" for wood preservative treatment by pressure process.
2. Section 07 62 00 "Sheet Metal Flashing and Trim" for custom-fabricated, metal termite shields.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components, and profiles for termite control products.
2. Include the EPA-Registered Label for termiticide products.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified Installer.

B. Product Certificates: For each type of termite control product.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: A specialist who is licensed according to regulations of authorities having jurisdiction to apply termite control treatment and products in jurisdiction where Project is located and who employs workers trained and approved by manufacturer to install manufacturer's products.

1.6 FIELD CONDITIONS

A. Soil Treatment:

1. Environmental Limitations: To ensure penetration, do not treat soil that is water saturated or frozen. Do not treat soil while precipitation is occurring. Comply with requirements of the EPA-Registered Label and requirements of authorities having jurisdiction.
2. Related Work: Coordinate soil treatment application with excavating, filling, grading, and concreting operations. Treat soil under footings, grade beams, and ground-supported slabs before construction.

1.7 WARRANTY

A. Soil Treatment Special Warranty: Manufacturer's standard form, signed by Applicator and Contractor, certifying that termite control work consisting of applied soil termiticide treatment will prevent infestation of subterranean termites, including Formosan termites (Coptotermes formosanus). If subterranean termite activity or damage is discovered during warranty period, re-treat soil and repair or replace damage caused by termite infestation.

1. Warranty Period: Five years from date of Substantial Completion.

B. Wood Treatment Special Warranty: Manufacturer's standard form, signed by Applicator and Contractor, certifying that termite control work consisting of applied wood termiticide treatment will prevent infestation of subterranean termites, including Formosan termites (Coptotermes formosanus). If subterranean termite damage is discovered during warranty period, repair or replace damage caused by termite infestation and treat replacement wood.

1. Warranty Period: 12 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Source Limitations: Obtain termite control products from single source from single manufacturer.

2.2 SOIL TREATMENT

A. Termiticide: EPA-Registered termiticide acceptable to authorities having jurisdiction, in an aqueous solution formulated to prevent termite infestation.

1. Products: Subject to compliance with requirements, provide one of the following:

a. BASF Corporation, Pest Control Solutions; Termidor.
b. DOW, Elenco (Toxicant)
c. Prior approved equal

2. Service Life of Treatment: Soil treatment termiticide that is effective for not less than five years against infestation of subterranean termites.

2.3 WOOD TREATMENT

A. Borate: EPA-Registered borate termiticide acceptable to authorities having jurisdiction, in an aqueous solution for spray application and a gel solution for pressure injection, formulated to prevent termite infestation in wood.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Applicator present, for compliance with requirements for moisture content of soil per termiticide label, interfaces with earthwork, slab and foundation work, landscaping, utility installation, and other conditions affecting performance of termite control.

B. Proceed with application only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. General: Prepare work areas according to the requirements of authorities having jurisdiction and according to manufacturer's written instructions before beginning application and installation of termite control treatment(s). Remove extraneous sources of wood cellulose and other edible materials, such as wood debris, tree stumps and roots, stakes, formwork, and construction waste wood from soil within and around foundations.

B. Soil Treatment Preparation: Remove foreign matter and impermeable soil materials that could decrease treatment effectiveness on areas to be treated. Loosen, rake, and level soil to be treated, except previously compacted areas under slabs and footings. Termiticides may be applied before placing compacted fill under slabs if recommended in writing by termiticide manufacturer.

1. Fit filling hose connected to water source at the site with a backflow preventer, according to requirements of authorities having jurisdiction.

3.3 APPLYING SOIL TREATMENT

A. Application: Mix soil treatment termiticide solution to a uniform consistency. Distribute treatment uniformly. Apply treatment at the product's EPA-Registered Label volume and rate for maximum specified concentration of termiticide to the following so that a continuous horizontal and vertical termiticidal barrier or treated zone is established around and under building construction.

1. Slabs-on-Grade and Basement Slabs: Under ground-supported slab construction, including footings, building slabs, and attached slabs as an overall treatment. Treat soil materials before concrete footings and slabs are placed.
2. Foundations: Soil adjacent to and along the entire inside perimeter of foundation walls; along both sides of interior partition walls; around plumbing pipes and electric conduit penetrating the slab; around interior column footers, piers, and chimney bases; and along the entire outside perimeter, from grade to bottom of footing.

3. Masonry: Treat voids.
4. Penetrations: At expansion joints, control joints, and areas where slabs and below-grade walls will be penetrated.

B. Post warning signs in areas of application.

C. Reapply soil treatment solution to areas disturbed by subsequent excavation, grading, landscaping, or other construction activities following application.

3.4 APPLYING WOOD TREATMENT

A. Wood Treatment: Apply wood treatment after framing, sheathing, and exterior weather protection is completed but before electrical and mechanical systems are installed.

B. Application: Mix borate wood treatment solution to a uniform consistency. Apply treatment at the product's EPA-Registered Label volume and rate for the maximum borate concentration allowed for each specific use so that wood framing, sheathing, siding, and structural members subject to infestation receive treatment. Apply treatment to the height of 8 feet above grade.

1. Framing and Sheathing: Apply termiticide solution by spray to bare wood and with complete coverage.
2. Heavy Wood Members: For wood greater than 4 inches thick, inject termiticide gel solution under pressure into holes of size and spacing required by manufacturer for treatment.

3.5 PROTECTION

A. Avoid disturbance of treated soil after application. Keep off treated areas until completely dry.

B. Protect termiticide solution dispersed in treated soils and fills from being diluted by exposure to water spillage or weather until ground-supported slabs are installed. Use waterproof barrier according to EPA-Registered Label instructions.

3.6 MAINTENANCE SERVICE

A. Maintenance Service: Beginning at Substantial Completion, maintenance service shall include 12 months' full maintenance by skilled employees of termite-control-treatment Installer. Include quarterly maintenance as required for proper performance according to the product's EPA-Registered Label and manufacturer's written instructions. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

B. Continuing Maintenance Proposal: Provide from termite-control-treatment Installer to Owner, in the form of a standard yearly (or other period) maintenance agreement, starting on date initial maintenance service is concluded. State services, obligations, conditions, and terms for agreement period and for future renewal options.

1. Include annual inspection for termite activity and effectiveness of termite treatment according to manufacturer's written instructions.

END OF SECTION

SECTION 31 50 00 - EXCAVATION SUPPORT AND PROTECTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes temporary excavation support and protection systems.

B. Related Sections:

1. Division 01 Section "Construction Progress Documentation and Photographic Documentation" for recording preexisting conditions and excavation support and protection system progress.
2. Division 01 Section "Temporary Facilities and Controls" for temporary utilities and support facilities.
3. Division 31 Section "Dewatering" for dewatering system for excavations.

1.3 PERFORMANCE REQUIREMENTS

A. Design, furnish, install, monitor, and maintain excavation support and protection system capable of supporting excavation sidewalls and of resisting soil and hydrostatic pressure and superimposed and construction loads.

1. Delegated Design: Design excavation support and protection system, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
2. Prevent surface water from entering excavations by grading, dikes, or other means.
3. Install excavation support and protection systems without damaging existing buildings, structures, and site improvements adjacent to excavation.
4. Monitor vibrations, settlements, and movements.

1.4 ACTION SUBMITTALS

A. Shop Drawings: For excavation support and protection system.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified land surveyor and professional engineer.

B. Other Informational Submittals:

1. Record Drawings: Identifying and locating capped utilities and other subsurface structural, electrical, or mechanical conditions.

a. Note locations and capping depth of wells and well points.

1.6 QUALITY ASSURANCE

A. Preinstallation Conference: Conduct conference at Project site.

1. Review methods and procedures related to excavation support and protection system including, but not limited to, the following:

   a. Geotechnical report.
   b. Existing utilities and subsurface conditions.
   c. Proposed excavations.
   d. Proposed equipment.
   e. Monitoring of excavation support and protection system.
   f. Working area location and stability.
   g. Coordination with waterproofing.
   h. Abandonment or removal of excavation support and protection system.

1.7 PROJECT CONDITIONS

A. Interruption of Existing Utilities: Do not interrupt any utility serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility according to requirements indicated:

1. Notify Architect no fewer than two days in advance of proposed interruption of utility.
2. Do not proceed with interruption of utility without Architect's written permission.

B. Project-Site Information: A geotechnical report has been prepared for this Project and is available for information only. The opinions expressed in this report are those of geotechnical engineer and represent interpretations of subsoil conditions, tests, and results of analyses conducted by geotechnical engineer. Owner will not be responsible for interpretations or conclusions drawn from the data.

1. Make additional test borings and conduct other exploratory operations necessary for excavation support and protection.
2. The geotechnical report is included elsewhere in the Project Manual.

C. Survey Work: Engage a qualified land surveyor or professional engineer to survey adjacent existing buildings, structures, and site improvements; establish exact elevations at fixed points to act as benchmarks. Clearly identify benchmarks and record existing elevations.

1. During installation of excavation support and protection systems, regularly resurvey benchmarks, maintaining an accurate log of surveyed elevations and positions for comparison with original elevations and positions. Promptly notify Architect if changes in elevations or positions occur or if cracks, sags, or other damage is evident in adjacent construction.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Provide materials that are either new or in serviceable condition.

B. Structural Steel: ASTM A 36/A 36M, ASTM A 690/A 690M, or ASTM A 992/A 992M.

C. Wood Lagging: Lumber, mixed hardwood, nominal rough thickness of size and strength required for application.

D. Shotcrete: Comply with Division 03 Section "Shotcrete" for shotcrete materials and mixes, reinforcement, and shotcrete application.

E. Cast-in-Place Concrete: ACI 301, of compressive strength required for application.

F. Reinforcing Bars: ASTM A 615/A 615M, Grade 60, deformed.

PART 3 - EXECUTION

3.1 PREPARATION

A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards that could develop during excavation support and protection system operations.

1. Shore, support, and protect utilities encountered.

B. Install excavation support and protection systems to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.

C. Locate excavation support and protection systems clear of permanent construction so that forming and finishing of concrete surfaces are not impeded.

D. Monitor excavation support and protection systems daily during excavation progress and for as long as excavation remains open. Promptly correct bulges, breakage, or other evidence of movement to ensure that excavation support and protection systems remain stable.

E. Promptly repair damages to adjacent facilities caused by installing excavation support and protection systems.

3.2 SOLDIER PILES AND LAGGING

A. Install steel soldier piles before starting excavation. Extend soldier piles below excavation grade level to depths adequate to prevent lateral movement. Space soldier piles at regular intervals not to exceed allowable flexural strength of wood lagging. Accurately align exposed faces of flanges to vary not more than 2 inchesfrom a horizontal line and not more than 1:120 out of vertical alignment.

B. Install wood lagging within flanges of soldier piles as excavation proceeds. Trim excavation as required to install lagging. Fill voids behind lagging with soil, and compact.

C. Install wales horizontally at locations indicated on Drawings and secure to soldier piles.

3.3 BRACING

A. Bracing: Locate bracing to clear columns, floor framing construction, and other permanent work. If necessary to move brace, install new bracing before removing original brace.

1. Do not place bracing where it will be cast into or included in permanent concrete work unless otherwise approved by Architect.
2. Install internal bracing, if required, to prevent spreading or distortion of braced frames.
3. Maintain bracing until structural elements are supported by other bracing or until permanent construction is able to withstand lateral earth and hydrostatic pressures.

3.4 REMOVAL AND REPAIRS

A. Remove excavation support and protection systems when construction has progressed sufficiently to support excavation and bear soil and hydrostatic pressures. Remove in stages to avoid disturbing underlying soils or damaging structures, pavements, facilities, and utilities.

1. Remove excavation support and protection systems to a minimum depth of 48 inchesbelow overlaying construction and abandon remainder.
2. Fill voids immediately with approved backfill compacted to density specified in Division 31 Section "Earth Moving."
3. Repair or replace, as approved by Architect, adjacent work damaged or displaced by removing excavation support and protection systems.

B. Leave excavation support and protection systems permanently in place.

END OF SECTION

SECTION 32 92 00 - TURF AND GRASSES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Sodding.

1.2 DEFINITIONS

A. Planting Soil: Existing, on-site soil; imported soil; or manufactured soil that has been modified with soil amendments and perhaps fertilizers to produce a soil mixture best for plant growth. See Section 32 91 13 "Soil Preparation" and drawing designations for planting soils.

1.3 INFORMATIONAL SUBMITTALS

A. Product certificates.

1.4 QUALITY ASSURANCE

A. Installer Qualifications: A qualified landscape Installer whose work has resulted in successful turf establishment.

1. Personnel Certifications: Installer's field supervisor shall have certification in one of the following categories from the Professional Landcare Network:

a. Landscape Industry Certified Technician - Exterior.
b. Landscape Industry Certified Lawncare Manager.
c. Landscape Industry Certified Lawncare Technician.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Seed and Other Packaged Materials: Deliver packaged materials in original, unopened containers showing weight, certified analysis, name and address of manufacturer, and indication of compliance with state and Federal laws, as applicable.

B. Sod: Harvest, deliver, store, and handle sod according to requirements in "Specifications for Turfgrass Sod Materials" and "Specifications for Turfgrass Sod Transplanting and Installation" sections in TPI's "Guideline Specifications to Turfgrass Sodding." Deliver sod within 24 hours of harvesting and in time for planting promptly. Protect sod from breakage and drying.

PART 2 - PRODUCTS

2.1 TURFGRASS SOD

A. Turfgrass Sod: Certified, complying with "Specifications for Turfgrass Sod Materials" in TPI's "Guideline Specifications to Turfgrass Sodding." Furnish viable sod of uniform density, color, and texture that is strongly rooted and capable of vigorous growth and development when planted.

B. Turfgrass Species: Sod of grass species as follows:

1. Sod Species : Centipede Grass, Eremochloa Ophiuroides 'Oaklawn', Class A, Shall be free from bahia grass,torpedo grass, and florida betony. Shall not contain more than 5 plants per 100 sq.ft. of any other grasses, broadleaf weeds, or sedges. Submit Sod Classification upon delivery of each load of sod as required by the louisiana department of agriculture and forestry..

2.2 FERTILIZERS

A. Commercial Fertilizer: Commercial-grade complete fertilizer of neutral character, consisting of fast- and slow-release nitrogen, 50 percent derived from natural organic sources of urea formaldehyde, phosphorous, and potassium in the following composition:

1. Composition: 1 lb/1000 sq. ft. of actual nitrogen, 4 percent phosphorous, and 2 percent potassium, by weight.

PART 3 - EXECUTION

3.1 TURF AREA PREPARATION

A. General: Prepare planting area for soil placement and mix planting soil according to Section 32 91 13 "Soil Preparation."

B. Reduce elevation of planting soil to allow for soil thickness of sod.

C. Moisten prepared area before planting if soil is dry. Water thoroughly and allow surface to dry before planting. Do not create muddy soil.

D. Before planting, obtain Architect's acceptance of finish grading; restore planting areas if eroded or otherwise disturbed after finish grading.

3.2 SODDING

A. Lay sod within 24 hours of harvesting. Do not lay sod if dormant or if ground is frozen or muddy.

B. Lay sod to form a solid mass with tightly fitted joints. Butt ends and sides of sod; do not stretch or overlap. Stagger sod strips or pads to offset joints in adjacent courses. Avoid damage to soil or sod during installation. Tamp and roll lightly to ensure contact with soil, eliminate air pockets, and form a smooth surface. Work sifted soil or fine sand into minor cracks between pieces of sod; remove excess to avoid smothering sod and adjacent grass.

1. Lay sod across slopes exceeding 1:3.
2. Anchor sod on slopes exceeding 1:6 with wood pegs or steel staples spaced as recommended by sod manufacturer but not less than two anchors per sod strip to prevent slippage.

C. Saturate sod with fine water spray within two hours of planting. During first week after planting, water daily or more frequently as necessary to maintain moist soil to a minimum depth of 1-1/2 inches below sod.

3.3 TURF MAINTENANCE

A. General: Maintain and establish turf by watering, fertilizing, weeding, mowing, trimming, replanting, and performing other operations as required to establish healthy, viable turf. Roll, regrade, and replant bare or eroded areas and remulch to produce a uniformly smooth turf. Provide materials and installation the same as those used in the original installation.

B. Mow turf as soon as top growth is tall enough to cut. Repeat mowing to maintain specified height without cutting more than one-third of grass height. Remove no more than one-third of grass-leaf growth in initial or subsequent mowings.

3.4 SATISFACTORY TURF

A. Turf installations shall meet the following criteria as determined by Architect:

1. Satisfactory Sodded Turf: At end of maintenance period, a healthy, well-rooted, even-colored, viable turf has been established, free of weeds, open joints, bare areas, and surface irregularities.

B. Use specified materials to reestablish turf that does not comply with requirements, and continue maintenance until turf is satisfactory.

END OF SECTION **32 92 00**

HAMMOND COMMUNITY CENTER ADDITION

CONSTRUCTION DOCUMENTS

ARCHITECT

Holly & Smith Architects, APAC

208 N. Cate Street
Hammond, LA 70401
985.345.5210

STRUCTURAL ENGINEER

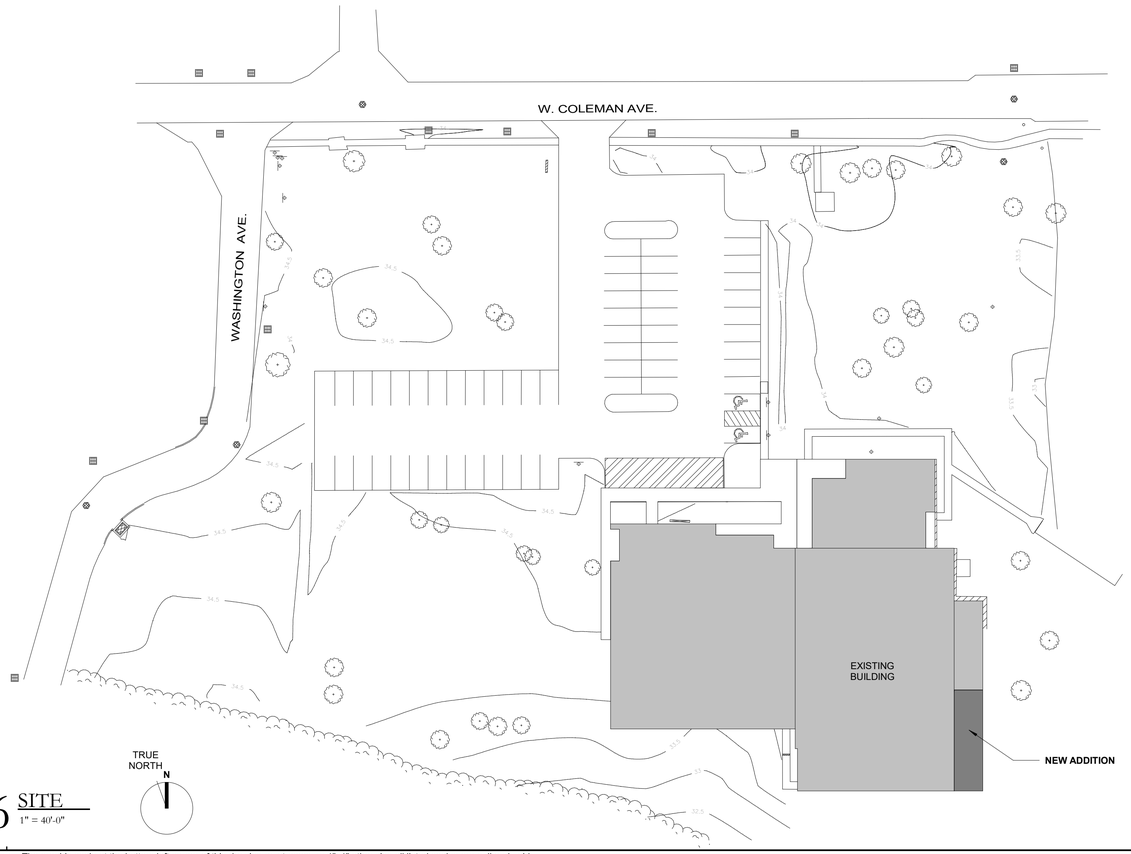
Forte & Tablada
9107 Interline Ave.
Batin Rouge, LA 70809
225.927.9321

ELECTRICAL ENGINEER

Creative Engineering Group, LLC
201 Highland PArk Plaza
Covington, LA 70433
985.249.5706

OWNER

City of Hammond
310 E. Charles St.
Hammond, LA 70401



16 SITE
1" = 40'-0"

VICINITY MAP

PROJECT INFORMATION

PROJECT DESCRIPTION:	STORAGE ADDITION TO EXISTING COMMUNITY CENTER GYM.
PROJECT ADDRESS:	601 W COLEMAN AVE, HAMMOND, LA 70403
EXISTING ZONING:	RESIDENTAL (RS-3)
FEMA FLOOD ZONE:	X

INDEX OF DRAWINGS

COVER SHEET
G100 TITLE SHEET
G101 GENERAL INFORMATION

ARCHITECTURAL
A001 DEMOLITION PLAN
A201 FLOOR PLAN
A701 WALL SECTIONS
A901 ROOF PLAN

ELECTRICAL
E1.00 LIGHTING FIXTURE SCHEDULE, GENERAL NOTES, SYMBOL LIST
E2.00 DEMO AND NEW FLOOR PLANS - ELECTRICAL, PANEL SCHEDULE & LIGHTING CONTROL WIRING DIAGRAM
E3.00 SPECIFICATION NOTES

HOLLY & SMITH ARCHITECTS
HAMMOND
T 985.345.5210
NEW ORLEANS
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LAFAYETTE
T 337.279.2010
www.hollyandsmith.com

HAMMOND COMMUNITY CENTER ADDITION
601 W Coleman Ave, Hammond, LA 70403

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	
QUALITY CONTROL	

This drawing, as an instrument of service, is and shall remain the property of the Architect and shall not be reproduced, published, or used in any way without the permission of the Architect.
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CONSTRUCTION DOCUMENTS

G100

TITLE SHEET

H/S

2/28/2025 12:57:56 PM

C:\Users\bailey\Documents\Revit Local\24037 - Hammond Community Ctr. Addition_bailey\RCWET.rvt

1" ½" 0" The graphic scale at the bottom left corner of this drawing must measure 1"x1" otherwise all listed scales are null and void.

RENOVATION NOTES

1. THE PROJECT IS CURRENTLY OCCUPIED, AND MUST REMAIN COMPLETELY OPERATIONAL DURING NORMAL BUSINESS HOURS (7:00 AM TO 6:00 PM WEEKDAYS). COORDINATE WITH THE OWNER AND OCCUPANTS ALL CONSTRUCTION ACTIVITIES THAT MAY IMPEDE NORMAL OPERATIONS, INCLUDING ACTIVITIES THAT GENERATE EXCESSIVE NOISE, AIRBORNE PARTICULATES, OR EXCESSIVE TRAFFIC. SEPARATE ALL OCCUPIED SPACES FROM WORK AREAS WITH DUST PARTITIONS OR CURTAINS.
2. OPERABLE EXITS SHALL REMAIN CLEAR AND USABLE THROUGHOUT THE CONSTRUCTION PROCESS UNLESS SHOWN OTHERWISE. PROVIDE TEMPORARY MEANS OF EGRESS, AS DETERMINED BY ARCHITECT, WHERE REQUIRED EXITS MUST BE CLOSED.
3. FIRE PROTECTION MEASURES, INCLUDING EXIT/EMERGENCY LIGHTING, SPRINKLER SYSTEMS, AND FIRE ALARM SYSTEMS SHALL REMAIN OPERATIONAL IN OCCUPIED SPACES THROUGHOUT THE CONSTRUCTION PROCESS.
4. MAINTAIN A SECURE SITE AT ALL TIMES. PROVIDE MORE PERMANENT WEATHER AND SECURITY PROTECTION IF CONSTRUCTION IS DELAYED OR POSTPONED; CONFIRM SCOPE WITH ARCHITECT.
5. FIELD VERIFY AND DOCUMENT ALL EXISTING CONDITIONS, DIMENSIONS, ELEVATIONS, BENCHMARKS, MATERIALS AND METHODS OF CONSTRUCTION THAT AFFECT THE WORK. DRAWINGS OF EXISTING CONDITIONS ARE BASED ON AVAILABLE DOCUMENTS AND OBSERVABLE FIELD CONDITIONS AND MAY VARY FROM ACTUAL CONDITIONS. COORDINATE VERIFIED ITEMS WITH THE DOCUMENTS. NOTIFY THE ARCHITECT OF DISCREPANCIES.
6. ASSIST THE ARCHITECT IN MAKING EVALUATIONS OF UNKNOWN CONDITIONS BY PROVIDING FIELD INFORMATION.
7. NOTIFY ARCHITECT, DISCONTINUE WORK, AND VACATE AREAS WHERE MATERIALS SUSPECTED OF BEING HAZARDOUS ARE ENCOUNTERED. ASSUME THAT PAINT APPLIED PRIOR TO 1978 CONTAINS LEAD. IN SCHOOLS AND GOVERNMENT-OWNED BUILDINGS REVIEW ASBESTOS MANAGEMENT PLANS WITH OWNER'S RESPONSIBLE PARTY PRIOR TO PROCEEDING WITH THE WORK.
8. PRIOR TO THE START OF DEMOLITION, COORDINATE WITH OWNER AND ARCHITECT ITEMS TO BE SALVAGED AND ITEMS TO BE DISPOSED OF.
9. DRAWINGS SHOW GENERAL DEMOLITION INTENT BUT DO NOT SHOW ALL THE ITEMS REQUIRED TO BE REMOVED. INCORPORATE IN THE DEMOLITION ALL ITEMS AND COMPONENTS REQUIRED FOR THE COMPLETION OF THE PROJECT.
10. DO NOT PROCEED WITH DEMOLITION WORK THAT MAY COMPROMISE THE STRUCTURAL OR AESTHETIC INTEGRITY OF WORK TO REMAIN WITHOUT NOTIFYING THE ARCHITECT.
11. PROVIDE TEMPORARY ENCLOSURES AND WEATHER PROTECTION FOR PORTIONS OF STRUCTURES SCHEDULED TO REMAIN.
12. MAINTAIN MOVEMENT JOINTS IN EXISTING CONSTRUCTION WITHOUT COMPROMISE. NOTIFY ARCHITECT OF AREAS IN QUESTION.
13. REMOVE AND STORE MATERIALS AND EQUIPMENT INDICATED TO BE REUSED OR RELOCATED TO PREVENT DAMAGE AND REINSTALL AS THE WORK PROGRESSES
14. PROTECT EXISTING UTILITIES TO REMAIN. REMOVE EXISTING UTILITIES INDICATED AND TERMINATE IN A MANNER MEETING THE DOCUMENTS REQUIREMENTS AND INDUSTRY STANDARDS. PROVIDE BARRICADES AND TEMPORARY COVERING FOR EXPOSED AREAS.
15. IF UTILITY LINES ARE ENCOUNTERED THAT ARE NOT SHOWN ON THE DRAWINGS, DO NOT PROCEED WITHOUT INSTRUCTIONS FROM THE ARCHITECT.
16. IF UTILITIES TO BE REMOVED WILL INTERRUPT THE FACILITY'S NORMAL OPERATIONS, PROVIDE TEMPORARY UTILITIES UNTIL PERMANENT UTILITIES ARE RESTORED.
17. RE-PAINT WALL/CEILING SURFACES IN THEIR ENTIRETY IF MARRED BY CONSTRUCTION, TOP TO BOTTOM, CORNER TO CORNER. SPOT TOUCH-UPS ARE NOT ACCEPTABLE.
18. REMOVE AND STORE MATERIALS AND EQUIPMENT AT EXISTING SITE INDICATED TO BE REUSED OR RELOCATED TO PREVENT DAMAGE, AND REINSTALL AS THE WORK PROGRESSES.
19. REMOVE AND TRANSPORT DEBRIS AND RUBBISH IN A MANNER THAT WILL PREVENT SPILLAGE ON PAVEMENTS, STREETS, OR ADJACENT AREAS. CLEAN UP SPILLAGE FROM PAVEMENTS, STREETS, AND ADJACENT AREAS, IN COMPLIANCE WITH ALL LOCAL AND STATE REQUIREMENTS. DESIGNATE ON SITE VEHICLE WASH STATION.
20. THE PROJECT WILL REMAIN OCCUPIED AND OPERATIONAL THROUGHOUT CONSTRUCTION. COORDINATE AND PHASE ALL PORTIONS OF THE WORK TO MINIMIZE DISRUPTION TO THE OCCUPANTS AS MUCH AS POSSIBLE. PROVIDE ALL TEMPORARY PROTECTIONS AND CONNECTIONS AS REQUIRED TO MAINTAIN SAFE AND UNINTERRUPTED USE.

STRUCTURAL NOTES:

DESIGN LOADS:

DEAD LOADS	
I. ROOF DEAD LOAD	5 PSF
LIVE LOADS	
I. FLOOR LIVE LOAD	100 PSF
II. ROOF LIVE LOAD	20 PSF
WIND LOAS	
I. ULTIMATE DESIGN WIND SPEED	125 MPH
II. NOMINAL DESIGN WIND SPEED	97 MPH
III. RISK CATEGORY	II
IV. EXPOSURE CATEGORY	B
V. MEAN ROOF HEIGHT	14 FT
VI. GCP	+/- 0.18
SNOW LOADS	
I. Pg = 0 PSF	

GENERAL NOTES

1. VISIT THE SITE AND BECOME FAMILIAR WITH EXISTING CONDITIONS. VERIFY ALL CONDITIONS THAT RELATE TO THE EXECUTION OF THE WORK.
2. NOTIFY ARCHITECT OF ANY DISCREPANCIES OR OMISSIONS THAT AFFECT COMPLETION OF THE WORK.
3. DIVISION OF DRAWINGS AND SPECIFICATIONS INTO DISCIPLINES DO NOT LIMIT SCOPE OR INTENT OF ANY PART. WORK IS TO BE CONSTRUCTED AS A COMPLETE INTEGRATED AND UNIFIED WHOLE.
4. THE DOCUMENTS ARE COMPLIMENTARY; ITEMS SHOWN IN ONE OR MULTIPLE LOCATIONS SHALL BE REQUIREMENTS OF THE CONTRACT FOR CONSTRUCTION. SEEK CLARIFICATION FROM THE ARCHITECT PRIOR TO BIDDING IN THE EVENT OF INCONSISTENCIES WITHIN THE DOCUMENTS. WHERE INCONSISTENCIES ARE NOT CLARIFIED INCLUDE THE BETTER QUALITY OR GREATER QUANTITY OF WORK IN THE BID PROPOSAL. THE WORK INCLUDES LABOR AND MATERIALS NECESSARY FOR A COMPLETE PROJECT AS DESCRIBED OR INFERRED IN THE DOCUMENTS.
5. THE CONTRACT DOCUMENTS INCLUDE THE AGREEMENT, DRAWINGS, PROJECT MANUAL, ADDENDA, AMENDMENTS, FIELD ORDERS, AND CHANGE ORDERS.
6. DRAWING SCALES CHANGE WITH PRINTED SHEET SIZE. NOTE THE GRAPHIC SCALE IN THE LOWER LEFT CORNER OF EACH ARCHITECTURAL SHEET. NOT ALL DRAWINGS ARE GUARANTEED TO BE EXACTLY TO SCALE; CONSULT ARCHITECT SHOULD QUESTIONS ARISE.
7. DOCUMENTS DO NOT SHOW THE EXACT QUANTITIES OF MATERIALS.
8. THE DRAWINGS REPRESENT GENERAL LOCATIONS OF IMPROVEMENTS. LOCATE ALL IMPROVEMENTS ON SITE PRIOR TO ALTERATION, ADDITIONS, OR TIE-INS.
9. PROTECT THE SITE AND PROPERTY. MAINTAIN ALL AREAS FREE OF TRASH AND DEBRIS; REMOVE COLLECTED WASTE WEEKLY. VERIFY LOCATION OF DUMPSTER WITH ARCHITECT. AFTER PROJECT COMPLETION, RESTORE DUMPSTER AREA TO PRE-CONSTRUCTION CONDITION UNLESS NOTED OTHERWISE.
10. STORE MATERIALS IN STAGING AREA, WHICH SHALL BE DETERMINED AND APPROVED BY THE OWNER AT THE PRE-BID MEETING. AFTER COMPLETION, RESTORE STAGING AREA TO ORIGINAL CONDITION UNLESS NOTED OTHERWISE. RESTORE PORTIONS OF THE SITE AFFECTED BY THE WORK TO ORIGINAL CONDITION.
11. MINIMIZE TRAFFIC DISRUPTION IN THE VICINITY OF THE SITE. REGULAR WORKING HOURS SHALL BE FROM 7:00 AM TO 5:00 PM UNLESS NOTED OR APPROVED OTHERWISE.
12. PROVIDE TEMPORARY ENCLOSURES AND SITE FENCING, IN LOCATIONS APPROVED BY THE ARCHITECT AT THE PRE-CONSTRUCTION CONFERENCE. KEEP ALL BUILDING EXITS ACCESSIBLE.
13. OBTAIN AND PAY FOR PERMITS AND CONNECTION FEES; PROVIDE FINAL INSPECTION CERTIFICATES AND OCCUPANCY PERMITS UPON COMPLETION."
14. NOTIFY THE ARCHITECT OF ANY DISCOVERED DISCREPANCIES BETWEEN THE WORK AND APPLICABLE CODES AND STANDARDS.
15. UNLESS NOTED OTHERWISE, ALL MATERIALS SHALL BE NEW. INSTALL MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS, IN PROPER RELATION WITH EACH OTHER AND WITH ADJACENT CONSTRUCTION.
16. ANTICIPATE AND MAKE ARRANGEMENTS WITH LOCAL GOVERNMENT AGENCIES SHOULD ENTRY ONTO, OR OBSTRUCTION OF, A PUBLIC WAY BE NECESSARY IN CONNECTION WITH THE WORK.
17. PROVIDE SITE DEMOLITION/UTILITY RELOCATIONS AS NECESSARY FOR COMPLETION OF THE PROJECT. VERIFY EXISTING UTILITIES AND EXACT LOCATIONS PRIOR TO PERFORMING WORK. NOTIFY THE ARCHITECT REGARDING EXISTING SITE CONDITIONS IN CONFLICT WITH THE DOCUMENTS.
18. MAINTAIN INTERIOR MOISTURE LEVELS WITHIN THE RECOMMENDATIONS OF THE MANUFACTURERS OF PRODUCTS TO BE INSTALLED. NOTIFY ARCHITECT SHOULD THIS NOT BE POSSIBLE.
19. EQUIPMENT AND DEVICE LOCATIONS ARE SHOWN ON THE DRAWINGS. CONFIRM DISCREPANCIES AND QUESTIONS WITH THE ARCHITECT.
20. EXERCISE CARE TO AVOID DAMAGE TO EXISTING WORK, ADJACENT SURFACES, AND ADJOINING AREAS INCLUDING AREAS TO REMAIN AS A PART OF THE COMPLETED CONSTRUCTION. REPAIR OR RESTORE AREAS OR SURFACES DAMAGED OR REMOVED ON ACCOUNT OF CONSTRUCTION WORK
21. PROVIDE AND INSTALL ALL ITEMS UNLESS NOTED OTHERWISE.
22. WORK INDICATED AS "NOT IN CONTRACT", "N.I.C", OR "BY OTHERS" SHALL BE PERFORMED BY OWNER'S SEPARATE CONTRACTORS. ASSIST IN COORDINATING THE WORK BY SEPARATE CONTRACTORS WITH THE WORK OF THIS CONTRACT.
23. ALL PLAN DIMENSIONS ARE TO FACE OF STUD, FACE OF MASONRY, FACE OF SLAB, OR CENTERLINE OF COLUMN.
24. AS A PRE-CONDITION TO SUBSTANTIAL COMPLETION, PROVIDE A SURVEY CONTAINING FLOOR, MECHANICAL EQUIPMENT, ELECTRICAL PANELS, EQUIPMENT AND DEVICE ELEVATIONS CONFIRMING THAT THEY ARE LOCATED ABOVE DESIGN FLOOD ELEVATION.
25. PROVIDE POSITIVE DRAINAGE AWAY FROM ALL LOCATIONS OF CONSTRUCTION.
26. ALL WORK IS TO HAVE A ONE YEAR WARRANTY, MINIMUM.
27. NAMING A CERTAIN BRAND OR MANUFACTURER IS TO DESIGNATE THE GENERAL STYLE, TYPE, CHARACTER, AND QUALITY STANDARD OF THE PRODUCT DESIRED. SUBSTITUTION REQUESTS MUST BE SUBMITTED PRIOR TO BIDDING.
28. THE CONTRACTOR SHALL PROVIDE ALL NECESSARY SAFETY APPARATUS, MEANS, METHODS, AND TECHNIQUES, AS REQUIRED TO ENSURE THE HEALTH, SAFETY, AND WELFARE OF ALL PERSONNEL INCLUDING, BUT NOT LIMITED TO: STAFF, FACULTY, STUDENTS, AND THE GENERAL PUBLIC, IN AND AROUND THE SITE.
29. INTERIOR WALLS AND CEILING SHALL HAVE A FLAME SPREAD OF 0-200 AND A SMOKE DEVELOPMENT RATING OF 0-450.
30. PENETRATIONS THROUGH RATED CONSTRUCTION SHALL BE SEALED BY APPROVED FIRESTOP SYSTEMS OR DEVICES TESTED IN ACCORDANCE WITH ASTM E-814 OR ANSI/UL 1479.
31. CONCEALED INSULATION SHALL HAVE A FLAME SPREAD OF 0- 25 AND A SMOKE DEVELOPMENT FACTOR OF 0-450.
32. DEMOLITION SHALL BE PERFORMED IN AN ORDERLY SEQUENCE, SCHEDULED BY THE CONTRACTOR AND COORDINATED WITH THE OWNER. SHOULD HAZARDOUS MATERIALS, OR MATERIALS SUSPECTED TO BE HAZARDOUS BE ENCOUNTERED, THE CONTRACTOR SHALL NOT PROCEED AND IMMEDIATELY CALL TO THE ATTENTION OF THE OWNER. ALL HAZARDOUS WASTE SHALL BE CONTAINED, ABATED, REMOVED, AND DISPOSED OF IN ACCORDANCE WITH FEDERAL REGULATIONS, LA.D.E.Q. AND THE OWNER'S ASBESTOS MANAGEMENT PLAN.
33. SHALL ROOF MODIFICATIONS BE REQUIRED, THE CONTRACTOR SHALL PROVIDE ALL NECESSARY ACCESSORIES AS REQUIRED BY ROOFING MANUFACTURER TO PROVIDE A COMPLETE ROOF CERTIFIABLE BY THE MANUFACTURER.

SYMBOLS

NOTE: ALL OF THE SYMBOLS AND ABBREVIATIONS APPEARING ON THIS SHEET MAY NOT NECESSARILY BE USED ON THIS PROJECT. FOR ADDITIONS TO AND/OR DEVIATIONS FROM THESE STANDARDS, REFER TO THE APPLICABLE DISCIPLINE'S WORK THROUGHOUT THE SET OF DRAWINGS.

0.000	NEW ELEVATION
0.000	EXISTING ELEVATION
A	COLUMN MARK
100' - 0"	LEVEL LINE, CONTROL POINT OR DATUM
	BREAK LINE
101a	ROOM NUMBER
℄	CENTERLINE
FEC	FIRE CABINET AND EXTINGUISHER
1	REVISION NOTE (CLOUDED AREA DENOTES REVISIONS OCCUR IN THIS AREA)
A	WINDOW TAG
A01	MISCELLANEOUS TAG
101a	DOOR TAG
0000	KEYNOTE
0A0	WALL TYPE
1/A011	PHOTO TAG

DRAWING NUMBER / SHEET NUMBER — 1 / A501 — BUILDING SECTION

DRAWING NUMBER / SHEET NUMBER — 1 / A701 — DETAIL SECTION

DRAWING NUMBER / SHEET NUMBER — 1 / A401 — ELEVATION

DRAWING NUMBER — 1 / A801 / 2 — INTERIOR ELEVATION

DRAWING NUMBER / SHEET NUMBER — 1/A801 — INTERIOR ELEVATION

ABBREVIATIONS

#	NUMBER
@	AT
AFF	ABOVE FINISHED FLOOR
ACT	ACOUSTICAL CEILING TILE
ADJ	ADJACENT
AHU	AIR HANDLING UNIT
ALT	ALTERNATE
ALUM	ALUMINUM
APC	ACOUSTICAL PANEL CEILING
BD	BOARD
BFE	BASE FLOOD ELEVATION
BLDG	BUILDING
BO	BOTTOM OF
BOS	BOTTOM OF STEEL
CIP	CAST-IN-PLACE
CJ	CONTROL JOINT
CL	CENTERLINE
CLG	CEILING
CMU	CONCRETE MASONRY UNIT
CO	CLEANOUT
CONC	CONCRETE
CONT	CONTINUOUS
CPT	CARPET
CT	CERAMIC TILE
DF	DRINKING FOUNTAIN
DFE	DESIGN FLOOD ELEVATION
DIA	DIAMETER
DN	DOWN
DS	DOWNSPOUT
DW	DISHWASHER
DWG	DRAWING
EA	EACH
EJ	EXPANSION JOINT
ELEC	ELECTRICAL
ELEV	ELEVATION
EOS	EDGE OF SLAB
EQ	EQUAL
EXIST	EXISTING
EXP	EXPANSION
EXT	EXTERIOR
EWC	ELECTRIC WATER COOLER
FD	FLOOR DRAIN
FDRM	FLOOD DAMAGE RESISTANT MATERIAL
FE	FIRE EXTINGUISHER
FEC	FIRE EXTINGUISHER CABINET
FF	FINISH FLOOR
FOF	FACE OF FINISH
FOS	FACE OF STUD
FRP	FIBER REINFORCED PLASTIC
FT	FOOT OR FEET
GA	GAUGE
GALV	GALVANIZED
GC	GENERAL CONTRACTOR
GYP	GYPSUM
GYP BD	GYPSUM BOARD
HC	HANDICAPPED
HDWR	HARDWARE
HM	HOLLOW METAL
HVAC	HEATING, VENTILATION & AIR CONDITIONING
IN	INCHES
INCL	INCLUDED
INFO	INFORMATION
INT	INTERIOR
J-BOX	JUNCTION BOX
JNT	JOINT
KDAT	KILN-DRIED AFTER TREATMENT
LS	LIFE SAFETY
LVT	LUXURY VINYL TILE
MANUF	MANUFACTURER
MAX	MAXIMUM
MB	MARKER BOARD
MDF	MEDIUM DENSITY FIBERBOARD
MECH	MECHANICAL
MEP	MECHANICAL, ELECTRICAL, & PLUMBING
MIN	MINIMUM
MOD BIT	MODIFIED BITUMEN
MTL	METAL
N/A	NOT APPLICABLE
NIC	NOT IN CONTRACT
NO	NUMBER
NOM	NOMINAL
NTS	NOT TO SCALE
OC	ON CENTER
OF/CI	OWNER-FURNISHED/ CONTRACTOR INSTALLED
OH	OPPOSITE HAND
OPP	OPPOSITE
OVHD	OVERHEAD
PERF	PERFORATED
PERM	PERMEABLE
PLAM	PLASTIC LAMINATE
PLWD	PLYWOOD
PT	PRESSURE TREATED
PTD	PAINTED
RB	RESILIENT BASE
RCP	REFLECTED CEILING PLAN
RD	ROOF DRAIN
RE	REFER
REQ'D	REQUIRED
REV	REVISION
RM	ROOM
RO	ROUGH OPENING
SB	SMART BOARD
SCW	SOLID CORE WOOD
SIM	SIMILAR
SPEC	SPECIFIED OR SPECIFICATION
SS	STAINLESS STEEL
STC	SOUND TRANSMISSION COEFFICIENT
STL	STEEL
SQ	SQUARE
T&G	TONGUE & GROOVE
TB	TACK BOARD
TBD	TO BE DETERMINED
TEL	TELEPHONE
TEMP	TEMPORARY
T.O.	TOP OF
TOS	TOP OF STEEL
TS	TUBE STEEL
TYP	TYPICAL
UNO	UNLESS NOTED OTHERWISE
VCT	VINYL COMPOSITE TILE
VIF	VERIFY IN FIELD
VPAB	VAPOR PERMEABLE AIR BARRIER
W/	WITH
W/O	WITHOUT
WB	WOOD BASE
WD	WOOD
WH	WATER HEATER
WWF	WELDED WIRE FABRIC

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HAMMOND COMMUNITY CENTER ADDITION
601 W Coleman Ave, Hammond, LA 70403

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	
QUALITY CONTROL	

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CONSTRUCTION DOCUMENTS

G101

GENERAL INFORMATION

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1" ½" 0" ½" 1"

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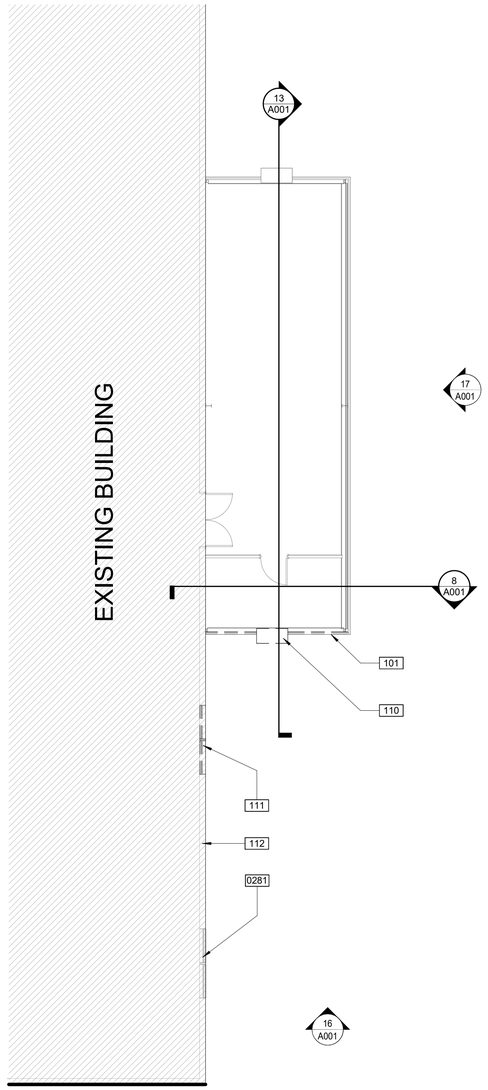
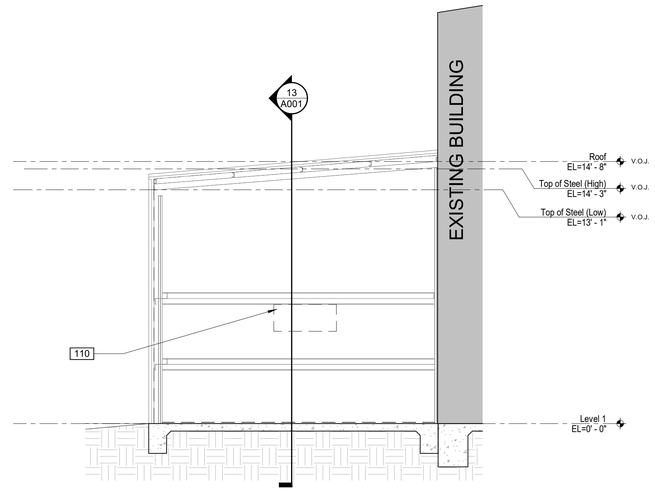
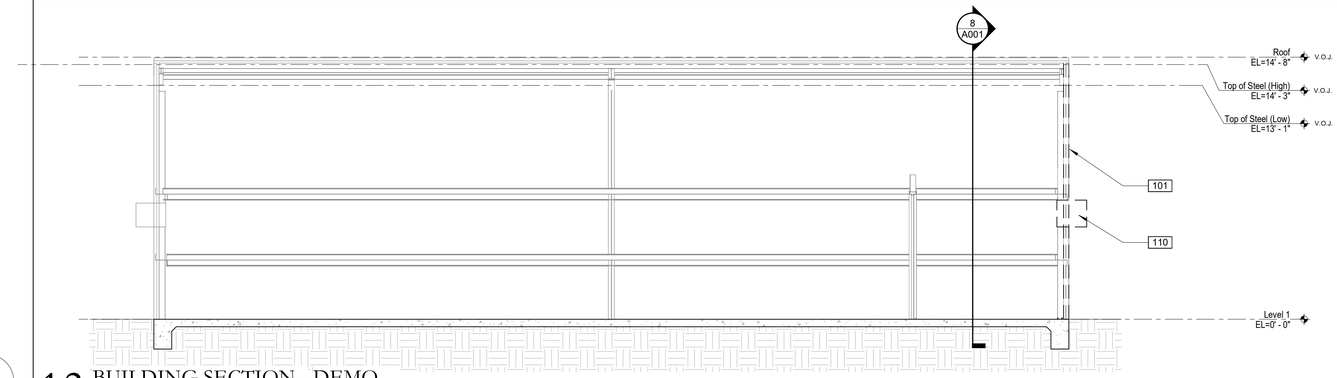


11 FLOOR PLAN - DEMO
1/8" = 1'-0"



8 BUILDING SECTION - DEMO
1/4" = 1'-0"



13 BUILDING SECTION - DEMO
1/4" = 1'-0"

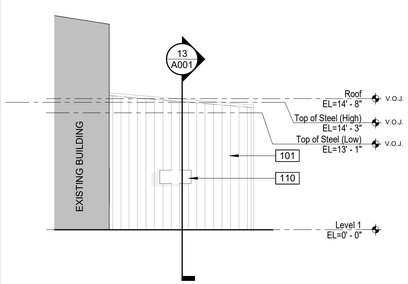
TRUE NORTH
N

GENERAL NOTES

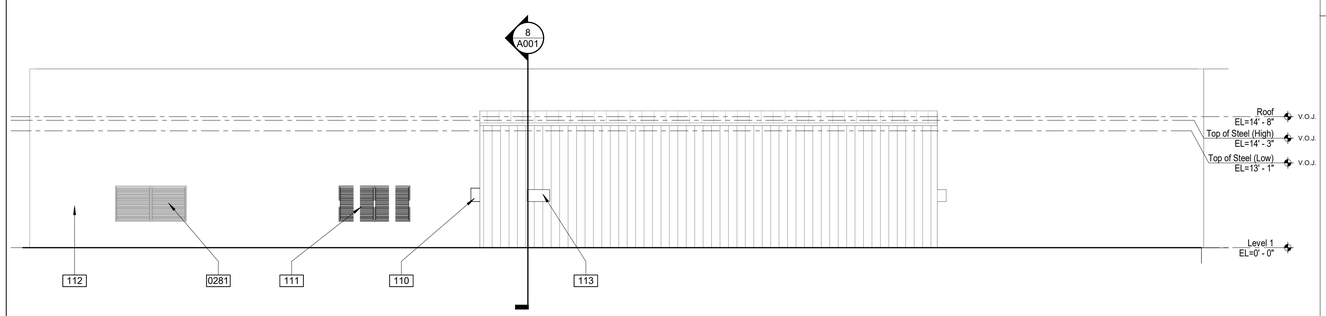
1. FIELD VERIFY ALL DIMENSIONS.
2. UNLESS NOTED OTHERWISE, DASHED LINES INDICATE WORK TO BE DEMOLISHED AND REMOVED.
3. DRAWINGS ARE DIAGRAMMATIC AND DO NOT SHOW EVERY ITEM TO BE DEMOLISHED; WHETHER LISTED OR NOT, REMOVE ALL FINISHES AND COMPONENTS NEEDED FOR NEW WORK.
4. PROTECT ALL WORK THAT IS SCHEDULED TO REMAIN FROM DAMAGE.
5. DIMENSIONS FOR EXISTING WORK ARE TO FACE OF FINISH UNLESS NOTED OTHERWISE.
6. PRIOR TO EXECUTING WORK, NOTIFY THE ARCHITECT IF CONDITIONS DEVIATE FROM WHAT IS SHOWN.

KEYNOTE LEGEND

101	REMOVE PORTION OF EXISTING WALL IN ITS ENTIRETY
110	REMOVE EXISTING UNITARY AC UNIT AND INSTALL IN NEW LOCATION SHOWN
111	REMOVE EXISTING IN WALL LOVERS FOR FUTURE DOOR INSTALLATION
112	EXISTING BUILDING METAL PANELS TO BE REMOVED, MODIFIED, AND REINSTALLED AFTER NEW ROOF/WALL FLASHING IS INSTALLED
113	INSTALL EXISTING PTAC UNIT IN NEW LOCATION; MODIFY WALL AND PROVIDE SUPPORT AS REQUIRED.
0281	EXISTING IN WALL LOUVERS TO REMAIN



16 SOUTH ELEVATION - DEMO
1/8" = 1'-0"



17 EAST ELEVATION - DEMO
1/8" = 1'-0"

WALL LEGEND

EXISTING TO REMAIN

EXISTING TO BE DEMOLISHED

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HAMMOND COMMUNITY CENTER ADDITION

601 W Coleman Ave, Hammond, LA 70403

PIERRE E. THERIOT
No. 6277
STATE OF LOUISIANA
REGISTERED ARCHITECT

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
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CONSTRUCTION DOCUMENTS

A001

DEMOLITION PLAN

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0" 1/2" 1"
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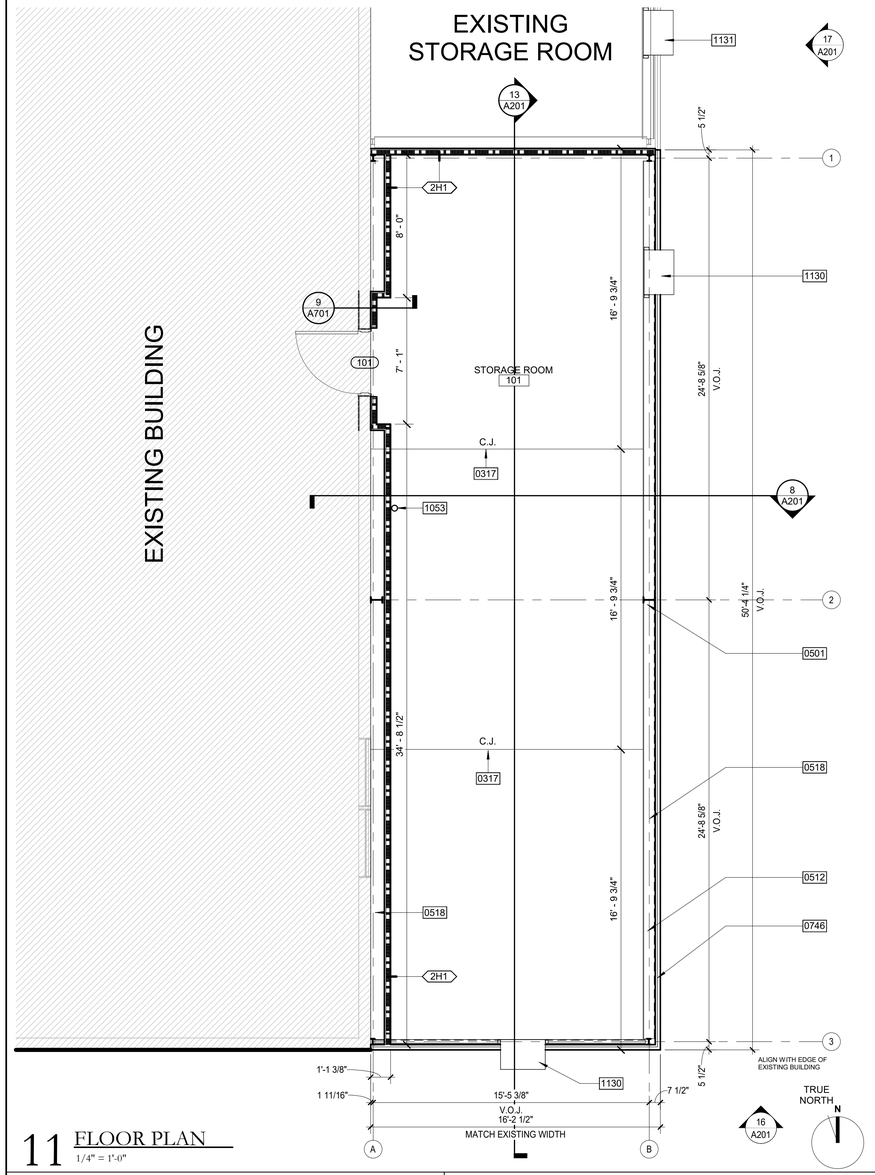
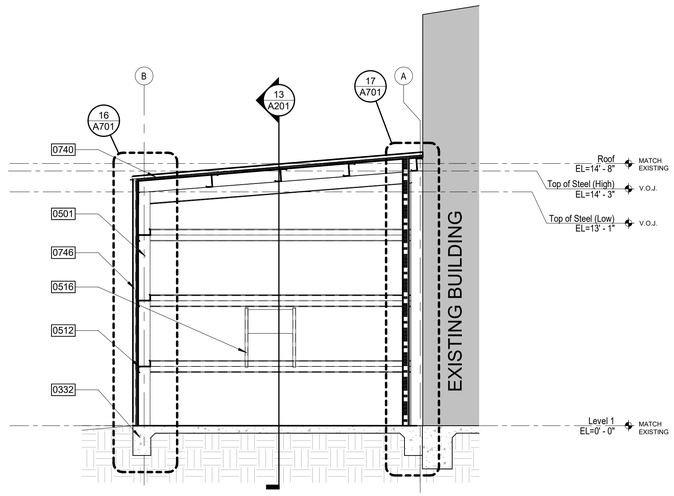


11 FLOOR PLAN
1/4" = 1'-0"



8 BUILDING SECTION
1/4" = 1'-0"

GENERAL NOTES

1. SEE A701 SHEET FOR PARTITION TYPES, OPENING SCHEDULES, AND FINISH
2. TYPICAL PARTITION TYPE: 2H1, UNLESS NOTED OTHERWISE.
3. PROVIDE FIRE EXTINGUISHER ON BRACKET.
4. PROVIDE GYPSUM BOARD EXPANSION/MOVEMENT JOINTS AT SPACINGS NOT EXCEEDING MANUFACTURER'S RECOMMENDATIONS. CONFIRM LAYOUT WITH ARCHITECT.
5. VERIFY EXISTING STORAGE BUILDING WIDTH/HEIGHT TO ENSURE NEW BUILDING MATCHES.
6. PROVIDE 20' - 0" MINIMUM SOD PERIMITER AROUND NEW STORAGE ROOM AFTER CONSTRUCTION.

KEYNOTE LEGEND

0317 SLAB SAW-CUT CONTROL JOINT

0332 CONCRETE FOUNDATION & FOOTING

0501 W8X18 STEEL COLUMN, PAINTED WHERE EXPOSED

0512 8" Z-GIRT, 3 1/2" FLANGE, 14 GA.

0516 TUBE STEEL FRAMING FOR PTAC MOUNTING

0518 3/8" DIAMETER CABLE X-BRACE

724 4" VINYL FACED BATT INSULATION

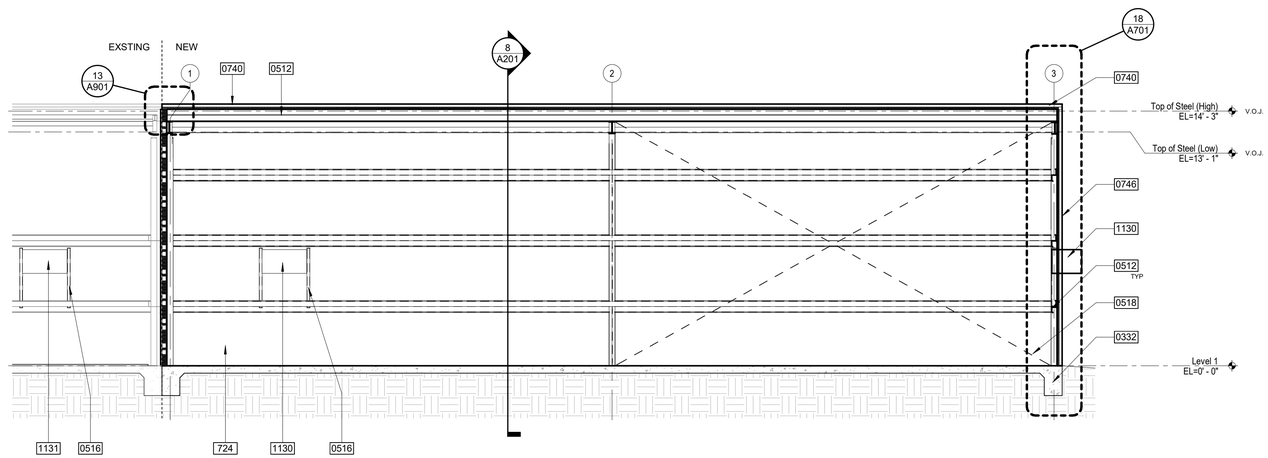
0740 STANDING SEAM METAL METAL ROOFING; BASIS OF DESIGN MBCI DOUBLE-LOK ROOF PANEL TO MATCH EXISTING

0746 EXPOSED FASTENER METAL WALL PANEL; BASIS OF DESIGN MBCI AVP PANEL TO MATCH EXISTING

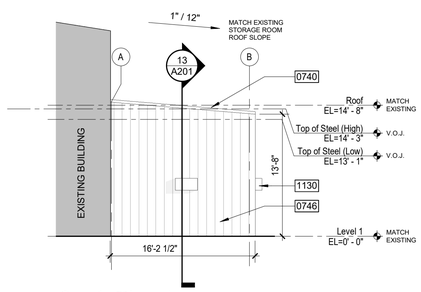
1053 EXTINGUISHER ON BRACKET MOUNTED 4' - 0" TO TOP OF EXTINGUISHER

1130 NEW PTAC SYSTEM WITH NEMA 6-30R CONNECTION TO MATCH EXISTING UNIT BTU/HEATING CAPABILITIES.

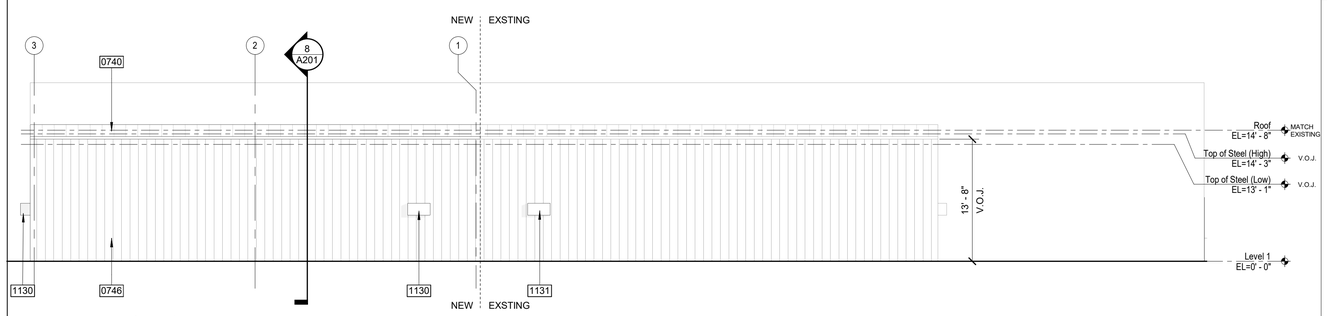
1131 RELOCATE EXISTING PTAC UNIT RE: ELECTRICAL FOR POWER REQUIRMENTS



13 BUILDING SECTION
1/4" = 1'-0"

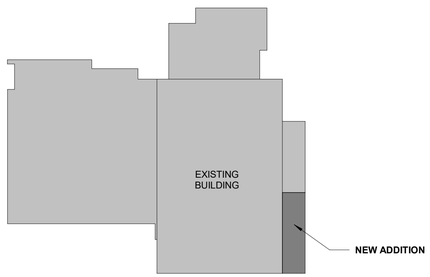


16 South Elevation
1/8" = 1'-0"



17 East Elevation
1/8" = 1'-0"

KEY PLAN



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HAMMOND COMMUNITY CENTER ADDITION
601 W Coleman Ave, Hammond, LA 70403

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	
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CONSTRUCTION DOCUMENTS

A201

FLOOR PLAN

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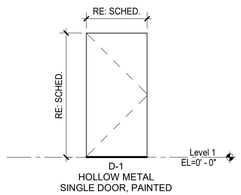
ROOM SCHEDULE

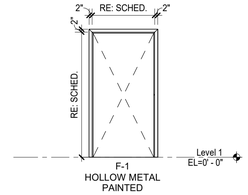
ROOM #	ROOM NAME	FLOOR FINISH	BASE FINISH	WALL FINISH - NORTH	WALL FINISH - SOUTH	WALL FINISH - EAST	WALL FINISH - WEST	CEILING FINISH	COMMENTS
101	STORAGE ROOM	SEALED CONCRETE	RUBBER BASE	EXPOSED STRUCTURE	EXPOSED STRUCTURE	EXPOSED STRUCTURE	PAINTED	EXPOSED STRUCTURE	

DOOR SCHEDULE

DOOR #	ROOM NAME	DOOR					FRAME		FIRE RATING	COMMENTS
		WIDTH	HEIGHT	THICKNESS	TYPE	MATERIAL	TYPE	MATERIAL		
101	STORAGE ROOM	3' - 6"	7' - 0"	0' - 1 3/4"	D-1	HM	F-1	HM	60 MIN.	PAINTED TO MATCH EXISTING DOORS IN GYM

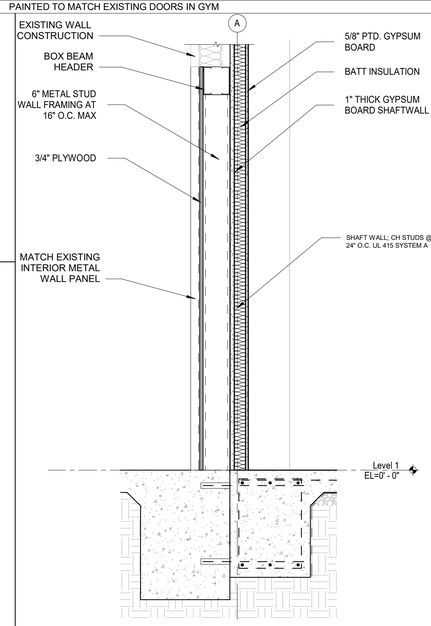


1 DOOR ELEVATION
1/4" = 1'-0"

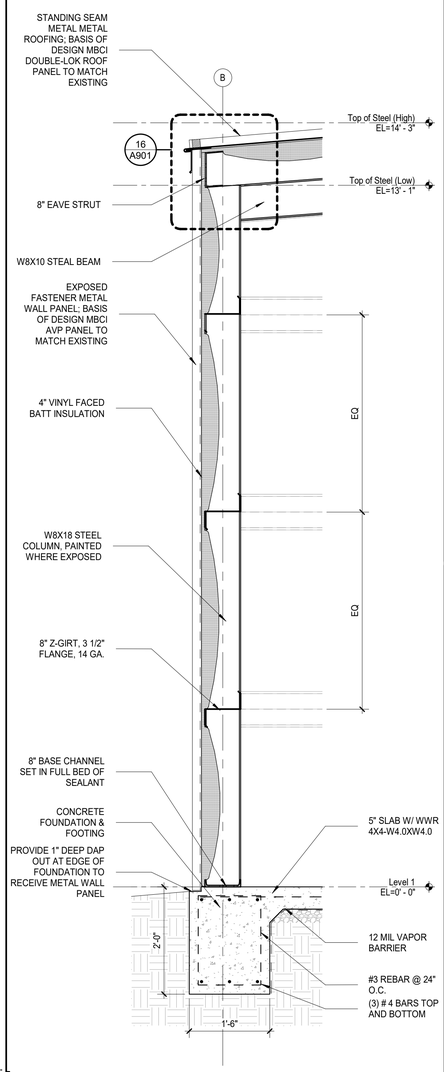


2 FRAME ELEVATION
1/4" = 1'-0"

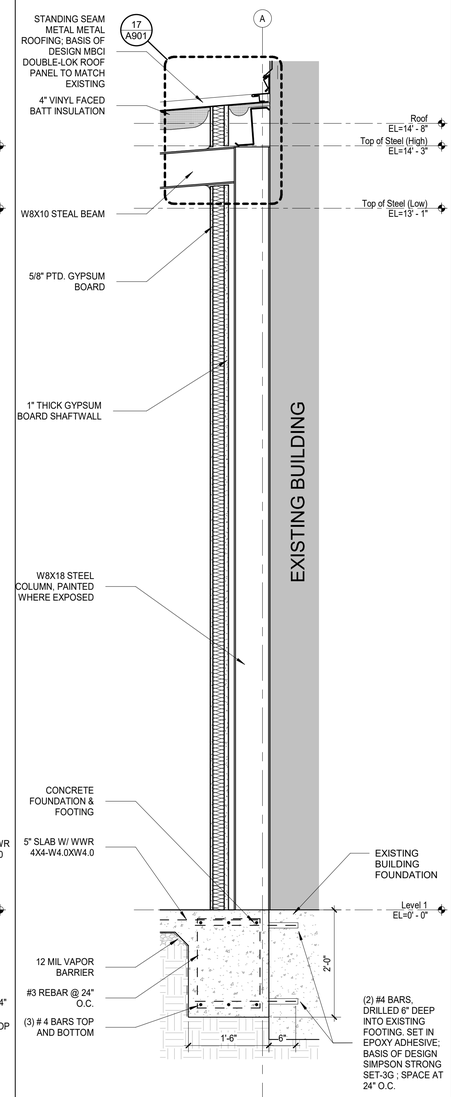
3 NOT USED



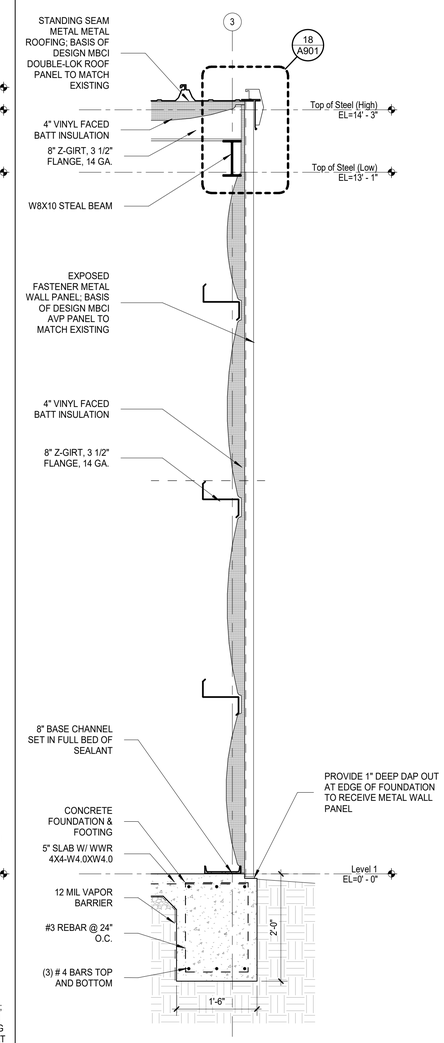
9 SECTION DETAIL
3/4" = 1'-0"



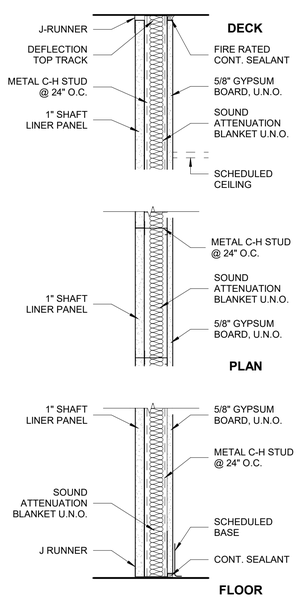
16 WALL SECTION
3/4" = 1'-0"



17 WALL SECTION
3/4" = 1'-0"



18 WALL SECTION
3/4" = 1'-0"



METAL STUD PARTITION

TYPE	PARTITION WIDTH	UL#	STC	DESCRIPTION
2H1	3 1/8"	U415A	45	

PARTITION LEGEND

FRAMING THICKNESS **(SEE TABLE A)**
PARTITION CONSTRUCTION ASSEMBLY **(SEE TABLE B)**
PARTITION FIRE RATING **(SEE TABLE C)**
3A0 — PARTITION TYPE TAG

TABLE A - FRAMING THICKNESS (ACTUAL)

CHARACTER	MTL STUD DEPTH	MTL CH STUD DEPTH	WOOD STUD DEPTH	CMU WIDTH
0	7/8" FURRING CHANNEL		-	-
1	**[1 5/8" OR 1 1/2" FURRING CHANNEL]**		-	-
2	2 1/2"	2 1/2"	-	-
3	3 5/8"	-	-	-
4	4"	4"	3 1/2"	3 5/8"
6	6"	6"	5 1/2"	5 5/8"
8	8"	-	7 1/4"	7 5/8"

SEE STRUCTURAL DRAWINGS FOR CONCRETE WALL THICKNESS.

TABLE B - PARTITION CONSTRUCTION

CHARACTER	FINISH / FINISH HEIGHT	FRAMING MEMBER	FINISH / FINISH HEIGHT	SOUND ATTENUATION
A	1-LAYER GYP. BD. / EXTEND TO DECK	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK	BATT
B	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	BATT
C	NO FINISH	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK	BATT
D	NO FINISH	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	BATT
E	1-LAYER GYP. BD. / EXTEND TO DECK	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK ON 1/2" RESIL. CHANNEL	BATT
F	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	METAL C-STUD TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG. ON 1/2" RESIL. CHANNEL	BATT
G	1-LAYER GYP. BD. / EXTEND TO CLG.	METAL C-STUD TO CLG.	1-LAYER GYP. BD. / EXTEND TO CLG.	BATT
H	1-LAYER SHAFT LINER / EXTEND TO DECK	METAL CH-STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK	BATT
J	NO FINISH	CMU TO DECK	NO FINISH	-
K	NO FINISH	CMU TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG. ON 7/8" MTL. HAT	-
L	NO FINISH	CMU TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG. ON 1 1/2" MTL. STUD	-
M	NO FINISH	EXISTING	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG. ON 7/8" MTL. HAT	-
N	1-LAYER GYP. BD. / EXTEND TO DECK	WOOD STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK	BATT
P	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	WOOD STUD TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	BATT
Q	NO FINISH	WOOD STUD TO DECK	1-LAYER GYP. BD. / EXTEND TO DECK	BATT
R	NO FINISH	WOOD STUD TO DECK	1-LAYER GYP. BD. / EXTEND 6" ABOVE CLG.	BATT

TABLE C - FIRE RATING

CHARACTER	RATING
0	NOT RATED
S	SMOKE PARTITION
1	1 HOUR RATED
2	2 HOUR RATED
3	3 HOUR RATED

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601 W Coleman Ave, Hammond, LA 70403

PIERRE E. THERIOT No. 6217 STATE OF LOUISIANA REGISTERED ARCHITECT

NO.	DESCRIPTION	DATE

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CONSTRUCTION DOCUMENTS

A701

WALL SECTIONS

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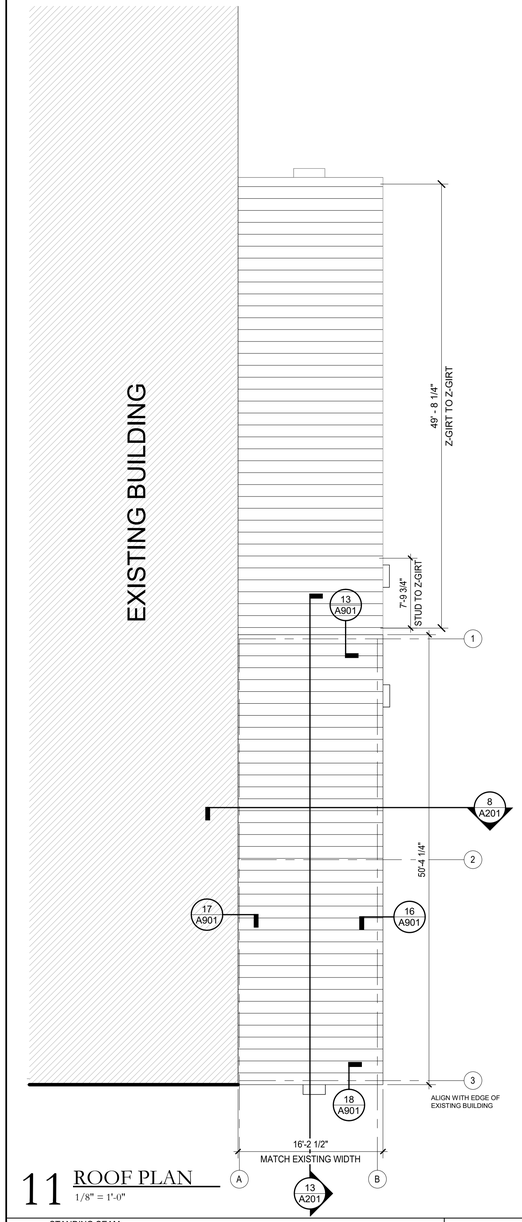


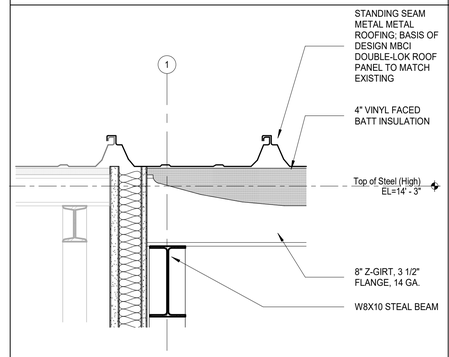
11 ROOF PLAN
1/8" = 1'-0"

3 NOT USED

4 NOT USED

8 NOT USED

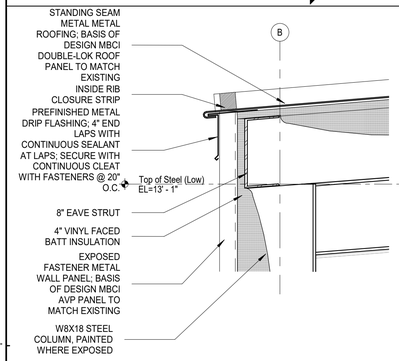
9 NOT USED



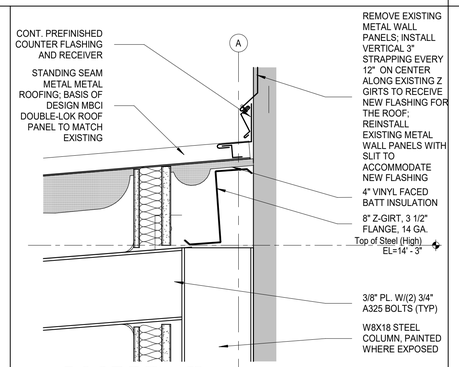
13 ROOF DETAIL
1 1/2" = 1'-0"

14 NOT USED

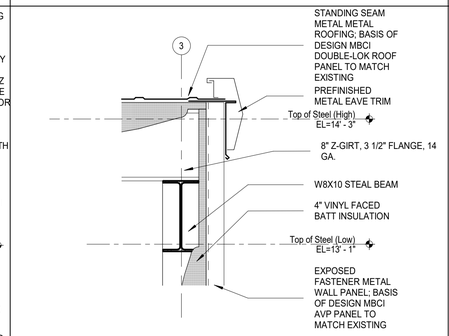
15 NOT USED



16 ROOF DETAIL
1 1/2" = 1'-0"



17 ROOF DETAIL
1 1/2" = 1'-0"



18 ROOF DETAIL
1 1/2" = 1'-0"

19 NOT USED

20 NOT USED

GENERAL NOTES

1. SEE SHEET A911 FOR ROOFING DETAILS. WHERE DETAILS ARE NOT SHOWN, PROVIDE STANDARD DETAILS AS RECOMMENDED BY THE ROOFING MANUFACTURER AND NRCA. REPORT ANY DISCREPANCIES BETWEEN DETAILS, MANUFACTURER'S RECOMMENDATIONS, AND FIELD CONDITIONS TO THE ARCHITECT.
2. SEE MECHANICAL, PLUMBING, AND ELECTRICAL DRAWINGS FOR EQUIPMENT PENETRATING AND MOUNTED ON ROOF. PROVIDE MINIMUM 10-IN. TALL, FIXED CURBS, ANCHORED TO STRUCTURE, AND FLASHED INTO THE ROOF FOR ALL EQUIPMENT.
3. COAT ALL UNFINISHED EXPOSED ITEMS WITH GALVANIZING PAINT.
4. COMPLY WITH MANUFACTURER'S RECOMMENDATIONS FOR ROOF PENETRATIONS, FLASHINGS, ETC.

KEYNOTE LEGEND

0501	W8X18 STEEL COLUMN, PAINTED WHERE EXPOSED
0503	W8X10 STEAL BEAM
0512	8" Z-GIRT, 3 1/2" FLANGE, 14 GA.
0513	3/8" PL. W/(2) 3/4" A325 BOLTS (TYP)
0514	8" EAVE STRUT
0714	REMOVE EXISTING METAL WALL PANELS; INSTALL VERTICAL 3" STRAPPING EVERY 12" ON CENTER ALONG EXISTING Z GIRTS TO RECEIVE NEW FLASHING FOR THE ROOF; REINSTALL EXISTING METAL WALL PANELS WITH SLIT TO ACCOMMODATE NEW FLASHING
724	4" VINYL FACED BATT INSULATION
0740	STANDING SEAM METAL METAL ROOFING; BASIS OF DESIGN MBCI DOUBLE-LOK ROOF PANEL TO MATCH EXISTING
0746	EXPOSED FASTENER METAL WALL PANEL; BASIS OF DESIGN MBCI AVP PANEL TO MATCH EXISTING

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HAMMOND COMMUNITY CENTER ADDITION
601 W Coleman Ave, Hammond, LA 70403

PIERRE E. THERIOT No. 8212 STATE OF LOUISIANA REGISTERED ARCHITECT

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	
QUALITY CONTROL	

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CONSTRUCTION DOCUMENTS

A901

ROOF PLAN

H/S

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0" 1/2" 1" The graphic scale at the bottom left corner of this drawing must measure 1"x1" otherwise all listed scales are null and void.

ELECTRICAL SYMBOLS

NOT ALL SYMBOLS ARE USED

SYMBOL CEILING	SYMBOL WALL	DESCRIPTION
		LIGHT FIXTURE
		EMERGENCY LIGHT FIXTURE
		EXIT LIGHT. SHADING DENOTES SIDE WITH FACE
		LIGHT FIXTURE - POLE MOUNTED
		LIGHT FIXTURE - WALL WASHER
		LIGHT FIXTURE STRIP
		LIGHT FIXTURE - BATTERY UNIT
S		LOW VOLTAGE MOMENTARY CONTACT SWITCH
S_D		LOW VOLTAGE MOMENTARY CONTACT SWITCH WITH DIMMER
S_T		WALL ASTRONOMICAL TIMER SWITCH
S_{CX}		DIGITAL SCENE CONTROL DIMMING SWITCH. "x" DENOTES NUMBER OF SCENES
S_{ZX}		DIGITAL ZONE CONTROL STATION WITH MANUAL DIMMING. "x" DENOTES NUMBER OF ZONES
S_{NX}		DIGITAL ZONE CONTROL WITHOUT MANUAL DIMMING. "x" DENOTES NUMBER OF ZONES
$		LINE VOLTAGE SWITCH
$_{3a}		THREE WAY LINE VOLTAGE SWITCH (SUBSCRIPT DENOTES FIXTURE CONTROLLED)
$_{4a}		FOUR WAY LINE VOLTAGE SWITCH (SUBSCRIPT DENOTES FIXTURE CONTROLLED)
$_D		LINE VOLTAGE DIMMER (SUBSCRIPT DENOTES FIXTURE CONTROLLED)
$_P		LINE VOLTAGE TOGGLE SWITCH WITH PILOT LOT
$_K		LINE VOLTAGE SINGLE POLE SWITCH KEY OPERATED
$_m		MANUAL STARTER WITH THERMAL OVERLOAD ELEMENT
OS		0-10V DIMMER WALL SWITCH SENSOR (DUAL TECHNOLOGY)
OS		WALL SWITCH SENSOR (DUAL TECHNOLOGY)
OS 2		DUAL RELAY WALL SWITCH SENSOR (DUAL TECHNOLOGY)
C	C	PIR OCCUPANCY SENSOR
U	U	ULTRASONIC OCCUPANCY SENSOR
DT	DT	DUAL TECHNOLOGY OCCUPANCY SENSOR
J	J	JUNCTION BOX.
PP		POWER PACK RELAY, DUAL VOLTAGE (MOUNTED IN ACCESSIBLE CEILING SPACE, UNLESS NOTED OTHERWISE)
R		LIGHTING CONTROL REMOTE RELAY (NON-DIM OR DIMMING PER PLANS)
ER		EMERGENCY LIGHTING CONTROL UNIT
RC		ROOM LIGHTING CONTROLLER
LC		LIGHTING CONTACTOR
TC		TIME CLOCK
PC		PHOTOCELL
WAC		WIRELESS AREA CONTROLLER
		DUPLEX RECEPTACLE 20 AMP, 2 POLE, 3W, 120V, GROUNDING TYPE
		SAME AS ABOVE, MOUNTED ABOVE COUNTER
GFI		DUPLEX RECEPTACLE, 20 AMP, 2 POLE, 3W GFI TYPE (GROUND FAULT INTERRUPTER)
IG		DUPLEX RECEPTACLE, 20 AMP, 2 POLE, 3W ISOLATED GROUND TYPE
		SINGLE RECEPTACLE 20 AMP, 2 POLE, 3W, 120V GROUNDING TYPE
		QUADRAPLEX RECEPTACLE
		QUADRAPLEX RECEPTACLE MOUNTED ABOVE COUNTER
		SINGLE RECEPTACLE, 20AMP, 250V, OR 120/250V GROUNDING TYPE (20AMP UNLESS NOTED OTHERWISE)
		SPECIAL RECEPTACLE AS NOTED
T		TRANSFORMER
		FLOOR BOX WITH 20A DUPLEX RECEPTACLE
		MULTI-SERVICE FLOOR BOX
2		MOTOR (NUMERAL INDICATES H.P.)
		COMBINATION MAGNETIC STARTER & DISCONNECT SWITCH
		MAGNETIC STARTER (FURNISHED BY MECHANICAL, INSTALLED BY ELECTIRCAL)
VFD		VARIABLE FREQUENCY DRIVE (FURNISHED BY MECHANICAL, INSTALLED BY ELECTIRCAL)
B		ENCLOSED CIRCUIT BREAKER
		DISCONNECT SWITCH - SIZE/POLES/FUSE/NEMA TYPE
		PUSH BUTTON STATION
P		PULL BOX
M		METER
CH		DOORBELL CHIME
		MULTI-OUTLET ASSEMBLY (PLUG STRIP OR SURFACE METAL RACEWAY AS NOTED)
		CROSSHATCHING INDICATES EQUIP. DISCONNECTION AND REMOVAL
		CIRCUIT WIRING IN CONDUIT (CONCEALED). TICK MARKS DENOTE QUANTITY OF PHASE AND NEUTRAL CONDUCTORS. CONDUIT IS TO INCLUDE AN EQUIPMENT GROUND WIRE SIZED PER NEC (NOT SHOWN). UNLESS NOTED OTHERWISE, NO MARKS INDICATE 2#12, 1#12 GROUND IN CONDUIT
		CONDUIT IN OR UNDER FLOOR SLAB, OR UNDERGROUND
		CONDUIT EXPOSED
EX		EXISTING CONDUIT TO REMAIN

ELECTRICAL SYMBOLS

NOT ALL SYMBOLS ARE USED

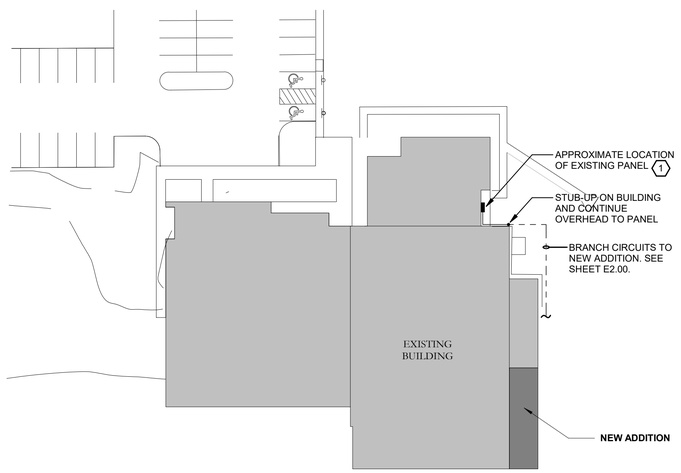
SYMBOL FLUSH	SYMBOL SURFACE	DESCRIPTION
		PANELBOARD
		EQUIPMENT CABINET AS NOTED
CEILING	WALL	TELECOMMUNICATIONS
		TELEPHONE BACKBOARD
	xD xT	COMMINICATION OUTLET, "xD" DENOTES x NUMBER OF DATA DROPS, "xT" DENOTES x NUMBER OF TELEPHONE DROPS IN ONE DEVICE BOX. TWO GANG BOX WITH SINGLE GANG TRIM RING AND FACEPLATE FOR QUANTITY OF DROPS IN BOX
		EMPTY COMMUNICATION OUTLET. TWO GANG BOX WITH SINGLE GANG TRIM RING AND BLANK FACEPLATE
	WAP	WIRELESS ACCESS POINT. ONE DATA DROP IN BOX
		FLOOR BOX WITH DATA/PHONE OUTLET
		T.V. OUTLET. SINGLE GANG BOX WITH F CONNECTOR AND FACEPLATE
	P	INTERCOM PAGING HORN
		INTERCOM ADMIN TELEPHONE
	I	INTERCOM CALL SWITCH. PROVIDE VOLUME CONTROL STATION ADJACENT TO CALL SWITCH
C 1,2		CLOCK. "1" DENOTES SINGLE FACE, "2" DENOTES DOUBLE FACE
S	S	INTERCOM SPEAKER
M	M	MICROPHONE OUTLET
	AR	AREA OF RESCUE CALL STATION
		FIRE ALARM
S	S	SPEAKER ONLY
S 15	S 15	STROBE ONLY (SUBSCRIPT DENOTES CANDELA OF STROBE)
HS 15	HS 15	HORN/STROBE (SUBSCRIPT DENOTES CANDELA OF STROBE)
SS 15	SS 15	SPEAKER/STROBE (SUBSCRIPT DENOTES CANDELA OF STROBE)
		SMOKE DETECTOR
S	S	SMOKE DETECTOR WITH SOUNDER BASE
	F	MANUAL PULL STATION
	D	DUCT MOUNTED SMOKE DETECTOR. "S" DENOTES SUPPLY DUCT, "R" RETURN DUCT
	T	THERMAL DETECTOR
	CO	CARBON MINOXIDE DETECTOR.
	DH	MAGNETIC DOOR HOLDER.
	FS	FLOW SWITCH
	TS	TAMPER SWITCH
	CM	CONTROL MODULE
	MM	MONITOR MODULE
		SECURITY
	CR	CARD READER
	M	MOTION DETECTOR 180°
	M	MOTION DETECTOR 360°
	K	SECURITY KEYPAD
C	C	SECURITY CAMERA
A	A	INTRUSION AUDIO DEVICE
	S	INTRUSION DETECTION SIREN
	ES	ELECTRIC DOOR STRIKE
		ABBREVIATIONS
A		AMPS
AFF		ABOVE FINISHED FLOOR
AFG		ABOVE FINISHED GRADE
AL		ALUMINUM
ATS		AUTOMATIC TRANSFER SWITCH
AWG		AMERICAN WIRE GUAGE
C		CONDUIT
C.O.		CONDUIT ONLY
CU		COPPER
CT		CURRENT TRANSFORMER
EWC		ELECTRIC WATER COOLER
EX		EXISTING TO REMAIN
FLA		FULL LOAD AMPS
GFI		GROUND FAULT INTERRUPTER
GND		GROUND
IG		ISOLATED GROUND
KVA		KILO VOLT AMPS
KW		KILOWATTS
MTS		MANUAL TRANSFER SWITCH
P		POLE
PH.Ø		PHASE
TYP		TYPICAL
TR		TAMPER RESISTANT
WP		WEATHERPROOF
WR		WEATHER RESISTANT
V		VOLTS
XFMR		TRANSFORMER

GENERAL NOTES:

1. COORDINATE THE LOCATION OF ALL DEVICES AND LIGHT FIXTURES WITH THE ARCHITECT, AND OTHER TRADES, PRIOR TO ROUGH-IN. IN FINISHED SPACES LIGHT FIXTURE LOCATIONS SHOWN ON THE DRAWINGS SHALL BE MAINTAINED. WHERE A CONFLICT OCCURS NOTIFY THE ARCHITECT FOR RESOLUTION.
2. THE CONTRACTOR SHALL SEAL ALL CONDUITS, AT BOTH ENDS, ROUTED UNDERGROUND AFTER CONDUCTORS ARE INSTALLED. PROVIDE SEAL FITTINGS WITH GROUND LUGS AS REQUIRED. EMPTY CONDUITS FOR FUTURE USE, SHALL BE CAPPED, OR SEALED WITH A REMOVABLE TYPE SEALANT.
3. THE CONTRACTOR SHALL COORDINATE AND ARRANGE FOR TEMPORARY POWER DURING CONSTRUCTION. THE CONTRACTOR SHALL INCLUDE ALL COSTS ASSOCIATED WITH TEMPORARY SERVICES IN HIS BID.
4. CONTRACTOR SHALL FIRE SEAL ALL CONDUIT PENETRATIONS AT FIRE RATED WALLS AND FLOORS.
5. ALL EXTERIOR 15 AND 20 AMP NON-LOCKING RECEPTACLES SHALL BE LISTED WEATHER-RESISTANT TYPE.
6. THE CONTRACTOR SHALL PROVIDE A SEPARATE NEUTRAL CONDUCTOR, SIZED TO MATCH THE PHASE CONDUCTOR, FOR EACH BRANCH CIRCUIT. DO NOT SHARE A NEUTRAL BETWEEN TWO OR MORE BRANCH CIRCUITS.
7. ELECTRICAL BOXES IN FIRE RATED WALLS SHALL BE PERMITTED PROVIDED THE BOXES DO NOT EXCEED 16 SQ. IN. IN AREA AND THE TOTAL AREA OF ALL BOXES DOES NOT EXCEED 100 SQ. IN. FOR ANY 100 SQ. FT. OF WALL AREA. BOXES SHALL ALSO BE SEPARATED BY A HORIZONTAL DISTANCE OF NOT LESS THAN 24 INCHES. WHERE THIS REQUIREMENT CANNOT BE MET, THE CONTRACTOR SHALL PROVIDE FIRESTOP PUTTY PADS ON THE SURFACES OF THE BOXES.
8. EACH BUTTON ON MULTI-BUTTON LOW VOLTAGE SWITCHES SHALL HAVE AN ENGRAVED LEGEND TO IDENTIFY THE LOAD CONTROLLED. CONTRACTOR SHALL SUBMIT LABELING WITH LIGHTING CONTROL SUBMITTAL.
9. DO NOT ROUTE CONDUITS WITHIN SLAB. CONDUITS SHALL BE ROUTED BELOW SLAB.
10. PROVIDE PULL STRINGS IN ALL EMPTY CONDUITS.
11. NOT ALL BRANCH CIRCUITING IS SHOWN ON THE DRAWINGS. CONTRACTOR SHALL PROVIDE ALL PHASE CONDUCTORS, NEUTRALS, GROUND, SWITCHES, TRAVELERS, ETC. TO EACH DEVICE, EQUIPMENT, FIXTURE, ETC. FOR A COMPLETE SYSTEM.
12. THE CONTRACTOR SHALL PROVIDE MODIFICATIONS AND ADDITIONS TO THE EXISTING FIRE ALARM SYSTEM TO FORM A COMPLETE AND FULLY FUNCTIONAL FIRE ALARM SYSTEM, COMPLYING WITH NFPA 72. PROVIDE ALL HARDWARE, SOFTWARE AND PROGRAMMING NECESSARY. ALL FIRE ALARM WIRING SHALL BE IN CONDUIT.
13. PROVIDE FIRE RATED PATHWAY SLEEVES (HILTI CP653 SERIES OR EQUAL) THROUGH SMOKE AND FIRE RATED WALLS WHERE LOW VOLTAGE CABLES ARE REQUIRED TO PASS THROUGH. INTERCOM AND DATA CABLING SHALL BE SEPARATED FROM OTHER LOW VOLTAGE SYSTEMS, AND SHALL BE IN SLEEVES DEDICATED TO EACH SYSTEM. COORDINATE ALL LOCATIONS WITH ARCHITECTURAL LIFE SAFETY DRAWING AND PROVIDE SIZE AND QUANTITY AS NECESSARY.
14. OCCUPANCY SENSOR LAYOUT SHOWN IS APPROXIMATE. CONTRACTOR SHALL PROVIDE SHOP DRAWINGS TO SHOW ACTUAL LOCATIONS, AND COORDINATE LAYOUT WITH AIR DIFFUSERS AND OTHER SYSTEMS IN CEILING. DO NOT LOCATE OCCUPANCY SENSORS WITHIN 5' OF SUPPLY OR RETURN AIR DIFFUSERS.
15. PROVIDE ALL LOW VOLTAGE WIRING (NOT SHOWN FOR CLARITY) BETWEEN ROOM LIGHTING CONTROLLERS AND ROOM OCCUPANCY SENSORS AND LOW VOLTAGE SWITCHES FOR A COMPLETE LIGHTING CONTROL SYSTEM.
16. WHERE WORK IS PERFORMED IN EXISTING PORTIONS OF THE BUILDING, THE CONTRACTOR SHALL COORDINATE AND SCHEDULE THIS WORK WITH THE OWNER IN ADVANCE. THE CONTRACTOR SHALL PERFORM THIS WORK AFTER NORMAL HOURS, HOLIDAYS OR AT NIGHT. WHERE WORK IS REQUIRED ABOVE EXISTING CEILINGS, THE CONTRACTOR SHALL REMOVE AND RE-INSTALL EXISTING CEILING GRIDS AND TILES AS NECESSARY. DAMAGED CEILING GRID OR TILE SHALL BE REPLACED WITH NEW BY THE CONTRACTOR AT HIS EXPENSE.
17. PROVIDE PULL BOXES (NOT SHOWN), SIZED IN ACCORDANCE WITH THE NEC, FOR POWER FEEDERS AND COMMUNICATIONS. MAXIMUM OF THREE 90 DEGREE BENDS IN ANY POWER FEEDER WITHOUT A PULL BOX. MAXIMUM OF TWO 90 DEGREE BENDS IN ANY COMMUNICATION FEEDER. COORDINATE LOCATION OF PULL BOXES WITH OTHER TRADES PRIOR TO INSTALLATION.
18. PAINT ALL EXPOSED CONDUIT AND BOXES TO MATCH WALL/CEILING FINISH. COLOR SHALL BE SELECTED BY ARCHITECT.

LIGHTING FIXTURE SCHEDULE

TYPE	REMARKS	CATALOG NO.	MOUNTING	VOLT	LAMPS QTY	LAMPS TYPE	LAMPS TOTAL WATTS	LAMPS KELVIN TEMP
F1	4 FT LED LENSED STRIP, 4800 LUMEN	METALUX #4SNX-51SL-LW-UNV-L840-CD1	SURFACE	120	1	LED	35	4000K
F2	COMBINATION EXIT/EMERGENCY	SURE-LITES #LPXC25	WALL	120		LED		
F3	EMERGENCY LIGHT	SURE-LITES #SEL25	WALL	120		LED		



1 SITE PLAN - ELECTRICAL

1" = 40'-0"

REFERENCE NOTES:

1 REPLACE EXISTING SINGLE PHASE PANEL WITH NEW THREE PHASE PANEL IN SAME LOCATION. REMOVE EXISTING FEEDER AND REPLACE WITH NEW. REWORK EXISTING BRANCH CIRCUIT CONDUCTORS/CONDUITS INTO NEW PANEL.

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HAMMOND COMMUNITY CENTER ADDITION

601 W Coleman Ave, Hammond, LA 70403

STATE OF LOUISIANA
RAYMOND H. NOLAN II
REG. No. 27097
REGISTERED PROFESSIONAL ENGINEER IN ELECTRICAL ENGINEERING
2.28.25

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	RHN
QUALITY CONTROL	RHN

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CONSTRUCTION DOCUMENTS

E1.00

LIGHTING FIXTURE SCHEDULE, GENERAL NOTES, SYMBOL LIST

H/S

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0" ½" 1" The graphic scale at the bottom left corner of this drawing must measure 1"x1" otherwise all listed scales are null and void.

REFERENCE NOTES:

1. COORDINATE EXACT LOCATION OF RECEPTACLE WITH ARCHITECT PRIOR TO INSTALLATION.
2. SURFACE MOUNT TO STRUCTURE/ROOF PURLIN.
3. ROUTE CIRCUITS UNDERGROUND TO EXISTING PANEL.
4. RE-LOCATED NEMA 6-30R RECEPTACLE FOR PTAC. EXTEND EXISTING CIRCUITRY (3/4"C-2#10, #10 GND) TO THIS LOCATION.
5. RE-LOCATED EXTERIOR LIGHT FIXTURE. MOUNT TOP OF FIXTURE AT 13 FT AFF OR AS DIRECTED BY ARCHITECT. EXTEND EXISTING LIGHTING CIRCUIT (3/4"C-2#10, #10 GND) TO THIS LOCATION.
6. 3/4"C-2#10, #10 GND
7. EXISTING EXTERIOR LIGHT FIXTURE SHALL BE RE-LOCATED. SEE NEW PLAN. PATCH WALL PER ARCHITECTURAL SPECIFICATION.
8. EXISTING NEMA 6-30R RECEPTACLE SHALL BE RE-LOCATED. SEE NEW PLAN.
9. REPLACE EXISTING SINGLE PHASE PANEL WITH NEW THREE PHASE PANEL IN SAME LOCATION. REMOVE EXISTING FEEDER AND REPLACE WITH NEW. REWORK EXISTING BRANCH CIRCUIT CONDUCTORS/CONDUITS INTO NEW PANEL.
10. NEW FIRE ALARM DEVICE. DEVICE SHALL BE COMPATIBLE WITH AND CONNECTED TO EXISTING BUILDING FIRE ALARM SYSTEM.

GENERAL NOTES:

1. CONNECT EXIT SIGNS AND EMERGENCY LIGHTS TO UNSWITCHED PHASE CONDUCTORS.
2. ALL EXISTING ELECTRICAL ITEMS ARE TO REMAIN UNLESS NOTED OTHERWISE.

PANEL SCHEDULE

PANEL LOCATION: P1

VOLTAGE: [ ] 480/277, 3∅, 4W, WYE; [X] 208/120V, 3∅, 4W, WYE; [ ] 240/120V, 3∅, 4W, DELTA W/3∅ "STINGER"

225 AMP: [ ] FACTORY MAIN CIRCUIT BREAKER; [ ] SHUNT TRIP MAIN CB; [X] MAIN LUGS ONLY; [ ] UL LISTED FEED-THRU LUGS; [ ] MAIN FUSIBLE SWITCH, FURNISH FUSES < 600A, CLASS RK5; > 600A, CLASS L

NEUTRAL: [X] 100% [ ] 200%

MOUNTING: [X] SURFACE; [ ] FLUSH

ENCLOSURE: [ ] NEMA 1 [X] NEMA 3R; [X] LOCKABLE COVER

FEED: [ ] TOP; [ ] BOTTOM

BRANCHES: [X] BOLT-ON, PANELBOARD CONSTR. STAB-IN, PANELBOARD CONSTR. [ ] FUSIBLE SWITCHES, FURNISH ALL FUSES, RK5

PANEL HAS FRONT ACCESS ONLY
ALL COPPER BUSSING

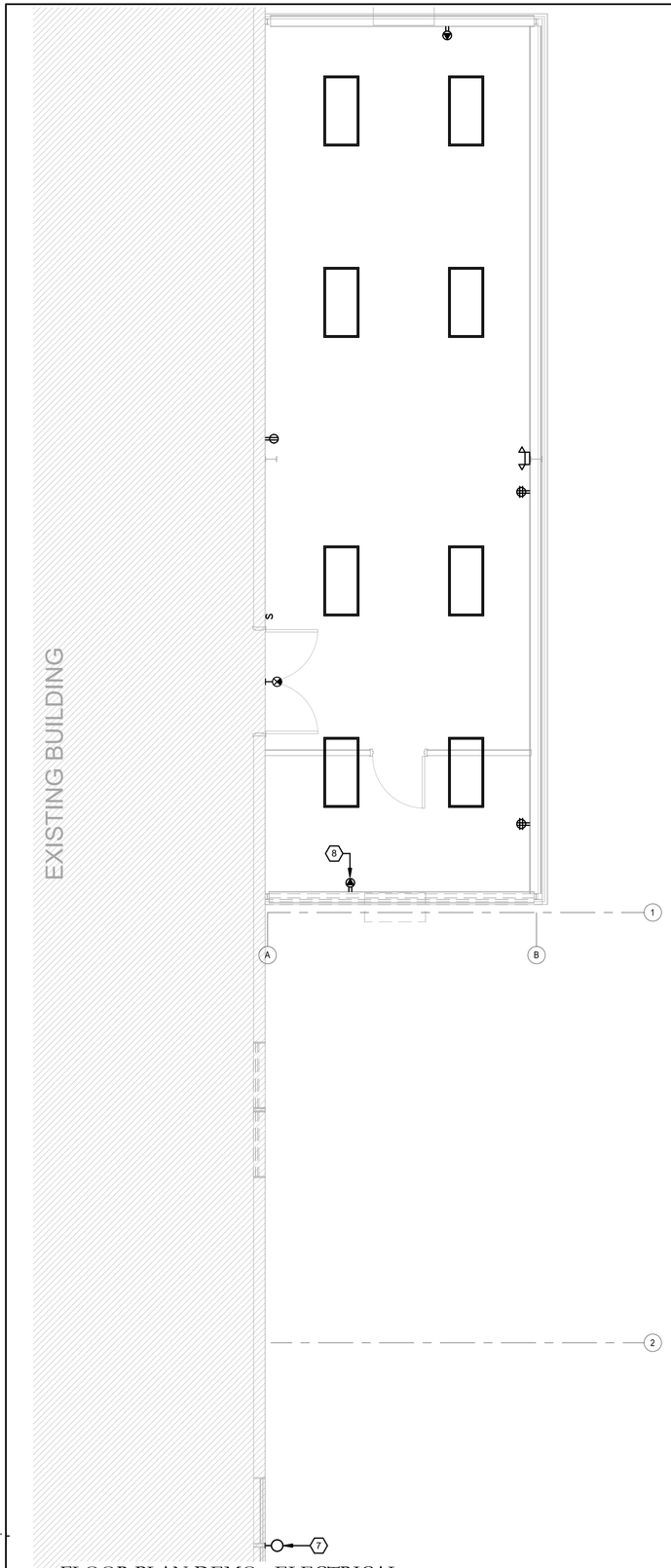
AIC RATING 22,000: [X] FULLY RATED; [ ] SERIES RATED

FURNISH GROUND BAR KIT: [ ] ALSO FURNISH ADDITIONAL ISOLATED GROUND BAR KIT; [ ] SERVICE ENTRANCE LABEL; [X] PANEL NAMEPLATE, 2"x4" ENGRAVED LAMINATED PLASTIC USE 1/4" LETTERING FOR PANEL NAME, 1 LINE USE 1/8" LETTERING FOR VOLTS,AMPS,WHERE FED FROM, MO./YR. INSTALLED, 4 LINES; [X] BLACK FIELD, WHITE LETTERS; [ ] RED FIELD, WHITE LETTERS

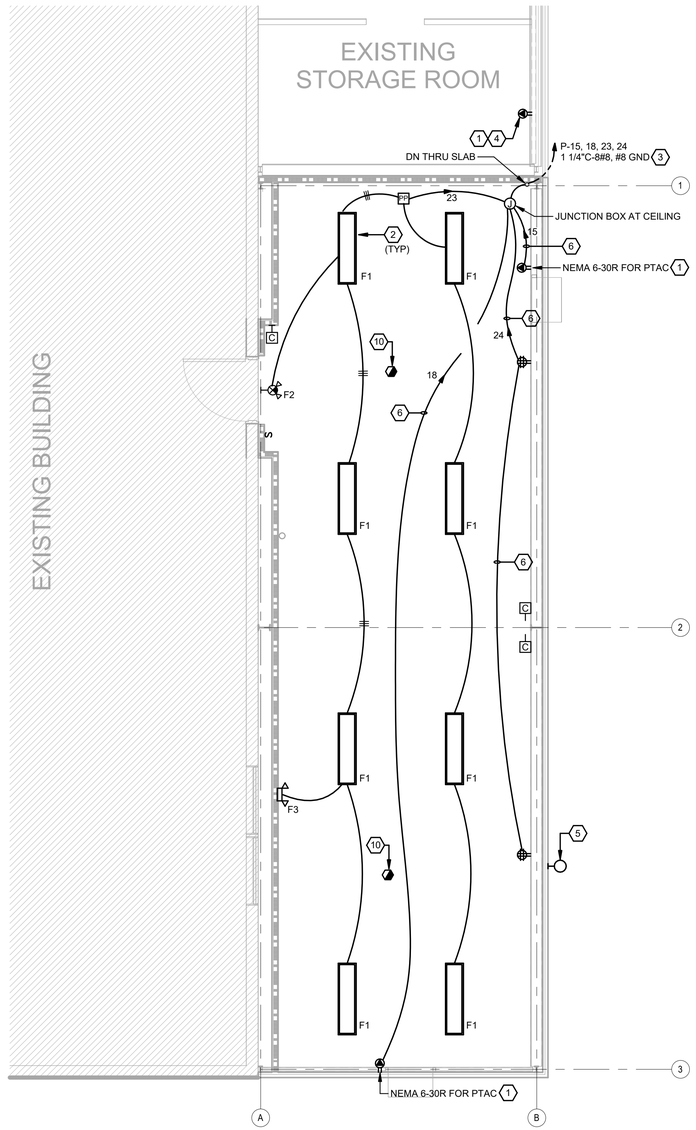
CKT. NO.	# OF POLES	TRIP AMPS	LOAD DESCRIPTION	VOLT-AMPS A	VOLT-AMPS B	VOLT-AMPS C	LOAD CODE	LOAD CODE	VOLT-AMPS A	VOLT-AMPS B	VOLT-AMPS C	LOAD DESCRIPTION	TRIP AMPS	# OF POLES	CKT. NO.
1	2	30	STORAGE PTAC	2500			A	A	2500			STORAGE PTAC	30	2	2
3	-	-	-		2500		A	A		2500		-	-	-	4
5	1	20	PA SYSTEM			1000	M	L			950	LIGHTS STORAGE	30	1	6
7	1	20	TABLE	180			R	M	1500			MICROWAVE	20	1	8
9	1	20	QUADS		720		R	M		800		FRIDGE	20	1	10
11	1	20	ICE MACHNE			1200	M					SPARE	50	2	12
13	1	20	SPARE									-	-	-	14
15	2	30	STORAGE ADDITION PTAC		2500		A					SPARE	20	1	16
17	-	-	-			2500	A	A			2500	STORAGE ADDITION PTAC	30	2	18
19	1	20	SPARE					A	2500			-	-	-	20
21	1	20	SPARE									SPARE	20	1	22
23	1	20	STORAGE ADDITION LIGHTS			280	L	R			720	STORAGE ADDITION RECEPTACLES	20	1	24
25	1	20	SPARE									SPARE	20	1	26
27	1	20	SPARE									SPARE	20	1	28
29	1	20	SPARE									SPARE	20	1	30
31	1	20	SPARE									SPACE			32
33	1	20	SPARE									SPACE			34
35	1	20	SPARE									SPACE			36
37	1	20	SPARE									SPACE			38
39	1	20	SPARE									SPACE			40
41	1	20	SPARE									SPACE			42
TRIP AMPS = FUSE SIZE			SUBTOTAL ODD SIDE	2680	5720	4980		SUBTOTAL EVEN SIDE	6500	3300	4170				
IF FUSIBLE SWITCHES								PHASE LOAD	9180	9020	9150				
REMARKS:								TOTAL VA		27350					

LCL = 1230 VA x 1.25 = 1538 VA
KITCHEN LOAD 0 VA *
MISC. LOAD 4500 VA
RECEPTACLE LOAD 1620 VA
AC= 25000 VA= ; HEAT= 0 VA = 25000 VA
AHU = 0 VA x 1.25 0 VA
TOTAL LOAD 32658 VA
TOTAL AMPS 91

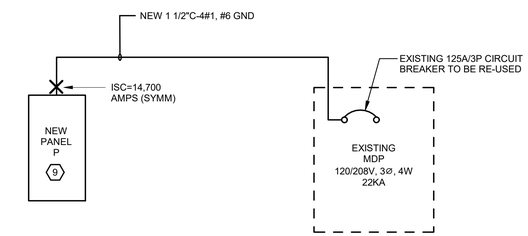
A/C @ 125% & HEAT @ 125% LARGEST LOAD OF A/C OR HEAT IS USED IN CALCULATIONS EXCEPT IN THE CASE OF HEAT PUMPS IN WHICH BOTH LOADS ARE USED.



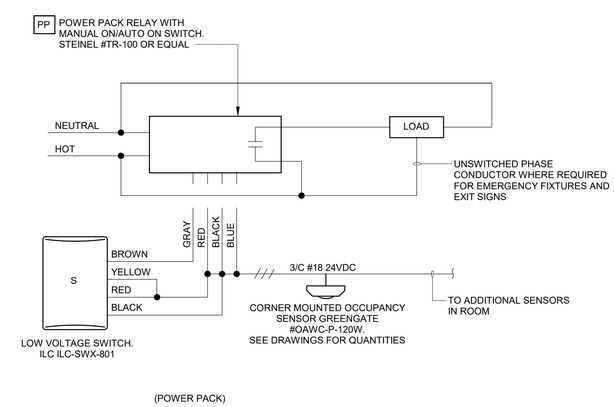
1 FLOOR PLAN DEMO - ELECTRICAL
1/4" = 1'-0"



2 FLOOR PLAN NEW - ELECTRICAL
1/4" = 1'-0"



3 PARTIAL RISER DIAGRAM
N.T.S.



4 LIGHTING CONTROL WIRING DIAGRAM - MANUAL ON/AUTO OFF
N.T.S.

1" ½" 0" The graphic scale at the bottom left corner of this drawing must measure 1"x1" otherwise all listed scales are null and void.

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STATE OF LOUISIANA
RAYMOND H. NOLAN II
REG. No. 27697
REGISTERED PROFESSIONAL ENGINEER IN ELECTRICAL ENGINEERING
2.26.25

NO.	DESCRIPTION	DATE

PROJECT NO.	24037
PHASE	CD
DATE	02/28/2025
PROJECT MANAGER	RHN
QUALITY CONTROL	RHN

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CONSTRUCTION DOCUMENTS

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DEMO AND NEW FLOOR PLANS - ELECTRICAL, PANEL SCHEDULE & LIGHTING CONTROL WIRING DIAGRAM

H/S

SPECIFICATION NOTES

GENERAL

1. THE CONTRACTOR SHALL VISIT THE JOB SITE TO BECOME FAMILIAR WITH ALL EXISTING CONDITIONS PERTINENT TO THE WORK.
2. ALL EQUIPMENT AND MATERIALS PROVIDED SHALL BE IN STRICT CONFORMITY WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC). ANY CONFLICTS SHALL BE BROUGHT TO THE ENGINEERS ATTENTION IMMEDIATELY.
3. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NECESSARY PERMITS, INSPECTIONS, CONNECTION AND UTILITY CHARGES, FEES, INSURANCE, BOND, LICENSES, AND COMPLY WITH ALL GOVERNING LAWS, ORDINANCES, RULES AND REGULATIONS INCLUDING THOSE OF THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) AND ALL MUNICIPAL, STATE OR OTHER AUTHORITY HAVING JURISDICTION OVER THE WORK.
4. POWER OUTAGES NECESSARY TO COMPLETE ELECTRICAL WORK SHALL BE SCHEDULED IN ADVANCE (14 DAYS) WITH OWNER. THIS WORK SHALL OCCUR AFTER NORMAL BUSINESS HOURS.
5. UPON COMPLETION OF THE PROJECT, ALL SYSTEMS SHALL BE TESTED IN THE PRESENCE OF THE ENGINEER AND/OR OWNER.
6. THE CONTRACTOR SHALL GUARANTEE THE WORK INSTALLED BY HIM FOR ONE (1) YEAR FROM THE DATE OF FINAL ACCEPTANCE OF THE PROJECT, AND SHALL FURNISH FREE OF COST TO THE OWNER MATERIALS AND LABOR NECESSARY TO REPAIR OR REPLACE DEFECTIVE ITEMS OF WORKMANSHIP.
7. ELECTRICAL MATERIALS FURNISHED UNDER THESE SPECIFICATIONS SHALL BE BUILT AND TESTED IN ACCORDANCE WITH THE APPLICABLE STANDARDS OF THE NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA), THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI), THE AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM), AND THE INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS (IEEE).
8. ALL ELECTRICAL PRODUCTS ON THIS PROJECT SHALL BE NEW, LISTED BY UL, AND SHALL BEAR THE UL LABEL.
9. NO WORK SHALL BE CONCEALED UNTIL APPROVED BY THE LOCAL INSPECTOR AND ALL LOCAL REGULATIONS ARE ADHERED TO.
10. ALL WORKMANSHIP SHALL BE OF THE HIGHEST QUALITY, AND CONFORM TO GUIDELINES SET FORTH IN NECA MANUALS
11. ONCE PER WEEK AND UPON COMPLETION OF THE PROJECT THE CONTRACTOR SHALL REMOVE ALL DEBRIS ACCUMULATED AS A RESULT OF WORK PERFORMED.
12. DO NOT CUT STRUCTURAL FRAMING, WALLS, FLOORS, AND OTHER MEMBERS WHICH ARE LOAD BEARING, EXCEPT WITH WRITTEN CONSENT OF THE ARCHITECT AND/OR GENERAL CONTRACTOR.
13. WHERE DAMAGE TO SURFACES AND/OR FINISHES OCCUR DUE TO CUTTING OR INSTALLATION OF ELECTRICAL WORK, THE CONTRACTOR SHALL PATCH SURFACES AND/OR FINISHES TO RESTORE THEM TO THERE ORIGINAL CONDITION.
14. PROVIDE LAMINATED PLASTIC NAMEPLATES FOR PANELBOARDS, DISCONNECT SWITCHES, AND MOTOR CONTROLLERS. NAMEPLATES SHALL BE INSCRIBED TO IDENTIFY EQUIPMENT WITH DESCRIPTION SHOWN ON DRAWINGS. NAMEPLATES SHALL BE WHITE WITH BLACK ETCHED LETTERS, ¼" MINIMUM SIZE LETTERING.
15. MOUNTING HEIGHTS:
    - A. MOTOR CONTROL EQUIPMENT: 5'-0" TO CENTER
    - B. PANELBOARDS: 6'-6" TO TOP (NOT MORE THAN 5'-6" FROM TOP OPERATING HANDLE TO FLOOR)
    - C. SWITCHES: 48"
    - D. RECEPTACLES: 18"
16. PROVIDE ALL MISCELLANEOUS MOUNTING HARDWARE INCLUDING ANGLES, BRACKETS, HANGERS, ETC NECESSARY FOR PROPER SUPPORT OF ELECTRICAL EQUIPMENT.
17. MAINTAIN PROPER WORKING CLEARANCE AROUND ELECTRICAL EQUIPMENT PER NEC ARTICLE 110.

DEMOLITION

1. DISCONNECT ELECTRICAL SYSTEMS NOTED FOR REMOVAL.
2. REMOVE ABANDONED WIRING TO SOURCE OF SUPPLY.
3. REMOVE EXPOSED ABANDONED CONDUIT. CUT ABANDONED CONDUIT FLUSH WITH EXISTING WALLS AND FLOORS TO REMAIN, AND PATCH SURFACES.
4. REPAIR ADJACENT CONSTRUCTION AND FINISHES DAMAGED DURING DEMOLITION.
5. DO NOT REUSE EXISTING CONDUCTORS REMOVED FROM EXISTING CONDUIT RUNS.
6. CONTRACTOR TO VERIFY ALL CONDUIT, OUTLETS, LIGHT FIXTURES, ETC. THAT MAY NEED TO BE RELOCATED FOR THE INSTALLATION OF EQUIPMENT DUCTS, ETC. UNDER THIS CONTRACT. BID IS TO INCLUDE COSTS FOR THIS RELOCATION.

RACEWAYS

1. MINIMUM CONDUIT SIZE SHALL BE 1/2 INCH.
2. CONDUIT RUN IN FINISHED AREAS SHALL BE RUN CONCEALED. CONDUIT RUN IN UNFINISHED AREAS SHALL BE RUN EXPOSED.
3. CONDUIT SHALL BE HELD SECURELY IN PLACE BY HANGERS AND FASTENERS OF APPROPRIATE DESIGN AND DIMENSIONS FOR THE PARTICULAR APPLICATION. SUPPORT CONDUIT IN ACCORDANCE WITH NEC.
4. RACEWAY INSTALLATION SHALL BE AS FOLLOWS:
    - A. RIGID GALVANIZED STEEL IN ALL EXTERIOR LOCATIONS
    - B. EMT IN ALL INTERIOR LOCATIONS
    - C. FLEXIBLE METAL CONDUIT FOR ALL FINAL CONNECTIONS TO LIGHT FIXTURE AND EQUIPMENT SUBJECT TO VIBRATION, SUCH AS MOTORS, FLEXIBLE CONDUIT RUNS SHALL NOT EXCEED 48 INCHES. LIQUIDTIGHT FLEXIBLE METAL CONDUIT SHALL BE USED FOR EXTERIOR LOCATIONS.
    - D. SCHEDULE 40 PVC FOR ALL CONDUIT UNDERGROUND.
5. WHERE CONDUIT AND/OR CABLES PENETRATE FIRE-RESISTANT/RATED WALLS, PARTITIONS, CEILINGS, OR FLOORS, ADEQUATE FIRE SEALS USING UL LISTED METHODS AND PRODUCTS LISTED FOR THE APPLICATION TO MAINTAIN THE FIRE-RESISTANCE RATING SHALL BE PROVIDED AND INSTALLED.
6. CONDUIT PASSING THROUGH EXTERIOR WALLS SHALL BE MADE WATERTIGHT.
7. CONDUIT SHALL RUN PARALLEL AND PERPENDICULAR TO THE BUILDING STRUCTURE.
8. COORDINATE CONDUIT ROUTING WITH ARCHITECTURAL AND MECHANICAL SYSTEMS.

WIRE

1. ALL WIRING SHALL BE INSTALLED IN CONDUIT.
2. ALL CONDUCTORS SHALL BE COPPER, #12 AWG MINIMUM WITH 600 VOLT TYPE THHN-THWN, 75 DEGREE C INSULATION.
1. USE MANUFACTURER APPROVED PULLING COMPOUND OR LUBRICANT WHERE NECESSARY; COMPOUND SHALL NOT DETERIORATE CONDUCTOR OR INSULATION. DO NOT EXCEED MANUFACTURERS RECOMMENDED PULLING TENSIONS. USE PULLING MEANS THAT WILL NOT DAMAGE THE CABLES OR RACEWAY.
2. IDENTIFY AND COLOR-CODE THE CONDUCTORS AS FOLLOWS:

120/208V	277/480V
• PHASE A - BLACK	• PHASE A - BROWN
• PHASE B - RED	• PHASE B - ORANGE
• PHASE C - BLUE	• PHASE C - YELLOW
• NEUTRAL - WHITE	• NEUTRAL - GRAY
• GROUND - GREEN	• GROUND - GREEN

5. PROVIDE WIRENUT TYPE CONNECTORS FOR #10 AWG AND SMALLER WIRE SIZES. PROVIDE COMPRESSION TYPE CONNECTORS FOR LARGER WIRE SIZES.
6. SPLICES SHALL ONLY BE MADE IN ACCESSIBLE JUNCTION BOXES.
7. NOT MORE THAN THREE PHASE WIRES AND THREE NEUTRAL SHALL BE INSTALLED IN ANY HOME RUN, UNLESS SPECIFICALLY SHOWN ON THE DRAWINGS. EACH PHASE WIRE IS TO HAVE ITS OWN NEUTRAL.
8. TEST CONDUCTORS IN ACCORDANCE WITH NETA REQUIREMENTS.

BOXES AND FITTINGS

1. INTERIOR OUTLET BOXES, JUNCTION BOXES, AND PULL BOXES SHALL BE GALVANIZED FLAT ROLLED SHEET STEEL SIZED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE.
2. EXTERIOR OUTLET BOXES SHALL BE CORROSION RESISTANT CAST METAL. EXTERIOR JUNCTIONS BOXES AND PULL BOXES SHALL BE NEMA 3R GALVANIZED STEEL OR FIBERGLASS.
3. PROVIDE MOUNTING ACCESSORIES AS REQUIRED.

DISCONNECT SWITCHES

1. DISCONNECT SWITCHES SHALL BE NEMA KS 1, HEAVY DUTY TYPE WITH EXTERNAL, LOCKABLE HANDLE, CLIPS TO ACCOMMODATE SPECIFIED FUSES AND INTERLOCKED WITH COVER IN CLOSED POSITION. DISCONNECT SWITCHES SHALL BE MANUFACTURED BY SQUARE D, GENERAL ELECTRIC, SIEMENS OR CUTLER-HAMMER.
2. FUSES SHALL BE CLASS RK5 TIME DELAY DUAL ELEMENT. FUSES LARGER THAN 600 AMP SHALL BE CLASS L, CURRENT LIMITING.
3. DISCONNECT SWITCHES LOCATED INDOOR SHALL BE NEMA 1, AND NEMA 3R FOR OUTDOOR LOCATIONS.

WIRING DEVICES

1. CONVENIENCE RECEPTACLES, 125 V: COMPLY WITH NEMA WD 1, NEMA WD 6 CONFIGURATIONS 5-20R, AND UL 498: HUBBELL HBL5362 SERIES, LEVITON 5362 SERIES, PASS & SEYMOUR PS5362 SERIES.
2. TAMPER-RESISTANT CONVENIENCE RECEPTACLES, 125 V, 20 A: COMPLY WITH NEMA WD 1, NEMA WD 6 CONFIGURATIONS 5-20R, AND UL 498: HUBBELL 5362TR SERIES, LEVITON CR20S-G SERIES, PASS & SEYMOUR TR63 SERIES.
3. DUPLEX GFCI CONVENIENCE RECEPTACLES, 125 V, 20 A: PASS & SEYMOUR; 2095 SERIES, HUBBELL; GFR5362 SERIES.
4. WEATHER-RESISTANT GFI RECEPTACLES, 125V, 20A: HUBBELL GFR5362TR SERIES, PASS & SEYMOUR 2095TRWR SERIES.
5. SWITCHES, 120/277 V, 20 A:
    - A. HUBBELL; CS1221 (SINGLE POLE), CS1222 (TWO POLE), CS1223 (THREE WAY), CS1224 (FOUR WAY).
    - B. LEVITON; 1221-2 (SINGLE POLE), 1222-2 (TWO POLE), 1223-2 (THREE WAY), 224-2 (FOUR WAY).
    - C. PASS & SEYMOUR; 20AC1 (SINGLE POLE), 20AC2 (TWO POLE), 20AC3 (THREE WAY), 20AC4 (FOUR WAY).
6. WALL PLATES AND COVERS: SINGLE AND COMBINATION TYPES TO MATCH CORRESPONDING WIRING DEVICES
    - A. PLATE-SECURING SCREWS: METAL WITH HEAD COLOR TO MATCH PLATE FINISH.
    - B. MATERIAL: FINISHED SPACES: SMOOTH NYLON, 0.035 THICK, UNFINISHED SPACES: GALVANIZED STEEL.
    - C. WET-LOCATION, WEATHERPROOF COVER PLATES: NEMA 250, COMPLYING WITH TYPE 3R WEATHER-RESISTANT, THERMOPLASTIC WITH LOCKABLE "WHILE IN USE" COVER.
7. DEVICE AND WALL PLATE COLOR: WHITE, UNLESS OTHERWISE SELECTED BY ARCHITECT, OR UNLESS OTHERWISE INDICATED OR REQUIRED BY NFPA 70 OR DEVICE LISTING.

GROUNDING

1. GROUND ALL NON-CURRENT CARRYING METAL PARTS OF ELECTRIC RACEWAYS, ENCLOSURES, AND EQUIPMENT UTILIZING ELECTRICITY IN ACCORDANCE WITH NATIONAL ELECTRICAL CODE ARTICLE 250.
2. PROVIDE BOLTED CONNECTIONS FOR EQUIPMENT GROUNDING CONDUCTORS.
3. EACH FEEDER AND BRANCH CIRCUIT INSTALLED UNDER THIS PROJECT SHALL INCLUDE A GREEN INSULATED EQUIPMENT GROUNDING CONDUCTOR SIZED IN ACCORDANCE WITH NATIONAL ELECTRICAL CODE TABLE 250-122.

PANELBOARDS

1. PANELBOARDS SHALL BE MANUFACTURED BY SQUARE D, GENERAL ELECTRIC, SIEMENS, OR CUTLER-HAMMER.
2. PANELBOARDS SHALL HAVE COPPER BUS, GROUND BUS, AND NEUTRAL BUS. NEUTRAL BUS SHALL BE 100% RATED.
3. ENCLOSURE: NEMA PB1
4. LUGS: MECHANICAL TYPE SUITABLE FOR USE WITH CONDUCTOR MATERIAL.
5. FINISH: MANUFACTURERS STANDARD ENAMEL FINISH OVER CORROSION-RESISTANT TREATMENT OR PRIMER COAT.
6. CIRCUIT BREAKERS SHALL BE BOLT-ON; MULTI-POLE BREAKERS SHALL BE COMMON TRIP TYPE.
7. PROVIDE TYPEWRITTEN PANEL DIRECTORY WITH TRANSPARENT COVER INSIDE PANEL DOOR.
8. LOAD CENTER TYPE PANELBOARDS ARE NOT ACCEPTABLE.

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