



**HAMMOND CITY COUNCIL
PUBLIC HEARING AGENDA
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
August 25, 2025
5:30pm**

- I. CALL TO ORDER:** Councilman Kip Andrews
II. ROLL CALL: Councilman Wells (A) Councilman DiVittorio (P) Councilwoman Gonzales (P)
Councilman Leon (P), Councilman Andrews (P)
III. PUBLIC HEARING: NONE



**HAMMOND CITY COUNCIL
SPECIAL SESSION AGENDA
312 EAST CHARLES STREET
HAMMOND, LOUISIANA
August 25, 2025
6:00pm or at conclusion of Public Hearing**

- I. CALL TO ORDER:** Councilman Kip Andrews
II. ROLL CALL: Councilman Wells (A) Councilman DiVittorio (P) Councilwoman Gonzales (P)
Councilman Leon (P), Councilman Andrews (P)
Councilman Andrews announced during reports on the agenda- there will be reports only- no discussion will be given. Questions should be sent to him by e-mail
III. PRAYER: Councilman Kip Andrews
IV. PLEDGE OF ALLEGIANCE: All veterans and active military, please render the proper salute.
Councilman Wells entered the meeting
V. APPROVAL OF MINUTES: Approval of Minutes of August 12, 2025 Meeting.
There was a motion by Councilwoman Gonzales and second by Councilman Leon to approve the minutes of August 12, 2025
VOTE: Councilman Wells (Abstain) Councilman DiVittorio (Y) Councilwoman Gonzales (Y)
Councilman Leon (Y), Councilman Andrews (Y) Approved 4-0
VI. FINAL ADOPTION OF AN ORDINANCE: NONE
VII. INTRODUCTION OF ORDINANCE: NONE
VIII. RESOLUTIONS:

1. A resolution to approve Yellow Store located at 310 E. University Ave Hammond, LA 70401 to obtain an alcohol permit for a convenience store. The owner is Bani Food Mart, LLC. (Charles Borchers)
Charles Borchers explained the item.
Samuel Bani, Owner requested approval and was present to answer questions.
Councilman Leon, stated he wanted to be sure the owner followed the law on sales to underage persons.
Councilman Wells, stated that he wants to be sure all persons are trained.
Samuel Bani, Owner stated that employees are trained.
There was a motion by Councilman Wells and second by **Councilwoman Gonzales** to approve Yellow Store located at 310 E. University Ave Hammond, LA 70401 to obtain an alcohol permit for a convenience store.
VOTE: Councilman Leon (Y), Councilman Andrews (Abstain), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y) motion approved 4-0

2. Appointment to the Hammond Municipal Fire and Police Civil Service Board for a three-year term ending August 25, 2028. (Councilman Andrews)
Councilman Kip Andrews, explained the process for appointment and asked each nominee to come forward.
Stanley Campbell, was present and read a letter to the Council expressing his interest in the position
Councilman Devon Wells, asked about prior experience
Councilman Steve Leon, asked if he was a civil service employee or supervised a civil service employee
Kyle Johnson, was present and expressed his interest in the position and wants to continue to serve.
Councilman Leon, asked about learning curve and if he was a civil service employee or supervised a civil service employee
Mike DuBois, was present and expressed his interest in the position and wants to continue to serve.
Councilman Leon, asked about a learning curve and if he was a civil service employee or supervised a civil service employee.
Charles Deliberto, was present and expressed his interest in the position. He formerly worked in HPD and he has supervised civil service employees.
Councilman Steve Leon, asked if he could be fair
Councilman Devon Wells, thanked him for service with the city.
Councilman Kip Andrews, asked for public comment
No public comment
There was a motion by Councilman Sam DiVittorio and second by **Councilman Devon Wells** to appoint Charles Deliberto to the Hammond Municipal Fire and Police Civil Service Board for a three-year term ending August 25, 2028.
VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y) Motion approved 5-0
There was a motion by Councilman Leon and second by **Councilwoman Carlee Gonzales** to appoint/reappoint Mike DuBois to the Hammond Municipal Fire and Police Civil Service Board for a three-year term ending August 25, 2028.
VOTE: Councilman Leon (Y), Councilman Andrews (N), Councilman Wells (N) Councilman DiVittorio (N) Councilwoman Gonzales (Y), Motion Fails 2-3
There was a motion by Councilman Leon and second by **Councilwoman Carlee Gonzales** to appoint/reappoint Kyle Johnson to the Hammond Municipal Fire and Police Civil Service Board for a three-year term ending August 25, 2028.
VOTE: Councilman Leon (Y), Councilman Andrews (N), Councilman Wells (N) Councilman DiVittorio (N) Councilwoman Gonzales (Y) Motion Fails 2-3
There was a motion by Councilman Wells and second by **Councilman DiVittorio** to appoint Stanley Campbell to the Hammond Municipal Fire and Police Civil Service Board for a three-year term ending August 25, 2028.

VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (N) Motion approved 4-1

3. A resolution confirming the reappointment of Ronald Matthews to the Planning & Zoning Commission for a 4-year term beginning June 16, 2025 and ending June 15, 2029.

Charles Borchers explained the process

Ron Matthews explained his interest in the position and wants to continue to serve.

No Public Comment

There was a motion by Councilman Andrews and second by Councilwoman Gonzales to appoint/reappoint Ronald Matthews to the Planning & Zoning Commission for a 4-year term beginning June 16, 2025 and ending June 15, 2029.

VOTE: Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Councilman Leon (Y), Motion approved 5-0

4. A resolution confirming the reappointment of Monica Perez to the Planning & Zoning Commission for a 4-year term beginning June 15, 2025 and ending June 14, 2029.

Monica Perez was present to answer questions and asked to continue to serve.

No Public Comment

There was a motion by **Councilman Andrews** and second by **Councilman Leon** to appoint/reappoint Monica Perez to the Planning & Zoning Commission for a 4-year term beginning June 15, 2025 and ending June 14, 2029.

VOTE: Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Councilman Leon (Y), Motion approved 5-0

5. A resolution confirming the reappointment of Trey Tycer to the Planning & Zoning Commission for a 4-year term beginning June 15, 2025 and ending June 14, 2029.

Trey Tycer was present to answer questions and would like to continue to serve.

No Public Comment

There was a motion by Councilman Andrews and second by Councilman Wells to appoint/reappoint Trey Tycer to the Planning & Zoning Commission for a 4-year term beginning June 15, 2025 and ending June 14, 2029

VOTE: Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Councilman Leon (Y), Motion approved 5-0

6. A resolution 1) accepting a \$10,000 grant from the Louisiana Main Street Restoration Grant Program for improvements to the Levy Building; 2) approving a cash match of \$10,000 from previously approved funds for improvements to the building; and 3) authorizing the Mayor or his designee to complete and sign related document. (Charles Borchers)

Charles Borchers explained the grant.

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to accept a \$10,000 grant from the Louisiana Main Street Restoration Grant Program for improvements to the Levy Building; 2) approving a cash match of \$10,000 from previously approved funds for improvements to the building; and 3) authorizing the Mayor or his designee to complete and sign related document.

VOTE: Councilman Andrews (Y), Councilman Wells (Absent) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Councilman Leon (Y). Motion approved 4-0

7. A resolution ratifying and rejecting all bids received for “Mooney Avenue Park Picnic Pavilions & Gazebo” (RFB 26-07) as a result of all bids received being over budget. (Charles Borchers IV)

Charles Borchers explained the item and reasons to reject bids.

Ron Matthews- asked about specifications

Councilman Wells, asked to meet with Charles Borchers before these decisions are made.

There was a motion by Councilman Andrews and second by Councilman Wells to reject all bids received for “Mooney Avenue Park Picnic Pavilions & Gazebo” (RFB 26-07) as a result of all bids received being over budget.

VOTE: Councilman Wells (Y), Councilman Leon (Y), Councilman Andrews (Y), Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Motion approved 5-0

8. A resolution ratifying quotes and authorizing the purchase of "Mooney Avenue Park Gazebo" from Superior Recreational Products in the amount of \$55,890 pending concurrence from the State Land and Water Conservation Fund Program. (Charles Borchers IV)

Charles Borchers explained the item and that they received three quotes.

There was a motion by Councilman DiVittorio and second by Councilman Wells to ratify quotes and authorizing the purchase of "Mooney Avenue Park Gazebo" from Superior Recreational Products in the amount of \$55,890 pending concurrence from the State Land and Water Conservation Fund Program.

VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y) Motion approved 5-0

9. A resolution ratifying quotes and awarding the contract for "Exterior Renovations at the Miller Memorial Library." (Charles Borchers IV)

Charles Borchers explained the item and quotes.

Councilwoman Gonzales, asked if it can be awarded to someone who is not lowest bidder.

Andre Coudrain, City Attorney stated yes it can be awarded to the high bidder and that it is not required to be publicly bid.

There was a motion by Councilman Andrews and second by Councilwoman Gonzales to ratify quotes and awarding the contract at the Miller Memorial Library to MRP Contractors LLC in the amount of \$31,500.00.

VOTE: Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Councilman Leon (Y), Motion approved 5-0

10. A resolution ratifying quotes and awarding the contract for "Exterior Renovations at the Levy Building/Hammond Regional Arts Center" to Staub Window Restorations in the amount of \$49,300.

Charles Borchers explained the item and recommends award to Staub Window Restorations, LLC.

There was a motion by Councilman DiVittorio and second by Councilwoman Gonzales to ratify quotes and awarding the contract for "Exterior Renovations at the Levy Building/Hammond Regional Arts Center" to Staub Window Restorations in the amount of \$49,300.

VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), motion approved 5-0

11. A resolution to authorize the purchase of a 2026 Ford Explorer for the Purchasing Department from Bill Hood Ford. Total sale Price \$40,159.00 State Contract 4400023793. (Charles Borchers)

Charles Borchers explained the item and need for vehicle.

Councilman DiVittorio, asked how the vehicle will be used.

Councilman Wells, stated he does not think the vehicle is needed.

Curtis Ruffin, Distract 1, does not support the purchase.

Councilman Leon, asked that the item be tabled and requested that more information be provided.

Councilman DiVittorio, stated that is this is the reason why department head should be attending the meetings.

There was a motion by Councilman Andrews and second by Councilman Wells to table the purchase of a 2026 Ford Explorer for the Purchasing Department from Bill Hood Ford for the total sale price of \$40,159.00 State Contract 4400023793

VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Y) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Motion to table approved 5-0

12. A resolution to purchase Three (3) Runway End Identification Lights for a total amount of \$40,844.19, From Allen Enterprises, Inc. (Charles Borchers)

Charles Borchers explained the item and the need for the lights. He stated that this is will be funded by grant dollars.

Chris Goodman, Hammond, explained the need for the lights.

There was a motion by Councilman DiVittorio and second by Councilman Andrews to authorize the purchase of Three (3) Runway End Identification Lights for a total amount of \$40,844.19, From Allen Enterprises, Inc.

VOTE: Councilman Leon (Y), Councilman Andrews (Y), Councilman Wells (Abstain) Councilman DiVittorio (Y) Councilwoman Gonzales (Y), Motion approved 4-0

IX. REPORTS:

Mayor: Charles Borchers, reported the city will receive CBGP block grant funding for parks
Councilman Wells asked about use of the funds.

Council:

Councilman DiVittorio asked about code enforcement list on abandoned vehicles

Charles Borchers, discussed how the list is prepared and updated

Councilman Leon, asked about reoccurring problems.

Jan Lobue, asked about hiring temporary workers

Councilman Wells, asked about Roseland explosion and help from city.

Charles Borchers, stated that Hammond Fire Department was a part of fire suppression.

Councilman Wells, asked about employment opportunities for Smitty's workers

Councilman Andrews, asked if the building official position is being advertised

Charles Borchers, stated that was and is on the city's website.

Councilman Wells, stated that there are still problems with light in Mooney Parks

Councilman Andrews, passed out the Attorney General's opinion on the building department investigation and asked the Council Clerk to read the opinion.

Lisa Cockerham, read from the Attorney General's opinion.

Pam Haynes- stated that she has concerns regarding traffic on Coleman Ave.

X. ADJOURN

There was a motion by Councilwoman Gonzales and second by Councilman Andrews to adjourn the meeting. All members were in favor and the meeting was adjourned

CERTIFICATION OF CLERK

I LISA COCKERHAM, CLERK OF COUNCIL DO HEREBY CERTIFY THAT THE ABOVE
AND FOREGOING IS A TRUE AND CORRECT RECITATION OF THE BUSINESS
TRANSACTIONED AT THE REGULAR MEETING OF THE CITY COUNCIL HELD

August 25, 2025

BEING 4 PAGES IN LENGTH

LISA COCKERHAM

HAMMOND CITY COUNCIL CLERK

PRESIDENT, KIP ANDREWS

HAMMOND CITY COUNCIL

Persons needing accommodations or assistance should contact City Council Clerk Lisa Cockerham at **985-277-5610**. Request should be made at least 24 hours prior to the scheduled meeting.