



**City Of Hammond  
Purchasing Department**

**RFP # 27-07  
Fire Department Uniforms**

**Sealed Proposals Shall Be Received by the Purchasing Department,  
City of Hammond  
310 East Charles Street  
P. O. Box 2788  
Hammond, Louisiana 70404-2788**

**Until  
10:00 a. m. on June 18, 2026**

**At Which Time All Proposals Will Be Opened and Read Aloud**

**Advertisement in the Official Journal, Daily Star,  
to be published two (2) Times  
June 4, & 11, 2026**

**Questions concerning Fire Uniforms Contact  
Tonia Banks @ 985-277-5804**

**For Additional Information or Questions, Contact:  
Jana Soileau, - Purchasing Director  
(985)-277-5633 or [thurman\\_je@hammond.org](mailto:thurman_je@hammond.org)**

**This is the Proposal of:**

**Date:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Section 3 Business/WBE/SBE/MBE/DBE:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP Code:** \_\_\_\_\_

**Person to Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Your Proposal is important to us.**

However, should you choose NOT to submit a Proposal for this project, the City would still ask you to complete this sheet and indicate "No Proposal". This shall NOT affect your participation in future RFPs, but only serve as a means of verifying you received notification of this RFP.

**Section 3 Business/WBE/SBE/MBE/DBE**

The City encourages Proposals from Section 3 businesses, Woman Business Enterprises, Minority Business Enterprises, Small Business Enterprises, and other potentially Disadvantaged Business Enterprises. If your company is one of these types of businesses, please indicate "Section 3," "WBE," "SBE," "MBE," or "DBE" in the space provided above.

**Nondiscrimination Requirements**

By submitting and signing this Proposal, the Proposer agrees to comply with Title VI and VII of the Civil Rights Act of 1964 as amended; the Vietnam Era Veterans Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246 as amended; and the Americans with Disabilities Act of 1990. The Proposer also agrees to keep informed of and comply with all federal, State, and local laws, ordinances, and regulations which affect the Proposer's employees or prospective employees.

## **Instructions to Proposers**

### **SCOPE:**

It is the intent of the City of Hammond to secure pricing on the **Annual Uniforms for Public Safety** (i.e. the City of Hammond Fire Department). Proposal prices will be for the purchase of the uniforms used by these two departments. No specific quantities are given or guaranteed. All uniform orders will be placed on an "as needed" basis. This contract shall remain in effect for a period of twelve (12) months from Proposal award date. Contingent upon the ability of the successful proposer to honor the quoted proposed prices, the City reserves the right to renew the existing contract for an additional two twelve (12) month periods.

The following proposal specifications are to be used as minimum and maximum standards for the Annual Uniforms for Public Safety, for use by The City of Hammond Fire Department. All quoted products shall either meet or exceed the following proposal specifications. Unless otherwise stated, the use of manufacturer's name and product numbers are for descriptive purposes and to establish general quality levels only, they are not intended to be restrictive. All products being proposed shall be new and un-used only.

### **INITIAL MEASUREMENTS:**

Initial measurements shall be made at the department locations to be designated by the City after proposal has been awarded. Measurements shall be performed on an "as needed" basis at the designated locations without disruption of the normal operation of the City departments. The successful proposer shall be responsible for coordinating a time schedule with City department heads for employee measurements.

### **ALTERATIONS:**

All alterations shall be performed in a timely manner and shall be performed to the satisfaction of the City employee for whom the garment is intended. All alterations shall be at NO COST to the City of Hammond and its using departments.

### **EMBLEMS:**

All patches and rank stripes (hash marks) shall be furnished by the City of Hammond Fire Department to the vendor to whom proposal has been awarded (unless patches are ordered through vendor). Successful proposer is responsible for sewing on the appropriate patches and rank stripes to each uniform garment ordered at NO additional cost to the City of Hammond.

### **EMBROIDERIES:**

Embroideries will be an additional charge depending on both location, size and department needs.

### **COLORS:**

Unless otherwise designated, colors shall be selected by the using department(s) prior to order placement.

### **Uniform Delivery:**

The successful proposer shall be responsible for delivering uniform orders FOB Destination Delivery to the appropriate City department at NO cost to the City of Hammond. Each order shall be bagged or packaged for each individual department employee. The bag/package shall include the employee's name and department with a listing of the contents (i.e. 2-shirts, 4-pants, and 1-jacket)

**COMPANY'S FEE:**

All additional rates and fees must be submitted as part of this RFP 27-07. Describe how and when the fees apply. The City will not be responsible for paying any fees not specifically listed. The fees and charges presented shall remain firm for the original term of agreement. Additional fees shall reflect:

- Restocking fees
- Up Charge fees for special garment sizes 2X and above on shirts or 44 and above on pants
- Special garment charge for tall or oversized garments
- No additional surcharges will be permitted if not submitted with proposal

**NON-DELIVERY:**

In the event a successful proposer is unable to furnish and/or refuses to provide service when requested to do so, the City reserves the right to obtain service elsewhere and bill the contractor for the difference between his quoted price and the actual cost.

**AWARD OF CONTRACTS:**

The City of Hammond reserves the right to award contracts in the manner deemed to be in the best interest of the City. Proposers may be awarded all or a portion of the services requested under this RFP. The City may award separate contracts for Fire Department Uniforms, individual uniform categories, or any combination thereof if it is determined that doing so provides the greatest overall benefit to the City, including but not limited to considerations of pricing, quality, service capabilities, product availability, delivery schedules, and overall value.

Submission of a proposal constitutes acknowledgment and acceptance by the proposer that multiple awards may be made and that the City is not obligated to award all services to a single proposer. The City reserves the right to reject any or all proposals, waive informalities, and make awards in whole or in part as deemed in the best interest of the City of Hammond.

**PROPOSERS ARE URGED TO PROMPTLY REVIEW THE REQUIREMENTS OF ALL SPECIFICATIONS AND SUBMIT QUESTIONS FOR RESOLUTION AS EARLY AS POSSIBLE DURING THE SUBMITTAL PERIOD. QUESTIONS OR CONCERNS MUST BE SUBMITTED TO THE PURCHASING MANAGER DURING THE PROPOSAL PERIOD AND SHALL BECOME PART OF YOUR PROPOSAL PACKAGE. OTHERWISE, THIS WILL BE CONSTRUED AS ACCEPTANCE BY THE PROPOSERS THAT THE INTENT OF THE SPECIFICATIONS IS CLEAR AND THAT COMPETITIVE PROPOSALS MAY BE OBTAINED AS SPECIFIED HEREIN. PROTESTS WITH REGARD TO THE SPECIFICATION DOCUMENTS SHALL NOT BE CONSIDERED AFTER PROPOSALS ARE OPENED.**

RFP Packages are mailed only as a courtesy. The City of Hammond does not assume responsibility for proposers to receive RFP packages. Proposers should rely on advertisements in the local newspaper, City Website [www.hammond.org](http://www.hammond.org), online at [www.bidexpress.com](http://www.bidexpress.com) or personally pick up RFP packages with specifications. Full information may be obtained, or questions answered, by contacting the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street.

**These specifications are written in a manner to invite open competition. Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive unless the RFP states that only the brand name will be considered for reasons of compatibility, etc.**

**The RFP number, Proposers name, address and RFP opening date shall be clearly printed or typed on the outside of the Proposal envelope, if mailed. Only one (1) proposal shall be accepted from each proposer. Alternates shall not be accepted unless specifically requested in the RFP specifications. Proposals can be delivered or mailed.**

The method of delivery of proposals is the responsibility of the proposer. All proposals shall be received by the Purchasing Department, Hammond City Hall Complex, 310 East Charles Street Hammond, Louisiana on or before the specified RFP opening date and time. Normally, bid bonds will not be required on bids for materials, supplies, annual contracts or small labor contracts. If a bid bond is required, it will be specifically requested on the RFP form and included in the specifications.

Proposals shall be accepted only on the RFP forms furnished by the City of Hammond Purchasing Department. Altered or incomplete proposals forms, or use of substitute forms or documents, shall render the proposal non-responsive and subject to rejection.

**The RFP package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Department as THE RFP.**

All proposals must be typed or written in **BLUE/BLACK INK**. Any erasures, strikeover and/or changes to prices shall be initialed by the proposer. Failure to initial shall be cause for rejection of the proposal as non-responsive.

All proposals shall be signed. Failure to do so shall cause the proposal to be rejected as non-responsive.

Where one (1) or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Fire Chief, after study and review, reserves the right to determine the acceptability of any equivalent offered. The decision, after study and review, shall be final and binding.

If proposing "equivalent" products, specifications, illustrative literature and any deviations shall be submitted with proposal. Representative samples shall be submitted upon request, if appropriate.

**Liability:**

The Contractor shall assume the defense of and indemnify and save harmless the City and its Officers and Agents from all claims relating to work.

The Contractor shall be responsible for any and all damages or claims for damages or injuries or accidents done or caused by him or his employees, or resulting from the execution of the work, or any operations, or caused by reason of existence or location or condition of facilities or of any materials, supplies, or machinery used thereon or therein, or neglect or omission on his part, or all of the several acts or things required to be done by them, under and by these conditions, and covenants, and agrees to hold the City harmless and indemnified for all such damages and claims for damages.

The Contractor shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, all attorney fees, and judgments of every nature and

description made, brought or recovered against the City by reason of any act or omission of the Contractor, his agents or employees, in the execution of his work.

**RFP # 27-07**

**Fire Department Uniforms**

**As a qualified proposer for the project, I have carefully examined all of the RFP Documents and have examined the conditions and specifications of the work to be done, and I hereby propose to furnish all labor, materials, equipment, tools, etc., as called for by the RFP specifications.**

**I hereby acknowledge that I have received the following Addenda and they are reflected as part of this proposal,**

List by Date and Addendum number \_\_\_\_\_

Proposer agrees to Furnish All Material, Supplies and Services in complete accordance with all RFP 27-07 Specifications FOB Destination Delivery for the sums indicated below:

**Signature** \_\_\_\_\_ **Company** \_\_\_\_\_

The above signature on this Sealed Proposal certifies that proposer has carefully examined the instructions to proposers, terms and specifications applicable to and made a part of this Seal Proposal Package. Proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this Sealed RFP.

| Galls Item # | MFG Model # | MFG                     | Description   | Price Each |
|--------------|-------------|-------------------------|---|------------|
| BC071        | B296 GG     | V H BLACKINTON CO. INC. | B296 EAGLE TOP SHIELD BADGE                                 |            |
|              | BLP-023     | BLUE LINE               | Blue Line Memorial Badge Ribbon                             |            |
| BZ5287       | B1766-AR GP | V H BLACKINTON CO. INC. | B1766-AR BADGE  |            |
| CB074        | C501S 3 GP  | SMITH & WARREN CO       | 3/8IN 3 LETTER CUSTOM COLLAR BRASS-PAIR                     |            |
| CB164        | J143 GP     | V H BLACKINTON CO. INC. | AMERICAN FLAG COMMENDATION BAR                              |            |
| FL596        | 90540       | STREAMLIGHT             | STREAMLIGHT SURVIVOR LED FLASHLIGHT W/ALKALINE BATTERY PACK |            |
| FT2402       | 12430       | 5.11 Tactical           | 5.11 Tactical A/T Mid boots                                 |            |
| FT2405       | 12420       | 5.11 TACTICAL           | 5.11 TACTICAL COMPANY 3.0 BOOT                              |            |
|              | 12468       | 5.11                    | Duty Oxford Hi Gloss  |            |
| FT2917       | L41519600   | SALOMON                 | Salmon Speed Assault 2 Tactical shoes                       |            |
| FZ227        | 74611       | STREAMLIGHT             | STRIONDS HL DUAL SWITCH RECHARGEABLE FLASHLIGHT             |            |
| JA3291       | 48392       | 5.11                    | 5.11 Tactical station jacket                                |            |
| JA3454       | 48378       | 5.11 Tactical           | 5.11 Tactical Mens Responder Parka 2.0                      |            |
| LR968        |             | BOSTON LEATHER          | 6505 LEATHER GARRISON BELT 30" BRASS BUCKLE                 |            |
| NT171        | P10005      | PREMIER EMBLEMS         | SINGLE RUBBER CLUTCH BACK FOR NAMETAG                       |            |
| SH1866       | 71373       | 5.11                    | 5.11 Tactical Fast-Tac Short Sleeve                         |            |
| SH1867       | 61314       | 5.11 Tactical           | Women's Fast-Tac S/S  |            |
| SH4931       | 72175       | 5.11 Tactical           | 5.11 Tactical TacLite Pro L/S                               |            |
| SH020        |             | 5.11 Tactical Pro       | Pro S/S   |            |
| SH5061       | 72537       | 5.11                    | 5.11 Water repellent job shirt 2.0                          |            |
| SP917        |             | REDBACK BOOTS           | BOBCAT UBBK ELASTIC SIDED SOFT TOE WORK BOOT                |            |
| SP918        | USBBK       | REDBACK BOOTS           | USBBK SLIP ON STEEL TOE BOOT                                |            |
| TE041        | 41CQ0       | BLACKHAWK               | CQB RIGGERS BELT  |            |
| TR1275       | 64420       | 5.11 TACTICAL           | 5.11 TACTICAL WOMEN'S FAST-TAC URBAN PANT                   |            |
| TR3224       | 74369ABR    | 5.11                    | 5.11 Tacticle Stryke Pants                                  |            |
| TR3284       | 64446       | 5.11                    | 5.11 Tactical Women's Apex                                  |            |
| TR3292       | 73287       | 5.11 Tactical           | Tactical Men's TacLite Pro Shorts 9.5 Inseam                |            |
| TR3306       | 74273       | 5.11 Tactical           | 5.11 Tactical Men's TacLite Pro Ripstop Pants               |            |
| TR3330       | 74512       | 5.11 Tactical           | Tactical ABR Pro-pants                                      |            |
| TR980        | 64386       | 5.11 Inc.               | WOMENS STRYKE PANT  |            |

|       |              |                                |   |  |
|-------|--------------|--------------------------------|---|--|
| TU218 | F52535000128 | Propper<br>International Sales | PROPPER MENS TACTICAL SHORT             |  |
|       | TU218        | Propper                        | Propper Stain Resistant Tactical Shorts |  |

|                   |  |
|-------------------|--|
| 1 Line Embroidery |  |
| 2 Line Embroidery |  |
| 3 Line Embroidery |  |