



## RESOLUTION OF THE HAMMOND CITY COUNCIL

NO.

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A RESOLUTION ESTABLISHING THE "CITY OF HAMMOND EMERGENCY SHELTER FEASIBILITY COMMITTEE" TO STUDY THE IMPLEMENTATION OF SHORT-TERM WARMING AND COOLING CENTERS OPERATED BY VOLUNTEER ORGANIZATIONS.

WHEREAS, the City of Hammond periodically experiences extreme weather conditions, including life-threatening cold in the winter and extreme heat in the summer; and

WHEREAS, there is a recognized need to provide temporary, emergency shelter to vulnerable residents during these peak weather events to prevent weather-related illness or death; and

WHEREAS, a collaborative model between the City of Hammond and local faith-based organizations and civic groups can provide these essential services efficiently through volunteer labor and donated provisions; and

WHEREAS, the Hammond City Council desires to explore the logistical, safety, and operational requirements of such a program before formal implementation.

NOW, THEREFORE, BE IT RESOLVED BY THE HAMMOND CITY COUNCIL THAT:

### SECTION 1: ESTABLISHMENT OF THE COMMITTEE

The **Hammond Emergency Shelter Feasibility Committee** (the "Committee") is hereby created. The Committee shall be composed of **not less than 6 or more than 10 members** appointed by the President and Vice President of the City Council of Hammond, representing local churches, civic groups, and community stakeholders.

### SECTION 2: SCOPE OF WORK

The Committee is charged with studying and producing a report on the following:

- Local Needs Assessment: Identifying the frequency of use and the specific populations served.
- Best Practices: Reviewing successful volunteer-led shelter models in similar municipalities.
- Operational Protocols: Outlining intake procedures, volunteer training, and health/safety standards.
- Stakeholder Buy-In: Securing written commitments from local organizations to staff and provision the shelters at no cost to the City.

### SECTION 3: PROPOSED CITY COOPERATION

The Committee's feasibility study shall specifically evaluate a model that utilizes:

1. Facility Use: The temporary use of the Hammond Recreation Center Gym as a primary shelter site for a limited number of days per year during extreme weather emergencies.

2. Meeting Space: The use of the City Council Chambers for Committee meetings, subject to availability and coordination with City Council Clerk.
3. Security Support: A protocol for the Hammond Police Department to conduct regular "drive-by" checks of the shelter site(s) during active operations to ensure the safety of volunteers and guests.

**SECTION 4: FUNDING AND STAFFING**

The Committee shall not request or require direct municipal funding for the operation of the shelters. All staffing, bedding, food, and supplies are to be provided by local churches, civic groups, and private volunteers.

**SECTION 5: FINAL REPORT**

Upon completion of its study, the Committee shall present a formal written report to the Hammond City Council outlining its conclusions and a recommended "Standard Operating Procedure" (SOP) for future consideration and adoption.

Approved and adopted this day of \_\_\_\_\_, 2026.

I, the undersigned Clerk of the Council, hereby certify that the foregoing Resolution was duly adopted by the Hammond City Council following roll call vote: Carlee Gonzales (), Kip Andrews (), Sam DiVittorio (), Devon Wells (), Steve Leon () . .

Yeas:            Nays:            Absent:

\_\_\_\_\_  
Lisa Cockerham  
Hammond City Council Clerk

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Kip Andrews  
Hammond City Council President